



MINUTES

Monday, August 26, 2019
Work Session
Council Chambers, City Hall
Approved: October 9, 2019

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:01 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: None

BUSINESS FROM THE PUBLIC **4:01 p.m.**

There was none.

PLANNING COST RECOVERY ANALYSIS **4:01 p.m.**

Public Works Engineering and Community Development Director Jeff Blaine shared a presentation (see agenda file). Blaine provided an overview of planning review cost recovery options. Councilor Rich Kellum asked about the nature of the fee structure. Blaine did not recommend charging fees for pre-application meetings. Kellum asked if building fees are usable in other funds. Blaine said no.

Konopa asked if any of the costs are associated with development code long range planning. Blaine said the \$420,000 includes long range planning. Konopa said she supports a multi-year phase-in of permit fee increases.

Blaine said he recommends the near-term plan to reset building permits at 15 percent of the building plan review fee.

Councilor Bill Coburn said he supports the near-term cost recovery plan.

Councilor Bessie Johnson asked why an applicant would be charged extra to meet with staff. Blaine said planning fees are intended to recover the cost of staff time to perform the reviews. City Manager Peter Troedsson added the Community Development Department receives funds from the general fund, but it is not enough to recover costs.

Councilor Dick Olsen asked how fees would compare to other communities. Blaine said he could bring that information to the council.

Building Official Manager Johnathan Balkema said staff would report back to the council with a new fee structure, after it goes to the Oregon Building Codes Division for review.

TRANSPORTATION FUNDING COMMUNITY COMPARISON **4:41 p.m.**

Blaine shared a PowerPoint presentation (see agenda file). Blaine said he recommends staff bringing back more information about potential revenue targets, rate structures, and sample bills for a transportation utility fee.

Konopa said she would like to bring in revenue as quickly as possible. Blaine said staff can bring back more information about how to cover costs before the council needs to decide how to implement transportation utility fees.

Kellum said he believes the transportation utility fee should be subject to a vote.

Coburn said he would consider a transportation fee on the utility bill for street maintenance. Coburn said the number should be divided up to support multiple departments.

The council directed staff to bring back more information and figures on street utility fees and in-lieu of franchise fees.

STREET BOND CONSIDERATION **5:28 p.m.**

Blaine provided an overview of the memo (see agenda packet). City Engineer Staci Belcastro said the most recent street overlays were done with revenues from a general obligation (GO) bond 20 years ago.

Coburn asked about the condition of the streets highlighted in the memo. Belcastro said the streets in the memo are the arterial and connector streets in the worst condition. Belcastro noted that overlays are significantly cheaper than reconstruction.

The council directed staff to return with more information about the GO bond and the impacts of the proposed projects. They asked for more information about the associated costs of water and sewer.

ALBANY COMMUNITY POOL LEASE RENEWAL

5:51 p.m.

Parks and Recreation Director Kim Lydanne shared details of the lease with Greater Albany Public School District. Communications Officer Marilyn Smith offered to provide the council with more information about the nature of routine repairs performed at the pool. Discussion followed about property taxes.

BUSINESS FROM THE COUNCIL

6:07 p.m.

Olsen asked about his street sweeping schedule. Public Works Operations Director Chris Bailey shared details about the schedule. Konopa noted that the Art and Air Festival enjoyed high attendance and good weather.

CITY MANAGER REPORT

Troedsson shared about the Art and Air Festival and the municipal court judge hiring process.

Troedsson said revisions to ward boundaries will be considered after the census is complete.

ADJOURNMENT

There being no other business, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

Reviewed by,

Allison Grove
Administrative Assistant I (Confidential)

Peter Troedsson
City Manager

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.