



LANDMARKS COMMISSION AGENDA

Wednesday, March 6, 2024

6:00 p.m.

This meeting includes in-person and virtual participation.

Council Chambers

333 Broadalbin Street SW

Or join the meeting here:

<https://council.cityofalbany.net/groups/lac/zoom>

You can use your microphone or dial in using your phone.

Call: +1 (253) 215-8782 (long distance charges may apply)

Meeting Id: 891-3470-9381 Passcode: 530561

Please help us get Albany's work done.

Be respectful and refer to the rules of conduct posted by the main door to the Chambers and on the website.

1. Call to Order and Pledge of Allegiance
2. Roll Call
3. Approval of Minutes

- February 7, 2024

4. Business from the Public

Persons wanting to provide comments may:

- 1- *Email written comments to cdaa@albanyoregon.gov, including your name, before **noon on the day of the meeting.***
- 2- *To comment virtually during the meeting, register by emailing cdaa@albanyoregon.gov before **noon on the day of the meeting**, with your name. The chair will call upon those who have registered to speak.*
- 3- *Appear in person at the meeting and register to speak.*

5. Business from Staff

- Cumberland Church Update
- Final Draft Surveys
- Historic Preservation Award Nominations

albanyoregon.gov/cd



- Planning for Historic Preservation Month

6. Business from the Commission
7. Next Meeting Date: Wednesday, April 3, 2024
8. Adjournment

This meeting is accessible to the public via video connection. The location for in-person attendance is accessible to people with disabilities. If you have a disability that requires accommodation, please notify city staff at least 48 hours in advance of the meeting at: cdaa@albanyoregon.gov or call 541-917-7550

Testimony provided at the meeting is part of the public record. Meetings are recorded, capturing both in-person and virtual participation, and are posted on the City website.



MINUTES

February 7, 2024

6:00 p.m.

Hybrid – Council Chambers

Approved: Draft

Call to Order

Commissioner Bill Ryals called the meeting to order at 6:00 p.m.

Pledge of Allegiance

6:00 p.m.

Roll Call

Members present: Chad Robinson, Bill Ryals, Camron Settlemier, Mason Cox, Rayne Legras, Richard Engeman, Cathy Winterrowd

Members absent: None

Election of 2024 Chair and Vice Chair positions

6:01 p.m.

Nomination for Chair:

Commissioner Cox nominated Commissioner Settlemier for the position of Chair. Commissioner Engeman seconded the nomination. Commissioner Settlemier accepted the nomination.

Commissioner Ryals nominated Commissioner Robinson for the position of Chair. Commissioner Legras seconded the nomination. Commissioner Robinson accepted the nomination.

Commissioner Robinson was elected Chair by ballot in the following vote:

Votes for Settlemier: Mason Cox, Richard Engeman and Camron Settlemier.

Votes for Robinson: Bill Ryals, Rayne Legras, Cathy Winterrowd and Chad Robinson.

Nomination for Vice Chair:

Commissioner Cox nominated Commissioner Settlemier for Vice Chair. Commissioner Robinson seconded the nomination. Settlemier accepted the nomination. Commissioner Settlemier was elected to the position of Vice Chair 7-0.

New Member Introductions

6:08 p.m.

Cathy Winterrowd, retired Deputy Director for the City of San Diego Planning and Development Department with expertise in historic preservation. She's been a resident of Albany for eight years.

Richard Engeman retired and moved to Albany seven years ago. Retired archivist and academic librarian and became interested in historic preservation while on the Landmarks Commission in Portland and Jacksonville, OR. He is also a contributing writer on Oregon history.

Approval of Minutes

6:10 p.m.

Staff noted they made two corrections to the January 3, 2024, meeting minutes. One change was regarding the window placement on the Cumberland church, unsure they removed any reference to the direction. Also, the line about Queen Anne style didn't reference churches and they clarified that in the minutes.

Motion: Commissioner Ryals moved to approve the minutes from January 3, 2024. Commissioner Settlemier seconded the motion, which passed 7-0.

Business from the Public

6:12 p.m.

Albany Visitors Association's Historic Resource Coordinator, Kim Jackson announced that the Visitors Center moved their office to Ferry Street between 1st and 2nd Street. They are kicking off their photography contest and the deadline to enter is 5:00 p.m. Friday, March 8, 2024.

Albany Downtown Association, Executive Director, Lise Grato brought the Commission the current newsletter and reviewed the upcoming community events for February..

Business from Staff

6:17 p.m.

- Cumberland Church Letter Edits/Approval

Planner II, Alyssa Schrems provided the Commission with a draft of the Cumberland Church letter to review and asked for any edits or their approval before sending it out.

Joel Orton, Representing Cumberland Church, had commented that he expected a bit more detail. Commissioner Winterrowd requested that the final line be changed to "strongly recommend" and Commissioner Ryals agreed.

- Final Draft Surveys

6:21 p.m.

David Martineau introduced and provided copies of the three different survey drafts*. He asked the Commission for their feedback on survey questions. Commissioner Cox suggested adding a 'why' follow-up to the questions rather than just yes or no. Focus groups will be scheduled around mid-April. Commissioner Cox also suggested having paper copies available, mailings remove a lot of barriers, which staff agreed.

- Preliminary Planning for Historic Preservation Month

6:28 p.m.

Schrems shared that the hope is to keep activities in May but also widen the time period that historic activities occur to provide more opportunities for events. She shared that Corvallis and Benton County are in the preliminary stage of setting up a trade school teaching landowners technical training. The Forest Service reached out about a program regarding the Santiam Wagon Road with historical re-enactments of the historic trade route.

Commissioner Robinson suggested research on the Thornton Lake area and historic trees. Commissioner Settlemier and Cox agreed on heritage trees as a focus. Commissioner Settlemier suggested a workshop on how to research the history of an individual home. Commissioner Ryals reminded the group that in the past they had a focus on different rooms done in a period style. Another idea was to try and hold the Focus Group meetings during the Historic Preservation Month as an activity.

Joel Orton, representing Friends of Historic Albany commented that they had discussion regarding the Preservation Month activities. They plan on kicking it off with a walking tour and Oregon Electric Railroad Depot tour and finish with their annual public meeting. He offered to share any Preservation Month activities scheduled.

Schrems added that Benton County and Corvallis are looking at a theme related to trails for this year which they can tie into as well. Settlemier noted it would be easy with the Santiam Road idea and Applegate trail. Commissioner Winterrowd suggested including historic landscapes and the native use of the rivers and trails and collection of camas. She further suggested a speaker that could add a lot of authentic perspective. Settlemier agreed it could tie in well with the trails theme. (Potential speaker David Lewis) Commissioner Cox strongly agreed. Commissioner Robinson added trying to get information on the Oregon Trail of Tears.

Schrems reminded Commissioners about historic month awards and to bring nominations to the next meeting.

Business from the Commission

6:46 p.m.

There was some discussion about the renovations occurring on a historic home downtown.

Next Meeting Date

The next regularly scheduled meeting is on Wednesday, March 6, 2024.

Adjournment

Hearing no further business, Chair Robinson adjourned the meeting at **6:48 p.m.**

Respectfully submitted,

Reviewed by,

Susan Muniz
Recorder

David Martineau
Planning Manager

**Documents discussed at the meeting that are not in the agenda packet are archived in the record. The documents are available by emailing cdaa@cityofalbany.net.*