



## AGENDA

**Wednesday, August 2, 2023**

**6:00 p.m.**

This meeting will be conducted virtually. At 6:00 p.m., Join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=c1Fnbn3h3TWWhIWlFjNHIWRTY0K3NhZz09>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 830 6838 6417 Passcode: 763440

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER
2. ROLL CALL
3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comments may:*

- 1- Email written comments to [Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net), including your name, before noon on the day before the meeting.
- 2- To comment virtually during the meeting, register by emailing [Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.

4. APPROVAL OF MINUTES

- a. May 3, 2023

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) SDC Rates- Kim
- 2) Lehigh Park Update - Kim
- 3) Waverly Lake Update – Kim
- 4) Meadow Ridge Update - Kim
- 5) Possible Amendment Albany Municipal Code 7.98.040 Update- Rick
- 6) General Tree Issues - Rick

b. Reports and Updates

- 1) Capital Projects Update
- 2) Program Updates

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, October 4, 2023 - Virtual

8. ADJOURNMENT

*This meeting is accessible to the public via video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) or call 541-917-7778*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



**MINUTES**

Wednesday, May 3, 2023

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting called to order at 6:00 p.m.

Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Jill Van Buren, Sherri Payne, Jim Vaughn

Members absent: Anna Roller (excused)

Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator:

Business from the Public  
None.

APPROVAL OF MINUTES 6:00 p.m.  
April 5, 2023

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 6-0.

DISCUSSION ITEMS 6:02 p.m.

a. Proposed BN 23-25 Budget

Lyddane presented an overview of the proposed BN 23-25 department budget. Brief discussion followed.

b. SDC Rates 6:21 p.m.

Lyddane presented proposed SDC rates and reviewed the process used to develop the rates. Lyddane will present to Council on May 22, 2023. A public hearing is scheduled for June 28, 2023, and fee setting resolution for Council approval.

MOTION: Falotico moved to recommend to City Council to approve SDC fees as presented. Vaughn seconded the motion which passed 6-0.

ACTION ITEMS

a. None

REPORTS AND UPDATES

6:45 p.m.

a. Capital Projects

Lyddane reviewed the project report included in the agenda packet.

Staff reports

Lacey provided an update on recreation programs.

- Rolling out a new scholarship web page that allows patrons to apply as well as donate. Several ways to donate to the department and programs were reviewed.
- Summer’s concert line ups have been finalized.
- Northwest Art & Air main stage performer will be Little River Band.
- New registration software full launch will be May 24, 2023, for summer registration.

Barnett provided an update on Park Maintenance.

- Park Maintenance staff is busy with spring maintenance as all things are growing.
- Ballfields are being prepared for tournament season.
- Park shelter rental season has started.
- Jay Sharpe, Natural Resource Specialist is leading the work group regarding a possible amendment to the current tree code.
- Weed harvesting will be taking place at Waverly Lake in early summer. An aeration system and fountain will be installed as well.
- As discussed in the March 1, 2023, meeting, the property owner has been cited for a tree cutting violation.

BUSINESS FROM THE COMMISSION

7:00 p.m.

Adopt-a-Park – 26 parks have been adopted and have around 10 graffiti chasers. Graffiti chasers often locate and remove the graffiti before Albany Police notify them.

NEXT MEETING DATE: Next meeting will be Wednesday, June 7, 2023. This meeting will be virtual.

ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Kim Lyddane  
Parks & Recreation Director

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development	Land use application approved. Shared parking agreement with GAPS signed. Preliminary designs completed. Tight turn around for putting it out to bid for summer construction.	Winter 2023	
Timber Linn Park soccer field improvements	Phase II complete. APRD to fund Phase III. Due to procurement delayed until Fall.	Fall 2024	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement		Completed	
Deerfield Park Playground Replacement	Disc Golf course has been successful. Redevelopment will be planned when we get closer to 2024. Community Outreach to begin late fall 2024	FY24-25	Goal of \$1,000,000 budgeted between CIP and operating budget.