



RESOLUTION NO. 7096

A RESOLUTION TO ADOPT A NEW FINES AND FEES SCHEDULE FOR THE ALBANY PUBLIC LIBRARY

WHEREAS, on February 22, 2022, Albany Public Library staff requested the elimination of late fees in order to eliminate significant barriers to access and use of the library; and

WHEREAS, on February 22, 2022, Albany Public Library staff requested that damaged item fees be the item's replacement cost; and

WHEREAS, on February 22, 2022, the Albany Public Library Advisory Board approved eliminating late fees; and

WHEREAS, on February 22, 2022, the Albany Public Library Advisory Board approved a change in damaged item fees to the item's replacement cost; and

WHEREAS, the Albany Public Library Advisory Board recommends that these changes be approved by the Albany City Council

NOW, THEREFORE, BE IT RESOLVED by the Albany City Council to adopt the attached fines and fees schedule for the Albany Public Library.

DATED AND EFFECTIVE THIS 13TH DAY OF APRIL 2022



Mayor

ATTEST:



City Clerk

Overdue Materials

The Albany Public Library does not assess fees for Overdue Materials.

Lost Material

1. Generally, the replacement charge for a lost item is the retail price of the item plus a nonrefundable processing fee of \$5.00 per item. If replacement charges are paid for a lost or damaged item within three months of the due date, no late fees will be charged. If items are more than three months overdue, the borrower will be charged both replacement charges and any applicable fines.
2. To determine the retail price of items online sources will be consulted.
3. Receipts are to be given on all lost or damaged material transactions.
4. No replacement copies will be accepted, except at the discretion of the Library Director, or designee.
5. Lost book charges may be forgiven at the discretion of the Library Director, or designee, in the event of extraordinary circumstances.

Damaged Materials

1. Materials that have been damaged beyond repair or use to the Library are charged at replacement cost. The material may then be kept by the patron.

Fees - Suspension of Library Privileges

The library privileges of any patron having \$15.00 or more in lost or damaged items will be suspended until the charges are cleared.

Fees - Nonresident

Nonresident: Those living outside the Albany city limits who wish to borrow materials from the Albany Public Library may purchase a borrower's card in lieu of the property tax assessed to the residents of Albany for the support and operation of the Library.

Fee: \$80.00/year. All members of the household living at that address receive a borrower's card valid for one year and enjoy the full privileges of a resident borrower.

Fees - Interlibrary Loans

Basic Request A nonrefundable \$3.00 fee is assessed in advance for each item requested. Occasionally, the loaning library will charge extra costs, in which case the patron will be so notified.

Microfilm A microfilm loan is the same as the basic interlibrary loan except for microfilm borrowed from the American Genealogical Lending Library. The loan fee is \$3.25 plus \$3.00 postage in a check or money order made payable to American Genealogical Lending Library and any additional charges after microfilm has been received. All fees for basic requests are to be paid when ILL request is submitted.