

**A RESOLUTION EXTENDING CITY OF ALBANY'S WORKERS' COMPENSATION COVERAGE TO VOLUNTEERS FOR POLICY YEAR 1999-2000**

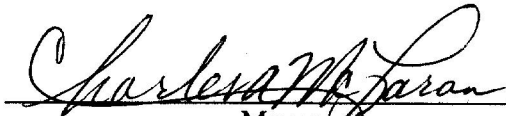
WHEREAS, the City of Albany elects the following:

Pursuant to ORS 656.031, workers' compensation coverage will be provided to the classes of volunteer workers listed on the attached Volunteer Election Form.

1. An assumed monthly wage of \$800 per month will be used for public safety volunteers; and
2. Nonpublic safety volunteers will keep track of their hours and have their assumed payroll reported in the correct class code for the type of work being performed using Oregon minimum wage; and
3. Court-mandated community service workers/inmates on work release may be covered for workers' compensation benefits by the sentencing court. Coverage will be determined prior to work inception and stipulated to in writing between City of Albany and the respective sentencing court. Court-mandated volunteers will keep track of their hours and have their assumed payroll reported in Class Code 7720V using Oregon minimum wage; and
4. A roster of active volunteers (public safety, nonpublic safety, and community service workers/inmates on work release) will be kept monthly for reporting purposes. It is acknowledged that City/County Insurance Services may request copies of these rosters during year-end audit; and
5. Unanticipated volunteer projects or exposure not addressed herein will be added onto City of Albany's coverage agreement (a) by endorsement, (b) with advance notice to CIS, and (c) allowing two weeks for processing. It is hereby acknowledged that coverage of this type cannot be backdated.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of City of Albany to provide for workers' compensation insurance coverage as indicated above. This resolution will be updated annually.

DATED THIS 24TH DAY OF MAY 2000.

  
\_\_\_\_\_  
Mayor

ATTEST:

  
\_\_\_\_\_  
City Recorder

## VOLUNTEER ELECTION FORM

*Keep monthly rosters! CIS may request copies of rosters during year-end audit.*

### Public Safety Volunteers

The following volunteer positions are reported in NCCI Classification Code 8411, using an assumed monthly wage of no less than \$800 per month (regardless if one day or 30 are worked) for premium payment and calculation of benefits. This assumed monthly wage may be increased at the employer's discretion in increments of \$100.

<b>City/County Insurance Services</b>				
<b>Volunteer Election Form for Coverage Year 7/1/1999 to 6/30/2000</b>				
Multiply (1) x (2) = Estimated Assumed Payroll				
Volunteer Category	NCCI Code	(1) Est. No. of Volunteer Months	(2) Assumed Monthly Wage	(3) 1999-2000 Estimated Assumed Payroll
Ambulance Drivers	8411			
Ambulance Technicians	8411			
Crime Prevention Unit	8411			
Deputy Sheriff	8411			
Emergency Medical Technicians	8411			
Explorer Scouts	8411	168	\$800	\$134,400
Fire Chief/Asst. Fire Chief	8411			
Firefighters	8411	228	\$800	\$182,400
Police Officers	8411			
Police Reserves	8411	120	\$800	\$96,000
Probation Officers	8411			
Search and Rescue	8411			
Sheriff's Posse	8411			
Surf Rescue	8411			
Other <i>(please specify)</i>	8411			
<b>Total Estimated Assumed Payroll for Public Safety Volunteers</b>				<b>\$412,800</b>

**City/County Insurance Services  
Volunteer Election Form for Coverage Year 7/1/1999 to 6/30/2000**

Multiply (1) x (2) x (3) x (4) = Estimated Assumed Payroll

<b>Volunteer Category</b>	<b>NCCI Code</b>	<b>(1) Est. No. of Volunteers per month</b>	<b>(2) No. of Hours per month</b>	<b>(3) No. of Months per year</b>	<b>(4) Oregon Minimum Wage</b>	<b>(5) 1999-00 Estimated Assumed Payroll</b>
<i>Community Service Workers/Inmates on Work Release</i>	7720V	As mandated by municipal and state courts. Rosters will be kept from which total assumed payroll will be calculated using Oregon minimum wage during year-end audit.				
<i>Boards, Commissions, Councils, Public Officials</i>	8742V					
City Council		7	17	12	\$6.50	\$9,282
Albany Area Seniors Boards		40	3	12	\$6.50	\$9,360
Arts Commission		7	6	12	\$6.50	\$3,276
Budget Committee		7	3	12	\$6.50	\$1,638
Bicycle & Pedestrian Advisory Commission		6	3	12	\$6.50	\$1,404
Building Board of Appeals		6	1	12	\$6.50	\$468
City Tree Commission		5	3	12	\$6.50	\$1,170
Hospital Facility Authority		5	1	12	\$6.50	\$390
Landmarks Advisory Commission		7	3	12	\$6.50	\$1,638
Library Board		5	3	12	\$6.50	\$1,170
Parks & Recreation Commission		5	3	12	\$6.50	\$1,170
Planning Commission		9	12	12	\$6.50	\$8,424
Senior Center Endowment Committee		5	3	12	\$6.50	\$1,170
Traffic Safety Commission		5	2	12	\$6.50	\$780
<b>Subtotal</b>						<b>\$41,340</b>
<i>Clerical</i>	8810V					
Planning Technician/Planner I (Community Development)		N/A for 1999-00	120	12	\$6.50	N/A for 1999-00
LBCC-CWE (Police Property & Evidence Support Services)		1	40	6	\$6.50	\$1,560
Newsletter Editor (Library)		1	6	12	\$6.50	\$468
Repair & Mending (Library)		2	7.5	12	\$6.50	\$1,170
Shelver (Library)		13	7.5	12	\$6.50	\$7,605
Technical Services (Library)		9	9	12	\$6.50	\$6,318
<b>Subtotal</b>						<b>\$17,121</b>

**City/County Insurance Services  
Volunteer Election Form for Coverage Year 7/1/1999 to 6/30/2000**

Multiply (1) x (2) x (3) x (4) = Estimated Assumed Payroll

<b>Volunteer Category</b>	<b>NCCI Code</b>	<b>(1) Est. No. of Volunteers per month</b>	<b>(2) No. of Hours per month</b>	<b>(3) No. of Months per year</b>	<b>(4) Oregon Minimum Wage</b>	<b>(5) 1999-00 Estimated Assumed Payroll</b>
<i>Club NOC, Clerical &amp; Drivers NOC</i>	<i>9061V</i>					
Drivers (Senior Center)		14	25	12	\$6.50	\$27,300
Dispatchers (Senior Center)		14	25	12	\$6.50	\$27,300
Host/Hostess (Senior Center)		20	25	12	\$6.50	\$39,000
Gift Shop Workers (Senior Center)		12	12	12	\$6.50	\$11,232
Office Assistants (Senior Center)		2	3	12	\$6.50	\$468
Kitchen Workers (Senior Center)		10	10	12	\$6.50	\$7,800
Senior Center/Recreation Assistants (Senior Center)		50	15	12	\$6.50	\$58,500
<b>Subtotal</b>						<b>\$171,600</b>
<i>Parks &amp; Drivers</i>	<i>9102V</i>					
Eagle Scouts (Parks & Rec)		12	20	4	\$6.50	\$6,240
Riverside Clean-Up (P&R)		40	5	1	\$6.50	\$1,300
Middle School Classes (P&R)		60	4	1	\$6.50	\$1,560
Concert Series Workers (P&R)		50	40	1	\$6.50	\$13,000
Interns (Parks & Rec)		5	40	12	\$6.50	\$15,600
<b>Subtotal</b>						<b>\$37,700</b>
<i>Amusement Device Operation NOC</i>	<i>9180V</i>					
Ski School Chaperones (P&R)		28	20	1	\$6.50	\$3,640
<i>Municipal Employees NOC</i>	<i>9410V</i>					
GIS Intern (Public Works)		1	40	6	\$6.50	\$1,560
<b>Total Estimated Assumed Payroll for Non-Public Safety Volunteers</b>						<b>\$272,961</b>