



**MINUTES**

Wednesday, March 1, 2023

6 p.m.

REMOTE

Approved: 4-5-23

- CALL TO ORDER: Meeting called to order at 6:00 p.m.
- Members present: Aaron Falotico, Jim Vaughn, Bill Stoneroad, Sharon Konopa, Anna Roller, Sherrie Payne, Jill Van Buren
- Members absent: None
- Staff present: Kim Lyddane, Director; Rick Barnett, Parks & Facilities Maintenance Manager; Debbie Little, Administrative Services Coordinator; Marimar Moreno, Park Services Officer

Business from the Public 6:01 p.m.  
Miles Wilson presented the idea of placing a decommissioned locomotive in one of the City's parks. Brief discussion followed.

APPROVAL OF MINUTES 6:16 p.m.  
February 1, 2023

MOTION: Falotico moved to adopt the minutes as presented. VanBuren seconded the motion, which passed 7-0.

- DISCUSSION ITEMS 6:17 p.m.
- a. Park Services Officer  
Marimar Moreno provided some information to the Commission regarding her position and its intended functions. Brief discussion followed.
  - b. Possible Amendment Albany Municipal Code 7.98.040  
Stoneroad provided a possible amendment to the current tree code. Brief discussion followed.
  - c. Albany Waterfront Project Trees  
Lyddane provided an update on the project. Of the 870 trees surveyed by the project arborist, 84 will be removed due to poor health, safety conditions, and conflict with proposed improvements. They will be replaced by over 3,000 new plantings. Brief discussion followed.

## d. Tree Violation

Barnett presented information regarding a tree cutting violation and requested the support of the Commission to fine the property owner \$2500. Brief discussion followed.

MOTION: Stoneroad moved to approve staff to proceed with a \$2500 fine to the property owner. Roller seconded the motion, which passed 6-0. (vote took place after Falotico left the meeting)

## e. Meeting (in person)

Lyddane recognized at the last meeting the Commission requested to stay virtual, but in order to stay in compliance with accessibility to public meetings the May 3, 2023 meeting will be a hybrid format. Other meetings will be virtual.

## ACTION ITEMS

- a. None

## REPORTS AND UPDATES

7:00 p.m.

## a. Capital Projects

Lyddane reviewed the project report included in the agenda packet. The Department is in the process of putting together new Capital Projects for the 2023-2025 budget process.

Lyddane will review progress on the new Meadow Ridge park at the next meeting.

## Staff reports

Lyddane provided an update on recreation programs.

- Currently recruiting a Recreation Specialist for adult programming.
- Spring Activate has been mailed, and registration for spring quarter opens March 6, 2023.
- Working with GAPS on Maple Lawn Preschool transition plan.
- Planning for next summer's concerts is underway. All concerts will be at Timber Linn Park this year due to the Waterfront Project construction.
- Hiring for summer staff is underway.
- Staff are working on the configuration of new registration software.

Barnett provided an update on Park Maintenance.

- The Park Services Officer has already started to assist with tracking graffiti and issues in the parks.
- Staff are able to work on deferred maintenance projects due to the portion of funds the department receives from the City Services Fee.

## BUSINESS FROM THE COMMISSION

None.

NEXT MEETING DATE: Next meeting will be Wednesday, April 5, 2023.

ADJOURNMENT

The meeting was adjourned at 7:19 p.m.

Submitted by,

*Signature on file*

Debbie Little

Administrative Services Coordinator

Reviewed by,

*Signature on file*

Kim Lyddane

Parks & Recreation Director