



## HUMAN RELATIONS COMMISSION AGENDA

**Tuesday, February 28, 2023**

This meeting will be conducted virtually. At 7:00 p.m., join the meeting from your computer or tablet by clicking the link below:

<https://council.cityofalbany.net/groups/hrc/zoom>  
Meeting ID: 845 5748 1572, Passcode: 852892

Microphones will be muted and webcams will be turned off for presenters and members of the public unless called upon to speak. If a participant disrupts the meeting, the participant's microphone and webcam will be turned off. If disruption continues, the participant will be removed from the meeting.

1. Call to order
2. Introduction of new members
3. Roll call
4. Election of officers: chair and vice-chair
5. Business from the public:  
*Persons wanting to provide comments may:*
  - 1) *Email written comments to kim.lyddane@cityofalbany.net, including your name, before noon the day of the meeting.*
  - 2) *To comment virtually during the meeting, register by emailing kim.lyddane@cityofalbany.net before noon the day of the meeting, with your name. The chair will call upon those who have registered to speak.*
  - 3) *Appear in person at the meeting and register to speak.*
6. Approval of January 24, 2023, minutes [Pages 3-4]
7. Scheduled business
  - a. Guest speaker: Ty Anderson-Hubler
  - b. Meeting frequency, day, time, and format
  - c. Human Relations Award [Pages 5]

- d. HRC project updates
    - i. Festival Latino subcommittee report
  - e. Presenting 2022 annual report
  - f. Event debriefs and potential event involvement [Pages 6-7]
- 8. Business from the members
  - 9. Staff updates
  - 10. Next meeting date: Tuesday, March 28, 2023
  - 11. Adjournment

*This meeting is accessible to the public via video connection. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: [kim.lyddane@cityofalbany.net](mailto:kim.lyddane@cityofalbany.net), Albany Parks & Recreation 541-917-7777*

*Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.*



## HUMAN RELATIONS COMMISSION

### MINUTES

January 24, 2023

7:00 p.m.

VIRTUAL

Approved: **DRAFT**

#### Call to Order

Vice-Chair Miriam Cummins called the meeting to order at 7:02 p.m.

#### Roll Call

Members present: Miriam Cummins, Keith Kolkow, Robyn Davis, and Greg Soriano

Members absent: Jamie Jones (unexcused)

#### Business from the public

**7:03 p.m.**

There was no business from the public.

#### Approval of November 22, 2022, minutes

**Motion:** Commissioner Keith Kolkow moved to approve the November 22, 2022, minutes. Commissioner Robyn Davis seconded the motion, which passed 4-0.

#### Commission appointments

**7:04 p.m.**

One reappointment and two new appointments to the commission are scheduled to be ratified at the January 30, 2023, city council meeting.

#### Meeting frequency

Cummins suggested meeting every other month. Davis suggested taking the summer months off. Kolkow is open to taking a couple months off during the year. Commissioner Greg Soriano was in agreement with either Davis or Kolkow's suggestion. The group decided to table the discussion until Commissioner Jamie Jones and the new appointments could add their thoughts.

#### Human Relations Award

**7:12 p.m.**

Since there were no additional nominations, the group decided to do more advertising. Staff liaison Kim Lyddane will check into the cost of a public notice in the newspaper and of placing stuffers in with the outgoing utility bills. The group could possibly coordinate with another citizen advisory group to save costs on the stuffer.

The commissioners discussed having staff create an electronic flyer that they could email to their personal networks. The flyer would have a QR code and a link to the online nomination form. An application deadline has not been determined at this time. Kolkow requested that staff provide the group a list of past nominees.

#### HRC project updates

**7:21 p.m.**

There were no updates at this time.

Presenting 2022 annual report

**7:25 p.m.**

The group has not received the completed report from past commissioner Stephanie Newton. Kolkow will connect with Newton. Once the report is received, the group will decide which city council meeting to present it at.

HRC event debriefs and potential event involvement

**7:27 p.m.**

Kolkow attended the Martin Luther King, Jr. Peace Breakfast at Oregon State University. He asked that the event be added to the HRC's calendar of events.

Cummins notified the group about a variety of activities being held at the Albany Public Library to celebrate black history. The activities are put on by Kids for the Culture. She will send the activity flyer to staff to have them send out to the group. Kolkow will ask Ty Anderson-Hubler of the organization to speak at February's HRC meeting.

Business from the commission

**7:31 p.m.**

Soriano reported that Oregon State University's diversity officer, Scott Vignos, was unavailable to speak at this month's meeting, but Soriano will invite him to speak at the March HRC meeting.

Staff updates

**7:32 p.m.**

Lyddane notified the group that elections for the HRC chair and vice-chair would be conducted during February's HRC meeting.

Next meeting date

The next regularly scheduled meeting will be Tuesday, February 28, 2023.

Adjournment

Hearing no further business, Vice-Chair Cummins adjourned the meeting at 7:34 p.m.

Respectfully submitted,

Reviewed by,

Gina Burrese  
Recorder

Kim Lyddane  
Staff Liaison

# Human Relations Award 2021 and 2022

## Process

- Two categories
  - Two individuals (one for 2021 and one for 2022)
  - Two Albany organizations or businesses (one for 2021 and one for 2022)
- Publicity seeking nominations
  - News release which gives a nomination deadline
  - Posting on City's website with nomination forms in both English and Spanish
  - Provide United Way, Love INC, and Chamber with the nomination form and the news release for distribution via their networks
- Application status is shared at an HRC meeting without revealing the nominees' names, so it is a surprise at the awards presentation.
- HRC makes HRA selections by voting through email or through a subcommittee meeting
  - Selects award recipient for both categories (receives award)
  - Selects runner-up for both categories (receives certificate)
- City staff orders award(s) and prints certificates (HRC decides what certificates will say)
  - Takes 2-3 weeks to receive proof, approve proof, and then receive awards
- Invite finalists to attend city council meeting
- HRC presents the awards and certificates at a city council meeting
  - HRC representative gives foundational introduction that sets the stage for public understanding of the award's purpose.
  - HRC representatives introduce the finalists and describes why they were chosen and then presents the awards and certificates.

## Time Schedule

- **July 2022:** Nomination forms posted
  - **January 15, 2023 (EXTENDED):** Nomination forms due by 5:00 p.m.
  - **January 23, 2023:** Internal emailed voting deadline
    - Selects award recipients for the two categories
    - Selects up to two runners-up for the two categories
- (Name of "award" recipients to be kept confidential so that it's a surprise at the awards presentation)***
- **February 8 or 22, 2023:** Present awards at City council meeting
    - Following the council meeting, issue news release announcing the award recipients and provide photos, if available, to *Democrat-Herald*.

## Calendar of Events

Thursdays	Community take-out meals	5:00 p.m.	First Christian Church
<b>January 2023</b>			
01/12/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
01/15/2023	HR Award nomination deadline		
01/16/2023	MLK Peace Breakfast	9:00 a.m.	OSU Campus
01/16/2023	MLK Peace March	11:00 a.m.	OSU Campus
01/24/2023	HRC meeting	7:00 p.m.	Virtual event
01/31/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
<b>February 2023</b>			
Saturdays	Kids for the Culture celebrating black history month		Main Library
02/09/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
02/27/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
02/27/2023	HRC meeting	7:00 p.m.	Virtual event
02/28/2023	Citizen Advisory Groups training	? p.m.	Council Chambers, City Hall
02/?/2023	LBCC Unity Celebration (last week of Feb. or first week of March)	9:00 a.m.	
<b>March 2023</b>			
03/09/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
03/28/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
03/28/2023	HRC meeting	7:00 p.m.	
03/?/2023	HRC's annual report presented at the City Council meeting	6:00 p.m.	Council Chambers, City Hall
<b>April 2023</b>			
04/01/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
04/08/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
04/13/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
04/15/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
04/22/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
04/25/2022	HAC meeting (last Tuesday of the month)	3:00 p.m.	
04/25/2022	HRC meeting	7:00 p.m.	
04/29/2022	Farmers' Market	9:00 a.m.	City Hall parking lot
<b>May 2023</b>			
	Mental Health Month		
	Historical Preservation Month		
05/06/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
05/11/2023	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
05/13/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
05/18/2023	HEART to Heart Resource Fair (3rd Thursday in May)		
05/20/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
05/23/2023	HRC meeting	7:00 p.m.	
05/27/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
05/29/2023	Memorial Day events		
05/30/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
<b>June 2023</b>			
06/03/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
06/08/2023	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
06/10/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
06/??/2022	Juneteenth Celebration (Linn Benton NAACP)		
06/17/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
06/24/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
06/??/2023	LGBTQ Rally/March		Linn County Courthouse & Downtown Albany
06/??/2023	Safety Camp for kids entering grades 4-6		
06/27/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
06/27/2023	HRC meeting	7:00 p.m.	
<b>July 2023</b>			
07/01/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
07/??/2023	River Rhythms	7:00 p.m.	
07/08/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
07/10/2023	Summer Sounds	7:00 p.m.	
07/13/2023	Linn Benton NAACP (2nd Thursday of every month)	7:00 p.m.	Hybrid event
???	Linn County Fair		Fairgrounds
07/15/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
07/17/2023	Summer Sounds	7:00 p.m.	
07/??/2023	River Rhythms	7:00 p.m.	
07/22/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
07/24/2023	Summer Sounds	7:00 p.m.	
07/25/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
07/25/2023	HRC meeting	7:00 p.m.	
07/??/2023	River Rhythms	7:00 p.m.	
07/29/2023	Farmers' Market	9:00 a.m.	City Hall parking lot

**August 2023**

Midsummer Arts Festival			
08/01/2023	National Night Out Event (First Tuesday in August)	5:30 p.m.	
08/??/2023	Summer Sounds	7:00 p.m.	
08/??/2023	River Rhythms	7:00 p.m.	
08/05/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
08/10/2023	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
08/??/2022	River Rhythms	7:00 p.m.	
08/12/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
08/19/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
08/22/2023	HRC meeting	7:00 p.m.	
08/26/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
??????	NW Art & Air Festival		Timber Linn Park
08/26/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
08/29/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	

**September 2023**

09/02/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
09/09/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
09/14/2023	Linn Benton NAACP (2nd Thursday of every month)	6:30 p.m.	
09/16/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
	Festival Latino		
	Linn-Benton Veteran Stand Down		
09/23/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
09/26/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
09/26/2023	HRC meeting	7:00 p.m.	

**October 2023**

???? Mental Illness Awareness week			
10/07/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
10/12/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
10/14/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
10/21/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
10/24/2023	HRC meeting	7:00 p.m.	
10/28/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
10/31/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	

**November 2023**

<del>Annual Summit on Homelessness</del>			
11/04/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
11/09/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
11/11/2023	Veterans Day Memorial Service	8:30 a.m.	Timber Linn Park
11/11/2023	Veterans Day Parade	12:30 p.m.	
11/11/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
11/18/2023	Farmers' Market	9:00 a.m.	City Hall parking lot
11/28/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
11/28/2023	HRC meeting	7:00 p.m.	
11/25/2023	Farmers' Market	9:00 a.m.	City Hall parking lot

**December 2023**

12/14/2023	NAACP Corvallis/Albany (2nd Thursday of every month)	6:30 p.m.	
12/??/2023	Homeless Persons' Memorial Service (longest night of the year)	5:30 p.m.	
12/26/2023	HAC meeting (last Tuesday of the month)	3:00 p.m.	
12/26/2023	HRC meeting	7:00 p.m.	