



Airport Advisory Commission

AGENDA

Thursday, March 21, 2024, 3:30 p.m.

This meeting includes in-person and virtual participation.

Santiam Room, City Hall
333 Broadalbin Street SW
or join the meeting here:

<https://council.cityofalbany.net/groups/air/zoom>

Phone In: 1-253-215-8782 (long distance charges may apply)

Meeting ID: 815-8039-5498 Passcode: 611085

Microphones will be muted, and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

1. Call to Order
2. Roll call
3. Approval of February 15, 2024, minutes
4. Budget Overview Chris Bailey
5. Staff updates Robb Romeo
6. FBO update Tony Hann
7. Business from the commissioners
8. Business from the public
9. Next meeting date: Thursday, April 18, 2024
10. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: robb.romeo@cityofalbany.net or 541-917-7605.

Testimony provided at the meeting is part of the public record, capturing both in-person and virtual participation, and are posted on the City website.

cityofalbany.net/council





AIRPORT ADVISORY COMMISSION

MINUTES

February 15, 2024

3:30 p.m.

Santiam Room, City Hall/VIRTUAL

Approved: DRAFT

Call to Order

3:28 p.m.

Chair Chuck Kratch called the meeting to order at 3:28 p.m.

Roll Call

Members present: Chuck Kratch, Gar Burroughs, Garry Barnes, Mel Huffman, Nathan Ahrens

Members absent: Theophilus Warren, Rodney Moore (excused)

Staff present: Transportation Manager Robb Romeo, Clerk III Anita Dodd

Others present: Debbie Origer, Tony Hann

Elect Chair and Vice Chair

3:30 p.m.

Garry Barnes made a motion to nominate Mel Huffman as chair, Chuck Kratch seconded the motion, and the motion passed unanimously.

Chair Mel Huffman nominated Nathan Ahrens as vice chair, Gar Burroughs seconded the motion, and the motion passed unanimously.

Approval of November 16, 2023, Minutes

3:32 p.m.

Kratch made a motion to approve the November 16, 2023, minutes as presented. Barnes seconded the motion, and it passed unanimously.

Staff Updates

3:32 p.m.

Transportation Manager Robb Romeo updated the commission on the current Airport Project List and addressed some structural issues they are having at the airport that needed repair. He then discussed the S12 land lease and term expiration dates.

FBO Updates

3:51 p.m.

Tony Hann informed the commission the 141 Training Program yearly inspection has been taken care of for 2024. In addition, he brought some ideas to the commission that he feels would improve and expand the airport facilities and potentially bring in more revenue and draw people into the airport.

Business from the Commission

4:08 p.m.

Barnes is planning a Memorial Day event and has invited the National Guard and the Albany Chamber of Commerce to set up a display and is hoping to involve several other groups as well. He recruited the help of the Airport Advisory Commission (AAC) to assist in making this a successful event.

Kratch revisited the idea from the November AAC meeting about having a regularly scheduled airport breakfast fundraiser to see if the commission is interested in the idea. After some discussion they decided it is a great idea. Even if they don't make a significant amount of money, it will draw more people to the airport and hopefully inspire future pilots. Origer mentioned they may need a commercial kitchen to make

this happen. Barnes recalled money was set aside by the Federal Emergency Management Agency (FEMA) around 2020 to fund commercial kitchens and was curious if that funding is still available.

Business from the Public

4:26 p.m.

Origer gave an update on the 1929 Hangar Project. The steering committee has had two meetings so far and has created a mission and vision statement and will meet again March 15, 2024, to set future goals. Their vision is to invite school classrooms into the museum to explore and make fun airplane crafts and activities and start a model airplane club in hopes of inspiring future pilots.

Next Meeting Date

The next regularly scheduled meeting is on Thursday, March 21, 2024.

Adjournment

Hearing no further business, Chair Huffman adjourned the meeting at 4:45 p.m.

Respectfully submitted,

Reviewed by,

Anita Dodd
Clerk III

Robb Romeo
Transportation Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cityclerk@cityofalbany.net.*

ALBANY MUNICIPAL AIRPORT PROJECT LIST

DATE 03/21/2024

I T E M	PROJECT	STATUS	PROJECTED COMPLETION	COMPLETED
	Waterline Repair FBO	Waterlines updated (will need to sheetrock bathrooms) Add GFCI to North end of building		X
	Misc. Notes			
	CIP Projects			
	Calendar Year /2024	FBO Improvments / Historic Hangar Rehabilitation		
	Calendar Year 2024	Install TW A1A Lighting, Install R/W 16/34 Papi, Rehabilitate TW A (Construction/SDC) (Design)		
	Calendar Year 2025	Carry Over		
	Calendar Year 2025	T-Hangar(s) Rehabilitation		
	Calendar Year 2026	R/W 16-34 Crack Seal, Fog Seal, and Pavement Marking (Design/Construction/SDC)		
	Calendar Year 2026	NE Apron / SW Taxilanes Rehabilitation		
	Calendar Year 2027	Aircraft Fueling Apron and Helicopter Parking Position (Predesign and Environmental)		
	* Red indicates BIL Money			