

Resolution No. 2022

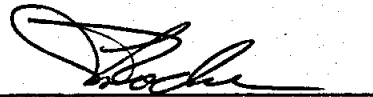
A resolution to amend Resolution No. 1148 establishing fees for public hearings for street and alley vacations requested by petitioners.

WHEREAS, regarding street and alley vacations, Resolution No. 1148, City of Albany Resolutions, is hereby amended to read as follows:

WHEREAS, applications are received for vacations of street and alleys and the cost thereof should be borne by the petitioner, now, therefor,

BE IT RESOLVED that there is hereby established the fee of \$500 for the application for the vacation of a street or alley which fee shall be paid by the petitioner at the time the application is submitted to the City Recorder, said fee to cover the expenses involved in reviewing and processing the request.

DATED this 13th day of December, 1978.



Mayor

ATTEST:



City Recorder

42
2022

STREET/ALLEY VACATION PROCESSING COSTS

Based upon current salary/benefit costs per hour:

Planner = \$11/hour
 Recorder = \$7/hour
 Secretary = \$7/hour

<u>Activity</u>	<u>Staff Assigned</u>	<u>Average # of Hours Required</u>	<u>Staff Cost</u>
a. Explain procedure to applicant	Planner	1.0	\$11
b. Receive and review application	Secretary	.5	4*
c. Review and verify petition	Recorder	4.0	28
d. Departmental Review (determine location of utilities, etc.)	Staff	9.0	99
e. Prepare staff report, and prepare and post notices	Planner	3.0	33
f. Type staff report	Secretary	1.0	7
g. Prepare and mail notices to an average of 50 property owners @ \$.50/notice			25
h. Respond to public inquiries	Planner	2.0	22
i. Take Hearings Board minutes	Secretary	.5	4
j. Prepare minutes from "j"	Secretary	1.5	11
k. Prepare ordinance setting hearing	Planner	1.0	11
l. Take Council minutes setting hearing	Secretary	.5	4
m. Prepare minutes from "l"	Secretary	1.5	11
n. Take Council minutes of hearing	Secretary	.5	4
o. Prepare minutes from "n"	Secretary	1.5	11
p. Prepare vacation ordinance	Planner	1.0	11
q. Record Vacation	Recorder	4.0	28
r. Revise base maps (Zoning, Comp Plan)	Planner	2.0	22
Sub-Total			\$346
20% overhead (materials and supplies, supervision, etc.)			70
Average cost for four newspaper advertisements			40
TOTAL			\$456
Plus 10% inflation factor for coming year			46
GRAND TOTAL			\$502

*All hourly costs rounded to the nearest whole dollar amount