



Albany Police Department
 2600 Pacific Boulevard SW, Albany, OR 97321
 Phone 541-917-7680 Fax 541-928-6692

Private Property Impound Towing License Application

The Private Property Impound (PPI) Code (Albany Municipal Code 13.90) requires towing from private parking facilities be performed fairly, in accordance with defined standards, and at reasonable rates.

All towers performing PPI Tows in the City of Albany must obtain a PPI Towing License. To obtain one, tow companies are required to complete and submit a PPI License application. There is no fee associated with a PPI towing license. Licenses must be renewed annually every January 1st, as long as applicant is performing PPI Tows within Albany. A new PPI application is required with each renewal.

Any changes to information listed on the application must be submitted to the Albany Police Department within five business days.

Business Information: (Please Print or Write Legibly)

Business Name			
Location Address			
City, State, Zip			
Mailing Address			
City, State, Zip		E-mail	
Business Phone		Fax Number	

Vehicle Storage Facilities*

Address	Daytime Phone	Night Phone
1.		
2.		
3.		

*Attach separate sheet if there are more than three storage facilities.

Primary Owner Information

Full Legal Name <small>(First, Middle, Last Name)</small>		Date of Birth	
Residence Address			
City, State, Zip		Driver's Lic#	
Home Phone:		Cell Phone:	

Part-Owners/Officers/Agents Having Financial Interest in Company #1

Full Legal Name (First, Middle, Last Name)		Date of Birth	
Residence Address			
City, State, Zip		Driver's Lic#	State
Home Phone:		Cell Phone:	

Part-Owners/Officers/Agents Having Financial Interest in Company #2*

Full Legal Name (First, Middle, Last Name)		Date of Birth	
Residence Address			
City, State, Zip		Driver's Lic#	State
Home Phone:		Cell Phone:	

*Attach separate sheet if there are more Part-Owners/Officers/Agents Having Financial Interest in Company.

Applicant has read Albany Municipal Code 13.90, Private Property Impounds and the rate resolution and agrees to comply with all ordinances of the City of Albany. The PPI Code shall be construed in conformance with the laws and regulations of the State of Oregon Motor Vehicle Code regarding towing from private property and applicable state and federal statutes.

I declare by my signature that I have the authority to complete this and I certify that the information in the application is true, correct and complete.

Signature:	Date:
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Albany Police Department Use Only		
Approve	Deny	Comments:
Signature:		Date: