



AGENDA

Wednesday, May 3, 2023

6:00 p.m.

This meeting includes in-person and virtual participation.

Calapooia Room

333 Broadalbin Street SW

Or join the meeting here:

<https://us06web.zoom.us/j/83068386417?pwd=cFnb3h3TWWhIWIFjNHIWRTY0K3NhZz09>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 830 6838 6417 Passcode: 763440

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. CALL TO ORDER
2. ROLL CALL
3. BUSINESS FROM THE PUBLIC

Persons wanting to provide comments may:

- 1- *Email written comments to Debbie.little@cityofalbany.net, including your name, before noon on the day before the meeting.*
- 2- *To comment virtually during the meeting, register by emailing Debbie.little@cityofalbany.net before noon on the day before the meeting, with your name. The chair will call upon those who have registered to speak.*
- 3- *Appear in person at the meeting and register to speak.*

4. APPROVAL OF MINUTES
 - a. April 5, 2023
5. SCHEDULED BUSINESS
 - a. Discussion Items
 - 1) Proposed BN 23-25 Budget - Kim
 - 2) SDC Rates- Kim
 - b. Reports and Updates
 - 1) Capital Projects Update
 - 2) Program Updates
6. BUSINESS FROM THE COMMISSION
7. NEXT MEETING DATE: Wednesday, June 7, 2023 - Virtual
8. ADJOURNMENT

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: Debbie.little@cityofalbany.net or call 541-917-7778

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.

cityofalbany.net





MINUTES

Wednesday, April 5, 2023

6 p.m.

REMOTE

Approved: Draft

- CALL TO ORDER: Meeting called to order at 6:02 p.m.
- Members present: Aaron Falotico, Bill Stoneroad, Sharon Konopa, Anna Roller, Jill Van Buren
- Members absent: Sherri Payne (excused), Jim Vaughn (excused)
- Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Rose Lacey, Recreation Programs Manager; Debbie Little, Administrative Services Coordinator:

Business from the Public
None.

APPROVAL OF MINUTES 6:04 p.m.
March 1, 2023

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 5-0.

- DISCUSSION ITEMS 6:05 p.m.
- a. Meadow Ridge Park
Lyddane presented the site plan for the new Meadow Ridge Park located next to Meadow Ridge Elementary School. Brief discussion followed.
 - b. Park Tour
Lyddane reminded the commission of the upcoming park tour scheduled for May 2, 2023, at 4:00 p.m.

ACTION ITEMS

- a. None

REPORTS AND UPDATES 6:20 p.m.

- a. Capital Projects
Lyddane reviewed the project report included in the agenda packet.

Staff reports

Lacey provided an update on recreation programs.

- Egg-cellent Adventure is Saturday, April 8, 2023, from 10 a.m. – Noon.
- Currently recruiting a Recreation Specialist for adult programming.
- Working with GAPS on Maple Lawn Preschool transition plan.
- Planning for this summer's concerts is underway. All concerts will be at Timber Linn Park this year due to the Waterfront Project construction.
- Hiring for summer staff is underway.
- Swanson fitness room flooring has been replaced and new benches have been ordered.
- The slide at COOL Pool will be rewaxed and painted before opening for summer.
- Aquatics staff have connected with a home school group for swimming lessons at times that would meet the group's needs.
- Parking at the Riverfront Community Center has presented some challenges due to the Waterfront Project Construction. New lighting and signage are going up to assist patrons in accessing the building.
- STEM Saturdays begin again in April.
- New registration software soft launch will be April 10, 2023, for summer camp registration.

Barnett provided an update on Park Maintenance.

- The wet weather is delaying turf work, tree plantings are complete, and flowers have been ordered.
- Hiring seasonal staff has started.
- Staff are able to work on deferred maintenance projects due to the portion of funds the department receives from the City Services Fee.
- Jay Sharpe, Natural Resource Specialist is leading the work group regarding a possible amendment to the current tree code.
- As discussed in the March 1, 2023, meeting, the property owner has been cited for a tree cutting violation.

BUSINESS FROM THE COMMISSION

Adopt-a-Park – 26 parks have been adopted and has around 10 graffiti chasers.

NEXT MEETING DATE: Next meeting will be Wednesday, May 3, 2023. This will be a hybrid meeting.

ADJOURNMENT

The meeting was adjourned at 6:46 p.m.

Submitted by,

Reviewed by,

Debbie Little
Administrative Services Coordinator

Kim Lyddane
Parks & Recreation Director

Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development	Land use application approved. Shared parking agreement with GAPS signed. Preliminary designs completed. Tight turn around for putting it out to bid for summer construction.	Fall 2023	
Timber Linn Park soccer field improvements	Phase II complete. APRD to fund Phase III.	TBD	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement	Concrete and playground completed. Fit and finish coming along. Early summer official "ribbon cutting"	Summer 2023	
Deerfield Park Playground Replacement	Disc Golf course has been successful. Redevelopment will be planned when we get closer to 2024.	FY24-25	Goal of \$1,000,000 budgeted between CIP and operating budget.