



AGENDA

Wednesday, October 4, 2023

6:00 p.m.

This meeting will be conducted virtually. At 6:00 p.m., Join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=cIFnb3h3TWIWIWIFjNHIWRTY0K3NhZz09>

Meeting ID: 830 6838 6417 Passcode: 763440

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted on the website

1. CALL TO ORDER
2. ROLL CALL
3. BUSINESS FROM THE PUBLIC

Persons wanting to provide comments may:

- 1- Email written comments to Debbie.little@cityofalbany.net, including your name, before noon on the day before the meeting.
- 2- To comment virtually during the meeting, register by emailing Debbie.little@cityofalbany.net before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.
- 3- Prearranged – appear in person at the meeting and register to speak.

4. APPROVAL OF MINUTES

- a. August 2, 2023

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) Possible Amendment Albany Municipal Code 7.98.040 Update- Rick
- 2) General Tree Issues - Rick

b. Reports and Updates

- 1) Capital Projects Update
- 2) Program Updates

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, November 1, 2023 - Virtual

8. ADJOURNMENT

This meeting is accessible to the public via video connection. In-person attendance is available. For arrangements, please contact city staff at least 48 hours in advance of the meeting at: Debbie.little@cityofalbany.net or call 541-917-7778. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting.

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



MINUTES

Wednesday, August 2, 2023

6 p.m.

REMOTE

Approved: Draft

- CALL TO ORDER: Meeting called to order at 6:00 p.m.
- Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Jill Van Buren, Sherri Payne, Jim Vaughn, Anna Roller
- Members absent: None
- Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator:

Business from the Public
None.

APPROVAL OF MINUTES 6:00 p.m.
May 3, 2023

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 7-0.

DISCUSSION ITEMS 6:02 p.m.

- a. SDC Rates
Lyddane presented an update on new SDC rates which were approved at the City Council on July 24, 2023. City Municipal Code has been updated to reflect the new rates. Brief discussion followed.
- b. Lehigh Park Update
Lyddane updated the commission on plans for a new sensory and accessible playground. Plan is to order equipment this coming fall for installation next spring. Brief discussion followed.
- c. Waverly Lake
Weed harvesting is delayed until late August. After the weed harvesting, an aeration system and fountain will be installed. Brief discussion followed.

d. Meadow Ridge Park

Development of the new 1.8-acre park has started. Development should be completed by fall, with installation of the playground probably in December due to delays receiving the equipment. Brief discussion followed.

e. Tree Code Amendment

Jay Sharpe, City Forester, is working on an update to current tree code. Sharpe will connect with Stoneroad for his input. Brief discussion followed.

f. Tree Issues

Someone has cut burl's off a tree at Takena Landing and will probably kill the tree. Albany Police Department is investigating.

The Messenger Oak tree at Heritage Mall had a piece broken off but Jay Sharpe, the City Forester, is treating the wound to save the tree.

Stoneroad noted there are a couple of Maple trees along the Dave Clark Path that appear to be dead. Barnett will look into it, stating that the weather has played into the loss of some trees this year.

ACTION ITEMS

- a. None

REPORTS AND UPDATES

6:25 p.m.

a. Capital Projects

Lyddane reviewed the project report included in the agenda packet.

Staff reports

Barnett provided an update on Park Maintenance.

- Park Maintenance staff are busy with general maintenance.
- Wayne Burrese, who has worked for the City for 30 years, has retired.
- Homeless camp clean ups continue.

Lacey provided an update on recreation programs.

- Misha Lind, Recreation Coordinator, has left for a position at OSU.
- Allison Bradner has taken on the Family Programs.
- Summer Sounds concert series is completed.
- River Rhythms has two concerts remaining.
- ACP is getting an office and locker room refresh during the August 26-September 10 annual maintenance closure.
- Volunteers are needed for Northwest Art & Air Festival.
- Fall registration is August 21, 2023.

BUSINESS FROM THE COMMISSION

6:38 p.m.

A variety of heritage apple trees have been identified at East Thornton Lake. Staff are working on protecting the trees with fencing. Cuttings have been taken to be used for propagating an

arboretum in Mollala.

NEXT MEETING DATE: Next meeting will be Wednesday, October 4, 2023. This meeting will be virtual.

ADJOURNMENT

The meeting was adjourned at 6:43 p.m.

Submitted by,

Reviewed by,

Debbie Little
Administrative Services Coordinator

Kim Lyddane
Parks & Recreation Director

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development	Construction is underway. Anticipated to be mostly complete by November but the main climbing feature won't be installed until end of December due to backorder.	Winter 2023	
Timber Linn Park soccer field improvements	Phase II complete. APRD to fund Phase III. Due to procurement delayed until spring.	Summer 2024	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement		Completed	
Deerfield Park Playground Replacement	Community Outreach to begin late fall 2024	FY24-25	Goal of \$1,000,000 budgeted between CIP and operating budget.