



## AGENDA

Wednesday, April 5, 2023

This meeting will be conducted virtually. At 6:00 p.m., join the meeting at:

<https://us06web.zoom.us/j/83068386417?pwd=c1Fnbn3h3TWWhIWIFjNHIWRTY0K3NhZz09>

You can also dial in using your phone: +1 253 215 8782

Meeting ID: 830 6838 6417

Passcode: 763440

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak.

If participant(s) disrupt the meeting, the participant(s) microphone and webcam will be turned off.

If disruption continues, the participant(s) will be removed from the meeting.

1. CALL TO ORDER

2. ROLL CALL

3. BUSINESS FROM THE PUBLIC

*Persons wanting to provide comment to the commission under "business from the public" must send comments by email to [debbie.little@cityofalbany.net](mailto:debbie.little@cityofalbany.net). Please limit comments to one page and include your name and address. Emails received before noon on the day of the meeting will be included in the record.*

4. APPROVAL OF MINUTES

a. March 1, 2023

5. SCHEDULED BUSINESS

a. Discussion Items

- 1) Meadow Ridge Site Plan - Kim
- 2) Park & Facility Tour Reminder- Kim

b. Action Items

- 1) None

c. Reports and Updates

- 1) Capital Projects Update
- 2) Program Updates

6. BUSINESS FROM THE COMMISSION

7. NEXT MEETING DATE: Wednesday, May 3, 2023 - Hybrid

8. ADJOURNMENT

The Parks & Recreation Commission will meet virtually. This meeting is accessible to the public via phone and video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at

[Debbie.little@cityofalbany.net](mailto:Debbie.little@cityofalbany.net) or 541-917-7778.



**MINUTES**

Wednesday, March 1, 2023

6 p.m.

REMOTE

Approved: Draft

CALL TO ORDER: Meeting called to order at 6:00 p.m.

Members present: Aaron Falotico, Jim Vaughn, Bill Stoneroad, Sharon Konopa, Anna Roller, Sherrie Payne, Jill Van Buren

Members absent: None

Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator; Marimar Moreno, Park Services Officer

Business from the Public 6:01 p.m.

Miles Wilson presented the idea of placing a decommissioned locomotive in one of the City's parks. Brief discussion followed.

APPROVAL OF MINUTES 6:16 p.m.  
February 1, 2023

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 7-0.

DISCUSSION ITEMS 6:17 p.m.

a. Park Services Officer

Marimar Moreno provided some information to the Commission regarding her position and its intended functions. Brief discussion followed.

b. Possible Amendment Albany Municipal Code 7.98.040

Stoneroad provided a possible amendment to the current tree code. Brief discussion followed.

c. Albany Waterfront Project Trees

Lyddane provided an update on the project. Of the 870 trees surveyed by the project arborist, 84 will be removed due to poor health, safety conditions, and conflict with proposed improvements. They will be replaced by over 3,000 new plantings. Brief discussion followed.

## d. Tree Violation

Barnett presented information regarding a tree cutting violation and requested the support of the Commission to fine the property owner \$2500. Brief discussion followed.

MOTION: Stoneroad moved to approve staff to proceed with a \$2500 fine to the property owner. Roller seconded the motion, which passed 6-0. (vote took place after Falotico left the meeting)

## e. Meeting (in person)

Lyddane recognized at the last meeting the Commission requested to stay virtual, but in order to stay in compliance with accessibility to public meetings the May 3, 2023 meeting will be a hybrid format. Other meetings will be virtual.

## ACTION ITEMS

- a. None

## REPORTS AND UPDATES

7:00 p.m.

## a. Capital Projects

Lyddane reviewed the project report included in the agenda packet. The Department is in the process of putting together new Capital Projects for the 2023-2025 budget process.

Lyddane will review progress on the new Meadow Ridge park at the next meeting.

## Staff reports

Lyddane provided an update on recreation programs.

- Currently recruiting a Recreation Specialist for adult programming.
- Spring Activate has been mailed, and registration for spring quarter opens March 6, 2023.
- Working with GAPS on Maple Lawn Preschool transition plan.
- Planning for next summer's concerts is underway. All concerts will be at Timber Linn Park this year due to the Waterfront Project construction.
- Hiring for summer staff is underway.
- Staff are working on the configuration of new registration software.

Barnett provided an update on Park Maintenance.

- The Park Services Officer has already started to assist with tracking graffiti and issues in the parks.
- Staff are able to work on deferred maintenance projects due to the portion of funds the department receives from the City Services Fee.

## BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE: Next meeting will be Wednesday, April 5, 2023.

ADJOURNMENT

The meeting was adjourned at 7:19 p.m.

Submitted by,

Reviewed by,

Debbie Little  
Administrative Services Coordinator

Kim Lyddane  
Parks & Recreation Director

## Capital Projects Report

PROJECT	STATUS	PROJECTED COMPLETION DATE	NOTES
Meadow Ridge Park Development	Land use application approved. Shared parking agreement with GAPS signed. Preliminary designs completed. Tight turn around for putting it out to bid for summer construction.	Fall 2023	
Timber Linn Park soccer field improvements	Phase II complete. APRD to fund Phase III.	TBD	Partnership with AYSO
East Thornton Lake Natural Area development Ph 1	Design pending. Cost for a 10 car parking lot on the west side of the property estimated at \$400,000.	Development indefinitely delayed, pending O&M funding plan	SDCs, donations, State grant
Henderson Park Playground Replacement	Concrete and playground completed. Fit and finish coming along. Early summer official "ribbon cutting"	Summer 2023	
Deerfield Park Playground Replacement	Disc Golf course has been successful. Redevelopment will be planned when we get closer to 2024.	FY24-25	Goal of \$1,000,000 budgeted between CIP and operating budget.