

Revised



ALBANY CITY COUNCIL

AGENDA

Wednesday, October 9, 2019

7:15 p.m.

Council Chambers, City Hall

333 Broadalbin Street SW

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE
 2. ROLL CALL
 3. BUSINESS FROM THE PUBLIC
 4. ADOPTION OF RESOLUTIONS
 - a. Approving a loan to Stack HIP, LLC. [Pages 3-4]
Action: _____ RES NO. _____
 - b. Declaring it necessary to acquire property as public right-of-way for the construction of a traffic signal at Crocker Lane NW and Gibson Hill Road NW (ST-19-01). [Pages 5-9]
Action: _____ RES NO. _____
 5. AWARD OF CONTRACT
 - a. Awarding a contract to Dick Welker Construction for sewer point repairs (SS-19-03). [Pages ~~10-19~~ **5-14**]
Action: _____
 6. ADOPTION OF CONSENT CALENDAR
 - a. Appointing Ralph Menweg to the Planning Commission. [Pages ~~20-22~~ **15-16**]
 - b. Accepting Tim McCloud's resignation from the Bicycle & Pedestrian Advisory Commission. [Page ~~23~~ **17**]
 - c. Approval of minutes
 - 1) August 26, 2019, city council work session. [Pages ~~24-25~~ **18-19**]
 - 2) September 11, 2019, city council meeting. [Pages ~~26-28~~ **20-22**]
 - d. Recommendations to OLCC
 - 1) Approving full on-premises sales commercial liquor license application for Lucky Vivian LLC, DBA Frankie's, 641 Hickory Street NW #160. [Page ~~29~~ **23**]
 - 2) Approving limited on-premises, off-premises sales application for La Aguila Mexican Store, LLC, 1776 Geary Street SE. [Page ~~30~~ **24**]
 - e. Adoption of resolution
 - 1) Appointing city managers pro tem. [Page ~~31~~ **25**] RES NO. _____
- Action: _____

cityofalbany.net/council



7. STAFF REPORTS

- a. Revenue enhancement and cost containment. [Pages ~~32-33~~ **26-27**]

Action: _____

- b. General obligation bond for street projects. [Pages ~~34-38~~ **28-32**]

Action: _____

- c. Fire Department position reclassification. [Page ~~39~~ **33**]

Action: _____

8. BUSINESS FROM THE COUNCIL

9. RECESS TO EXECUTIVE SESSION TO DISCUSS PENDING LITIGATION OR LITIGATION LIKELY TO BE FILED IN ACCORDANCE WITH ORS 192.660(2)(h).

10. RECONVENE

11. NEXT MEETING DATES

Monday, October 21, 2019; 4:00 p.m. work session

Wednesday, October 23, 2019; 7:15 p.m. regular meeting

12. ADJOURNMENT



Stream this meeting live on YouTube: cityofalbany.net/livestream


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MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager  10/3

FROM: Seth Sherry, Economic Development Manager

DATE: October 1, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Stack Hot Isostatic Pressure (HIP) Loan Execution
Relates to Strategic Plan theme: A Healthy Economy

Action Requested:

Direct staff to execute a loan between the City of Albany and Stack HIP.

Discussion:

On February 25th, 2019, the council directed staff to negotiate a loan contract with Stack HIP in support of their new facility in Albany. Specifically, it was proposed a loan amount of \$745,000 would directly contribute to a pit being dug to facilitate a future secondary HIP unit. Although Stack HIP was not ready at the time to order an additional HIP unit of the same capacity as the first, digging a second pit would allow them to grow and bring more business to Albany. Stack HIP was the first company in Oregon to build HIP capacity and the physical proximity to several special metals casting companies in Albany creates a competitive advantage to our local industry. It is anticipated that Stack HIP will also bring business from outside the community as well.

Budget Impact:

There is no effect on general fund monies. This loan will be made through the Economic Development Opportunity Fund, currently containing \$2,057,048. The Stack HIP loan will reduce that to \$1,312,048.

SS
Attachment 1



RESOLUTION NO. _____

A RESOLUTION TO LOAN STACK HOT ISOSTATIC PRESSURE (HIP) MONEY FOR THE EXPANSION OF SERVICE OFFERINGS AT THEIR ALBANY OREGON SITE.

WHEREAS, the special metals industry is a critical job and wage sector for our community; and

WHEREAS, Stack HIP provides a key service to strengthen the special metals sector; and

WHEREAS, Stack HIP requested help in financing a second structure to support a second HIP machine.

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council that we agree to lend Stack HIP \$745,000 at 2.5 percent interest for a period of 7 years. Loan payments will be amortized at 20 years with a balloon payment at 7 years with no pre-payment penalty.

DATED AND EFFECTIVE THIS NINTH DAY OF OCTOBER 2019.

Mayor

ATTEST:

City Clerk



MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager *10/3*
 Jeff Blaine, P.E., Public Works Engineering and Community Development Director *JB*

FROM: Staci Belcastro, P.E., City Engineer *SB*
 Andrew Monaco, Engineering Associate I *AM*

DATE: September 25, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Award of Contract for SS-19-03, 2019 Sewer Point Repairs

Action Requested:

Staff recommends that Council award this contract in the amount of \$239,636.00 to the low bidder, Dick Welker Construction, Inc. of Albany, Oregon.

Discussion:

On September 24, 2019, bids were opened for SS-19-03, 2019 Sewer Point Repairs. There were four bids submitted for this project, ranging from \$239,636.00 to \$354,235.00. The Engineer’s estimate was \$250,000.00. A bid summary is provided as Attachment 1.

Project Description

This project includes spot repairs to 13 sewer mains using open trench construction and cured-in-place pipe (CIPP) technologies. The existing sewer mains are currently serviceable, except for short sections of damaged or partially collapsed pipe segments that necessitate spot repairs. By repairing damaged sections of the pipe, pipe service life can be extended until the entire segment reaches a stage where it must be completely replaced. The project locations are shown in Attachments 2 through 8.

Summary of Estimated Project Cost

Based on the project bid and anticipated related costs, a summary of the total estimated project cost of SS-19-03, 2019 Sewer Point Repairs is shown in the following table. Amounts are rounded to the nearest \$100.

Project Components	Estimated Cost
I. Engineering Costs	
a. Design Engineering	\$36,100
b. Construction Inspection	\$16,200
<i>Engineering Subtotal</i>	\$52,300

II. Construction Costs	
a. Construction Contract	\$239,600
b. Contingency	\$24,000
c. Other Construction Costs (Construction Surveying, etc.)	\$2,000
<i>Construction Subtotal</i>	\$265,600
<i>Total Estimated Project Cost</i>	\$317,900
<i>Project Budget</i>	\$275,000
<i>Under/ (Over) Project Budget</i>	(42,900)

Budget Impact:

This project will be funded from the Sewer System Capital Projects fund (601-40350). There are adequate reserves in the Sewer System Capital Projects fund to cover the estimated overage. Additionally, approximately \$24,000 of the total estimated project cost is contingency funds that are held to deal with changed conditions during construction. While these funds may be required to complete the project, if changes are minimal, much of the contingency can be saved.

AM:ss

Attachments 8

- c: Staci Belcastro, P.E., City Engineer (via email)
- Kristin Preston, P.E., Wastewater Superintendent (via email)
- Jeff Gill, Wastewater Collections Supervisor (via email)

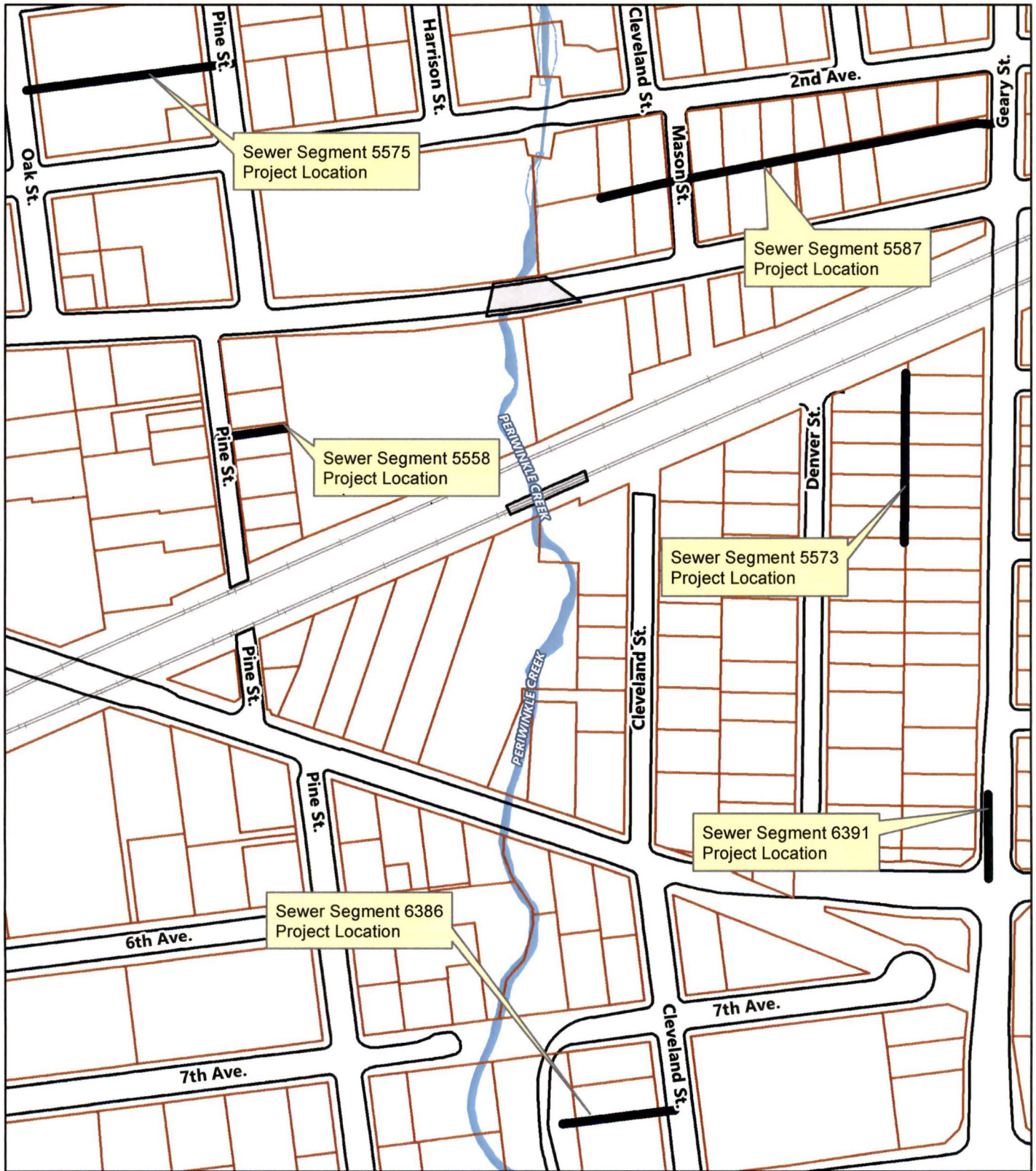


CITY OF ALBANY, OREGON
Public Works Department
Construction Contract Bids

Project: SS-19-03, 2019 Sewer Point Repairs

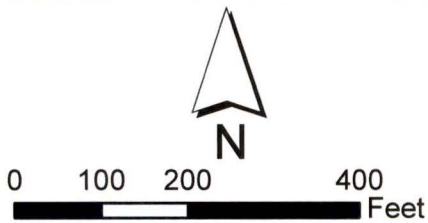
Bid Opening: September 24, 2019

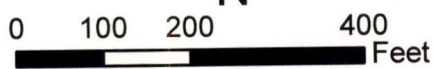
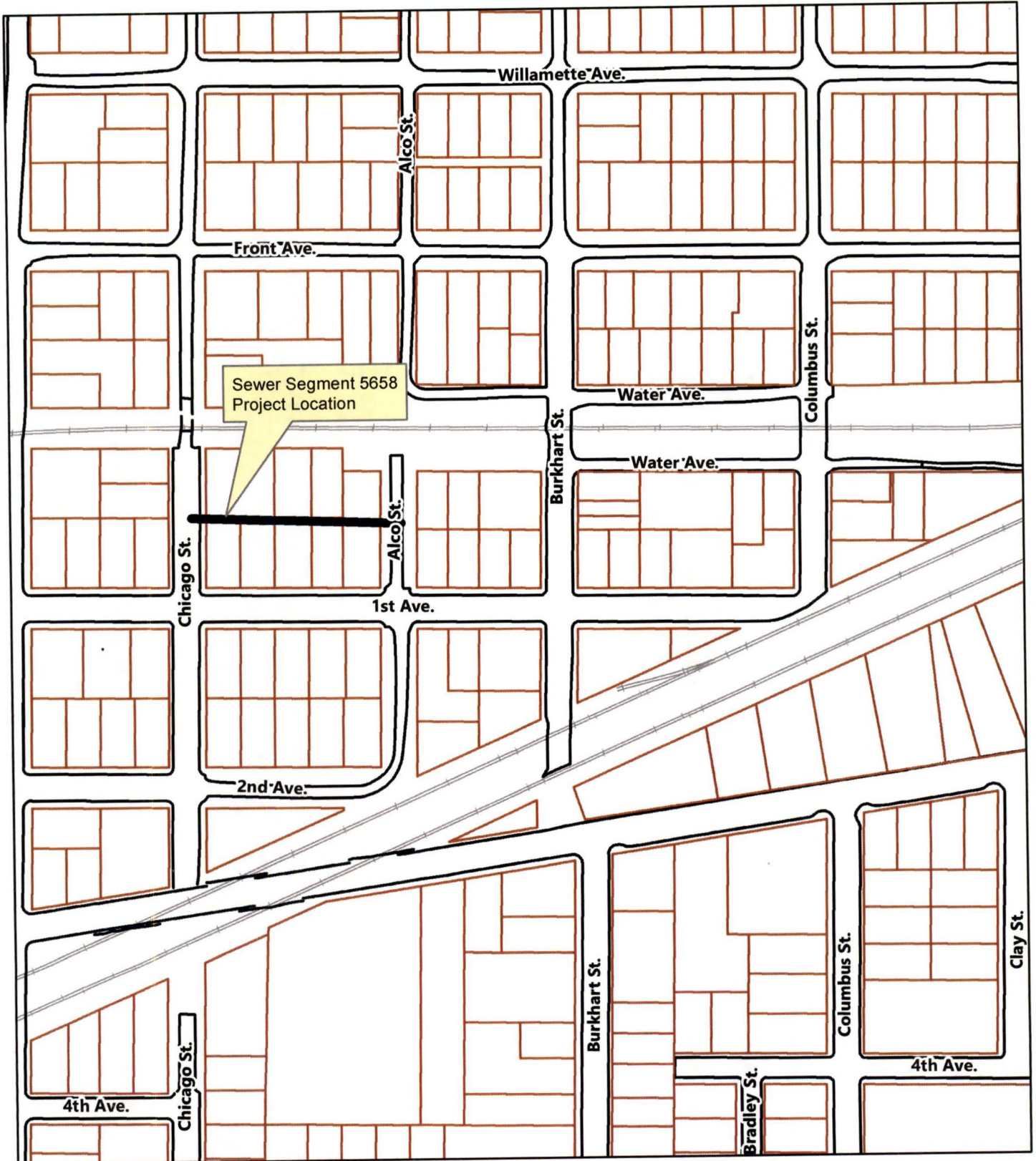
Engineer's Estimate	Dick Welker Construction (Albany)	H & J Construction, Inc. (Eugene)	Emery & Sons Construction Group LLC (Salem)	Gelco Construction Company (Salem)
\$250,000	\$239,636	\$288,750	\$323,875	\$354,235



ATTACHMENT 2

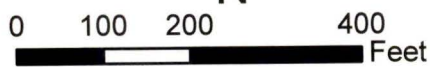
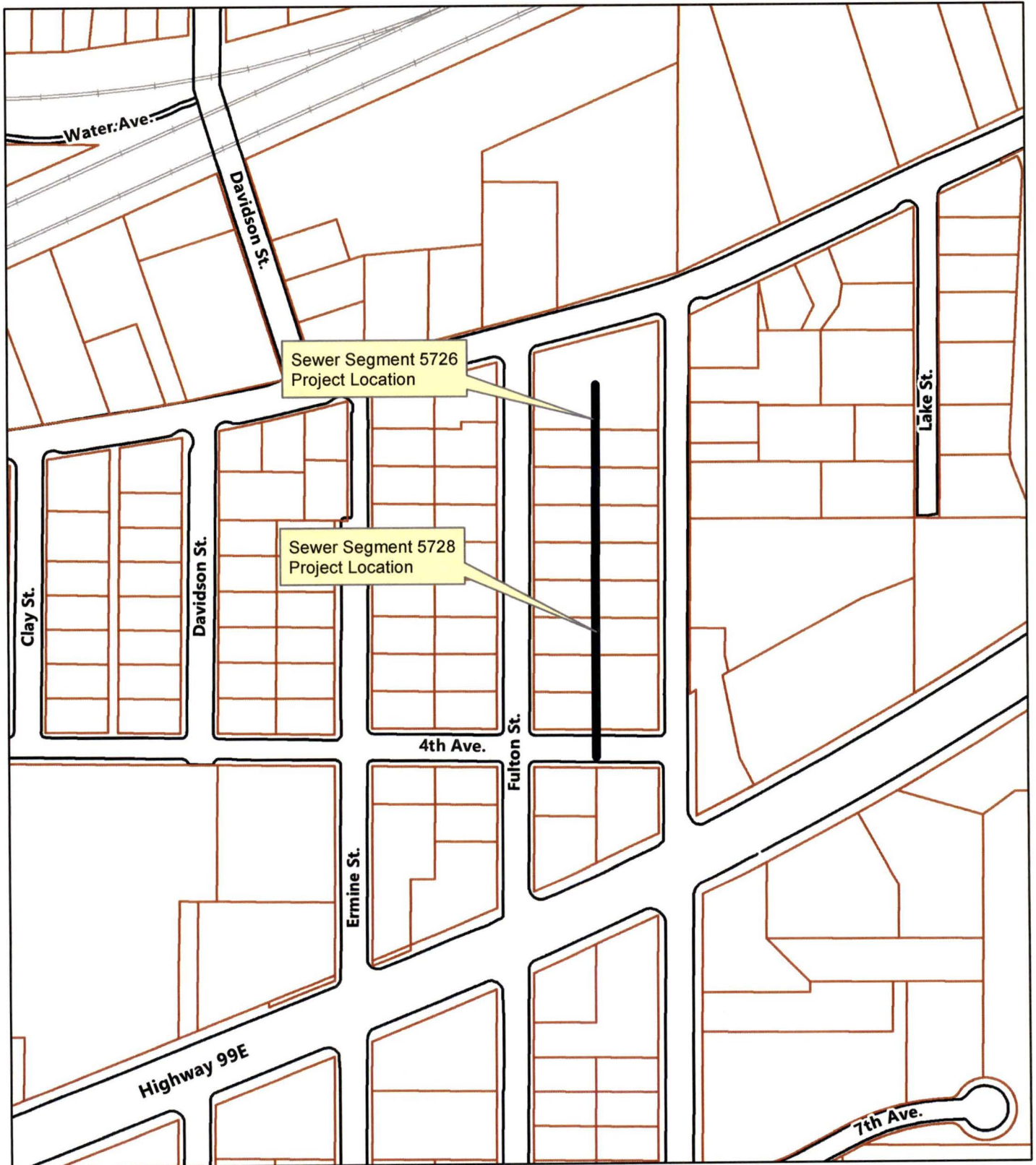
SS-19-03, 2019 Sewer Point Repairs Project Vicinity Map





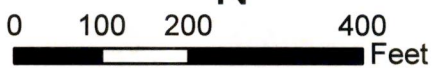
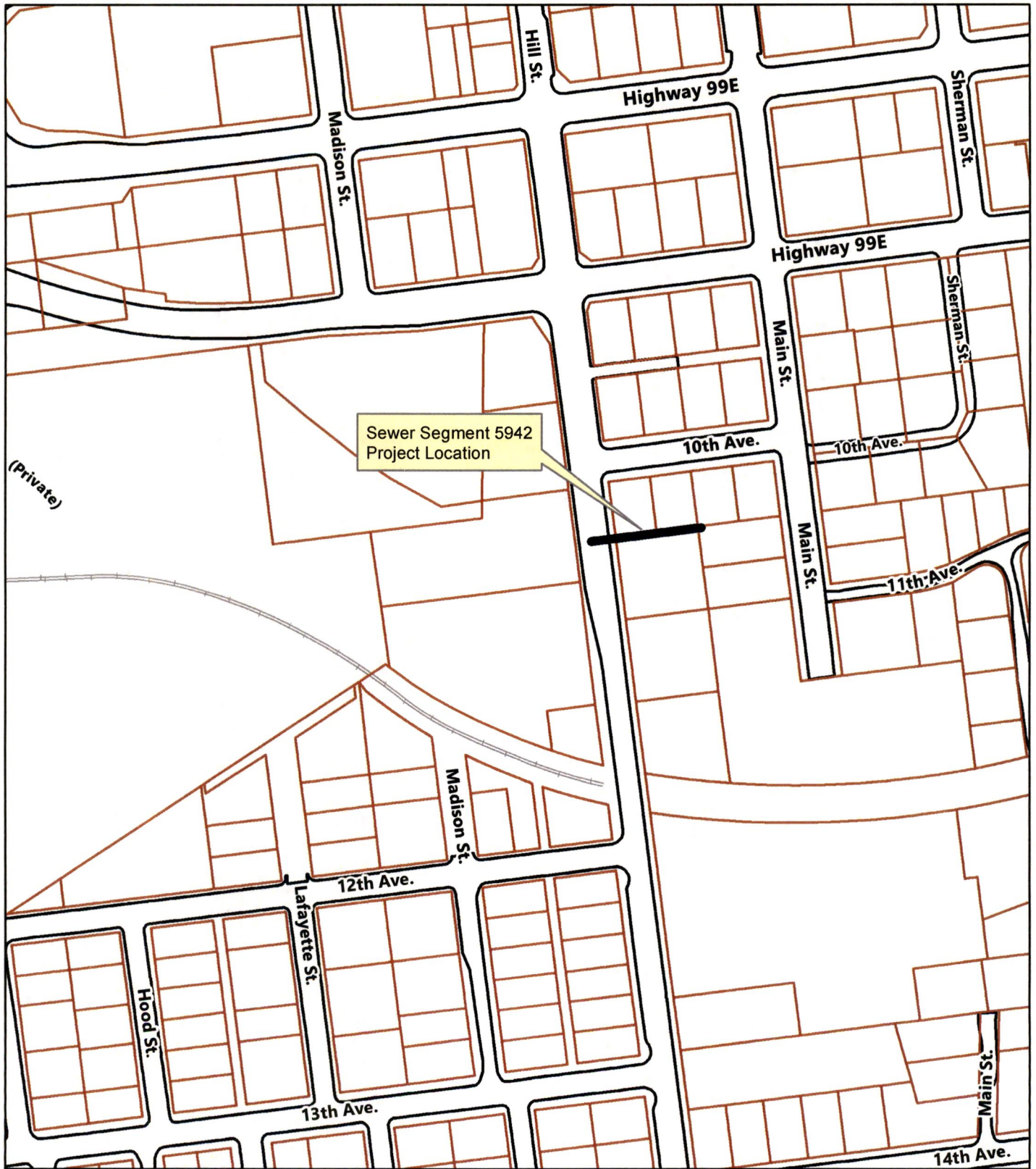
ATTACHMENT 3

SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map



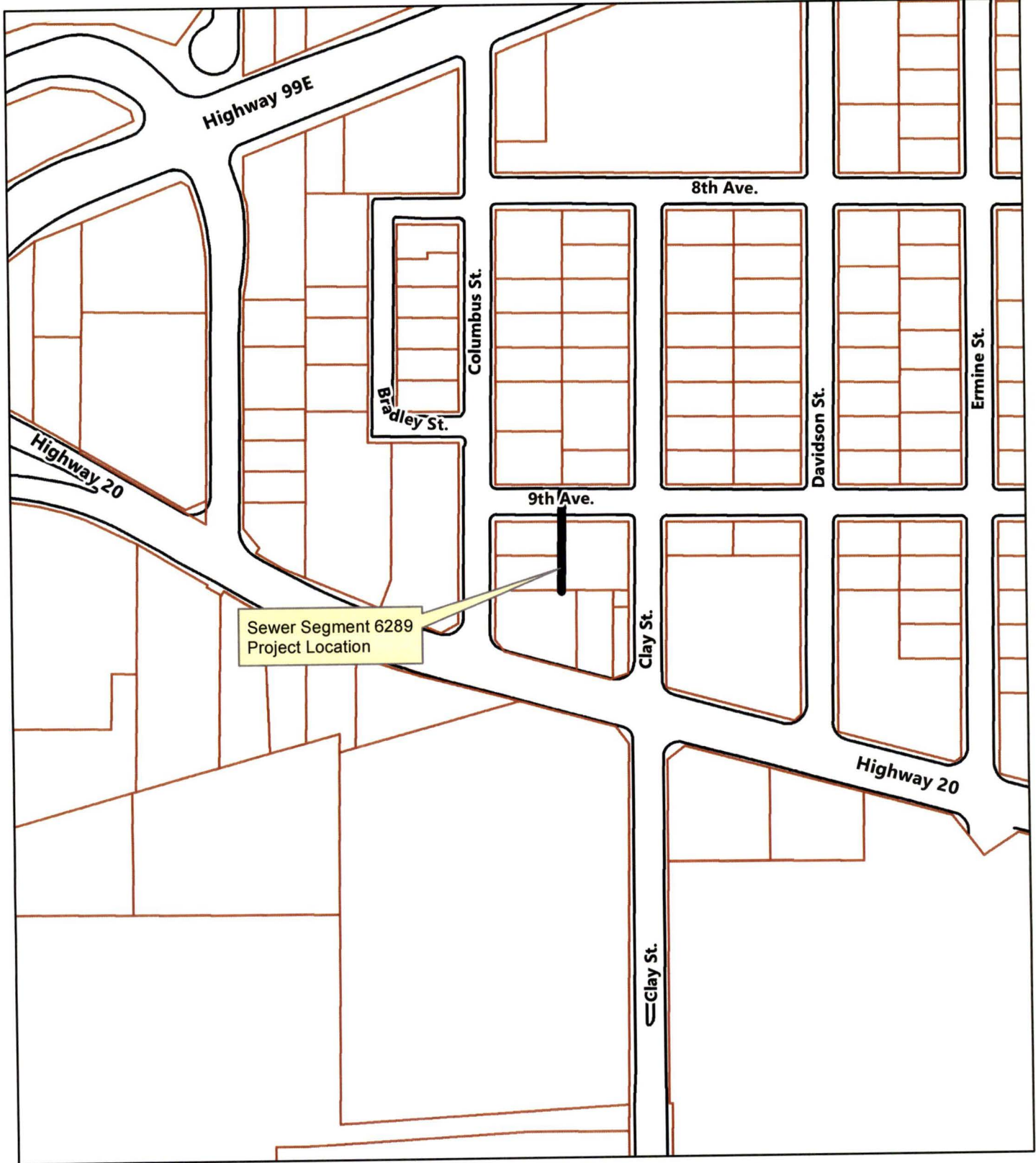
ATTACHMENT 4

SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map

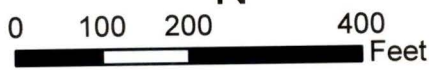


ATTACHMENT 5

SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map

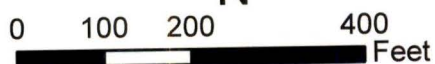
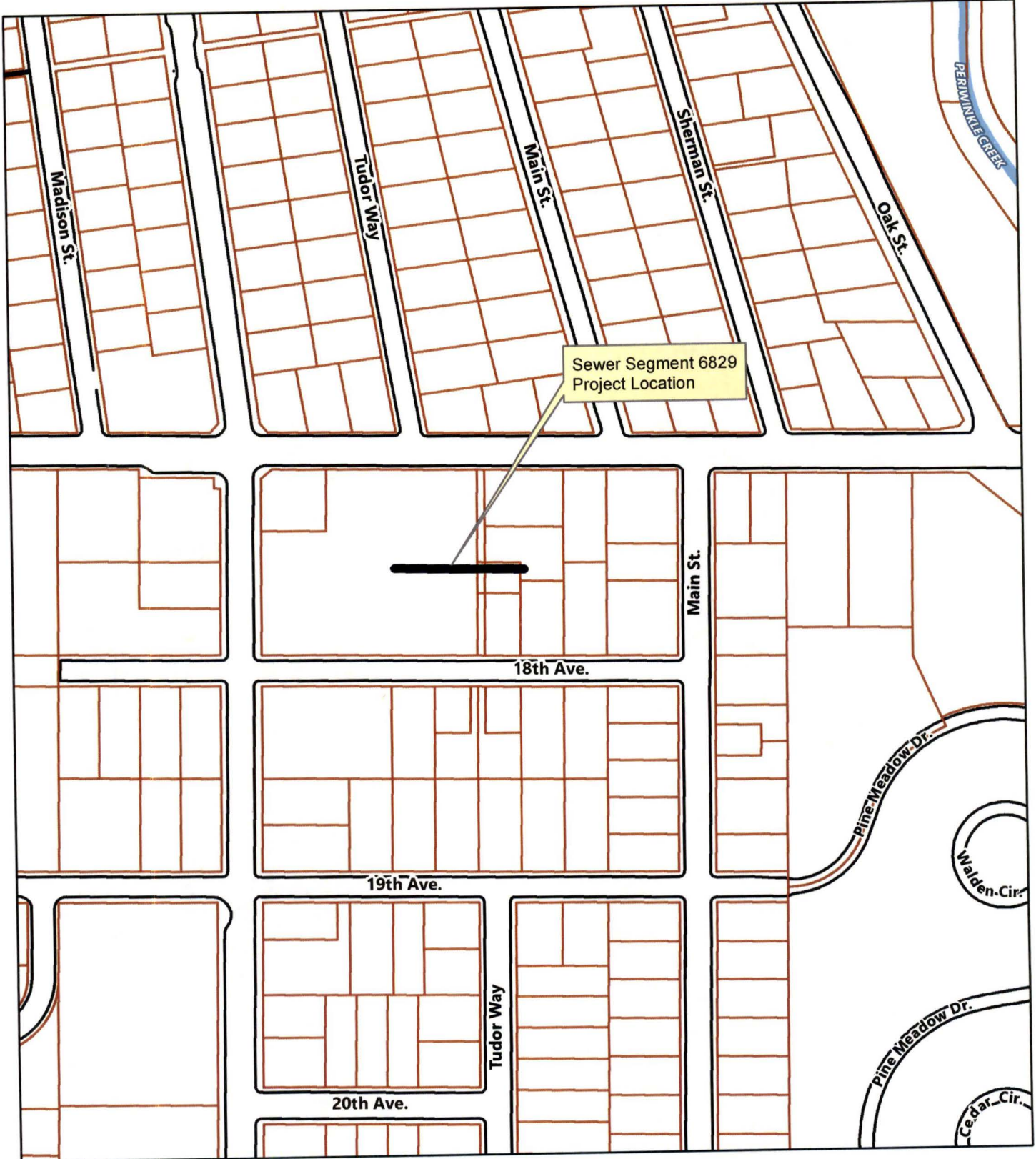


Sewer Segment 6289
Project Location

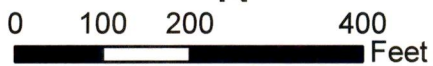
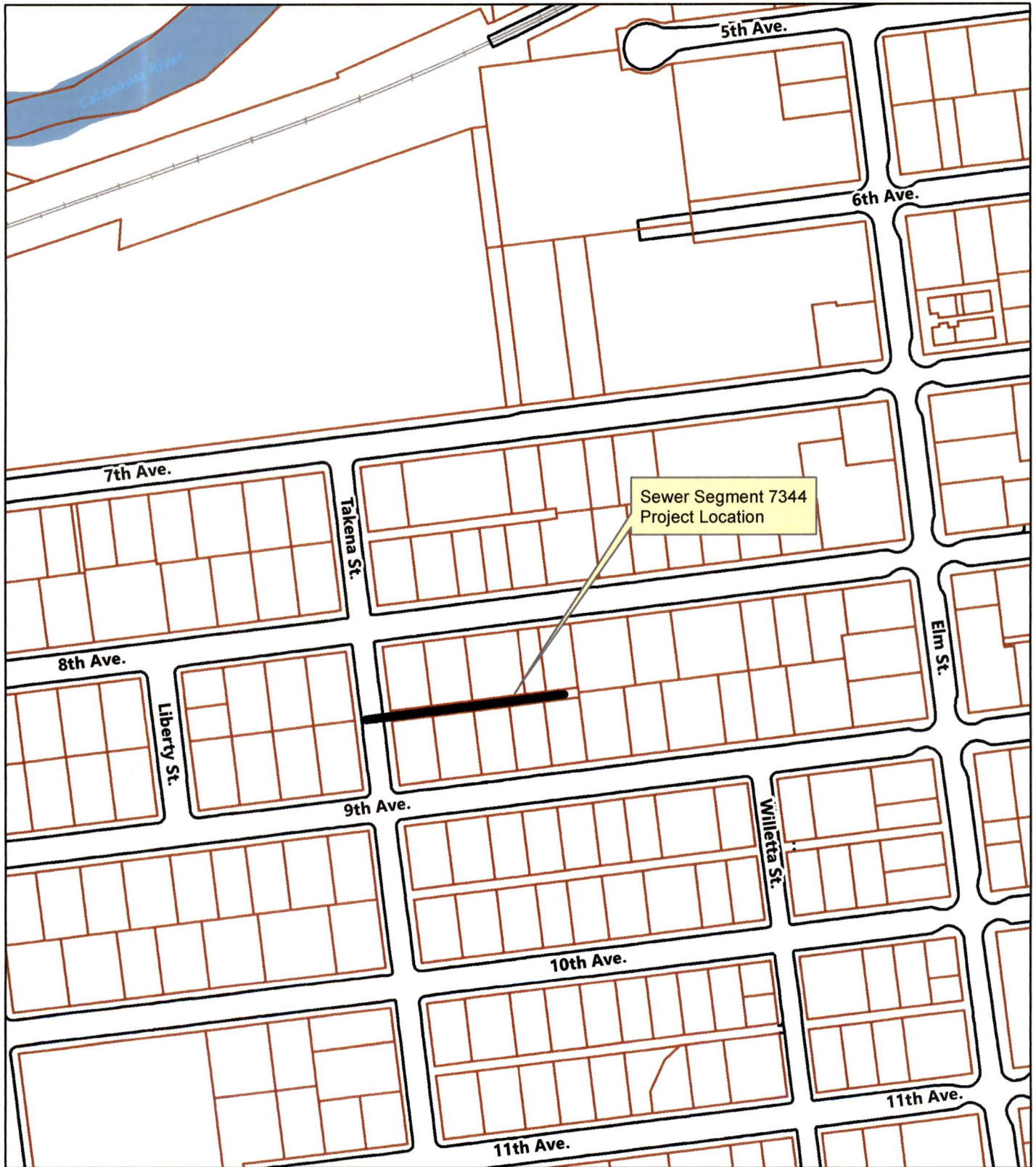


ATTACHMENT 6

SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map



ATTACHMENT 7
SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map



ATTACHMENT 8
SS-19-03, 2019 Sewer Point Repairs
Project Vicinity Map



MEMO

TO: Albany City Council

VIA: Rich Kellum, City Councilor

FROM: Allison Grove, Administrative Assistant I (Confidential)

DATE: October 1, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Appointment to Planning Commission
Relates to Strategic Plan theme: An Effective Government

Action Requested:

Council ratification of the following appointment:

Planning Commission

- Ralph Menweg (Rich Kellum's appointment to fill a vacant term expiring 12/31/21; application attached)

Discussion:

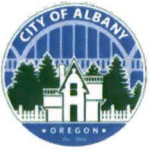
Mayor and councilor recommendations for any remaining vacancies on the City's citizen advisory groups will be submitted for approval at subsequent council meetings.

Budget Impact:

None.

AG

Attachment



Citizen Advisory Group Application

Applying To Planning Commission

Received September 17, 2019

Name Ralph (Ralph) Menweg

In City Limits? Yes (Ward 3)

Employed Outside the Home? Retired

List current or most recent occupation, business, trade, or profession:

High School teacher of computer science, mathematics, and technology

List community/civic activities in which you are or have been active:

HOA member in Bridle Springs 2016-2019, PCP for Linn County Republicans

Indicate why you are interested in serving on this advisory group as well as what qualifications and experience you have that would apply to this position:

I would like to be able to help in the direction of the city to maximize the use of it's space, the types of businesses, and land usage. It is imperative that we do not waste the valuable spaces we have, and provide the citizens of our city with a comprehensive plan for its future. There must be a practical and positive look at new development, both residential and commercial, so as to not create irreparable damage to our environment and overcrowding for our citizens. There ARE limits to what should be done to create revenue, and at the same time protect those that are already in place. The City is for the People, and they should not be overpowered by overwhelming government that is not responsive to their wishes.

What contributions do you hope to make to this advisory group?

Providing great, solid, workable projects that help the citizens of Albany. There are housing issues that need to be addressed, businesses that want to be a part of this city and need our help, and park and recreation areas that need to be preserved, and improved.

Have you reviewed the meeting schedule for this advisory group and can you commit to regular meeting attendance?

Yes

Keep application on file?

Yes

How did you hear about this opportunity?

I was informed of this position at a meeting I attended



Roten, Holly

Subject: FW: Bicycle and Pedestrian Advisory Commission

From: Tim M <timmccloud4@gmail.com>
Sent: Thursday, October 3, 2019 5:47 AM
To: Irish, Ron <Ron.Irish@cityofalbany.net>
Subject: Regarding Our Most Recent Discussion

[External Email Notice: Avoid unknown attachments or links, especially from unexpected mail.]

Ron,

It's been a pleasure to be part of the ABPAC. I leave this role feeling fortunate to have worked with some of the smartest, most involved people in the Albany community on issues relating to Bike and Pedestrian safety. I am also extremely encouraged by the strides that have been made by our group during that time. Please send the members of the board with my absolute very best. I wish I could have been there to inform everyone in person, but moving has it's own interesting timing.

I would possibly be interested in continuing to assist as a volunteer in future community events. Just let me know if there's anything I can do to help! Finally, and on a personal note, I have appreciated you Ron for having been the eloquent, but down-to-earth liaison our Commission needed. You're also a tremendous resource of knowledge. Best of luck to the Body in its future endeavors, and thanks in advance for notifying interested parties.

Cheers!

Tim McCloud

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MINUTES

Monday, August 26, 2019
Work Session
Council Chambers, City Hall

Approved: Draft

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 4:01 p.m.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: None

BUSINESS FROM THE PUBLIC

4:01 p.m.

There was none.

PLANNING COST RECOVERY ANALYSIS

4:01 p.m.

Public Works Engineering and Community Development Director Jeff Blaine shared a presentation (see agenda file). Blaine provided an overview of planning review cost recovery options. Councilor Rich Kellum asked about the nature of the fee structure. Blaine did not recommend charging fees for pre-application meetings. Kellum asked if building fees are usable in other funds. Blaine said no.

Konopa asked if any of the costs are associated with development code long range planning. Blaine said the \$420,000 includes long range planning. Konopa said she supports a multi-year phase-in of permit fee increases.

Blaine said he recommends the near-term plan to reset building permits at 15 percent of the building plan review fee.

Councilor Bill Coburn said he supports the near-term cost recovery plan.

Councilor Bessie Johnson asked why an applicant would be charged extra to meet with staff. Blaine said planning fees are intended to recover the cost of staff time to perform the reviews. City Manager Peter Troedsson added the Community Development Department receives funds from the general fund, but it is not enough to recover costs.

Councilor Dick Olsen asked how fees would compare to other communities. Blaine said he could bring that information to the council.

Building Official Manager Johnathan Balkema said staff would report back to the council with a new fee structure, after it goes to the Oregon Building Codes Division for review.

TRANSPORTATION FUNDING COMMUNITY COMPARISON

4:41 p.m.

Blaine shared a PowerPoint presentation (see agenda file). Blaine said he recommends staff bringing back more information about potential revenue targets, rate structures, and sample bills for a transportation utility fee.

Konopa said she would like to bring in revenue as quickly as possible. Blaine said staff can bring back more information about how to cover costs before the council needs to decide how to implement transportation utility fees.

Kellum said he believes the transportation utility fee should be subject to a vote.

Coburn said he would consider a transportation fee on the utility bill for street maintenance. Coburn said the number should be divided up to support multiple departments.

The council directed staff to bring back more information and figures on street utility fees and in-lieu of franchise fees.

STREET BOND CONSIDERATION

5:28 p.m.

Blaine provided an overview of the memo (see agenda packet). City Engineer Staci Belcastro said the most recent street overlays were done with revenues from a general obligation (GO) bond 20 years ago.

Coburn asked about the condition of the streets highlighted in the memo. Belcastro said the streets in the memo are the arterial and connector streets in the worst condition. Belcastro noted that overlays are significantly cheaper than reconstruction.

The council directed staff to return with more information about the GO bond and the impacts of the proposed projects. They asked for more information about the associated costs of water and sewer.

ALBANY COMMUNITY POOL LEASE RENEWAL

5:51 p.m.

Parks and Recreation Director Kim Lydanne shared details of the lease with Greater Albany Public School District. Communications Officer Marilyn Smith offered to provide the council with more information about the nature of routine repairs performed at the pool. Discussion followed about property taxes.

BUSINESS FROM THE COUNCIL

6:07 p.m.

Olsen asked about his street sweeping schedule. Public Works Operations Director Chris Bailey shared details about the schedule. Konopa noted that the Art and Air Festival enjoyed high attendance and good weather.

CITY MANAGER REPORT

Troedsson shared about the Art and Air Festival and the municipal court judge hiring process.

Troedsson said revisions to ward boundaries will be considered after the census is complete.

ADJOURNMENT

There being no other business, the meeting was adjourned at 6:14 p.m.

Respectfully submitted,

Reviewed by,

Allison Grove
Administrative Assistant I (Confidential)

Peter Troedsson
City Manager

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.



MINUTES

Wednesday, September 11, 2019

Regular Session

Council Chambers, City Hall

Approved: **DRAFT**

CALL TO ORDER

Mayor Sharon Konopa called the meeting to order at 7:15 p.m.

PLEDGE OF ALLEGIANCE

Konopa led the pledge of allegiance.

ROLL CALL

Councilors present: Mayor Sharon Konopa and Councilors Rich Kellum, Bill Coburn, Bessie Johnson, Alex Johnson II, Dick Olsen, and Mike Sykes

Councilors absent: None

PROCLAMATION AND MOMENT OF SILENCE

September 11, Remembrance Day.

Konopa read the proclamation.

The American Legion presented the city with a small flag to remember this event. There was a moment of silence.

SPECIAL PRESENTATION

Albany Fire Department unit citation. **7:19 p.m.**

Fire Chief John Bradner spoke about a rescue July 11, 2019, of a woman hanging from a sign, underneath a bridge that spans the Willamette River. The Albany Police Department provided assistance.

Bradner presented the following personnel with a unit citation ribbon, certificate, and chief's challenge coin: Battalion Chief Ryan Bond; Fire Lieutenant Mark Bernt; Firefighter/EMT Brian Cashman; Firefighter/EMT Shane Castle; Fire Lieutenant Ben Cooper; Apparatus Operator Steve Crofcheck; Firefighter/EMT Matt DeFrancisco; Firefighter/EMT Tim Hart; Firefighter/EMT Jessica Jackovich; Firefighter/EMT Ryan Lawrence; Firefighter/EMT Hans Reerslev; Apparatus Operator Steve Surmeier; Apparatus Operator Ron Wackford; Fire Lieutenant Ray Wooldridge; and Fire Lieutenant John Zimmerman.

Lawrence was also recognized with a life-saving award for his role in the rescue.

BUSINESS FROM THE PUBLIC **7:29 p.m.**

Ray Hilts, 4827 Foxglove Street, commended the fire department for their participation at a child's birthday party at the Albany Carousel.

Jessica Neilson, 1198 22nd Street, spoke about the council's budget priorities related to libraries and Maple Lawn Preschool. Konopa noted that there is a public event where the City Manager will discuss the budget with participants. The event is at Deluxe Brewing, Tuesday, September 17, 2019. Additionally, the October 9, 2019, work session agenda will include discussions about revenue and priorities.

ADOPTION OF RESOLUTIONS

7:40 p.m.

- 1) Authorizing a request for permission from the Oregon Department of Transportation (ODOT) to place public art on state highway right-of-way.

Parks & Recreation Director Kim Lyddane said ODOT requires a resolution to place a sculpture in this location. The arts commission has been included in the decision. The sculpture will be installed in the spring of 2020.

MOTION: Councilor Bessie Johnson moved to adopt the resolution and Councilor Alex Johnson II seconded. The motion passed 6-0 and was designated Resolution No. 6826.

- 2) Approving exemption from competitive bidding requirements to purchase a fire engine using a cooperative contract and enter into a contract not to exceed \$610,000 with Hughes Fire Equipment, Inc.

Bradner said the fire department's fleet is aging, with the oldest vehicle being 30 years old. The call volume has increased; currently it is 12 percent higher than last year.

Kellum said he will be voting no, not because he doesn't think the equipment needs to be replaced, but because he disagrees with sending an engine on ambulance calls. Bradner explained that if engines get a call while out, they can leave the location immediately rather than having staff drive back to the station in another rig and delay their response time.

MOTION: Councilor Bill Coburn moved to adopt the resolution and Johnson seconded. The motion passed 5-1 with Kellum voting no, and was designated Resolution No. 6827.

ADOPTION OF CONSENT CALENDAR

7:48 p.m.

- a. Appointing Eric Aguinaga to the Planning Commission.
- b. Adoption of Resolutions

- 1) Accepting a grant from Oregon Transportation Growth Management Program.

RES. NO. 6828

- 2) Releasing a utility easement for Bretta Estates.

RES. NO. 6829

Kellum removed item 7.a. from the agenda.

MOTION: Kellum moved to adopt consent calendar with item 7.a. removed. Johnson seconded and the motion passed 6-0.

STAFF REPORT

Process for Municipal Court Judge interviews.

Human Resources Director Danette Jamison said the interviews will be on October 7, 2019, in an executive session. She distributed a document listing candidates and details about the process (see agenda file).

There was discussion about what would constitute a conflict of interest.

BUSINESS FROM THE COUNCIL

8:01 p.m.

Johnson spoke about bicyclists and homelessness. Johnson II spoke about a Court-Appointed Special Advocates event he attended.

NEXT MEETING DATES

Monday, September 23, 2019; 4:00 p.m. work session
Wednesday, September 25, 2019; 7:15 p.m. regular meeting

ADJOURNMENT

There being no other business, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Reviewed by,

Mary Dibble
City Clerk

Peter Troedsson
City Manager

Note: Staff handouts referred to in the minutes as (see agenda file) are available on the website in the "Staff Handouts" column.



MEMO



TO: Albany City Council

VIA: Peter Troedsson, City Manager

FROM: Mario Lattanzio, Chief of Police

PL 10/3
ML

DATE: September 18, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Full On-Premises Sales, Commercial Liquor License Application for Lucky Vivian LLC, DBA Frankie's, location at 641 Hickory Street #160 NW

Action Requested:

I recommend the full on-premises commercial sales, liquor license application for Lucky Vivian LLC, DBA Frankie's, location at 641 Hickory Street #160 NW, be approved.

Discussion:

Kevin and Ariana Fujikawa, on behalf of Lucky Vivian LLC, DBA Frankie's, have applied for a full on-premises commercial sales, liquor license. Based on a background and criminal history investigation through Albany Police Department records, the applicant has no criminal record.

Budget Impact:

None.

ML:sd



MEMO



TO: Albany City Council

VIA: Peter Troedsson, City Manager *PT 10/3*

FROM: Mario Lattanzio, Chief of Police *ML*

DATE: September 26, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Limited On-Premises, Off-Premises Sales Application for La Aguila Mexican Store, LLC, located at 1776 Geary Street SE.

Action Requested:

I recommend the limited on-premises, off-premises sales, liquor license application for La Aguila Mexican Store, LLC, located at 1776 Geary Street SE.

Discussion:

Ricky Banales and Rodolfo Grande, on behalf of La Aguila Mexican Store, LLC, has applied for a limited on-premises, off-premises sales, liquor license. Based on a background and criminal history investigation through Albany Police Department records, the applicants have no criminal record.

Budget Impact:

None

ML:sd





RESOLUTION NO. _____

A RESOLUTION APPOINTING CITY MANAGERS PRO TEM AND REPEALING RESOLUTION NO. 6665

BE IT RESOLVED that in the absence or inability of City Manager Peter Troedsson to perform the duties of city manager, the Albany City Council authorizes Jorge Salinas, Deputy City Manager/Chief Information Officer, to assume the position of city manager pro tem; and

BE IT FURTHER RESOLVED that in the absence or inability of Peter Troedsson to perform the duties of city manager and in the absence or inability of Jorge Salinas to perform the duties of city manager pro tem, the Albany City Council authorizes the following individuals to assume the position of city manager pro tem with Peter Troedsson making the specific assignment as needed:

Mario Lattanzio, Police Chief
Jeff Blaine, Public Works Engineering & Community Development Director

BE IT FURTHER RESOLVED that Resolution No. 6665 is hereby repealed.

DATED AND EFFECTIVE THIS 9TH DAY OF OCTOBER 2019.

Mayor

ATTEST:

City Clerk

Potential Revenue Source	Potential Revenue	Time to Implement	Pros	Cons	Notes
Increase public safety levy	Each additional 10-cent increase in the Levy could generate an additional \$350,000 in new revenue	May 2020, although levy could be re-submitted to voters in November 2020, if desired	Additional revenues will help address the budget shortfall that exist in the public safety departments. The amount of staff time required to implement this option is reasonable.	The anticipated estimated additional revenue would be decreased if compression increases above current rates. Increasing the current rate may increase the risk of not receiving sufficient voter support.	Albany's recurring public safety levy is a five-year levy and is planned to next be placed on the ballot in May of 2020. This is an estimate for illustration purposes only: Currently a \$270K home pays \$310.50 per year for the PS levy. A 20-cent increase would be an additional \$54 per year for a total of \$364.50.
Utility fee -Public safety -Parks and Recreation -Library	Council discretion based on desired revenue target	Council Approval would expedite this process. ~ 18 months from Council approval.	Could replace (eliminate) the PS levy, if the calculated per-property amount is not too high. The fee applies to tax exempt properties and helps balance costs for everyone. Revenue is reliable and predictable.	Voters may feel left out of the process.	Once council provides directions on revenue targets for a utility fee, staff can start working on the feasibility of such a fee. The city has about 19K utility accounts. This source of funding would be more stable and potentially could free up some general fund money for parks and library. The fee should be constructed to allow for indexing to keep up with inflation. Implementing a utility fee can be done by Council acting within its own authority, or it can be referred to a vote of Albany's citizens. Depending on legalities which would need to be further researched, such a fee might be dedicated to a specific purpose (i.e. parks maintenance, public safety, etc.), or to a combination of purposes.
		Voter Approval: ~ 18 months from voter approval (e.g., by May 2022 if approved as part of the Nov 2020 election)	Validates support and commitment from voters. Could replace (eliminate) the PS levy, if the calculated per-property amount is not too high. That would be more palatable to the voters. The fee applies to tax exempt properties and help balance the cost for everyone. Revenue is reliable and predictable.	Will require the formation of a Political Action Committee (PAC). May also require additional time commitment from council members. Voter support for a utility fee is uncertain.	Potential Cost to Implement: - \$410K for annual operating costs. There would be additional one-time costs for establishing and implementing the billing system. Those costs will vary based on the complexity of the fee methodology chosen for the utility.
Sugary Drink Tax	Tax rate: 1 to 2 cent/Ounce Seattle, WA is 1.75 cent/Ounce Boulder, CO is 2 cents/Ounce San Francisco, CA is 1 cent/Ounce Tax rate goal for Albany: 1 cent/ounce	TBD Will require voter approval.	Consumers would have a choice. The impact of this tax is spread throughout a consumer base. Non-Albany residents would participate in this revenue generating option.	Staff availability to implement. If implemented at the retail point of sale, small business owners may need to update POS systems to account for sales tax.	- https://www.taxpolicycenter.org/briefing-book/how-do-state-and-local-soda-taxes-work All current soda taxes are based on a drink's volume. Tax rates range from 1 cent per ounce in all four California jurisdictions to 2 cents per ounce in Boulder (table 1). For concentrates (i.e., fountain soda), the tax is typically applied to the maximum volume the syrup can produce. As with state alcohol taxes, distributors or wholesalers pay the tax when they deliver products to retailers. The expectation is that much or all of the tax on soda is then passed on to customers in the form of higher retail prices. No current soda taxes are levied as a percentage of retail price. In addition to soda, Albany's "Sugary Drink Tax" could include energy drinks and both prepared and canned sugary coffee and tea drinks.
Public Defense Fee	Between ~\$40K - \$50K (\$25 fee per guilty case)	~ 6 months	- Public Defense provides services to defendants who can't afford legal counsel on their own. This fee (i.e., \$25) would be paid by defendants who are convicted or who have pled guilty and would help the City reduce the costs of providing this service to indigent defendants. The fee would be relatively easy to implement using the current systems and staff. The GF would be partially relieved of these expenses.	Without a Public Defense Fee, all public defense costs are borne by tax payers.	

Potential cost-cutting	Potential Savings	Time to Implement	Pros	Cons	Notes/Tradeoffs
Carnegie Library	\$215000 - Operations Cost ~\$15K -2 FTE is ~\$200K	8 months	Operating one facility might provide relief to a library staff reduced by 2 FTE.	Layoff of at least 2.0 FTE is a 12.5% reduction in staffing. This would cancel story times and reduce operating hours at the Main library. Difficult community conversations starting with the Library Foundation, which was created to ensure the Carnegie remains open. They have invested hundreds of thousands of dollars in the Carnegie. \$300,000 loss in value of recently purchased materials that would not be moved to the Main library.	
Explore/establish special Library districts	~\$3M	1.5 - 2 years	A new way of funding City services would provide financial stability that would not compete against other General Fund needs.	Lots of political heavy lifting and leadership necessary to champion this idea. All local levies would receive less than the levied amounts if compression hits.	Special districts are a tool to secure stable and permanent funding, not to cut costs. It would make most sense to include our Consortium libraries, thus setting up an intensive and time consuming multi-city exploration. Such districts do increase compression. While the City would gain \$3 million in the General Fund (or a much larger amount with a Fire district), taxpayers would still pay the same or more for these services.
Reduce hours or close Albany Community Pool (ACP)	\$442,300 in subsidy for ACP	6 months	Reduction in need for General Funds revenues	Layoff of 2.0 FTE plus up to 60 part-time employees (front desk, lifeguards, instructors, etc.). GAPS would need to find funds to continue with district sports programs (may cause a hardship with their budget). All recreational swim program would cease. \$256,600 revenue could be jeopardized with reduction of hours. Donor underwrites 100% of learn-to-swim program for Greater Albany Public Schools (GAPS) 2nd graders each year. Closing ACP would eliminate the program.	ACP serves ~90,000 patrons each year. Savings would accrue to the Parks & Rec Fund. Reduced hours could translate directly into reduced revenues. Water Awareness Program is for 3rd, 4th, and 5th graders with 2,160 students annually



MEMO

TO: Albany City Council

VIA: Peter Troedsson, City Manager
 Jeff Blaine, P.E., Public Works Engineering and Community Development Director *JB*

FROM: Staci Belcastro, P.E., City Engineer *SB*

DATE: August 14, 2019, for the August 26, 2019, City Council Work Session

SUBJECT: General Obligation (GO) Bond for Street Projects
 Relates to Strategic Plan theme: Great Neighborhoods, Safe City, An Effective Government

Action Requested:

Staff recommends that the City Council receive staff's report, deliberate, and provide direction regarding a general obligation bond for street projects.

Discussion:

Over the last two years, much discussion has been given to the condition of Albany's streets, best practices for pavement maintenance, and funding alternatives for meeting community goals and objectives. General Obligation (GO) bonds are one of the alternatives available. GO bonds require voter approval because they result in an additional property tax above and beyond the property tax otherwise paid, and they typically have a 15- to 20-year term.

Council recently requested more information about a potential GO bond for streets. Council was specifically interested in which streets staff would propose funding with a bond and what would be required to place a GO bond on the ballot in 2020. The purpose of this memorandum is to respond to those questions.

Potential Streets for GO Bond

At the March 20, 2017, City Council Work Session, the Council set a goal to maintain all arterial and collector streets in fair or better condition (minimum PCI of 60). Based on this recommendation, staff identified the following list of arterial and collector streets that could be considered for a GO bond for street improvements. A vicinity map depicting the location of each street is also provided as Attachment 1. The recommended list is based on the theory that streets that have completely failed are most appropriate for GO bond funding and streets that require overlays to extend the life of a road should be funded through sustained reoccurring revenue sources.

- 3rd Avenue – Vine Street SW to Washington Street SW
- 9th Avenue – Elm Street SW to Washington Street SW
- Albany Avenue – Salem Avenue to Highway 99E
- 14th Avenue – Geary Street to Waverly Drive
- Clay Street – Highway 20 to 14th Avenue
- Waverly Drive – Highway 20 to Queen Avenue

Reconstructing the nearly two miles of streets proposed above would cost approximately \$18.6 million. Albany's last successful street bond was passed in 1998 for \$10 million. Using the Engineering News Record (ENR) Construction Cost Index (CCI) for our region to reflect inflation, the 1998 bond would be over \$17 million in today's dollars. It's also important to note that street reconstruction projects today require more ancillary improvements. Accessibility and stormwater quality improvements are now important components of every street reconstruction project but lead to overall higher project costs when compared to past bond projects.

GO Bond Impacts on Utilities

Reconstructing streets through a GO bond will also impact other City utilities. For example, if the City were to improve the arterial and collector streets proposed in this memo, there would be approximately \$6.3 million in additional sewer (\$1.7 million) and water (\$4.6 million) improvements that would need to be considered at the same time. These improvements are necessary to avoid cutting into the streets after they've been reconstructed.

Sewer capital reserves could be used to cover the needed sewer improvements, however, this would require further delaying needed capacity improvements, such as the Cox Creek Interceptor. Solutions for water improvements are not as easy. Some of the water improvements required with the potential bond projects are already programed in the Capital Improvement Program (CIP). After considering these improvements and available capital reserves there is still a \$2 million shortfall. To cover these costs Council could choose not to pursue some improvements programed in the CIP. Ironically, that may lead to deferral of other planned street projects as most planned water improvements in the CIP are related to other programed street projects. Alternatively, Council could add these costs to the bond or determine that the potential risk of making significant utility cuts through the reconstructed street is an acceptable risk.

Ballot Initiative Timeline for the May and November 2020 Election

The referral process requires that the Council pass a resolution or ordinance to refer the GO bond to the voters. There is no cost to cities for measures placed on either the primary or general elections. For the May 19, 2020, primary election, Council would need to adopt the resolution or ordinance by February 12, 2020; and for the November 3, 2020, general election, the council would need to adopt the resolution or ordinance by July 22, 2020. A decision as to which, if any, election to refer the bond to may be influenced by other competing measures, the desired amount of public outreach in advance of the election, and perceived impacts to other Council initiatives.

If Council decides to proceed with the six street projects identified in this memo, the total amount of the GO bond is estimated to be \$18.97 million. This amount reflects \$18.6 million for the street projects, and \$370,000 in costs associated with the bond. It does not include covering any sewer and water related improvements. The property tax rate for the bond measure would be approximately \$0.28 per thousand dollars of assessed value. This rate will decline as total assessed value increases over the life of the bond. These numbers assume that the bond would have a 20-year term.

Budget Impact:

If Albany voters approve a GO bond for the referenced streets, there would be an additional \$18.6 million in funds to complete the six projects identified in this memo. As described above, there will also be impacts to water and sewer capital budgets.

SB:ss

Attachment (1)

- c: Chris Bailey, Public Works Operations Director (via email)
- Jon Goldman, Utility Superintendent - Trans (via email)
- Chris Cerklewski, Civil Engineer III (via email)



MEMO

TO Albany City Council

VIA: Peter Troedsson, City Manager *HT 10/3*
Jeff Blaine, P.E., Public Works Engineering and Community Development Director *JB*

FROM: Staci Belcastro, P.E., City Engineer *SB*

DATE September 26, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: General Obligation (GO) Bond for Street Projects

Relates to Strategic Plan theme: Great Neighborhoods, Safe City, An Effective Government

Action Requested:

Staff recommends that the City Council receive staff's report, deliberate, and provide direction regarding a general obligation bond for street projects for the 2020 elections.

Discussion:

Staff provided council with information on a potential General Obligation (GO) bond for streets at the August 26, 2019, city council work session (memo provided as Attachment A for reference). The bond amount information presented during the meeting was based on including the following arterial and collector streets:

- Third Avenue – Vine Street SW to Washington Street SW
- Ninth Avenue – Elm Street SW to Washington Street SW
- Albany Avenue – Salem Avenue to Highway 99E
- 14th Avenue – Geary Street to Waverly Drive
- Clay Street – Highway 20 to 14th Avenue
- Waverly Drive – Highway 20 to Queen Avenue

Proceeding with the six streets identified above would result in a total GO bond amount of \$18.97 million. This amount is for a 20-year term and reflects \$18.6 million for the street projects, and \$370,000 in costs associated with the bond. It does not include the cost to cover the approximately \$6.3 million in sewer and water improvements that would need to be considered to avoid cutting the streets after they've been reconstructed.

During deliberations, council requested staff provide bond amount information based on additional options. The purpose of this memorandum is to respond to that request.

Summary of Additional Options for GO Bond

The table below summarizes additional options for a potential GO bond for streets. All numbers assume a 20-year term and \$370,000 in costs associated with the bond.

	Original Option		No 3 rd Ave		No 9 th Ave or 3 rd Ave	
	w/o Water & Sewer	with Water & Sewer	w/o Water & Sewer	with Water & Sewer	w/o Water & Sewer	with Water & Sewer
Bond	\$18.6 Million	\$24.9 Million	\$17.7 Million	\$24.1 Million	\$15.9 Million	\$21.9 Million
Associated Costs	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000	\$370,000
Total Bond Amount	\$18.97 Million	\$25.27 Million	\$18.07 Million	\$24.47 Million	\$16.27 Million	\$22.27 Million
Tax Rate per \$1,000 Assessed Value	\$0.28	\$0.36	\$0.26	\$0.35	\$0.23	\$0.32

Budget Impact:

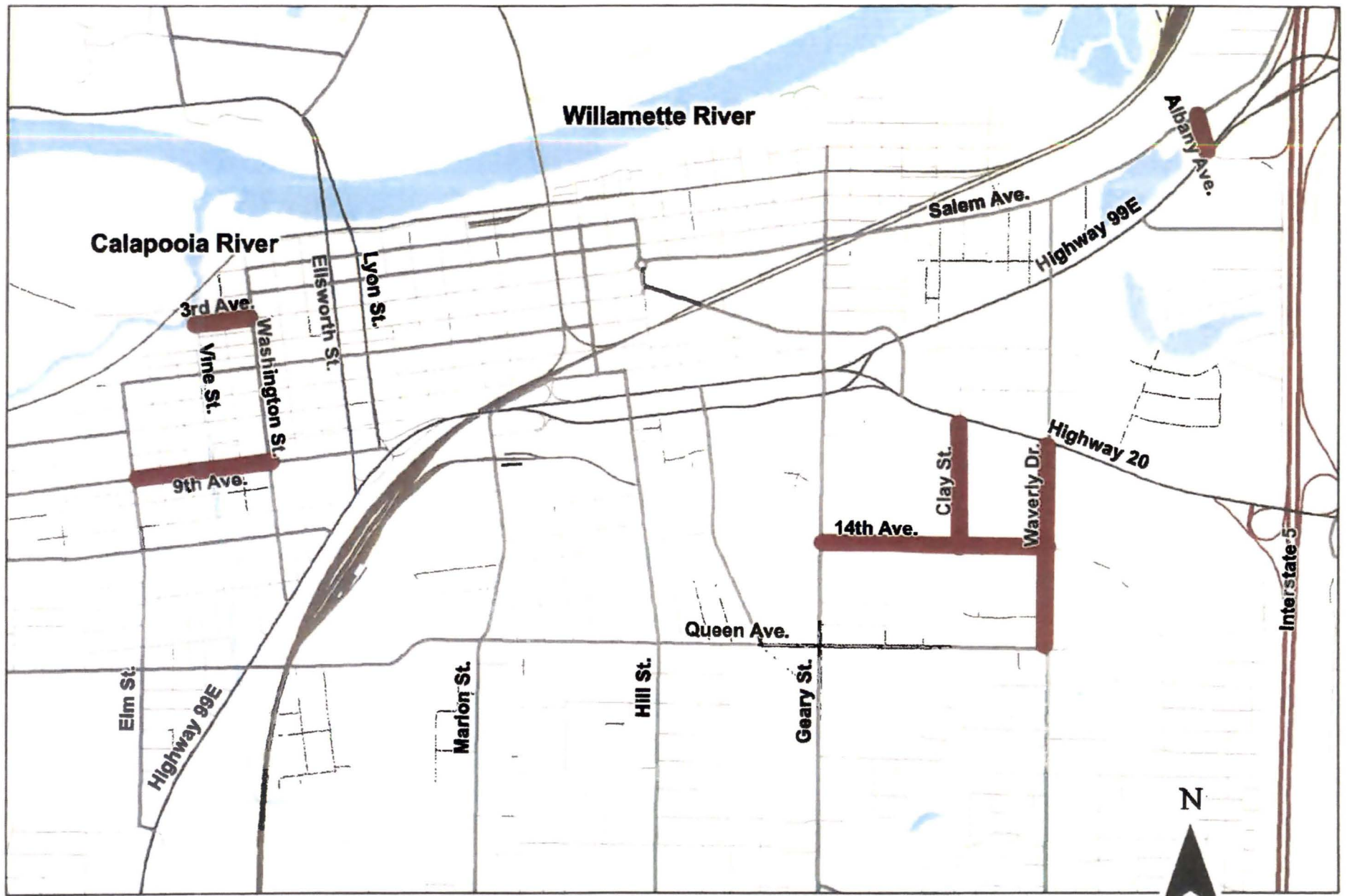
If Albany voters approve a GO bond for one of the options described in this memo, there would be additional funds corresponding to the selected option. There may also be impacts to water and sewer capital budgets depending on the selected option.

SB:ss

Attachment (1)

c: Chris Bailey, Public Works Operations Director (via email)

Jon Goldman, Utility Superintendent - Transportation (via email)



Attachmet 1 Vicinity Map
 Arterial & Collector Streets to Consider for GO Street Bond



MEMO



TO: Albany City Council

VIA: Peter Troedsson, City Manager *PT 10/3*

FROM: Shane Wooton, Fire Chief *SW*

DATE: October 3, 2019, for the October 9, 2019, City Council Meeting

SUBJECT: Fire Department Position Reclassification
 Relates to Strategic Plan theme: Effective Government

Action Requested:
 Information only, no action needed.

Discussion:
 The fire department is reclassifying two positions in order to increase efficiencies within the department's leadership and generate a cost savings. The department will downgrade the Assistant Chief position to a newly created Deputy Chief position and then elevate a budgeted Division Chief position to a second newly created Deputy Chief position.

This change will provide the department with two individuals who are second in command, which will add depth, opportunity for employee advancement, and experience to the leadership team.

The actual number of budgeted FTEs in the department leadership team will remain the same; however, there will be a cost savings in the immediate future. As employees receive step increases the overall cost will be neutral.

Fiscal Year 2019-2020	Position Titles	Estimate Cost of Positions (Wages/Benefits)
Originally Budgeted	1 Assistant Chief 3 Division Chiefs	\$910,295
Adjustment	2 Deputy Chiefs 2 Division Chiefs	\$875,291
Fiscal Year 2019-2020 Estimated Savings		\$35,004 (\$23,336 prorated for 11/1/19 start date)

Fiscal Year 2020-2021	Position Titles	Estimate Cost of Positions (Wages/Benefits)
Originally Budgeted	1 Assistant Chief 3 Division Chiefs	\$954,031
Adjustment	2 Deputy Chiefs 2 Division Chiefs	\$934,913
Fiscal Year 2020-2021 Estimated Savings		\$19,118

Budget Impact:
 None

SW:rb