LINN-BENTON LOOP SERVICE DEVELOPMENT PLAN TECHNICAL ADVISORY COMMITTEE (TAC) #2

TELECONFERENCE MEETING

Conference Line: 541-497-7311, Pin #841

October 2, 2018 2:30 - 3:30 p.m.

Time	Topic	Lead						
2:30 - 2:35 p.m. (5 min.)	Welcome & Introductions	Phil Warnock, OCWCOG						
2:35 — 2:55 p.m. (20 min.)	Project Schedule update (Attachment A) Draft Existing Conditions memo (TM #1) Draft Evaluation Framework memo (TM # 2) and Draft Funding Scan memo (TM #3) Improvement Priorities Workshop Draft Plan	There are no Technical Memo's (TMs) for this call; the documents indicated on the agenda will be discussed preliminarily and documents will be provided later.						
2:55 – 3:15 p.m. (20 min.)	On-Board Survey update	Jamey Dempster, Nelson\Nygaard						
3:15 – 3:30 p.m.	Next steps and action items							
(15 min.)	 Tech Memo #1: Existing Conditions and Needs Assessment to TAC 							
	 Next TAC meeting: Tuesday, November 6th, 2:30-4:30 p.m., at OCWCOG 							

			2018													2019																			
		September October 3 10 17 24 1 8 15 22 2					Noveml			December					Janu			February				March				April				May					
Task	Description	3	10	17 :	24 1	1 8	15	22	29	5	12	19	26	3 10	17	24	31	7	14	21	28 4	11	18	25	4	11	18	25	1	8 1	5 22	29	6	13	20 27
1	Project Management and Outreach				_								4								_		_	1											
1.1	Kickoff / TAC #1 meeting	9/7																																	
1.3	Biweekly project management meetings (10)																																		
2	Existing Conditions and Needs Assessment						,																												
2.1	Transportation Market Analysis																																		
2.2	Transportation Service Analysis																																		
2.3	Loop rider on-board survey support																																		
	Deliverable: Tech Memo #1 - Existing Conditions & Needs Assessment						D					F																							
	Deliverable: TAC #2 - Existing Conditions									11/6																									
3	Strategy Development																																		
3.1	Evaluation Framework																																		
3.2	Funding assessment																																		
3.3	Strategy Development and Evaluation																																		
3.4	Strategies workshop / TAC #3																																		
	Deliverable: Tech Memo #2 - Evaluation Framework							D				F																							
	Deliverable: Tech Memo #3 - Funding Scan							D				F																							
	Deliverable: TAC #3 - Evaluation Framework and Funding Scan									11/6																									
	Deliverable: TAC Meeting #4 - Strategies Workshop														12/17																				
4	Loop Service Plan					· ·								•																					•
4.1	Draft / Final Draft Linn Benton Loop Service Development Plan																																		
4.2	Linn Benton Loop Commission presentation																																		
	Deliverable: TAC #5 - Draft Service Enhancements																		1/15																
	Deliverable: Draft Plan																						D				D								
	Deliverable: TAC #6 - Draft Service Enhancement Plan																								3/5										
	Deliverable: Governing Board Presentation																												D						
	Deliverable: Final Plan																															F			

D = Draft Deliverable

F = Final Deliverable