



CITY OF ALBANY, OREGON



Budget

FY 2014-2015

CITYOFALBANY.NET/FINANCE

**CITY OF ALBANY, OREGON
ADOPTED BUDGET**

2014 - 2015



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*Distinguished
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City of Albany

For the Fiscal Year Beginning

July 1, 2013

A handwritten signature in cursive script, reading "Jeffrey R. Emery".

Executive Director

The Government Finance Officers Association of the United States and Canada (GFOA) presented an award for Distinguished Budget Presentation to the City of Albany for its annual budget for the fiscal year beginning July 1, 2013.

In order to receive the award, a governmental unit must publish a budget document that meets program criteria as a policy document, as an operation guide, as a financial plan, and as a communication device. The award is valid for a period of one year only. We believe our budget document will continue to conform to program requirements, and we are submitting the adopted budget to GFOA to determine its eligibility for another award.

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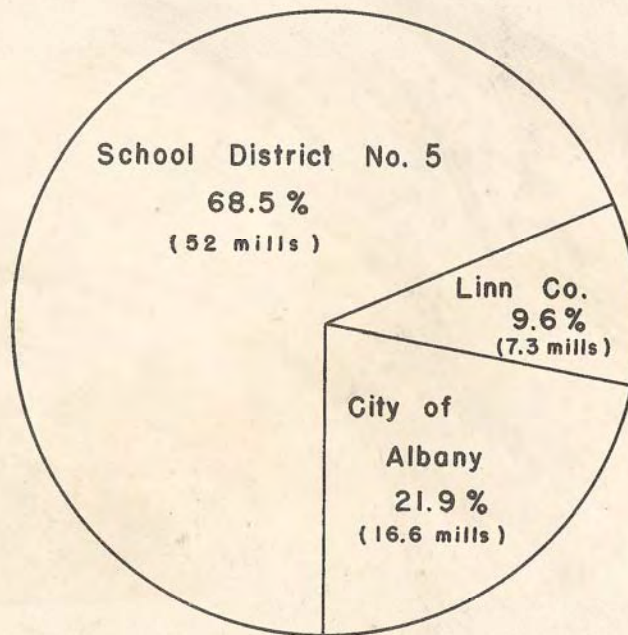
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CITY OF ALBANY
FIRST ANNUAL REPORT
UNDER THE COUNCIL-MANAGER FORM OF GOVERNMENT
For the Fiscal Year JULY 1, 1949 to JUNE 30, 1950

YOUR TAX DOLLAR



TOTAL 100 %
75.9 mills

EXECUTIVE SUMMARY

BUDGET MESSAGE

Fiscal Year 2014-2015



Albany's greatest financial challenge over the next five years will be to maintain fiscal health, service levels, and critical infrastructure while covering increasing personnel costs and meeting new regulatory requirements. Population growth will compound the challenge as new residents place more strain on already stressed transportation and service delivery systems. Our past approach has been to deal with these challenges by cutting costs through staff reductions and efficiency improvements, but I believe these tools will be inadequate to address future needs.

Our adopted Fiscal Year 2015 budget can best be described as a short-term maintenance plan. I did not direct staff to cut programs or services and asked instead to find ways to cover basic responsibilities. Our current General Fund revenue sources cannot support even that modest goal, so perhaps the most controversial element of the budget is the use of a portion of franchise fees, paid by our own utilities, for General Fund purposes instead of dedicating them to street capital. This closes a gap between revenue and expenses of approximately \$500,000 in the General Fund. We believe we can make this change without negatively affecting the Street Fund by using urban renewal dollars for street projects, such as the Main Street improvements, that are already a part of the Urban Renewal Plan.

Aside from the reallocation of franchise fee revenue, there are few significant changes in the adopted budget from last year's version. We are eliminating the Management Systems Director position and replacing that job with an analyst position in our Information Technology Department. We are adding a position that will be primarily funded by urban renewal revenue to assist with the increasing workload made possible by increasing revenue. This is money that cannot be used to directly address the General Fund gap. It is sometimes difficult to explain that much of the money the City receives must be used for specific purposes, resulting in surpluses in some service areas and shortages in others. Failure to honor these legal restrictions can result in significant liabilities, as recent examples in Lebanon and Portland have demonstrated.

I am reluctant to express any optimism about city finances because when I have in the past, the statements have sometimes been taken out of context and used to imply that I have misled the public. Despite this danger, I do not see the City's financial position as hopeless. Among the reasons for wary optimism are increased industrial, commercial, and residential construction in the past year; a steadily declining unemployment rate; and some potential for reducing the rate of increase in health insurance and pension costs. Additionally, the adopted budget maintains a liability reserve fund in excess of \$10 million that can be used for any purpose the City Council deems appropriate. This amount will also increase as loans to local improvement districts are repaid. We will loan a relatively small portion of this amount to replenish our Equipment Reserve Fund, which has declined below acceptable levels in recent years. Using savings to cover ongoing expenses is further evidence ***that it is unlikely our General Fund revenue sources will increase sufficiently during the next few years to cover the increased operating costs we are likely to incur.***

I have been guilty in past budget messages of focusing on the City's General Fund while ignoring the status of our vitally important enterprise funds. It is easy to assume that all is well with our water and wastewater funds, for example, when they carry large balances forward from year to year. The size of these reserves is misleading. We accumulate funds in our utilities to cover big projects; and major infrastructure failures, such as a break in our Riverside interceptor, can be very expensive. It is imperative to have resources available to meet these needs. Our utility managers do not believe we are investing enough in our systems to adequately sustain them into the future. The City Council does have

the ability to raise rates to cover costs in these funds, but infrastructure needs must be balanced against the community's ability to pay for them. The adopted budget certainly addresses immediate needs and contains enough flexibility to address emergencies. New storm water regulations will add pressure to increase rates regardless of what is happening with community incomes.

Some Budget Committee members asked about alternatives to the budget that might be considered for Fiscal Year 2015. Given the size and scope of the budget, the answer to that question is that there are many different ways to allocate resources and deliver services. As the City's budget officer, I am responsible for presenting a budget which represents what staff believes is the most cost effective way to meet the goals of the City's Strategic Plan. Part of the purpose of the Budget Committee's review is to determine whether the financial plan accomplishes that purpose. If it does not, the public and the Committee have the authority and responsibility to provide direction on where changes should be made. I do not believe it is necessary, for example, to close the Albany Community Pool, eliminate our transit service, shut down the Carnegie Library, or otherwise eliminate services that make Albany a good place to live. We have also looked at options like contracting out certain services and believe that we are currently using contractors where it is most appropriate to do so, while relying on employees to provide most city services. We base our belief on performance measurement comparisons to other jurisdictions and our own record over time.

Albany has been fortunate to have the capacity to maintain service levels and make some progress toward long-term goals during difficult economic times. We live in a safe and attractive community with strong education resources close at hand. There are many opportunities to improve, but we have many more assets than liabilities, not the least of which is a community tradition of volunteering to get things done. The adopted 2015 budget of \$160,228,600 provides sufficient resources to maintain Albany's strengths while we continue working to overcome our weaknesses.

Respectfully submitted,



Wes Hare, City Manager

EXECUTIVE SUMMARY

Overview

The budget for Fiscal Year 2014-2015 reflects continued slow growth. General property taxes are expected to increase by three percent and franchise fees and privilege taxes are expected to be flat. Water and sewer revenues reflect scheduled rate increases but are tempered by conservation. The ambulance, fire, and police operating levy was increased by the voters in 2012 but is expected to be further impacted by property tax compression. Expenditures are growing by cost-of-living adjustments and increasing benefits costs. The result is a budget that maintains minimum reserves and allocates available resources to maintain targeted levels of service.

This year's approach to developing the budget continues the practice of identifying available revenues and then giving departments a target number within which to build their operating budgets. Two very favorable dynamics continue to characterize this approach. First, operating budgets are funded within current revenues. Second, Department Directors have greater flexibility to evaluate needs and allocate scarce resources to priority programs and activities. The challenge in future budgets will continue to be increases in expenditures growing faster than increases in revenues.

Economic Conditions

The slow growth out of the global economic downturn is continuing in Albany. A couple of key indicators are described below.

Unemployment. In February 2014, Linn County saw a decrease in its seasonally adjusted unemployment rate while Benton County's rate was unchanged. Benton County's rate remained at 5.3 percent. Linn County's rate decreased to 8.4 percent in February from a revised January rate of 8.5 percent. According to the Oregon Employment Department, the two counties combined had a seasonally adjusted unemployment rate of 7.0 percent in February, down from a revised rate of 7.1 percent in January. The two counties' combined unemployment rate of 7.0 percent nearly matched the statewide rate of 6.9 percent in February.

Development. Albany's Building Inspection Division reports that permits for new residential construction and total permits increased in 2014 as indicated in the following table:

February Fiscal YTD	2010	2011	2012	2013	2014
New Residential Permits	119	54	62	74	89
New Commercial Permits	5	12	5	6	4
Total Number of all Permits	1,560	1,512	1,486	1,407	1,558

The increase in total permits reflects a change from the previous five years. The increase has contributed to a growth in revenues for the Building Inspection Division and may suggest gradual growth in other revenues such as property taxes and franchise fees.

Population Growth

Many of the services provided by the City are more closely tied to population growth than to economic conditions. A slowdown in the economy does not reduce the need for police, fire, library, utility and many other municipal services. An increase in population, however, often means a corresponding increase in demands for services.

Budgeted FTEs per 1,000 Population. The number of budgeted full-time equivalent (FTE) City employees per thousand of population has decreased by over nine percent during the past ten years. For the past three years, a distinction has been made between authorized positions and budgeted positions. Authorized positions were those that had previously been approved by the City Council but may or may not have been funded in the budget. Budgeted positions were authorized positions that were actually funded. The expectation was that authorized positions that were not funded in the budget could be filled as revenues became available or other expenditures were reduced. Continued budget constraints have eliminated the anticipated benefit of the

EXECUTIVE SUMMARY

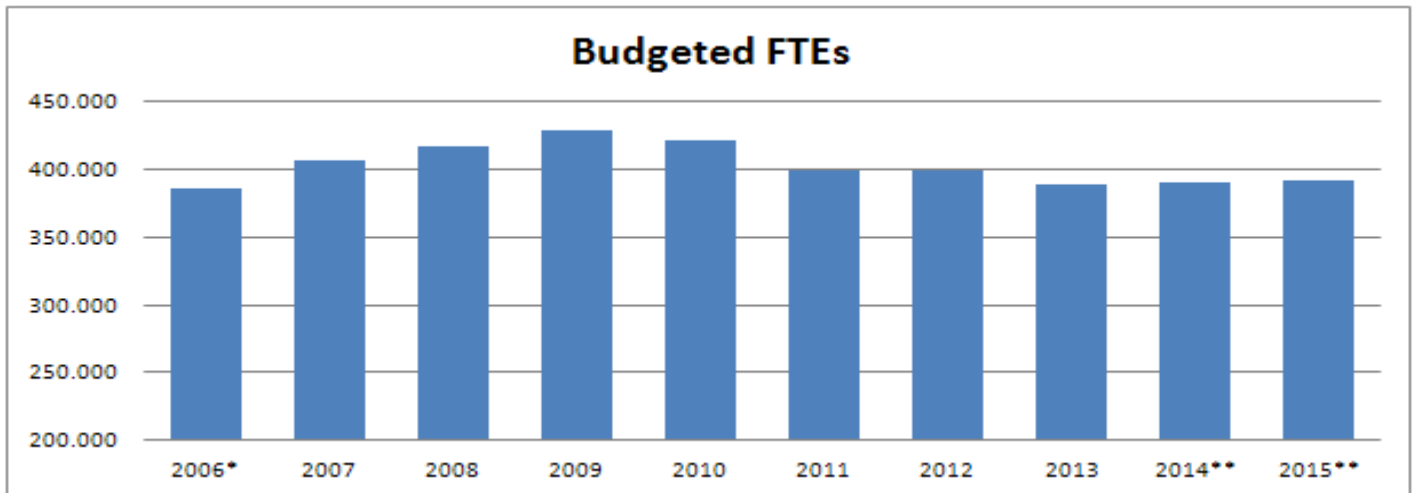
two designations. Therefore, the distinction between authorized and budgeted has been dropped except for the police and fire departments as requested by the City Council and Budget Committee.

The following table presents the population for the City of Albany as stated by Portland State University, the number of budgeted FTEs, and the budgeted FTEs per 1,000 of population in the corresponding budget year.

Budgeted FTEs per 1,000 Population											
FY ending June 30	2006*	2007	2008	2009	2010	2011	2012	2013	2014**	2015**	10-Year % Change
Population	45,360	46,610	47,470	48,770	49,165	49,530	50,325	50,520	50,710	50,720	11.82%
Budgeted FTEs	385.988	406.073	416.850	428.826	421.768	399.068	398.543	388.825	389.775	391.875	1.53%
Budgeted FTEs per 1,000 pop	8.509	8.712	8.781	8.793	8.579	8.057	7.919	7.696	7.686	7.726	-9.20%

*First year of Albany Community Pool – ACP (3.575-4.575 FTEs)
 **Includes six firefighter positions funded through the SAFER Grant

The population has increased over the ten years by 11.82% while the number of budgeted FTEs has grown by 1.53%. The average number of FTEs per thousand was 8.246. The lower than average number of FTEs per thousand the past several years reflects a deliberate reduction in staffing to stay within available resources.



Cost-Saving Strategies

Department budgets for 2014-2015 were compiled in the context of current economic conditions, increasing costs, and sustainability of programs and services in future years. A lot of effort and analysis has been done to keep expenditures within estimated available resources. The following outline presents several of the cost-saving strategies that are incorporated into the budget.

Voluntary Separation Incentive Program. Three different Voluntary Separation Incentive Programs were offered to employees over the past several years to create vacancies and reduce staffing. The primary objective of the programs was to reduce staffing in a way that avoids the dislocation of employees and families typically associated with layoffs. Fifty employees participated in the incentive programs, resulting in several vacancies and significant budget savings.

EXECUTIVE SUMMARY

Hiring Chill. A hiring chill continues to be imposed for all departments. No vacancies will be filled without careful review of the timing and the need to fill the position by the relevant department director and the City Manager. Savings associated with the hiring chill depend on the vacancies that occur.

Cost of Living Adjustments (COLAs). Non-represented employees and all bargaining units were asked to forgo COLAs in previous budgets.

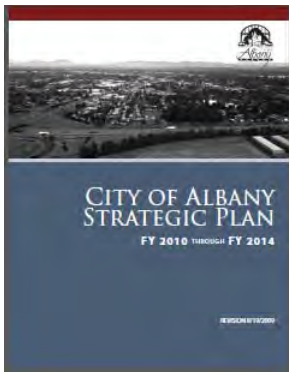
Leave Buy-back. Non-represented employees no longer have the option to buy back up to forty hours of administrative leave time.

Reserves and Replacement Funds. Reserve accounts are being drawn down and contributions to vehicle and equipment replacement funds are still below desired funding levels.

Materials and Services. Expenditures for contracted services, minor equipment, office supplies and other materials and services continue to be reviewed very closely.

Closing Statement

The budget includes strategies to reduce staffing levels and maintain levels of service in an increasingly uncertain environment. The combination of the strategies stretches resources and in some cases reallocates resources to preserve priority levels of service. The budget also attempts to be sustainable in Fiscal Year 2015-2016, but does not solve the problem of revenues continuing to be outpaced by the growth of expenditures. A combination of increased growth and additional reductions in expenditures may continue to be needed to maintain existing levels of service in future years.



Strategic Plan and Program Budgets

Albany's strategic plan was first implemented in the 2005-2006 Adopted Budget. In that document, the plan was characterized as a way of taking traditional goal-setting to the next level. The plan continues to evolve but has in a very meaningful way fulfilled that expectation by becoming the standard against which goals, objectives, strategies and activities are measured. Each succeeding budget has to a greater degree incorporated references to the themes and objectives of the strategic plan.

The City Council has maintained the policy direction and leadership role in the strategic planning process by reviewing the plan on a regular basis. The most recent revisions were adopted on March 26, 2014 and amended on April 7, 2014. The direction provided in the strategic plan is followed by the City Manager and Department Directors in developing the proposed budget that is presented to the Budget Committee. Through this process, the adopted budget effectively becomes the implementing document for the strategic plan.

Presented below are examples of objectives and actions in the strategic plan for various operating programs.

Community Development Department

Strategic Plan Theme – Great Neighborhoods

- Objective 1: Maintain the value and attraction of Albany's historic assets and seek federal funds and other sources.
- Actions: Apply for State Historic Preservation Office grants. Make rehabilitation loans and track completions.

Strategic Plan Theme – Great Neighborhoods

- Objective 3: Assure that the Albany Development Code remains updated and responsive to changing conditions.
- Actions: Provide reviews and updates at least annually.

Library Department

Strategic Plan Theme – Great Neighborhoods

- Objective 11: By the end of 2017, increase library visits by 10 percent.
- Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to Oregon state median (10 percent).

Police and Fire Departments

Strategic Plan Theme – A Safe City

- Objective 12: Acquire property for new downtown fire station.
- Actions: Explore options for property acquisition and be prepared to purchase when suitable property is identified.

Strategic Plan Theme – A Safe City

- Objective 13: Review the recommendations of the Public Safety Facilities Review Committee relating to the need for and associated financing of replacement of Fire Station 11 and/or the Albany Police Department building.

Police and Fire Departments (continued)

- Actions: Consider adoption of committee recommendations.

Strategic Plan Theme – A Safe City

- Objective 17: Maintain the number of fatal and injury accidents below 2.3 per thousand annually and reduce non-injury accidents by five percent annually.
- Actions: Achieve this objective through continued traffic enforcement with an emphasis at high collision areas.

Strategic Plan Theme – A Safe City

- Objective 19: Reduce part one crimes by five percent annually with the ultimate goal of reducing crime rate to the Oregon average per thousand.
- Actions: Continued emphasis on crime reduction through the COMPSTAT process.

Public Works Department

Strategic Plan Theme – A Safe City

- Objective 27: Optimize the use and management of the Vine Street and Albany-Millersburg Water Treatment Plants to meet regulatory and demand needs for the City's drinking water supply.
- Actions: Develop a written water production management plan that will maximize the efficient use of the two water treatment plants to meet supply and regulatory requirements.

Strategic Plan Theme – A Safe City

- Objective 31: Reduce the flooding potential and environmental impact of urban development on the storm water system.
- Actions: Review the Municipal and Development Codes to identify barriers; amend codes and engineering standards as appropriate. Adopt post-construction storm water standards.

Parks and Recreation

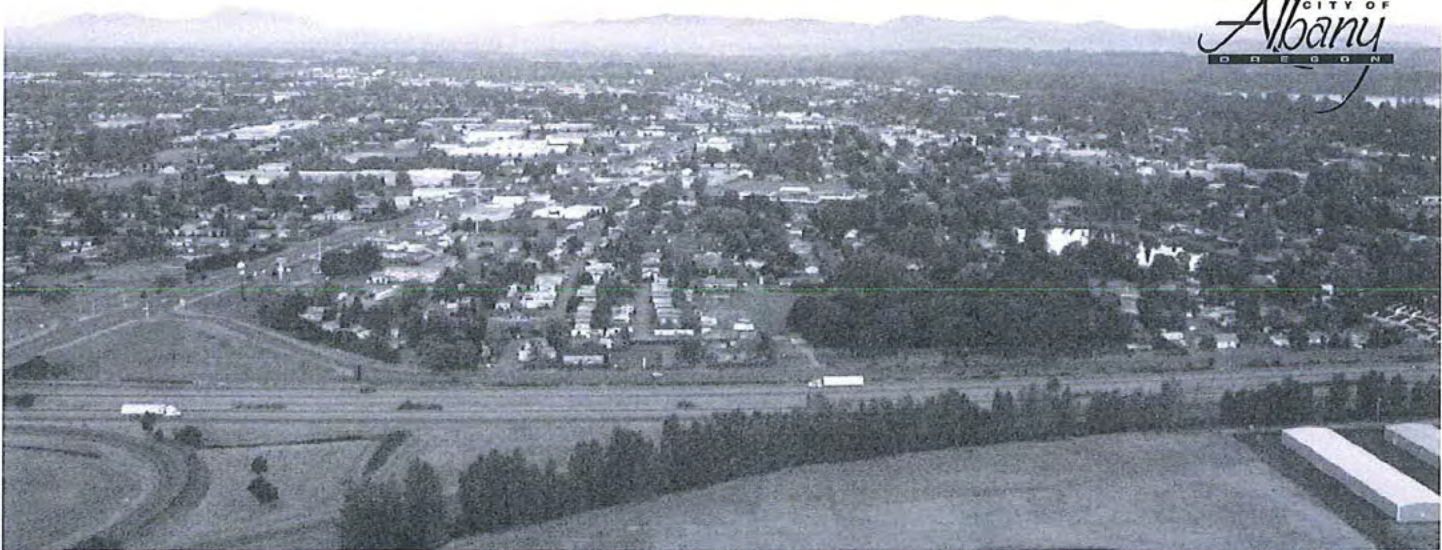
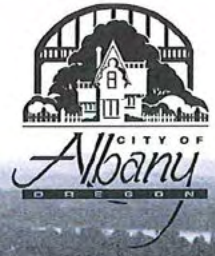
Strategic Plan Theme – An Effective Government

- Objective 41: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 50 percent by 2015.
- Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Finance Department

Strategic Plan Theme – An Effective Government

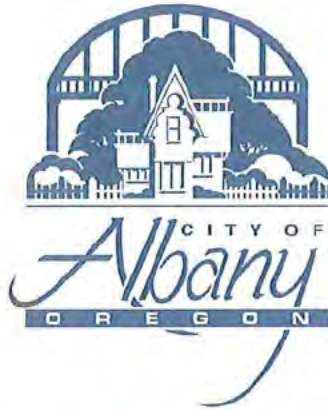
- Objective 52: Continue recognition from the Government Finance Officers Association for excellence in budgeting and financial reporting.
- Actions: Receive the GFOA "Excellence in Financial Reporting", "Distinguished Budget Presentation" and "Award for Outstanding Achievement in Popular Annual Financial Reporting" awards.



CITY OF ALBANY STRATEGIC PLAN

FY2014 THROUGH **FY2018**

Adopted 3/26/2014
Amended 4/7/2014



OUR MISSION

"Providing quality public services
for a better Albany community."

OUR VISION

"A vital and diverse community that promotes a high
quality of life, great neighborhoods, balanced economic
growth, and quality public services."

OUR VALUES

The City of Albany's Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our Mission Statement is based on the principles of high quality and continuous improvement. Our Vision Statement presents a compelling future toward which our Strategic Plan is directed. Both our mission and our vision are founded on the following basic values that guide all of our actions and that reflect what we expect from our employees and our elected officials:

Transparent, Open, and Honest Government. This value reflects our first and most important responsibility. Our competence is measured and, in fact, reinforced through active engagement of those we serve. We maintain an organizational reputation for openness, honesty, and integrity.

Dedication to Service. Our primary duty is to the people we serve. We are accessible, responsive, consistent, and understanding. We provide assistance beyond our customers' expectations, and we find effective solutions to problems that they bring to our attention.

Fiscal Responsibility. Proper use of public resources is a trust which we continually guard. In our management of this trust, we must avoid even the appearance of impropriety. In our management of public funds, we constantly strive for the greatest possible efficiency and effectiveness.

Personal Honesty and Integrity. Each of us demonstrates the highest standards of personal integrity and honesty in our public activities to inspire confidence and trust in our government.

Excellence. We continually pursue excellence by being creative, professional, taking risks, showing initiative, and being committed to our community and team. In this pursuit, we support continuing education and training for all team members.

Teamwork. We are a team that emphasizes high levels of trust and cooperation and a commitment to excellent communications within the organization. We encourage employees to exercise independent judgment in meeting customer needs through professional behavior that is consistent with our values.

A Humane and Diverse Organization. We are a humane organization that honors diversity and protects individual rights. Open communication, respect for others, compassion, and a sense of humor contribute to our positive work environment. We make it possible for every employee to achieve his or her full potential. We value the cultural and social diversity that is reflected in our community, and we welcome the changes and new perspectives that this diversity brings to us. We protect those individuals whose basic rights are placed in jeopardy.

Why Do Strategic Planning?

If our Mission and Vision Statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and the community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management. Above all, it requires managing the forces of change. Those forces include community demographics, state and federal mandates, fiscal constraints, economic conditions, emerging technologies, and many other influences on our service delivery efforts. High performing organizations are those that learn to anticipate and adapt to change by creating value for those we serve, and motivation and meaning for those who serve them. The best tool for accomplishing these objectives is strategic planning.

STRATEGIC PLAN THEMES

Our Strategic Plan has four primary themes that reflect our Mission and Vision Statements: Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government. Specific goals, objectives, and actions move the organization toward our vision of the future.

Each theme is followed by the City's primary goals in that subject area for the foreseeable future. The goals should remain constant over time and should only be revised to reflect significant community changes or unanticipated events. A list of measurable objectives with benchmarks helps us track progress toward the goals. Objectives are generally identified to cover the five-year planning period from the date they are adopted or revised. Actions are the steps needed to meet the objective. Many more strategies and actions will be developed at the department and division level to align the entire organization with the goals and objectives.

This plan is intended as a work in progress. While the mission, vision, values, and goals should remain constant, the objectives and actions will need periodic review and refinement. We will track progress through regular reporting on the measures, and they will be incorporated into department, organization, and community publications. The annual Budget and Capital Improvement Program will serve as reporting and implementing policy documents, identifying relationships with the Strategic Plan. The Comprehensive Plan, Transportation System Plan, Water Master Plan, Sewer Master Plan, Parks Master Plan, Hazard Mitigation Plan, Urban Forestry Management Plan, and related planning documents also support this Strategic Plan.



I. GREAT NEIGHBORHOODS

Goals:

- Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.
- Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.
- Goal 3: Provide effective stewardship of Albany's significant natural resources.
- Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Great Neighborhoods Objectives:

Goal 1: Create and sustain a city of diverse neighborhoods where residents feel good about where they live.

Objective 1: Maintain the value and attraction of Albany's historic assets and seek federal funds and other sources. [Community Development]

Actions: Apply for State Historic Preservation Office grants. Make rehabilitation loans and track completions.

Objective 2: Enforce City ordinances when properties are neglected or abandoned to prevent erosion of property values and quality of life. [City Manager's Office]

Actions: Reduce unresolved cases.

Objective 3: Assure that the Albany Development Code remains updated and responsive to changing conditions. [Community Development]

Actions: Provide reviews and updates at least annually.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
1	Applications for State Historic Preservation Office grants.		1		1		
1	Number of Albany grants made and historic houses improved through state grant funds.	10	4	4	4	4	
2	Reduce unresolved cases by 10% in Fiscal Year 2015.			10% reduction			
3	Annual Development Code updates.	1	1	1	1	1	

I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 2: Provide an efficient transportation system with safe streets and alternative modes of transportation.

Objective 4: Ensure streets, sidewalks, and public transportation provide an accessible means of travel for the disabled and the community as a whole. [Community Development, Public Works]

Actions: Develop a plan and prioritization system for making accessibility improvements when funding is identified and available (ADA Transition Plan).



Curb installation for the Oak Street construction project.

Objective 5: Utilize available street funding to maintain collector and arterial streets in satisfactory or better condition and address local street needs as funding allows. [Public Works]

Actions: Measure, monitor, and report street condition. Identify and prioritize street condition improvement projects. Implement the repair and preventative street maintenance projects to preserve and restore City streets with the annual Street Maintenance budget. Plan for street rehabilitation and reconstruction capital projects with the annual five-year Capital Improvement Program and implement capital projects with the annual Street Capital budget.

Objective 6: Work as a cooperative partner of the Albany Metropolitan Planning Organization (MPO) for the funding of street and transit improvements. [Community Development, Public Works]

Actions: Work with the other stakeholder organizations to develop a long-range funding plan for use of STP funding for the improvement of City of Albany streets. Work with the MPO to maximize the effective use of transit funding for the City and the region.

Objective 7: By the end of 2017, increase the number of transit system riders by ten percent over the FY2012/2013 ridership. [Public Works]

Actions: Measure and monitor the number of rides provided. Identify opportunities to modify and maximize routes, increase operating revenue and to improve transit level of service. Identify and implement route improvements to serve more citizens, as funding allows.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
4	Accessibility Transition Plan completed.			Complete			
5	Overall percentage of arterial and collector streets in satisfactory or better condition.						
	Current data by classification:						
	Arterial	81%	81%	82%	82%	82%	82%
	Collector	66%	67%	68%	69%	70%	70%
6	Establish Albany MPO.	Complete					
6	Establish long-range plan for STP funding.		Complete				
7	Increase transit system ridership to:						
	Albany Transit System	88,000	90,000	92,000	94,000	96,000	97,000
	Linn-Benton Loop	136,000	138,000	141,000	143,000	145,000	146,500
	Paratransit	18,000	18,700	19,400	20,100	20,800	21,000

I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 3: Provide effective stewardship of Albany's significant natural resources.

Objective 8: Continue to coordinate with the Calapooia Watershed Council on watershed improvement programs and projects. [Community Development, Parks & Recreation, Public Works]

Actions: Implement Goal 5 protections. Work with community groups to protect and enhance resources.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
8	Actively participate in Calapooia Watershed Council planning meetings.		Annually	Annually	Annually	Annually	Annually



I. GREAT NEIGHBORHOODS (CONTINUED)

Goal 4: Provide diverse recreational, educational, and cultural opportunities that enrich the lives of our citizens.

Objective 9: Maintain total City-managed park land inventory at an annual average of 15.0 acres per 1,000 residents. [Parks & Recreation]

Actions: Acquire by purchase, lease, or other means enough park land to achieve and keep pace with Albany's growth and to meet the City's adopted total park acreage standards.

***Objective 10:** Sustain total developed parks and recreation lands at 11.0 acres per 1,000 residents. [Parks & Recreation]

Actions: Maintain enough developed park land to keep pace with Albany's growth and to meet the City's adopted developed park acreage standards.

Objective 11: By the end of 2017, increase library visits by ten percent. [Library]

Actions: Add five new programs across all service areas. Increase the percentage of operating dollars spent on collections to Oregon state median (ten percent).



Reading Girl at Main Library.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
9	Average total acres of park land per 1,000 residents.	*17.5	17.4	17.3	17.1	17.0	17.0
10	Average acres of developed parks and recreation land per 1,000 residents.	11.1	11.0	10.9	10.8	10.7	10.7
11	Annual number of library visits.	363,700	371,000	378,300	386,000	393,000	400,000
11	Number of discrete Library programs across all service areas.	14	19	19	20	21	22
11	Percentage of Library operating expenditures spent on collections.	8%	8%	9%	9%	10%	10%

**Includes gift of 94 acres to City in Oak Creek Greenbelt.*

II. A SAFE CITY

Goals:

- Goal 1: Ensure a safe community by protecting people and property.
- Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Safe City Objectives:

Goal 1: Ensure a safe community by protecting people and property.



Objective 12: Acquire property for new downtown fire station. [Fire]

Actions: Explore options for property acquisition and be prepared to purchase when suitable property is identified.

Objective 13: Review the recommendations of the Public Safety Facilities Review Committee relating to the need for and associated financing of replacement of Fire Station 11 and/or the Albany Police Department building. [Fire, Police]

Actions: Consider adoption of committee recommendations.

Objective 14: Participate in the FEMA National Flood Insurance Program and maintain the city's Community Rating System (CRS) rating. [Community Development]

Actions: Form and maintain a cross-department team to continuously improve the City's floodplain management. Participate in FEMA's CRS Program.

Objective 15: Update the flood mapping in North Albany to match the actual conditions determined by recent evaluations. [Community Development, Public Works]

Actions: Complete the process with FEMA to have FEMA accept and map the flood way and flood plain changes identified in the recently completed detailed flood study of North Albany.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
12	Acquire property for downtown fire station.		June 2014				
13	Replace Fire Station 11.						
13	Replace Police Department building.						
14	Maintain CRS rating.	6	6	6	6	6	6
15	FEMA maps updated.			Maps complete			



Objective 16: Maintain police patrol response times to priority one calls for service from dispatch to arrival time to four minutes fifteen seconds, or less. [Police]

Actions: Achieve this objective through maintaining no less than current staffing levels and incremental staffing increases related to population/demand for service increases.

II. A SAFE CITY (CONTINUED)

Objective 17: Maintain the number of fatal and injury accidents below 2.3 per thousand annually and reduce noninjury accidents by five percent annually. [Police]

Actions: Achieve this objective through continued traffic enforcement with an emphasis at high collision areas.

Objective 18: Achieve at least a 60 percent clearance rate for violent crimes and a 20 percent clearance rate for property crimes. [Police]

Actions: Achieve this objective through maintaining current staffing levels and incremental increases in the detective unit related to demand/caseload.

Objective 19: Reduce part one crimes by five percent annually with the ultimate goal of reducing crime rate to the Oregon average per thousand. [Police]

Actions: Continued emphasis on crime reduction through the COMPSTAT process.



Objective 20: Facilitate continued development of property surrounding Fire Station 12 as an emergency responder training center, and continue to explore opportunities for a regional training facility. [Fire, Police, Public Works, Other Jurisdictions]

Actions: Relocate City bus storage to expand current training facilities; explore regional partnerships, funding options, and property locations.

Objective 21: Update Standards of Coverage document for the Fire Department to identify the distribution, concentration, and reliability of department resources. [Fire]

Actions: Research and compile applicable information; draft written document; review and adoption by City Council.

Objective 22: Fund Fire Department equipment replacement to adequately address emergency equipment needs. [Fire]

Actions: Evaluate applying a portion of department's annual unspent appropriated funds toward equipment replacement; develop a schedule to identify immediate and long-term funding and replacement priorities; pursue grants and other funding alternatives.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
16	Patrol Unit: Maintain 4:15 or less response time to priority one calls.		4:15	4:15	4:15	4:15	4:15
17	Maintain number of fatal and injury accidents below 2.3 per thousand annually.		< 2.3 per thousand annually	< 2.3 per thousand annually	< 2.3 per thousand annually	< 2.3 per thousand annually	< 2.3 per thousand annually
17	Reduce noninjury accidents.		5% annually	5% annually	5% annually	5% annually	5% annually
18	Achieve 60% clearance rate for violent crimes.		60%	60%	60%	60%	60%
18	Achieve 20% clearance rate for property crimes.		20%	20%	20%	20%	20%
19	Achieve 5% reduction in Part I crimes annually.		5% annually	5% annually	5% annually	5% annually	5% annually
20	Relocate City bus storage.		June 2014				
20	Explore partnerships, funding, and property for regional training center.						
21	Update standards of coverage.			June 2015			
22	Evaluate allocation of funding toward equipment replacement.			June 2015			
22	Identify funds needed to sustain equipment replacement.			June 2015			

II. A SAFE CITY (CONTINUED)

Objective 23: Reduce property code violations, substandard housing conditions, and inadequate infrastructure. [Central Albany Revitalization Area, City Manager's Office, Community Development]

Actions: Community Development will continue to respond to complaints of substandard housing, work being performed without permits, and to continue follow-up on permits where inspections have not been called for and the permits are about to expire.

Objective 24: CARA will continue to fund projects that eliminate blight and increase public safety. [Central Albany Revitalization Area, City Manager's Office, Community Development]

Actions: Aggressively abate dangerous vacant structures.

Objective 25: Maintain and continue to minimize the impact of fires. [Fire]

Actions: Continue to incorporate Fire Department requirements in the development review and approval process. Consider a single-family residential sprinkler ordinance. Conduct Fire Code compliance inspections on existing buildings. Provide fire/life safety education. Maintain residential fire/life safety equipment programs.



Objective 26: Consider options for continuation of SAFER grant-funded firefighter positions. [Fire]

Actions: Evaluate funding alternatives and impacts of grant-funded positions by May 2014.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
23 24	Continue blight removal program and evaluation.			Yes	Yes	Yes	
25	Structure fires per 1,000 residents compared to similar-sized communities.	.93 / .90	1.0 / .90	1.0 / .90	.95 / .90	.95 / .90	.90 / .90
25	Educate stakeholders about residential and commercial structure fire sprinklers.			June 2015			
25	Consider fire sprinkler ordinance.				June 2016		
25	Percentage of population receiving fire/life safety public education presentations.	13.8%	13.0%	13.0%	14.0%	14.0%	14.0%
25	Number of fire compliance inspections.	1,255	1,620	1,800	1,980	2,160	2,160
25	Percentage of fire code violations corrected.	89.3%	90.0%	92.5%	95.0%	95.0%	95.0%
25	Number of CARA-funded projects with new sprinkler systems.	2	3	3	3	4	5
26	Identify funding options to maintain fire/EMS staffing.		May 2014				

II. A SAFE CITY (CONTINUED)

Goal 2: Provide safe, sufficient, and reliable drinking water, sewage disposal, and drainage systems.

Objective 27: Optimize the use and management of the Vine Street and Albany-Millersburg Water Treatment Plants to meet regulatory and demand needs for the City's drinking water supply. [Public Works]

Actions: Develop a written water production management plan that will maximize the efficient use of the two water treatment plants to meet supply and regulatory requirements.

Objective 28: Maintain existing compliance with all water quality, pretreatment, and biosolids regulatory requirements. [Public Works]

Actions: Prepare for the requirements of a pending new discharge permit which will likely include new Total Maximum Daily Load (TMDL), toxics, and other water quality based limitations. Remain engaged in agency groups such as ACWA and PNCWA in order to remain informed and offer input into regulatory direction.

Objective 29: Develop and implement a Capacity Management Operation Maintenance (CMOM) Plan for the wastewater system to identify needs, priorities and procedures to effectively manage the wastewater system in compliance with state and federal regulations. [Public Works]

Actions: Finalize the CMOM document and monitor adherence to the document on a quarterly basis. Update the CMOM plan as new information dictates.

Objective 30: Effectively manage biosolids wastes at the Albany Millersburg Water Reclamation Facility. [Public Works]

Actions: Maximize efficiencies and cost effective management and disposal of solids at the Albany Millersburg Water Reclamation Facility. Identify a preferred alternative for a solids improvement project along with funding options.

Objective 31: Reduce the flooding potential and environmental impact of urban development on the storm water system. [Public Works]

Actions: Review the Municipal and Development Codes to identify barriers; amend codes and engineering standards as appropriate. Adopt post-construction storm water standards.



Storm drain installation in association with the Oak Street construction project.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
27	Develop written water production management plan.			Complete			
28	Obtain a new discharge permit for the WRF.				Complete		
29	Develop and implement CMOM.	Complete	Review	Review	Review	Review	Review
30	Develop alternatives and funding options for new solid process at WRF.			Complete			
31	Adopt post-construction storm water standards.			Complete			

III. A HEALTHY ECONOMY

Goals:

- Goal 1: Business — Enhance the value and diversity of Albany's economy by attracting, retaining, diversifying, and expanding local businesses.
- Goal 2: Partnerships — Strengthen the area's role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.
- Goal 3: Prosperity — Maintain and grow the income levels with a focus on living-wage jobs, training and education opportunities of Albany residents, consistent with Oregon and national trends. Work to increase the community's assessed value while working to achieve a healthy balance of housing and jobs.
- Goal 4: Central Albany — Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Healthy Economy Objectives:

Goal 1: Business: Enhance the value and diversity of Albany's economy by attracting, retaining, diversifying, and expanding local businesses.

Objective 32 - Support Local Business: Provide a supportive environment for the development and expansion of desired businesses, especially those who are locally owned or provide living-wage jobs. Collaborate with organizations focused on business retention, expansion, startup development, and entrepreneurship to establish new firms and strengthen existing businesses locally.

[Economic Development/Urban Renewal, City Manager's Office, Community Development]

Actions: Conduct regular visits to local businesses and industries as a business ambassador. Address the needs and opportunities for growth with Albany's businesses and work to eliminate barriers for future development by providing resources to local businesses and reducing regulatory burdens. Connect growing businesses with available resources including the Chamber, AMEDC, SBA, and the Small Business Development Center (SBDC) at LBCC. Explore feasibility of developing a small business incubator that assists in the formation of new businesses, while connecting businesses with regional economic partners and service providers.



Objective 33 - Land: Provide the supply of commercial and industrial land identified in the Economic Opportunities Analysis. Remove barriers to development of land. Research,

summarize, and maintain data sheets and a web-based inventory of employment lands, including infrastructure needs with links to regional and state economic development agencies. [Economic Development/Urban Renewal, City Manager's Office, Community Development, Public Works]

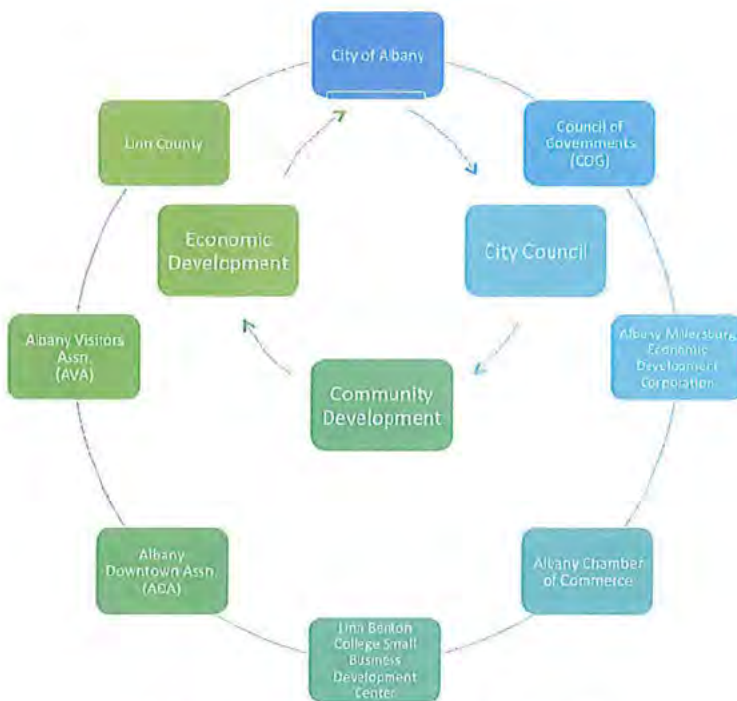
Actions: Continue participation in the regional wetlands permitting and mitigation project to increase the supply of available employment lands. Complete research and documentation of available land.

III. A HEALTHY ECONOMY (CONTINUED)

Objective 34 - Leveraging Local Assets: Maintain the ability to provide incentives, including Enterprise Zone tax abatements and City Economic Development funding program, to qualifying businesses that create jobs in Albany. [Economic Development, Central Albany Revitalization Area, City Manager's Office, Community Development]

Actions: Maintain participation in the statewide Enterprise Zone program and track quantity of businesses participating and amount of tax exemptions. Continue job-related improvement investments through the Central Albany Revitalization Area (CARA). Develop criteria and policy that guides the use of incentives to recruit, retain, or assist businesses in Albany, including the City's Economic Development Funds.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
32	Conduct regular visits to local businesses and industries.	12	12	12	12	12	12
32	Projects assisted; financial assistance or removal of development barriers.	5	5	6	6	7	7
33	Participate in regional wetlands permitting and mitigation project.	Yes	Yes	Yes	Yes	Yes	Yes
33	Complete research and documentation of available sites.	50%	100%	100%	100%	100%	100%
34	Number of businesses participating in Enterprise Zone and amount of tax exemptions.						
34	Amount of tax exemptions for businesses participating in Enterprise Zone.						
34	Develop/review policy for city's Economic Development funds.	In process	Yes	Yes	Yes	Yes	Yes



Economic Development Partners

Goal 2: Partnerships: Strengthen the area's role as a leading regional economic center through local and regional coordination and collaboration on economic development planning and projects.

Objective 35 - Partnerships: Create and maintain a dialogue between business and civic leaders on what we can do as a community to improve our local economy. Continue to partner and work closely with Albany-Millersburg Economic Development Corporation (AMEDC); promptly respond to information requests related to economic development activities. [Economic Development, All Departments]

Actions: Maintain key department contacts for immediate response to information requests. Strong intra-city collaboration between departments to further economic development priorities, eliminate barriers, and provide accurate and timely assistance within the requested time frames.

III. A HEALTHY ECONOMY (CONTINUED)

Objective 36: Work closely with partners at various organizations including COG, ADA/Main Street, AVA, AMDEC, SBDC, City of Corvallis, and Chamber to cultivate local and regional economic development projects. Support programs sponsored by local and regional partners to facilitate attraction, retention, diversification, and expansion of local businesses. Participate in statewide organizations, such as Oregon Economic Development Association (OEDA) and the Association of Oregon Redevelopment Agencies (AORA). [Economic Development, City Manager's Office]

Actions: Regularly attend and participate in meetings of partner organizations. Effectively communicate City economic development and livability goals, policies, and regulations to partners. Participate on appropriate AMDEC, Chamber, and Main Street Committees. Maintain board membership on statewide boards to strengthen Albany's presence and opportunities. Complete draft, review, and implementation of economic development metrics for Albany.

Objective 37 – Promotion and Communication: Promote Albany's positive economic, social, and cultural image throughout the state and region. Compile information and develop business-friendly, professional materials to support business development, recruitment, and expansion with information on Albany, financial programs and tools, as well as available land and building resources. Provide information that emphasizes the merits of redevelopment and investment, welcome packets for new businesses, relocation guide, and information sheets for potential recruits or expansion projects. [Economic Development, City Manager's Office, Community Development]

Actions: Compile information on available sites, general Albany information, relocation and attractions into attractive documents available in hard copy or online.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
35	Respond to information inquiries within the requested timelines.	100%	100%	100%	100%	100%	100%
36	Participation in Main Street Committees.	2	2	2	2	2	2
36	Statewide Board membership.	2	2	2	2	2	2
36	Create economic development metrics.	In Progress	100%	100%	100%	100%	100%
37	Develop professional hard copy materials and website for economic development information.	In Progress	100%	100%	100%	100%	100%

Goal 3: Prosperity: Maintain and grow the income levels with a focus on living-wage jobs, training, and education opportunities of Albany residents consistent with Oregon and national trends. Work to increase the community's assessed value while working to achieve a healthy balance of housing and jobs.

Objective 38 - Living-wage Jobs: Focus on the creation and retention of living-wage jobs through policy, staff support, and funding of projects that support a healthy local economy and community. Continue to refine CARA programs to support job-creation projects. Support the area's educational resources as vital to the social and economic well-being of the community. Encourage opportunities for increasing skill levels of local workers. [Economic Development/Urban Renewal, City Manager's Office]

Actions: Complete draft, review, and implementation of CARA economic development programs. Track results and job creation of the program. Work to increase the community's assessed value. Facilitate connections between citizens/businesses and workforce training or education. Track unemployment rate and per capita income for the city of Albany. Promote youth involvement to engage diverse, informed future leaders.



A public-private partnership between CARA and Viper Northwest helped them expand yielding 43 family-wage jobs and a significant increase in assessed value.

III. A HEALTHY ECONOMY (CONTINUED)

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
38	CARA-funded Economic Development Projects.	2	3	3	4	4	5
38	Jobs (FTE) created through CARA-funded ED projects.		5	7	10	13	17
38	Unemployment rate within the city of Albany.						
38	Per capita income within the city of Albany.						
38	Create and implement youth engagement program related to civic-engagement—number of participating school classes.	2	3	3	4	4	5

Goal 4: Central Albany: Create a readily identifiable downtown core that is unique and vibrant with a mixture of entertainment, housing, specialty shops, offices, and other commercial uses.

Objective 39: Leverage urban renewal dollars to maximize the total investment and development effort in Central Albany. Create an increase in assessed value with the majority of public-private partnerships or spur private investment through strategic public investment. [Central Albany Revitalization Area, City Manager’s Office, Community Development]

Actions: Continue to focus CARA funding on public infrastructure projects that will drive or compliment private investment and private projects that create a return on investment through an increase in assessed value.

Objective 40: Recognize and support Albany’s unique historic character as a major cultural and tourist-oriented economic resource. Increase residential opportunities in the Central Albany Area.

[Central Albany Revitalization Area, City Manager’s Office, Community Development]

Actions: Continue funding of rehabilitation and restoration of historic buildings, creation of new residential units, and various projects in the Main Street Area and throughout the Central Albany Revitalization Area (CARA).



Forthcoming Woodland Square Workforce Housing Project on Salem Avenue

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
39	Total annual value of CARA investments in public-private partnerships.		\$500,000	\$500,000	\$500,000	\$500,000	\$500,000
39	Total annual value of private investment in CARA projects.		\$2.5M	\$2.5M	\$2.5M	\$2.5M	\$2.5M
39	Total cumulative value of CARA investments.		\$13.8M	\$14.3M	\$14.8M	\$15.3M	\$15.8M
40	Number of historic preservation projects funded.		4	4	5	5	6
40	Value of CARA improvements within the Main Street Area.		\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
40	Cumulative value of CARA improvements within the Main Street Area.		\$5.25M	\$5.5M	\$5.75M	\$6M	\$6.25M
40	Number of CARA-funded new residential units.		10	10	12	12	14
40	Cumulative number of CARA-funded new residential units.						

IV. AN EFFECTIVE GOVERNMENT

Goals:

- Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.
- Goal 2: Establish City government as a model of sustainability in practice.

Effective Government Objectives:

Goal 1: Effectively and efficiently deliver the services that Albany’s citizens need, want, and are willing to support.

Objective 41: Reduce the percentage of total annual Parks & Recreation Fund expenditures subsidized with property tax revenues to 50 percent or lower by 2015. [Parks & Recreation]

Actions: Achieve this objective through a combination of nontax revenue increases and expenditure reductions.

Objective 42: Increase revenues received from gifts, grants, and endowments to \$10 per capita by 2014. [Parks & Recreation]

Actions: Complete and implement a Revenue Enhancement Plan in 2009, including strategies and private sector solicitations. Improve marketing and promotion efforts to communicate parks and recreation program needs to a wider audience.

Objective 43: Maintain P&R Department staffing levels at or below 1.0 FTE per 1,000 residents. [Parks & Recreation]

Actions: Annually adjust staffing plans and service delivery strategies to achieve the objective.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
41	Property tax as a percent of Parks Fund revenues.	54%	58%	55%	55%	50%	50%
42	Parks per-capita revenue received through grants, gifts, and endowments.	\$11.75	\$10.00	\$10.00	\$10.00	\$10.00	\$10.00
43	Parks & Recreation full-time equivalents per 1,000 residents.	0.52	0.52	0.5	0.5	0.5	0.5

Objective 44: Provide responsive, efficient, customer-oriented service to fee payers. [Community Development]

Actions: Meet or exceed state requirements for timely issuance of reviews and permits. Develop web-based online application submittal process and utilize electronic plans for review for efficiency. Complete building inspections as requested.

Objective 45: Reduce “Non-Revenue Water” (water loss) by one percent per year. [Public Works]

Actions: Continue leak detection efforts to identify system leaks. Replace and upgrade older water meters to reduce under-reading water usage. Enforce actions against illicit water theft. Evaluate water system replacement needs to best target limited capital funds to provide best return.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)



Water line construction on Hill Street.

Objective 46: Provide the City Council with annual reports regarding the running five-year sewer and water rate funding requirements. [Public Works]

Actions: Annual updates to the current five-year rate projection at the time the City Council considers sewer and water rate adjustments.

Objective 47: Maintain accreditation with the American Public Works Association (APWA). [Public Works]

Actions: Prepare for and obtain reaccreditation from APWA.

Objective 48: Develop a full storm drain system program and identify stable funding strategy for storm water utility functions. [Public Works]

Actions: Complete the storm water master plan. Implement code changes to bring the City in line with regulatory requirements. Identify the annual operations and maintenance and capital costs required to maintain the City's storm water system in order to meet service level expectations and regulatory requirements. Develop SDC funding mechanism and funding levels.

Objective 49: Continue participation in national performance benchmarking for comparison with other jurisdictions. Implement process improvement projects to reduce processing time and costs or increase revenues. [City Manager's Office]

Actions: Prepare annual report to detail participation and compliance to appropriate national benchmarks. Institute tracking systems to gather management data where lacking. Perform process improvement studies.

Objective 50: By the end of FY2017, reduce the cost/item circulated by 15 percent. [Library]

Actions: Explore outsourcing processing.

Objective 51: Seek \$200,000 of outside funding for new library program support by 2017. [Library]

Actions: Create an annual fund-raising campaign by working with library support groups and the Albany Library Scharpf Endowment Fund.

Objective 52: Continue recognition from the Government Finance Officers Association (GFOA) for excellence in budgeting and financial reporting. Maintain annual audit results establishing conformance to requirements and generally accepted accounting principles. [Finance]

Actions: Receive the GFOA award for "Excellence in Financial Reporting." Receive the GFOA "Distinguished Budget Presentation" award. Achieve annual audit with no reportable findings of noncompliance.

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

Objective 53: Ensure compliance with all federal and state regulations relating to municipal services. [All Departments]

Actions: Monitor federal and state regulations on a routine basis. Target resources to maintain compliance.

Objective 54: Maintain or improve City's investment ratings. [Finance]

Actions: Maintain sufficient reserves. Follow best practices for financial management.

Objective 55: Maintain the City's public access television channel. [City Manager's Office, Information Technology]

Actions: Allocate staff and other resources to effectively operate the channel.

OBJECTIVE	MEASURE	Completed FY2013	FY2014	FY2015	FY2016	FY2017	FY2018
44	Residential plan reviews completed within 10 days.	99%	99%	100%	100%	100%	100%
44	Land use decisions issued within 120 days.	100%	100%	100%	100%	100%	100%
44	Complete inspections within same day of request (when called in by 7:00 a.m.)	99%	99%	99%	99%	99%	99%
45	Reduce non-revenue water percentage of total production.	18%	17%	16%	15%	14%	13%
46	Annual rate reports to Council.	Yes	Yes	Yes	Yes	Yes	Yes
47	APWA accreditation.	mid-term report		reaccreditation		mid-term report	
48	Complete Storm Water Master Plan.			Complete			
48	Implement storm water funding plan.			In progress	Complete		
49	Annual report of performance benchmarking progress.	Completed 11/2012	November 2013	November 2014			
49	Completed process improvement projects.	1	1	1	1	1	
49	Cost savings or cost avoidance from completed studies.	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
50	Cost per library item circulated.	\$3.45	\$3.25	\$3.20	\$3.00	\$2.80	\$2.60
51	Non-General Fund program support for the Library.	\$50,000	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
52	Receive "Excellence in Financial Reporting" award.	Yes	Yes	Yes	Yes	Yes	Yes
52	Receive "Distinguished Budget Presentation" award.	Yes	Yes	Yes	Yes	Yes	Yes
52	Reportable audit findings of noncompliance.	None	None	None	None	None	None
53	Compliance with federal and state regulations.	Yes	Yes	Yes	Yes	Yes	
54	Maintain investment ratings.	Yes	Yes	Yes	Yes	Yes	Yes
55	Percent of time system is available.	95%	95%	95%	95%	95%	

IV. AN EFFECTIVE GOVERNMENT (CONTINUED)

Goal 2: Establish City government as a model of sustainability in practice.

Objective 56: Advance current administrative efforts in enacting sustainability practices within city operations.
 [City Manager's Office]

Actions: Increase employee involvement in sustainable practices and increase awareness. Develop and implement a program of model practices for city staff.

OBJECTIVE	MEASURE	Completed FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
56	Implement and maintain model sustainability practices program.	1	1	1	1	1	1

STRATEGIC PLAN ACCOMPLISHMENTS

UNDER STRATEGIC PLAN FY2013 THROUGH FY 2017

City Manager's Office

- Received ICMA Award of Excellence for Performance Management.

CARA and Economic Development

CARA

- Retooled CARA programs with a new focus on increasing assessed value, eliminating blight, resorting Albany's historic resources, and a heavy emphasis on job creation.
- Paid off a higher-interest bond.

Economic Development

- Kate Porsche was named to the Economic Development/Urban Renewal Director position to work with existing businesses to help remove barriers to job creation.
- Responded to AMDEC information inquiries within requested timeframes 100 percent of the time.

Community Development

- Completed extensive Development Code amendments based on Business Ready Task Force recommendations.
- Adopted the South Albany Area Plan.
- Established the Community Development Block Grant (CDBG) program.
- Completed implementation of electronic plan review.

Finance

- Received the Excellence in Financial Reporting Award.
- Received the Distinguished Budget Presentation Award.

Fire

- Objective 12: Identified property to purchase and began the process to acquire property needed to build a new downtown fire station.
- Objective 13: Took a ballot measure to the voters in November 2013 to build a new downtown fire station.
- Objective 21: Continued with development of property surrounding Fire Station 12 for training purposes.
- Objective 26: Trained two new Deputy Fire Marshals to conduct fire code compliance inspections; continued to provide fire and life safety education and residential safety equipment as needed to the community.

STRATEGIC PLAN ACCOMPLISHMENTS (CONTINUED)

UNDER STRATEGIC PLAN FY2013 THROUGH FY 2017

Library

- The Library completed collaboration with Linn-Benton Community College (LBCC) and Lebanon Public Library whereby the three agencies now share an open-source Integrated Library System (ILS) known as Evergreen. Following on this project, the three libraries received a grant to cover costs of migrating the remaining Linn County public libraries to Evergreen. Migration will occur in 2014. In 2015, the libraries will implement a courier service between the partner libraries, also covered by this grant. This is an Effective Government initiative based upon the City's Strategic Plan.

Parks & Recreation

- Secured use of gyms for P&R programs at Timber Ridge School and at the Albany Boys & Girls Club.
- Secured addition by donation of 94 acres to Oak Creek Greenbelt.
- While reducing the number of FTEs in the department by 17% since 2009:
 - increased donations of cash for department activities from \$7 to nearly \$12 per capita.
 - reduced maintenance costs per developed park acre from \$3,000 to \$2,700 .
 - maintained the property tax subsidy for all P&R activities at 55% or lower.
 - maintained consistent levels of total park acres and developed acres per 1,000 residents, despite population growth.
 - shifted 0.6 FTE from local property tax support to grant funded program.

Police

- Achieved accreditation from the Oregon Accreditation Alliance.
- Deployed the 700 MHz radio system.

Public Works

- Completed formation of the Albany Area Metropolitan Planning Organization (AAMPO).

EXECUTIVE SUMMARY

PROPERTY TAXES

The total property taxes to be levied for operations and debt service are estimated to be \$25,873,056.

Assumptions:

- (1) The assessed valuation of the City is estimated to be \$3,426,866,350, an increase of 3.0 percent.
- (2) The City's permanent tax rate is \$6.3984 per \$1,000 of assessed value.
- (3) The Budget Committee will recommend and the City Council will adopt the full taxing authority.
- (4) The levy for the General Obligation Debt will be \$1,261,058, a tax rate of \$0.37 per \$1,000 of assessed value.
- (5) The Public Safety Local Option Levy is estimated to be \$3,940,810, an effective tax rate of \$1.15 per \$1,000 of assessed value.
- (6) The Public Safety Local Option levy will have an estimated \$1,470,237 reduction in tax revenues due to compression.
- (7) The Fiscal Year 2014-2015 tax collection rate is estimated to be 94.5 percent.

CAPITAL EQUIPMENT

The City prepares a separate five-year Capital Improvement Program (CIP). On June 12, 2014, the City Council adopted the 2015-2019 CIP as a planning document, following a public hearing.

For Fiscal Year 2014-2015 the CIP identified capital projects totaling \$1,427,400.

A complete list of Capital Projects is included in the Capital Budget section of this budget document.

DEBT MANAGEMENT

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service, and a rating of "A+" from Standard and Poor's. The ratings reflect the City's growing tax base, stable financial position, and moderate debt burden. Full true cash value of property assessed in the City, per capita, is a respectable \$68,277.

The City's direct debt burden is 0.04 percent of the true cash value, and the overall debt burden is 2.26 percent of the true cash value.

Debt Principal Outstanding as of July 1, 2015

General Obligation	\$1,335,000
Less: Sinking Fund Reserves	<u>(154,950)</u>
Net General Obligation Debt	\$1,180,050

Other Bonds:

Water Revenue	27,400,000
Revenue Obligations	940,000
Limited Tax Pension	<u>5,314,001</u>
Total Other Bonds	\$33,654,001

Other Debt:

Clean Water SRF Loan	2,689,566
2012 SRF ARRA Loan	1,750,000
SRF Loans, Sewer	<u>57,933,506</u>
Total Other Debt	\$62,373,072

SRF = State Revolving Funds

Oregon Revised Statutes, Chapter 287, provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2013, that limit was \$114.9 million on \$3.830 billion TCV. The City's legal debt margin for General Obligation Debt is \$112.5 million. It is anticipated that the margin will remain the same for Fiscal Year 2014-2015.

BASIS OF BUDGETING

The budgets of all fund types (General, Special Revenue, Debt Service, Capital Projects, Permanent, Enterprise, and Internal Service) are prepared on a modified accrual basis. Briefly, this means that obligations of the City are budgeted as expenditures but revenues are recognized only when they are measurable and available.

The Comprehensive Annual Financial Report (CAFR) shows the status of the City's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the City prepares its budget. Exceptions are as follows:

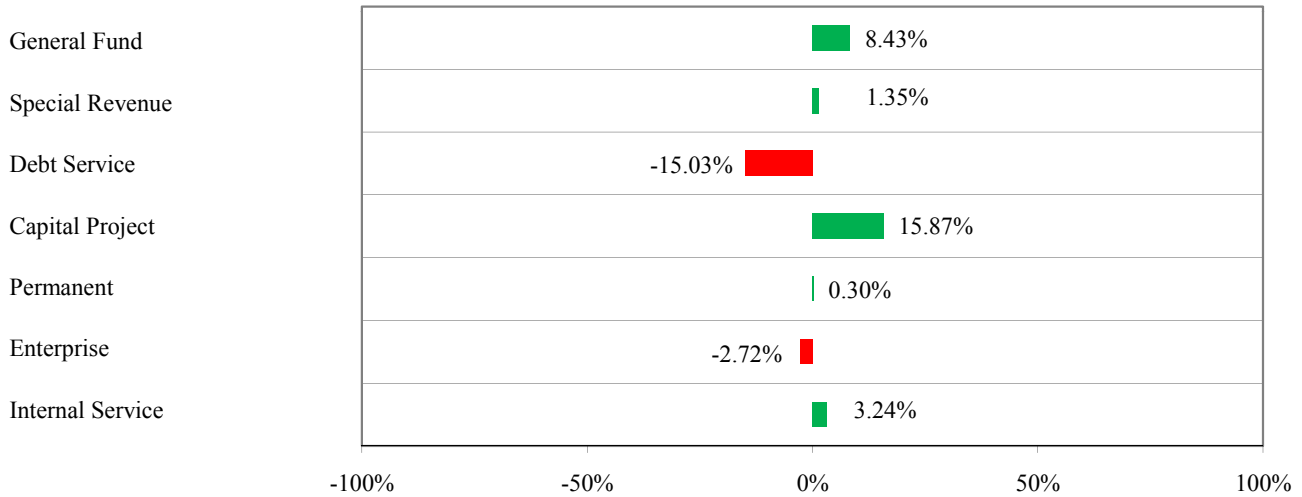
- 1) Compensated absences liabilities that are expected to be liquidated with expendable available financial resources are accrued as earned by employees (GAAP), as opposed to being expended when paid (Budget).
- 2) Principal payments on long-term debt within the Enterprise Funds are applied to outstanding liability on a GAAP basis, as opposed to being expended on a Budget basis.
- 3) Capital outlay within the Enterprise and Internal Service Funds is recorded as assets on a GAAP basis and expended on a Budget basis.
- 4) Depreciation expense is recorded in the Enterprise and Internal Service Funds on a GAAP basis only.
- 5) Revenues are accrued on a GAAP basis in the Enterprise and Internal Service Funds as opposed to the modified accrual method for the Budget.
- 6) Principal receipts on City-financed assessments are applied to outstanding assets on a GAAP basis as opposed to being recorded as revenue on a Budget basis.

EXECUTIVE SUMMARY

FUND TYPE SUMMARY AS PROPOSED BY THE CITY MANAGER
for the 2014-15 Fiscal Year

Fund Type2013-14.....	2014-15.....			Over (under) 2013-14 Revised Budget	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget	Adopted Budget		
General Fund	\$ 30,078,800	\$ 30,083,700	\$ 32,619,300	\$ -	\$ -	8.43%	20.37%
Special Revenue	50,523,100	50,674,233	51,360,600	-	-	1.35%	32.05%
Debt Service	2,724,400	2,724,400	2,314,900	-	-	-15.03%	1.44%
Capital Project	1,145,800	1,145,800	1,327,600	-	-	15.87%	0.83%
Permanent	135,000	135,000	135,400	-	-	0.30%	0.08%
Enterprise	60,637,400	60,637,400	58,990,500	-	-	-2.72%	36.82%
Internal Service	13,047,100	13,056,700	13,480,300	-	-	3.24%	8.41%
Totals, All Fund Types	\$ 158,291,600	\$ 158,457,233	\$ 160,228,600	\$ -	\$ -	1.12%	100.00%

Percentage Change in the 2014-15 Proposed Budget from the 2013-14 Revised Budget



EXECUTIVE SUMMARY

APPROVED BUDGET
for the 2014-15 Fiscal Year

ADJUSTMENTS AS APPROVED BY THE BUDGET COMMITTEE

The City Manager and the Budget Officer have the responsibility for preparing and presenting a proposed document to the City's Budget Committee that is balanced and consistent with the Council's policies. The Budget Committee met, reviewed the proposed budget along with more current information, and considered public input.

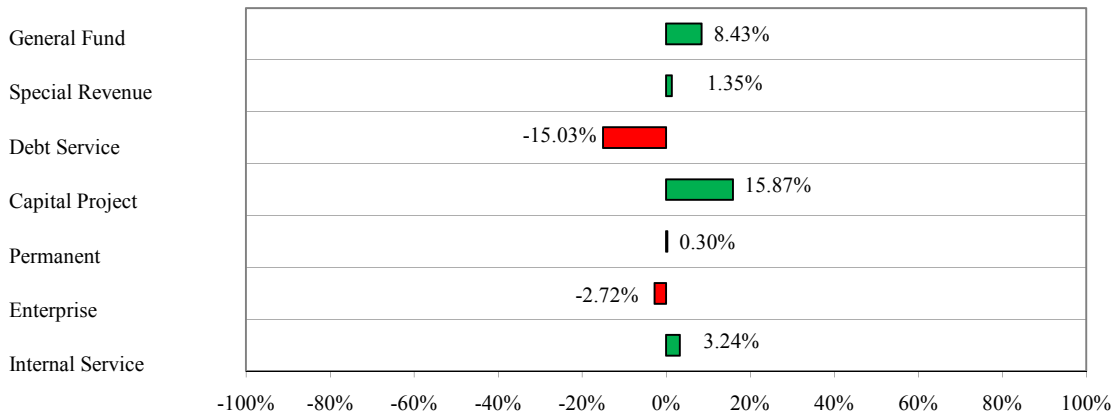
RESOURCES:
No Changes.

REQUIREMENTS:
Risk Management Fund: Reclassified the \$500,000 transfer from Settlement Proceeds to the Capital Replacement Fund, Equipment Replacement Program as a Capital Loan.

**COMPARISON OF 2012-13 REVISED BUDGET TO 2013-14 APPROVED BUDGET
AND PERCENT OF TOTAL BUDGET BY FUND**

Fund Type2013-14.....	2014-15.....		Adopted Budget	Over (under) 2013-14 Revised Budget	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget			
General Fund	\$ 30,078,800	\$ 30,083,700	\$ 32,619,300	\$ 32,619,300	\$ -	8.43%	20.37%
Special Revenue	50,523,100	50,674,233	51,360,600	51,360,600	-	1.35%	32.05%
Debt Service	2,724,400	2,724,400	2,314,900	2,314,900	-	-15.03%	1.44%
Capital Project	1,145,800	1,145,800	1,327,600	1,327,600	-	15.87%	0.83%
Permanent	135,000	135,000	135,400	135,400	-	0.30%	0.08%
Enterprise	60,637,400	60,637,400	58,990,500	58,990,500	-	-2.72%	36.82%
Internal Service	13,047,100	13,056,700	13,480,300	13,480,300	-	3.24%	8.41%
Totals	\$ 158,291,600	\$ 158,457,233	\$ 160,228,600	\$ 160,228,600	\$ -	1.12%	100.00%

**PERCENTAGE CHANGE IN THE 2013-14 APPROVED BUDGET
FROM THE 2012-13 REVISED BUDGET**



EXECUTIVE SUMMARY

ADOPTED BUDGET
for the 2014-15 Fiscal Year

ADJUSTMENTS AS ADOPTED BY THE CITY COUNCIL

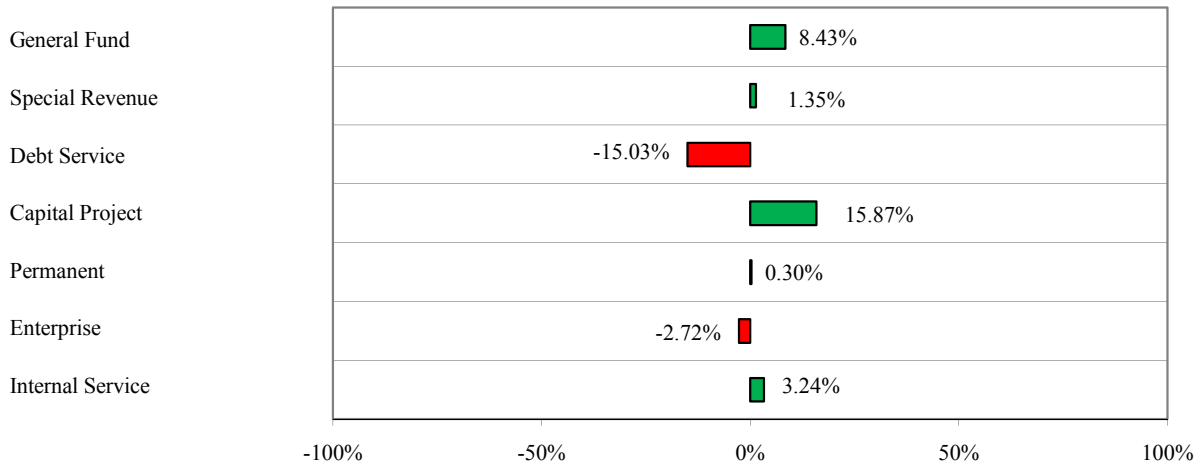
RESOURCES:
No Changes.

REQUIREMENTS:
No Changes.

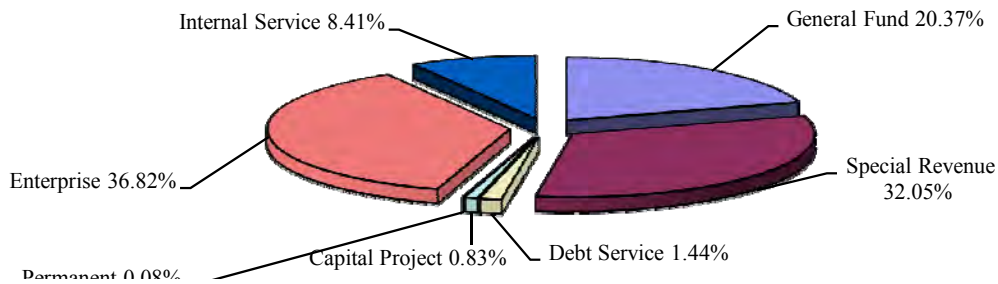
**COMPARISON OF 2013-14 REVISED BUDGET TO 2014-15 ADOPTED BUDGET
AND PERCENT OF TOTAL BUDGET BY FUND**

Fund Type2013-14.....	2014-15.....		Adopted Budget	Over (under)	Percent of Total Budget
	Adopted Budget	Revised Budget	Proposed Budget	Approved Budget		2013-14 Revised Budget	
General Fund	\$ 30,078,800	\$ 30,083,700	\$ 32,619,300	\$ 32,619,300	\$ 32,619,300	8.43%	20.37%
Special Revenue	50,523,100	50,674,233	51,360,600	51,360,600	51,360,600	1.35%	32.05%
Debt Service	2,724,400	2,724,400	2,314,900	2,314,900	2,314,900	-15.03%	1.44%
Capital Project	1,145,800	1,145,800	1,327,600	1,327,600	1,327,600	15.87%	0.83%
Permanent	135,000	135,000	135,400	135,400	135,400	0.30%	0.08%
Enterprise	60,637,400	60,637,400	58,990,500	58,990,500	58,990,500	-2.72%	36.82%
Internal Service	13,047,100	13,056,700	13,480,300	13,480,300	13,480,300	3.24%	8.41%
Totals, All Fund Types	\$ 158,291,600	\$ 158,457,233	\$ 160,228,600	\$ 160,228,600	\$ 160,228,600	1.12%	100.00%

Percentage Change in the 2014-15 Adopted Budget from the 2013-14 Revised Budget

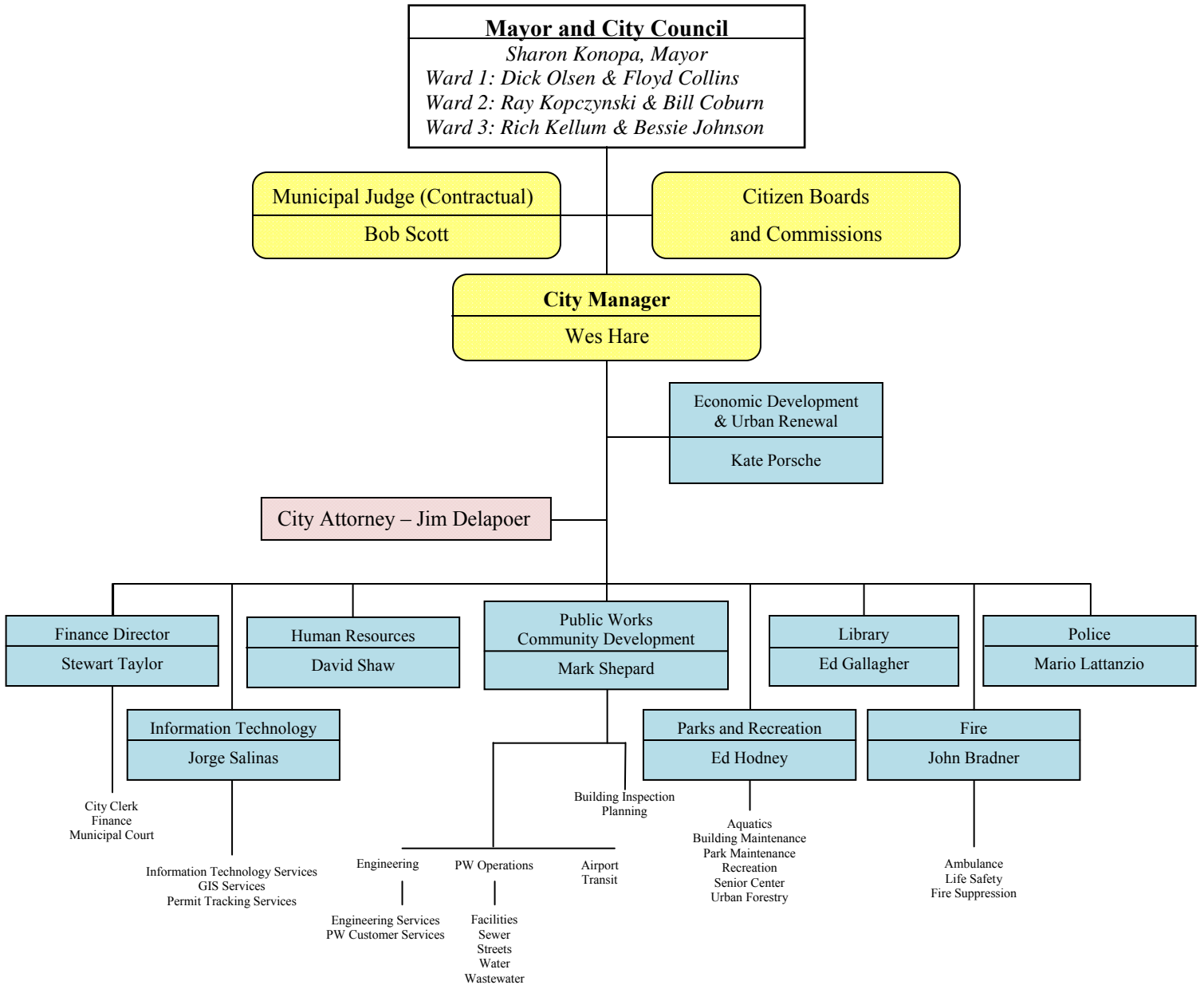


Adopted Budget by Fund Type, Percentage of Total Budget



EXECUTIVE SUMMARY

CITIZENS OF THE CITY OF ALBANY



Elected

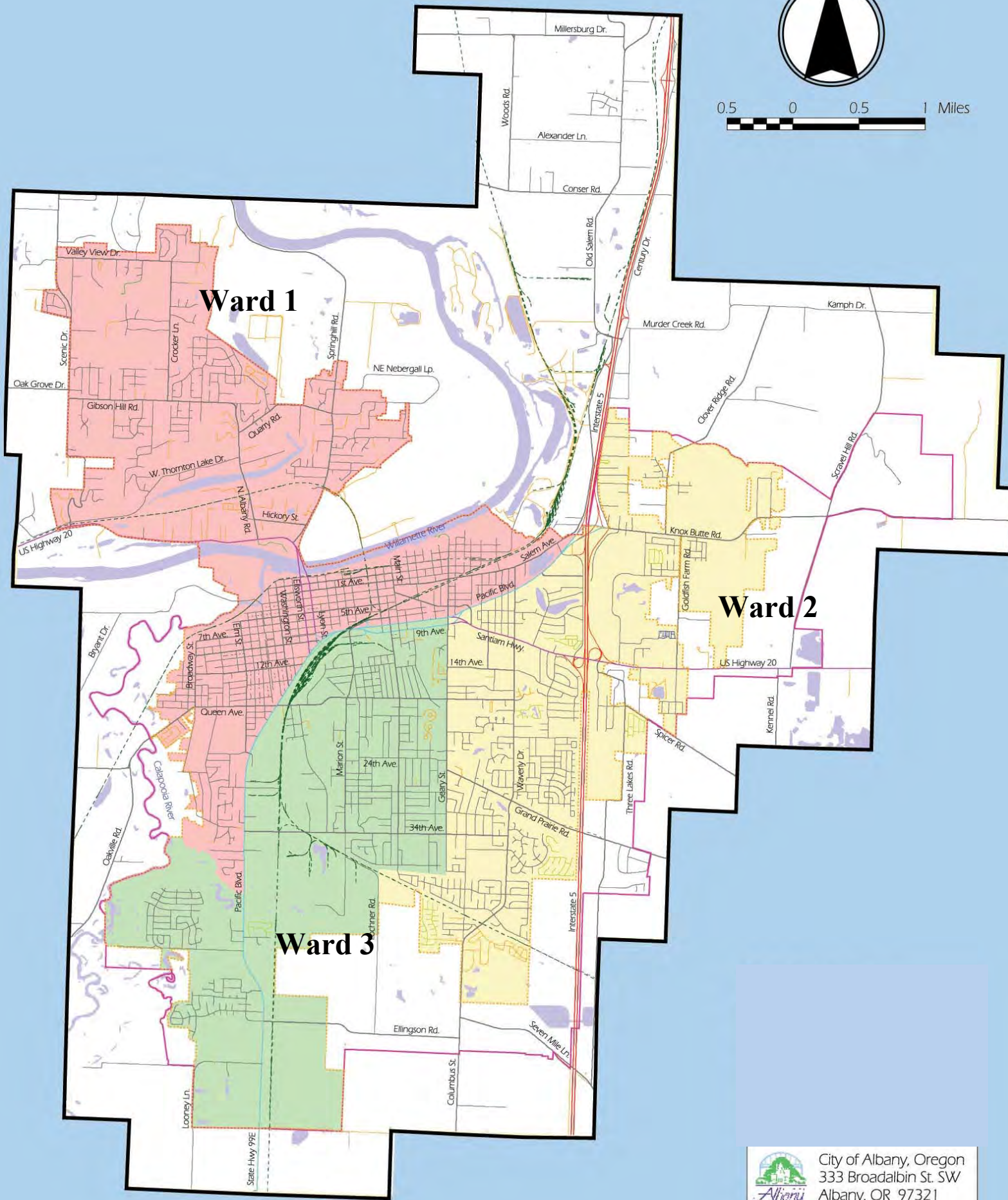
Appointed by Council

Recommended by City Manager, ratified by Council

Appointed by City Manager




0.5 0 0.5 1 Miles



Ward 1

Ward 2

Ward 3

 City of Albany, Oregon
333 Broadalbin St. SW
Albany, OR 97321
(541) 917-7500



City Council



Left to Right

- Rich Kellum – Councilor, Ward 3
- Ray Kopczynski – Councilor, Ward 2
- Floyd Collins – Councilor, Ward 1
- Sharon Konopa – Mayor
- Dick Olsen – Councilor, Ward 1
- Bill Coburn – Councilor, Ward 2
- Bessie Johnson – Councilor, Ward 3

PERSONNEL CHANGE REPORT

The adopted budget for fiscal year 2013-2014 authorized 389.775 full-time equivalent (FTE) positions. During the year, the following personnel position adjustments were approved:

1. Reclassified 1.00 FTE Clerk III position to Administrative Assistant in the Fire Department (100-25-1201).
2. Reclassified 0.60 FTE Clerk III position to Administrative Assistant I in the Fire Department (100-25-1201).
3. Reclassified 0.60 FTE Ambulance Billing Specialist II position to Ambulance Billing Specialist (212-25-1206).
4. Reclassified 1.00 FTE Ambulance Billing Specialist III position to Ambulance Billing Coordinator (212-25-1206).
5. Reclassified the vacant 1.00 FTE Community Development Director position to Planning Manager (100-40-1601).
6. Reclassified the vacant 1.00 FTE Environmental Programs Supervisor position to Natural Treatment Systems Specialist (601-50-2411).
7. Changed funding for 1.00 FTE Parks Operations Supervisor from 202-35-1407 100% to 202-35-1407 50% and 701-35-1033 50%.
8. Reclassified vacant 1.00 FTE Parks & Facilities Maintenance Manager position to Natural Resources Specialist and changed funding from 202-35-1407 50% and 701-35-1033 50% to 202-35-1407 100%.
9. Reclassified vacant 1.00 FTE Management Systems Director position to Business Intelligence & Virtual Infrastructure Manager and transferred from City Manager's Office to the Information Technology Department (701-13-1030).
10. Reclassified 1.00 FTE Database & Virtual Infrastructure Administrator position to System Administrator position (701-13-1030).

With the above adjustments, the current authorized FTE remained at 389.775 FTE positions as of April 30, 2014.

The adopted budget for fiscal year 2014-2015 authorizes 391.875 budgeted FTE positions, an increase of 2.1 FTE. The proposed FTE changes are:

City Manager's Office	+1.000 FTE
Community Development Department	-2.150 FTE
Finance Department	+0.250 FTE
Fire Department	-0.800 FTE
Parks & Recreation Department	+0.125 FTE
Public Works	<u>+3.675 FTE</u>
Total	+2.100 FTE

CITY MANAGER'S OFFICE

Economic Development Activities

- Add 1.00 FTE Urban Renewal/Economic Development Officer position

COMMUNITY DEVELOPMENT DEPARTMENT

Planning

- Transfer 1.00 FTE Planner III position to CDBG Administration and decrease FTE to 0.60
- Reclassify vacant 1.00 FTE Administrative Assistant position to Planner I
- Add 0.50 FTE Permit Technician position
- Transfer 0.50 FTE Administrative Services Supervisor to Public Works Administration and reclassify to Administrative Project Coordinator
- Transfer 1.00 FTE Administrative Assistant I position to Public Works Administration

CDBG Administration

- Add 1.00 FTE Planner III position as a transfer from Planning and decrease FTE to 0.60

Building Inspection

- Transfer 0.50 FTE Administrative Services Supervisor to Public Works Administration and reclassify to Administrative Project Coordinator
- Add 0.50 FTE Permit Technician position

ADA/Disability Access Enforcement

- Delete vacant 0.75 FTE Disability Access Coordinator position

FINANCE DEPARTMENT

Finance

- Increase FTE for one Accounting Specialist position from 0.75 to 1.00

FIRE DEPARTMENT

Fire Suppression

- Transfer 48.1 authorized FTE to Fire Department Emergency Services (new General Fund program)

Fire & Life Safety

- Transfer 0.50 FTE Training Lieutenant to Fire Department Emergency Services (new General Fund program)
- Change funding status for vacant 1.00 FTE Deputy Fire Marshal I/II – Compliance position from authorized, funded to authorized, unfunded

Fire Emergency Services

(new General Fund program)

- Add 48.1 authorized FTE as a transfer from Fire Suppression
- Add 0.5 FTE Training Lieutenant as a transfer from Fire & Life Safety
- Add 15.0 authorized FTE as a transfer from Ambulance
- Reclassify 1.00 FTE Administrative Services Supervisor position to Senior Administrative Supervisor
- Increase FTE for vacant Administrative Assistant I position from 0.60 to 0.80 FTE

Ambulance

- Transfer 15.0 authorized FTE to Emergency Services (new General Fund program)

2011 SAFER Grant

- Grant funding for the 6.00 FTE Firefighter/EMT positions tentatively expires in October 2014

INFORMATION TECHNOLOGY

- Reclassify 1.00 FTE Information Systems Technician position to Senior Information Systems Technician

LIBRARY

- Reclassify vacant 1.00 FTE Librarian I position to two 0.50 FTE Library Aide positions

PARKS & RECREATION DEPARTMENT

Children, Youth, & Family Recreation Services

- Reclassify 0.25 FTE Recreation Programs Specialist to Recreation Coordinator

Resource Development/Marketing Services

- Reclassify 0.25 FTE Recreation Programs Specialist to Recreation Coordinator

Parks and Recreation Administration

- Reclassify 0.95 FTE Administrative Assistant I to Administrative Services Coordinator and transfer 0.03 FTE to Foster Grandparent Program
- Reclassify vacant 1.00 FTE Clerk III position to Clerk II and decrease FTE to 0.625
- Add 0.50 FTE Clerk II position

Adult Recreation Services

- Add 0.05 FTE Recreation Programs Manager position as a transfer from Foster Grandparent Program
- Reclassify 0.50 FTE Recreation Programs Specialist position to Recreation Coordinator

Foster Grandparent Program

- Transfer 0.05 FTE Recreation Programs Manager position to Adult Recreation Services
- Reclassify 0.05 FTE Administrative Assistant I position to Administrative Services Coordinator and add 0.03 FTE as a transfer from Parks and Recreation Administration

PUBLIC WORKS DEPARTMENT

Linn-Benton Loop

- Add 0.675 FTE Transit Operator position

Wastewater Treatment Plant

(aka A-M Water Reclamation Facility)

- Reclassify the vacant 1.00 FTE Treatment Facilities Operator position to Wastewater Collection Supervisor and transfer to Wastewater Collection

Wastewater Collection

- Add vacant 1.00 FTE Treatment Facilities Operator position as a transfer from Wastewater Treatment Plant and reclassify to Wastewater Collection Supervisor

Water Administration

- Reclassify 1.00 FTE Utility Superintendent – Water position to Water Operations Supervisor and transfer 0.50 FTE to Water Canal Maintenance and 0.50 FTE to Water Distribution
- Add vacant 1.00 FTE Water Maintenance II position as a transfer from Water Distribution and reclassify to Utility Superintendent – Water

Water Canal Maintenance

- Add 0.50 FTE Utility Superintendent – Water position as a transfer from Water Administration and reclassify to Water Operations Supervisor

PUBLIC WORKS DEPARTMENT continued

Facilities & Maintenance Engineering

- Add 1.00 FTE Facilities Automation Analyst position

Vine Street Water Treatment Plant

- Reclassify 0.50 FTE Lead Water Operator position to Treatment Facilities Operator
- Add 0.50 FTE WTP Operator III position as a transfer from Albany-Millersburg Water Treatment Plant and reclassify to Treatment Plant Supervisor

Water Distribution

- Add 0.50 FTE Utility Superintendent – Water position as a transfer from Water Administration and reclassify to Water Operations Supervisor
- Reclassify vacant 1.00 FTE Water Maintenance II position to Utility Superintendent – Water and transfer to Water Administration

Albany-Millersburg Water Treatment Plant

- Reclassify 1.00 FTE WTP Operator III position to Treatment Plant Supervisor and transfer 0.50 FTE to Vine Street Water Treatment Plant
- Reclassify 0.50 FTE Lead Water Operator position to Treatment Facilities Operator

Public Works Administration

- Reclassify Administrative Services Supervisor to Senior Administrative Supervisor
- Add 1.00 FTE Administrative Services Supervisor position as a 0.50 FTE transfer from Planning and a 0.50 FTE transfer from Building Inspection and reclassify to Administrative Project Coordinator
- Add 1.00 FTE Administrative Assistant I position as a transfer from Planning
- Add 1.00 FTE Public Works Project Coordinator position as a transfer from Engineering Services
- Add 1.00 FTE Administrative Assistant I position as a transfer from Engineering Services
- Add 1.00 FTE Administrative Assistant position as a transfer from Operations Administration and reclassify to Clerk III
- Add 1.00 FTE Clerk III position as a transfer from Operations Administration

Engineering Services

- Transfer 1.00 FTE Public Works Project Coordinator position to Public Works Administration
- Transfer 1.00 FTE Administrative Assistant I position to Public Works Administration

Operations Administration

- Transfer 1.00 FTE Administrative Assistant position to Public Works Administration and reclassify to Clerk III
- Transfer 1.00 FTE Clerk III position to Public Works Administration

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
City Manager's Office					
Council & Nondepartmental – 701-11-1027					
Mayor	1.0	1.0	1.0	\$165	N/A
Councilor	6.0	6.0	6.0	\$110	N/A
TOTAL	7.0	7.0	7.0		
City Manager's Office – 701-11-1028					
City Manager	1.0	1.0	1.0	\$10,663	N/A
Management Systems Director	1.0	0.0	0.0	N/A	N/A
Management Assistant/Public Information Officer	1.0	1.0	1.0	\$4,447	\$5,471
Graphics and Web Specialist	1.0	1.0	1.0	\$4,110	\$5,244
Administrative Assistant I (confidential)	1.0	1.0	1.0	\$3,617	\$4,447
Administrative Assistant (confidential)	0.6	0.7	0.7	\$3,215	\$3,954
TOTAL	5.6	4.7	4.7		
Economic Development Activities – 211-11-1101					
Economic Development & Urban Renewal Director	0.0	1.0	1.0	\$7,515	\$9,393
Urban Renewal Manager	1.0	0.0	0.0	N/A	N/A
Urban Renewal/Economic Development Officer	0.0	0.0	1.0	\$4,447	\$5,471
TOTAL	1.0	1.0	2.0		
Community Development Department					
Planning – 100-40-1601					
Public Works & Community Development Director	1.0	0.0	0.0	N/A	N/A
Planning Manager	0.0	1.0	1.0	\$5,979	\$7,356
Planner III	2.0	2.0	1.0	\$4,975	\$6,346
Planner II	1.0	1.0	1.0	\$4,520	\$5,754
Planner I	0.0	0.0	1.0	\$3,748	\$4,786
Infrastructure Analyst	1.0	1.0	1.0	\$4,520	\$5,754
Permit Technician	0.0	0.0	0.5	\$3,250	\$4,149
Administrative Services Supervisor	0.5	0.5	0.0	N/A	N/A
Administrative Assistant I	1.0	1.0	0.0	N/A	N/A
Administrative Assistant	1.0	1.0	0.0	N/A	N/A
TOTAL	7.5	7.5	5.5		
CDBG Administration – 203-40-5107					
Planner III	0.00	0.00	0.60	\$4,975	\$6,346
TOTAL	0.00	0.00	0.60		
Building Inspection – 204-40-1602					
Building Official Manager	1.00	1.00	1.00	\$5,979	\$7,356
Assistant Building Official	1.00	0.00	0.00	N/A	N/A
Administrative Services Supervisor	0.50	0.50	0.00	N/A	N/A
Building Inspector	2.25	2.25	2.25	\$4,009	N/A
Senior Code Compliance Inspector	1.00	1.00	1.00	\$4,075	\$5,266
Permit Technician	1.00	1.00	1.50	\$3,250	\$4,149
TOTAL	6.75	5.75	5.75		
Electrical Permit Program – 204-40-1603					
Building Inspector	0.75	0.75	0.75	\$4,009	N/A
TOTAL	0.75	0.75	0.75		
ADA/Disability Access Enforcement – 204-40-1607					
Disability Access Coordinator	0.75	0.75	0.00	N/A	N/A
TOTAL	0.75	0.75	0.00		
Finance Department					
Municipal Court – 100-10-1029					
Municipal Court Judge	0.250	0.250	0.250	N/A	\$6,141
Senior Court Clerk	1.000	1.000	1.000	\$3,207	\$4,077
Accounting Specialist	1.000	1.000	1.000	\$2,932	\$3,737
Court Clerk	2.125	2.125	2.125	\$2,532	\$3,222
TOTAL	4.375	4.375	4.375		
Finance Office – 701-10-1035					
Finance Director	1.00	1.00	1.00	\$8,346	\$10,432
Senior Accountant	2.00	2.00	2.00	\$5,637	\$6,933
City Clerk	1.00	1.00	1.00	\$4,319	\$5,311
Payroll Supervisor	1.00	1.00	1.00	\$4,319	\$5,311
Purchasing Coordinator	1.00	1.00	1.00	\$4,075	\$5,266
Accounting Specialist	3.75	3.75	4.00	\$2,932	\$3,737
TOTAL	9.75	9.75	10.00		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
Fire Department					
Public Safety Levy - Fire – 100-25-1202					
Firefighter/EMT	7.0	7.0	7.0	\$4,530	\$5,725
Deputy Fire Marshal I/II - Compliance or Public Education	1.0	1.0	1.0	--	--
Deputy Fire Marshal I - Compliance or Public Education	N/A	N/A	N/A	\$4,815	\$6,049
Deputy Fire Marshal II - Compliance or Public Education	N/A	N/A	N/A	\$5,173	\$6,559
TOTAL	8.0	8.0	8.0		
Fire & Life Safety – 100-25-1203					
Training Lieutenant	0.5	0.5	0.0	N/A	N/A
Fire Marshal	1.0	1.0	1.0	\$6,534	\$8,037
Deputy Fire Marshal I/II - Compliance or Public Education	3.0	3.0	2.0	--	--
Deputy Fire Marshal I - Compliance or Public Education	N/A	N/A	N/A	\$4,815	\$6,049
Deputy Fire Marshal II - Compliance or Public Education	N/A	N/A	N/A	\$5,173	\$6,559
TOTAL	4.5	4.5	3.0		
Fire Emergency Services – 100-25-1208					
Fire Chief	1.0	1.0	1.0	\$7,947	\$9,934
Assistant Fire Chief	1.0	1.0	1.0	\$7,142	\$8,783
EMS/Operations Division Chief	1.0	1.0	1.0	\$6,534	\$8,037
Training Lieutenant	0.5	0.5	1.0	\$5,386	\$6,833
Battalion Chief	3.0	3.0	3.0	\$6,159	\$7,576
Lieutenant	12.0	12.0	12.0	\$5,386	\$6,833
Apparatus Operator	12.0	12.0	12.0	\$4,859	\$6,126
Firefighter/EMT	26.0	26.0	26.0	\$4,530	\$5,725
Senior Administrative Supervisor	1.0	1.0	1.0	\$4,447	\$5,471
Administrative Assistant I	0.0	0.6	0.8	\$3,250	\$4,149
Administrative Assistant	0.0	1.0	1.0	\$2,941	\$3,750
Ambulance Billing Coordinator	0.0	1.0	1.0	\$3,207	\$4,077
Ambulance Billing Specialist III	1.0	0.0	0.0	N/A	N/A
Ambulance Billing Specialist II	1.0	0.0	0.0	N/A	N/A
Ambulance Billing Specialist	0.0	0.6	0.6	\$2,532	\$3,222
Clerk III	1.6	0.0	0.0	N/A	N/A
TOTAL	61.1	60.7	61.4		
2011 SAFER Grant - 203-25-5098					
Firefighter/EMT	6.0	6.0	6.0	\$4,530	\$5,725
TOTAL	6.0	6.0	6.0		
Human Resources Department					
Human Resources – 701-14-1032					
Human Resources Director	1.0	1.0	1.0	\$7,515	\$9,393
Senior Human Resources Program Coordinator	1.0	1.0	1.0	\$4,719	\$5,805
Human Resources Programs Coordinator	1.0	1.0	1.0	\$3,954	\$4,860
HRIS Coordinator	1.0	1.0	1.0	\$3,726	\$4,581
TOTAL	4.0	4.0	4.0		
Information Technology Department					
Information Technology Services – 701-13-1030					
Information Technology Director	1.0	1.0	1.0	\$7,515	\$9,393
Information Technology Project Manager	1.0	1.0	1.0	\$5,805	\$7,142
Network Engineer	1.0	1.0	1.0	\$4,325	\$5,525
Business Intelligence and Virtual Infrastructure Manager	0.0	1.0	1.0	\$5,805	\$7,142
Database and Virtual Infrastructure Administrator	1.0	0.0	0.0	N/A	N/A
System Administrator	2.0	3.0	3.0	\$4,325	\$5,525
Senior Information Systems Technician	0.0	0.0	1.0	\$3,653	\$4,664
Information Systems Technician	2.0	2.0	1.0	\$3,396	\$4,342
Application Support Specialist	0.5	0.5	0.5	\$3,320	\$4,226
TOTAL	8.5	9.5	9.5		
Geographic Information Services – 701-13-2010					
Data Systems Manager	1.0	1.0	1.0	\$5,805	\$7,142
Geographic Information System Analyst	1.0	1.0	1.0	\$4,325	\$5,525
TOTAL	2.0	2.0	2.0		
Permit Tracking Services – 701-13-2011					
Application Support Specialist	0.5	0.5	0.5	\$3,320	\$4,226
TOTAL	0.5	0.5	0.5		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
Library Department					
Library – 100-45-1701					
Library Director	1.0000	1.0000	1.000	\$7,515	\$9,393
Supervising Librarian	1.0000	1.0000	1.000	\$5,006	\$6,159
Library Resources Coordinator	0.7500	0.7500	0.750	\$4,075	\$5,266
Librarian II	2.0000	2.0000	2.000	\$3,695	\$4,707
Librarian I	5.0000	5.0000	4.000	\$3,284	\$4,175
Senior Library Assistant	1.0000	1.0000	1.000	\$3,178	\$4,048
Library Assistant	2.1625	2.1625	2.000	\$2,864	\$3,655
System Administrator	1.0000	1.0000	1.000	\$4,325	\$5,525
Administrative Assistant I	0.8000	1.0000	1.000	\$3,250	\$4,149
Library Aide	6.1875	6.0125	7.175	\$2,334	\$2,966
TOTAL	20.9000	20.9250	20.925		
Parks & Recreation Department					
Sports Services – 202-35-1402					
Recreation Coordinator	1.0	1.0	1.0	\$3,878	\$4,942
TOTAL	1.0	1.0	1.0		
Children, Youth, & Family Recreation Services – 202-35-1403					
Recreation Programs Manager	0.200	0.200	0.200	\$5,471	\$6,730
Recreation Programs Supervisor	1.000	1.000	1.000	\$4,193	\$5,157
Recreation Coordinator	0.000	0.000	0.250	\$3,878	\$4,942
Recreation Programs Specialist	0.000	0.250	0.000	N/A	N/A
Maple Lawn Preschool Teaching Assistant II	1.025	0.650	0.650	\$2,005	\$2,549
Maple Lawn Preschool Teaching Assistant I	0.875	0.875	0.875	\$1,817	\$2,310
TOTAL	3.100	2.975	2.975		
Resource Development/Marketing Services – 202-35-1404					
Recreation Programs Manager	0.200	0.20	0.20	\$5,471	\$6,730
Resource Development Coordinator	1.000	1.00	1.00	\$4,075	\$5,266
Event and Program Coordinator	1.000	1.00	1.00	\$4,075	\$5,266
Recreation Coordinator	0.000	0.00	0.25	\$3,878	\$4,942
Recreation Programs Specialist	0.525	0.25	0.00	N/A	N/A
TOTAL	2.725	2.45	2.45		
Park Maintenance Services – 202-35-1407					
Parks and Facilities Maintenance Manager	0.5	0.0	0.0	N/A	N/A
Parks Operations Supervisor	2.0	1.5	1.5	\$4,193	\$5,157
Natural Resources Specialist	0.0	1.0	1.0	\$3,748	\$4,786
Park Maintenance III	0.0	1.0	1.0	\$3,494	\$4,440
Park Maintenance II	3.0	2.0	2.0	\$3,284	\$4,175
Park Maintenance I	3.0	3.0	3.0	\$3,026	\$3,844
Building Security/Custodian	1.0	1.0	1.0	\$2,619	\$3,344
TOTAL	9.5	9.5	9.5		
Parks & Recreation Administration – 202-35-1408					
Parks & Recreation Director	1.00	1.00	1.000	\$7,515	\$9,393
Recreation Programs Manager	0.20	0.20	0.200	\$5,471	\$6,730
Administrative Services Coordinator	0.00	0.00	0.920	\$3,494	\$4,440
Administrative Assistant I	0.95	0.95	0.000	\$3,250	\$4,149
Clerk III	2.00	2.00	1.000	\$2,532	\$3,222
Clerk II	0.00	0.00	1.125	\$2,334	\$2,966
TOTAL	4.15	4.15	4.245		
Aquatic Services – 202-35-1410					
Recreation Programs Manager	1.0	1.0	1.0	\$5,471	\$6,730
Building Maintenance II	0.5	0.5	0.5	\$3,284	\$4,175
Aquatic Programs Leader	2.0	2.0	2.0	\$2,815	\$3,585
TOTAL	3.5	3.5	3.5		
Adult Recreation Services – 202-35-1413					
Recreation Programs Manager	0.35	0.35	0.40	\$5,471	\$6,730
Recreation Coordinator	0.50	0.50	1.00	\$3,878	\$4,942
Recreation Programs Specialist	0.00	0.50	0.00	N/A	N/A
Clerk III	1.00	1.00	1.00	\$2,532	\$3,222
TOTAL	1.85	2.35	2.40		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
Foster Grandparent Program (grant) – 203-35-5090					
Recreation Programs Manager	0.05	0.05	0.00	N/A	N/A
Recreation Coordinator	0.50	0.50	0.50	\$3,878	\$4,942
Administrative Services Coordinator	0.00	0.00	0.08	\$3,494	\$4,440
Administrative Assistant I	0.05	0.05	0.00	N/A	N/A
TOTAL	0.60	0.60	0.58		
Facilities Maintenance – 701-35-1033					
Parks and Facilities Maintenance Manager	0.5	0.0	0.0	N/A	N/A
Parks Operations Supervisor	0.0	0.5	0.5	\$4,193	\$5,157
Building Maintenance Lead Worker	0.0	1.0	1.0	\$3,839	\$4,897
Building Maintenance II	2.0	2.0	2.0	\$3,284	\$4,175
TOTAL	2.5	3.5	3.5		
Police Department					
Police – 100-30-1301					
Police Chief	1.00	1.000	1.000	\$7,515	\$9,393
Police Captain	2.00	2.000	2.000	\$6,534	\$8,037
Police Lieutenant (changed from Sergeant to Lieutenant)	7.00	7.000	7.000	\$5,637	\$6,933
Police Sergeant (changed from Corporal to Sergeant)	6.00	6.000	6.000	\$4,873	\$6,152
Police Officer	40.00	40.000	40.000	\$4,237	\$5,337
Police Records and Systems Supervisor	1.00	1.000	1.000	\$4,447	\$5,471
Police Communications Supervisor	1.00	1.000	1.000	\$4,581	\$5,637
Police Communications Specialist	9.00	9.000	9.000	\$3,448	\$4,379
Community Education Specialist	1.25	1.000	1.000	\$3,664	\$4,696
Community Service Officer	1.00	1.000	1.000	\$3,558	\$4,560
Property and Evidence Specialist	1.25	1.625	1.625	\$3,153	\$3,946
Administrative Assistant I (confidential)	1.00	1.000	1.000	\$3,617	\$4,447
Administrative Assistant I	0.00	1.000	1.000	\$3,250	\$4,149
Police Clerk	7.25	6.250	6.250	\$2,683	\$3,418
TOTAL	78.75	78.875	78.875		
Public Safety Levy - Police – 100-30-1302					
Police Officer	4.0	4.0	4.0	\$4,237	\$5,337
Crime Analyst	1.0	1.0	1.0	\$4,125	\$5,265
Community Service Officer	3.0	3.0	3.0	\$3,558	\$4,560
Police Communications Specialist	1.0	1.0	1.0	\$3,448	\$4,379
TOTAL	9.0	9.0	9.0		
Public Works Department					
Albany Municipal Airport – 211-50-1103					
Utility Superintendent - Transportation	0.1	0.1	0.1	\$5,637	\$6,933
TOTAL	0.1	0.1	0.1		
Albany Transit System – 213-50-1106					
Utility Superintendent - Transportation	0.15	0.15	0.15	\$5,637	\$6,933
Transit Programs Supervisor	0.50	0.50	0.50	\$4,447	\$5,471
Operations Maintenance I	0.25	0.25	0.25	\$3,026	\$3,844
Transit Operator	2.68	2.68	2.68	\$2,932	\$3,737
Clerk III	0.33	0.33	0.33	\$2,532	\$3,222
TOTAL	3.91	3.91	3.91		
Linn-Benton Transit Loop – 213-50-1107					
Utility Superintendent - Transportation	0.15	0.15	0.150	\$5,637	\$6,933
Transit Programs Supervisor	0.500	0.500	0.500	\$4,447	\$5,471
Operations Maintenance I	0.250	0.250	0.250	\$3,026	\$3,844
Transit Operator	2.070	2.070	2.745	\$2,932	\$3,737
Clerk III	0.330	0.330	0.330	\$2,532	\$3,222
TOTAL	3.3	3.3	3.975		
Paratransit System – 213-50-1108					
Utility Superintendent - Transportation	0.150	0.150	0.150	\$5,637	\$6,933
Paratransit Services Supervisor	1.000	1.000	1.000	\$4,193	\$5,157
Transportation Assistant	1.925	1.925	1.925	\$2,532	\$3,222
Clerk III	0.340	0.340	0.340	\$2,532	\$3,222
TOTAL	3.415	3.415	3.415		
Street Maintenance – 250-50-2602					
Utility Superintendent - Transportation	0.45	0.0	0.0	N/A	N/A
Street Maintenance Lead Worker	1.00	1.0	1.0	\$3,839	\$4,897
Street Maintenance II	6.00	6.0	6.0	\$3,284	\$4,175
TOTAL	7.45	7.0	7.0		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
Street Administration - 250-50-2604					
Utility Superintendent - Transportation	0.0	0.45	0.45	\$5,637	\$6,933
TOTAL	0.0	0.45	0.45		
Sewer Environmental Services – 601-50-2402					
Environmental Services Manager	1.0	0.0	0.0	N/A	N/A
Environmental Services Technician II	3.0	0.0	0.0	N/A	N/A
TOTAL	4.0	0.0	0.0		
Wastewater Treatment Plant – 601-50-2404					
Treatment Plant Supervisor	1.0	1.0	1.0	\$5,157	\$6,343
Lead Wastewater Facilities Technician	1.0	0.0	0.0	N/A	N/A
Treatment Facilities Operator	5.0	6.0	5.0	\$3,351	\$4,272
Treatment Facilities Maintenance Technician	0.0	1.0	1.0	\$3,026	\$3,844
TOTAL	7.0	8.0	7.0		
Wastewater Collection – 601-50-2405					
Wastewater Collection Supervisor	0.0	0.0	1.0	\$5,157	\$6,343
Lead Wastewater Operator	1.0	1.0	1.0	\$3,839	\$4,897
Wastewater Maintenance II	9.0	8.0	8.0	\$3,284	\$4,175
Water Maintenance II	0.0	0.5	0.5	\$3,284	\$4,175
TOTAL	10.0	9.5	10.5		
Wastewater Administration – 601-50-2407					
Utility Superintendent - Wastewater	1.0	1.0	1.0	\$5,637	\$6,933
TOTAL	1.0	1.0	1.0		
Water Reuse and Biosolids – 601-50-2410					
Wetlands & Biosolids Reuse Manager	0.2	0.0	0.0	N/A	N/A
TOTAL	0.2	0.0	0.0		
Wetlands – 601-50-2411					
Natural Treatment Systems Specialist	0.0	1.0	1.0	\$3,878	\$4,942
Wetlands & Biosolids Reuse Manager	0.8	0.0	0.0	N/A	N/A
TOTAL	0.8	1.0	1.0		
Industrial Pretreatment – 601-50-2413					
Environmental Programs Supervisor	0.0	1.0	1.0	\$5,157	\$6,343
Environmental Services Technician II	0.0	3.0	3.0	\$3,878	\$4,942
TOTAL	0.0	4.0	4.0		
Water Administration – 615-50-2202					
Utility Superintendent - Water	1.0	1.0	1.0	\$5,637	\$6,933
TOTAL	1.0	1.0	1.0		
Water Canal Maintenance – 615-50-2204					
Water Operations Supervisor	0.0	0.0	0.5	\$5,157	\$6,343
Lead Water Operator	1.0	1.0	1.0	\$3,839	\$4,897
Water Maintenance II	2.0	2.0	2.0	\$3,284	\$4,175
TOTAL	3.0	3.0	3.5		
Vine Street Water Treatment Plant – 615-50-2205					
Treatment Plant Supervisor	0.0	0.0	0.50	\$5,157	\$6,343
Lead Water Operator	0.50	0.50	0.00	N/A	N/A
Treatment Facilities Operator	2.25	2.25	2.75	\$3,351	\$4,272
TOTAL	2.75	2.75	3.25		
Water Distribution – 615-50-2206					
Water Operations Supervisor	0.0	0.0	0.5	\$5,157	\$6,343
Lead Water Operator	1.0	1.0	1.0	\$3,839	\$4,897
Water Maintenance II	9.0	8.5	7.5	\$3,284	\$4,175
TOTAL	10.0	9.5	9.0		
Albany-Millersburg Water Treatment Plant – 615-50-2207					
Treatment Plant Supervisor	0.0	0.0	0.50	\$5,157	\$6,343
Lead Water Operator	0.50	0.50	0.00	N/A	N/A
Water Treatment Plant Operator III	1.00	1.00	0.00	N/A	N/A
Treatment Facilities Operator	3.75	3.75	4.25	\$3,351	\$4,272
TOTAL	5.25	5.25	4.75		

Authorized Positions and Monthly Salary Schedule

(Regular, Full-Time FTE and Regular, Part-Time FTE)

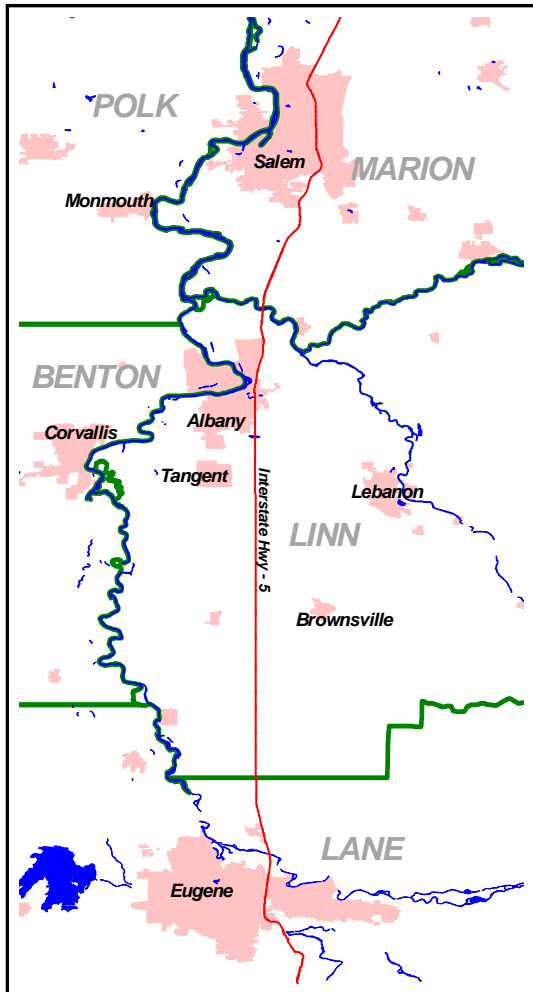
Position	2012-2013 Adopted Positions	2013-2014 Adopted Positions	2014-2015 Adopted Positions	2014-2015 Salary Schedule	
				Minimum	Maximum
Public Works Administration – 705-50-2802					
Asst City Mgr & Public Works/Com Dev Director	1.0	1.0	1.0	\$8,346	\$10,432
Senior Accountant	1.0	1.0	1.0	\$5,637	\$6,933
Public Works Executive Assistant	1.0	1.0	1.0	\$4,193	\$5,157
Senior Administrative Supervisor	0.0	0.0	1.0	\$4,447	\$5,471
Administrative Services Supervisor	1.0	1.0	0.0	N/A	N/A
Administrative Project Coordinator	0.0	0.0	1.0	\$4,193	\$5,157
Public Works Project Coordinator	0.0	0.0	1.0	\$3,449	\$4,390
Administrative Assistant I	0.0	0.0	2.0	\$3,250	\$4,149
Clerk III	0.0	0.0	2.0	\$2,532	\$3,222
TOTAL	4.0	4.0	10.0		
Engineering Services – 705-50-2803					
Assistant Public Works Director/City Engineer	1.0	1.0	1.0	\$7,002	\$8,611
Utilities Services Manager	1.0	1.0	1.0	\$6,534	\$8,037
Engineering Manager	1.0	1.0	1.0	\$6,159	\$7,576
Transportation Systems Analyst	1.0	1.0	1.0	\$4,975	\$6,346
Civil Engineer III	4.0	4.0	4.0	\$5,565	\$7,101
Civil Engineer II	2.0	2.0	2.0	\$4,975	\$6,346
Engineering Associate I	1.0	1.0	1.0	\$4,325	\$5,525
Engineering Technician IV	2.0	2.0	2.0	\$4,325	\$5,525
Engineering Technician III	1.0	1.0	1.0	\$3,934	\$5,012
Engineering Technician II	1.0	2.0	2.0	\$3,472	\$4,421
Public Works Project Accountant	1.0	1.0	1.0	\$3,396	\$4,342
Public Works Project Coordinator	1.0	1.0	0.0	N/A	N/A
Administrative Assistant I	1.0	1.0	0.0	N/A	N/A
TOTAL	18.0	19.0	17.0		
Operations Administration – 705-50-2805					
Assistant Public Works Director/Operations Manager	0.0	1.0	1.0	\$7,142	\$8,783
Operations Manager	1.0	0.0	0.0	N/A	N/A
Facilities Maintenance Coordinator	1.0	0.0	0.0	N/A	N/A
Inventory Specialist	1.0	1.0	1.0	\$2,815	\$3,585
Administrative Assistant	1.0	1.0	0.0	N/A	N/A
Clerk III	1.0	1.0	0.0	N/A	N/A
TOTAL	5.0	4.0	2.0		
Water Quality Control Services – 705-50-2806					
Environmental Services Technician II	2.0	2.0	2.0	\$3,878	\$4,942
WWTP Laboratory Technician	1.0	1.0	1.0	\$3,839	\$4,897
TOTAL	3.0	3.0	3.0		
Public Works Customer Services – 705-50-2807					
Public Works Customer Services Supervisor	1.0	1.0	1.0	\$5,006	\$6,159
Field Representative II	2.0	2.0	2.0	\$3,004	\$3,839
Billing/Collection Specialist II	4.0	4.0	4.0	\$2,655	\$3,444
Public Works Customer Service Representative	2.0	2.0	2.0	\$2,532	\$3,222
TOTAL	9.0	9.0	9.0		
Facilities & Maintenance Engineering – 705-50-2809					
Facilities Maintenance & Control Manager	1.0	1.0	1.0	\$5,311	\$6,534
Lead Computerized Maintenance Management Systems Analyst	1.0	1.0	1.0	\$4,325	\$5,525
Facilities Automation Analyst	2.0	2.0	3.0	\$4,616	\$5,888
Computerized Maintenance Management Systems Analyst	3.0	3.0	3.0	\$3,748	\$4,786
Facilities Maintenance Electrician	1.0	1.0	1.0	\$3,697	\$4,711
Facilities Automation Technician	1.0	1.0	1.0	\$3,396	\$4,342
Facilities Mechanic I	2.0	3.0	3.0	\$3,271	\$4,163
TOTAL	11.0	12.0	13.0		
ALL DEPARTMENTS TOTAL	388.825	389.775	391.875		

USERS GUIDE

A BRIEF TOUR OF ALBANY

Location

The City of Albany is located in both Linn and Benton counties. It is the county seat of Linn County and has been called the “Hub of the Willamette Valley” due to its location at the junction of US Highways 99 and 20, and Interstate 5. Albany is 24 miles south of Salem, the Oregon state capital, and 69 miles south of Portland. Benton County is adjacent to and west of Linn County and is part of the Willamette Valley. The Willamette River forms the border between Linn and Benton counties. The city of Corvallis is the county seat of Benton County and is the largest city in the county. The second largest city in Benton County is the City of Albany.



Population

Albany has a population of 50,720. Nearly 86 percent of the City’s population resides in Linn County, with the remainder in Benton County. The City came close to matching the record growth in population of the 1960s and 1970s (over 40 percent) in the 1990s, at around 39 percent. In the 2000s, the total increase was approximately 17 percent. The increases for the last six years are:

<u>As of</u>	<u>Population</u>	<u>% Change</u>
2009	49,165	0.8%
2010	49,530	0.7%
2011	50,325	1.6%
2012	50,520	0.4%
2013	50,710	0.4%
2014	50,720	0.0%*

Source: Center for Population Research and Census at Portland State University
*Change of 0.02%

Demographics

City Boundary Land Area

2011	17.70 sq. mi.
2012	17.70 sq. mi.
2013	17.70 sq. mi.

Urban Growth Boundary Land Area

2011	21.72 sq. mi.
2012	21.72 sq. mi.
2013	21.72 sq. mi.

Assessed Value (\$Millions)

2011-12	3,299
2012-13	3,363
2013-14	3,380

Source: Linn and Benton County Assessor’s Offices

School Enrollment

2011	9,160
2012	9,162
2013	9,200

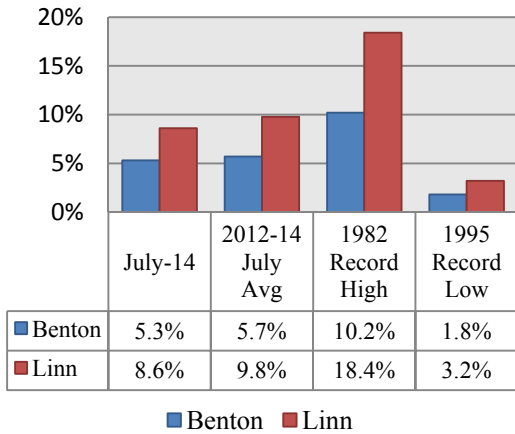
Infrastructure (as of June 30, 2013)

Police Stations	1
Fire Stations	4
Libraries	2
Number of Parks	36/895.18 acres
Miles of Asphalt roads	184.09
Miles of Concrete roads	4.06
Miles of Gravel roads	0.08
Miles of Oil Mat	7.17
Miles of Water Lines	276
Miles of Sewer Lines	200
Miles of Storm Drains	128

Economics

Unemployment Rate, Linn County

2012	10.8%
2013	9.9%
2014	8.6%



Unemployment Rate, Benton County

2012	6.0%
2013	5.8%
2014	5.3%

Source: State of Oregon Employment Division – July 2013.

Top Ten Taxpayers to the City of Albany in 2013.

<u>Taxpayer</u>	<u>Tax Imposed</u>
Target Corporation	\$1,285,008
Oregon Metallurgical Corp	916,742
Oregon Freeze Dry Inc	602,574
Comcast Corporation	559,237
Pacific Cast Technologies Inc	464,524
Waverly Land Management	431,833
Metropolitan Life Insurance	329,233
Wal-Mart Real Estate Business Trust	320,886
Northwest Natural Gas Company	315,280
Pacificorp (P P & L)	307,586

Major Employers

Education, including Oregon State University (OSU), located in Corvallis; Linn Benton Community College (LBCC), located in Albany and Corvallis; and the Greater Albany Public School District 8J (GAPS), is the largest single source of employment in the Albany area. OSU is Oregon’s leading source of basic applied research in forestry, agriculture, fisheries, engineering, electronics, home economics, and the sciences for the development of human, land, atmospheric, and oceanic resources.

Rare metals provide the largest single source of employment within the city limits. The US Bureau of Mines, which opened a research facility in Albany in 1943, introduced rare metal technology. The primary private rare metal industrial plant in the area is Wah Chang, a subsidiary of Allegheny Technologies, along with their sister company Allvac Albany.

Dayton Hudson Corporation, dba Target Distribution Center, is also a major employer in the City. As a regional distribution center, it serves Target stores all over California, Oregon, Washington, Idaho, and Montana.

Government

The City of Albany was founded in 1848, incorporated in 1864, and adopted a home rule charter in 1891. It operates under the provisions of its own Charter and applicable state law. It has a City Manager/Council form of government. The City Council consists of seven members who are elected by the citizens of Albany. Councilors are elected to serve overlapping four-year terms. There are three wards in the City. Two Councilors represent each ward. The Mayor is elected “at-large” by the entire City and serves a two-year term. The Mayor presides over all Council meetings and may vote only in the case of a tie. All Council members are part-time elected officials who exercise the legislative powers of the City and determine matters of policy.

The City of Albany provides a full range of municipal services including fire and police protection; street construction, maintenance and lighting; parks and recreation; library services; planning and zoning; and general administrative services. It also operates water and wastewater treatment plants, and maintains water and sewer systems.

FUND STRUCTURE

The City budgets use seven Fund types: General Fund, Special Revenue Funds, Debt Service Fund, Capital Projects Fund, Permanent Funds, Enterprise Funds, and Internal Services Funds.

General Fund

The General Fund accounts for resources that are generally not dedicated for a specific purpose. Most services provided are basic to the everyday operation of a municipality.

Major Revenues

- Property tax
- Franchise Fees
- Privilege tax
- Fees, licenses, and permits
- Fines and forfeitures
- Intergovernmental (federal, state)

Primary Services

- Police protection
- Fire protection
- Emergency medical services
- Planning
- Municipal Court
- Library services
- Code Enforcement

Special Revenue Funds

These funds account for revenues that are to be used for a specific purpose. Most of the time, the revenues are obtained through a legal agreement and must be restricted for such purposes. An example is a gas tax for street improvements.

Major Revenues

- Property tax
- State gas tax
- State and federal grants
- Building fees and permits
- Intergovernmental (federal, state)
- Charges for services

Primary Services

- Street Maintenance
- Parks & Recreation services
- Building Inspections
- ADA Code Enforcement
- Economic Development
- Public Transit

Debt Service Fund

This fund is to account for the payment of principal and interest on bond issues. The revenues used to retire debt can come from taxes or other revenue sources.

Major Revenues

- Property tax
- Department charges
- Special assessments

Primary Services

- Payment of principal and interest on outstanding bonds.

Capital Projects Fund

This fund is created to record all revenues and expenditures used to finance the building or acquisition of capital facilities.

Major Revenues

- Transfers from other funds
- Special assessments
- Federal and state grants

Primary Services

- Acquisition, construction, and improvement of City buildings, bridges, sewer and water, and road extensions.

Permanent Funds

These funds are created to account for assets that have been given to the City, and the City thereby acts as the trustee. The assets are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Major Revenues

- Endowments
- Gifts and donations

Primary Services

- To account for and spend monies in the manner for which they were granted.

FUND STRUCTURE (cont.)

Enterprise Funds

These funds are created to finance and account for acquiring, operating, and maintaining facilities and services that are self-supporting.

Major Revenues

- Charges for service
- Intergovernmental revenues
- Licenses and fees
- Assessments
- Development fees

Primary Services

- Water treatment and distribution
- Wastewater collection and disposal
- Wastewater and water infrastructure maintenance and improvements

Internal Services Funds

These funds account for services furnished by one City department to other departments on a cost reimbursement basis.

Major Revenues

- Charges to other City departments

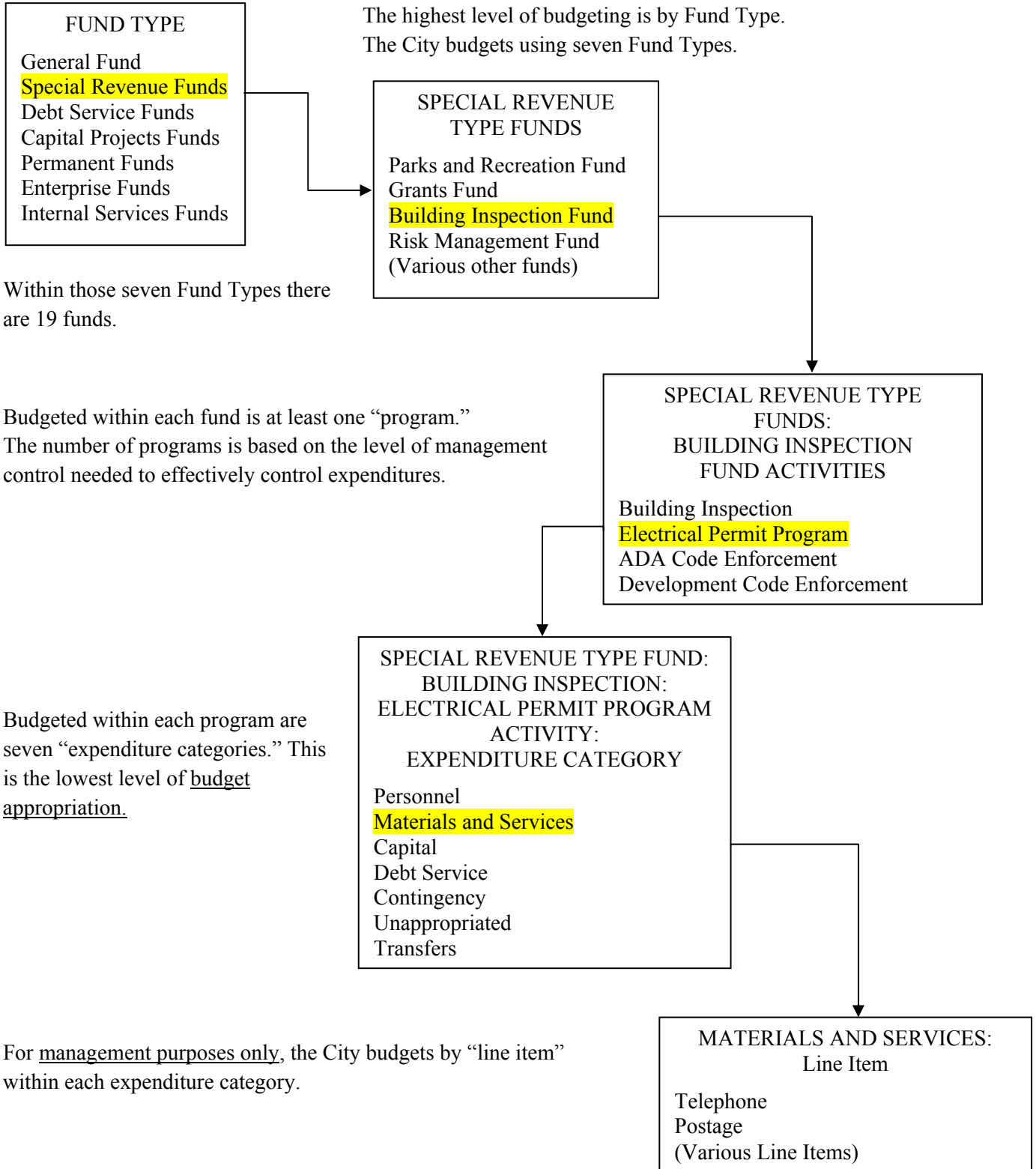
Primary Services

- General Administrative Services (e.g., City Manager, Finance, and Legal)
- Human Resources
- Information Technology Services
- Geographical Information Services
- Facilities Maintenance
- Permit Tracking Services
- Public Works Administration

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BUDGET DOCUMENT STRUCTURE

The City's budget document is organized into sections by Fund Type. Each Fund Type section contains summaries by fund and program. Each program is explained by its functions and responsibilities, strategies/actions, performance measures and workload indicators, staffing summary and three-year financial history.



CITY OF ALBANY BUDGET PROCESS

The objective throughout the budgeting process is to strive to achieve the City's mission statement, which is "Providing quality public services for a better Albany." With this in mind, the City Council and management staff expand upon its mission and lay the groundwork for a detailed budget process. The City of Albany's budget process is driven primarily by four components: 1) revenue forecast, 2) Council's Strategic Plan themes, 3) departmental strategies/actions, and 4) Oregon Local Budget Law.

Revenue Forecast

Toward the end of the calendar year, a five-year revenue forecast is prepared. This forecast takes into consideration such things as the current and future economic outlook, construction, population growth, and business growth in the City. These factors, as well as operational directives, will result in future demands for City services.

Council's Strategic Plan Themes

Soon after the revenue forecast has been done, the City Council and Budget Committee meet during a work session in order to set policy and themes (goals) for the fiscal year beginning July 1. About this same time, the Council will be meeting with City staff to develop its five-year Capital Improvement Program, which will also aid in the development of department strategies.

Department Strategies/Actions

After Citywide policy and themes have been developed, management and staff will formulate their current and future departmental strategies or actions. While prioritizing these strategies, City staff has to consider many factors, such as current workload or service demands, its revenue forecast, project schedules, current workforce staffing needs, and fixed assets.

Oregon Local Budget Law

Chapter 294 of the Oregon Revised Statutes (ORS) governs budgeting in Oregon. The objectives are as follows:

- To provide standard procedures for preparing, presenting, and administering a district's budget.
- To encourage citizen participation in the preparation of and exposure to the budget before its adoption.

ORS 294 requires all taxing districts to file their budgets with the county no later than July 15 of the new fiscal year.

As an aid to taxing districts, the Oregon State Department of Revenue has broken down the budget process into nine steps. They are as follows:

1. *Appoint Budget Officer* - Every local government is required to have a budget officer, either appointed by the governing body or designated in its charter. The Albany City Council has chosen to designate the City's Finance Director as the Budget Officer.
2. *Prepare Proposed Budget* - With much of the groundwork laid by the City Council and various work sessions, City management and staff meet and prepare an estimate of revenues and expenditures for the upcoming fiscal year. The City Manager and Budget Officer meet with various departments in order to "balance" the budget as required by the Oregon Revised Statutes.
3. *Public Notice of Meeting* - Upon completion of the budget reviews, the proposed budget is prepared and a "Notice of Budget Committee Meeting" is advertised in the local newspaper. ORS 294 requires notice to be published at least twice, five to 30 days before the scheduled Budget Committee meeting date, separated by at least seven days.

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4. *Budget Committee Meets* - At the first formal Budget Committee meeting, the City Manager presents the budget message and the proposed budget document to the Committee for review. The Budget Committee may then meet as often as necessary with the public, until all citizen concerns are heard.
 5. *Budget Committee Approves Budget* - When the Budget Committee is satisfied that the budget will meet the needs of the citizens of Albany, it will approve the document and forward it to the City Council for adoption. The Budget Committee shall also approve a rate of total ad valorem property taxes to be certified for collection.
 6. *Notice of Hearing and Financial Summary* - After approval of the budget, a budget hearing must be held. The City Council must publish, by one or more of the methods described in ORS 294.311, a summary of the recommended budget and a notice of budget hearing five to 25 days before the scheduled hearing date. If the notice is posted instead of published in the newspaper, then a second posted notice is required eight to 14 days prior to the budget hearing.
7. *Budget Hearing Held* - The budget hearing must be held on the date advertised in the newspaper and must allow for public testimony on any aspect of the approved budget.
 8. *Adopt Budget, Make Appropriations, Levy Taxes* - The City Council may make changes to the budget during the budget hearing; however, there are limitations to these changes:
 - a. Taxes may not be increased over the amount approved by the Budget Committee.
 - b. Estimated expenditures in any fund may not be increased by more than \$5,000 or 10 percent, whichever is greater.

The City Council may do either of these only after publishing a revised financial summary and holding another budget hearing.

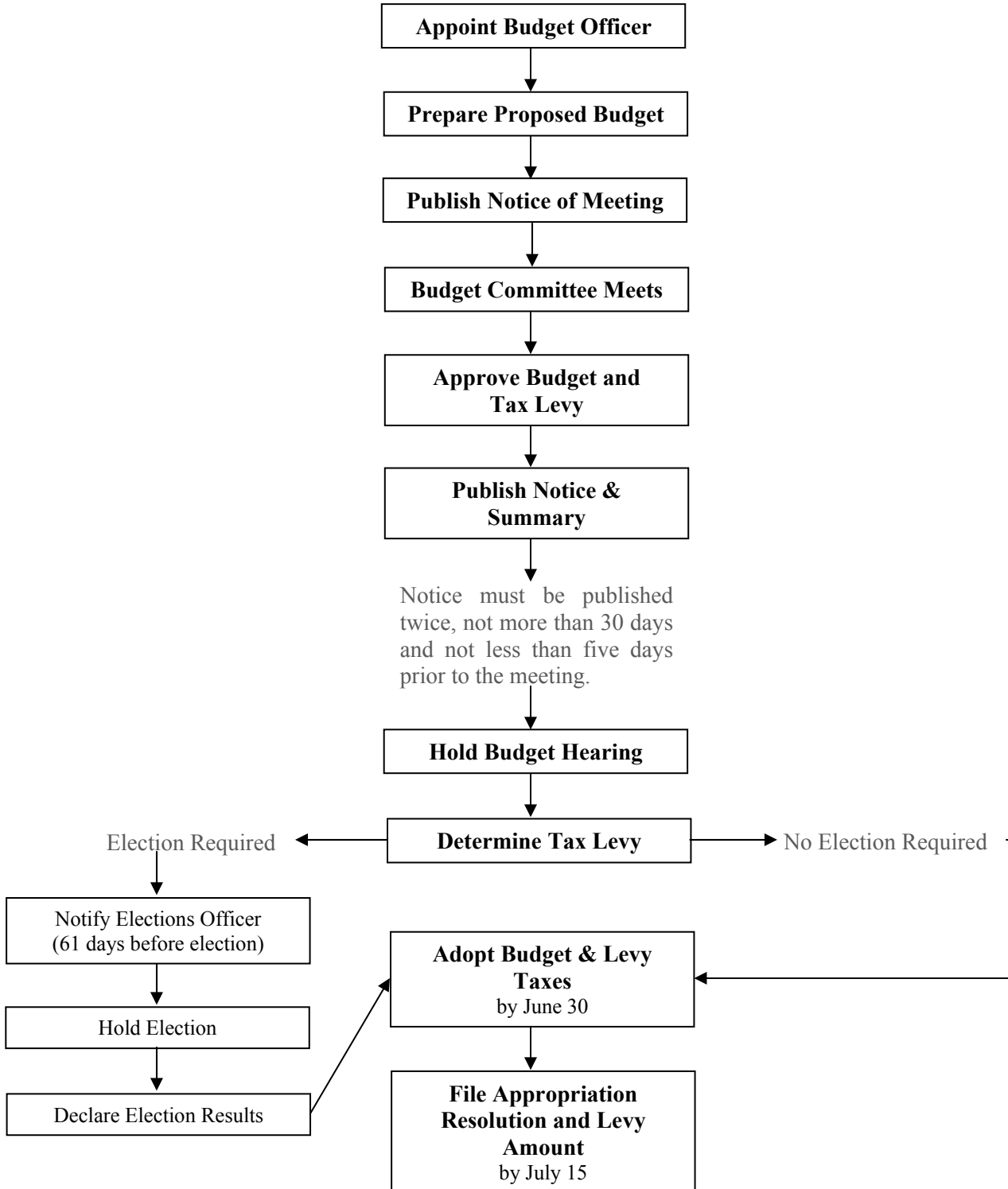
After considering any public testimony, the City Council will then adopt a resolution that appropriates expenditures, levies the ad valorem tax rate, and categorizes the levy. The resolution must be adopted by June 30 before the next fiscal year.

Included in the notice shall be a summary of the budget comparing the most recent preceding year's actual expenditures and budget resources, the current year budget summary with detail for each expenditure category (Personnel Services, Materials & Services, Capital Outlays, Debt Service, Transfers, and Operating Contingencies), the major resources for financing activities and significant changes from the current year, the estimated tax levy necessary to balance the budget and an analysis of tax levy and special levies for the ensuing years and current year, the time and place of the budget hearing, the basis of accounting used in the preceding and current years, and the place where the complete budget document can be inspected by the general public.

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9. *Submit Budget to Assessor* - The final step in the budget process is to file the budget and certify any necessary property tax levy to the Linn and Benton County Assessors.

THE BUDGET PROCESS



Supplemental Budget

During the fiscal year, circumstances may require expenses to be paid that were not budgeted or the City may receive unanticipated resources. A supplemental budget must be adopted and appropriated before any additional money can be spent. Supplemental budgets are good only through June 30 of the fiscal year in which they are adopted. Preparing a supplemental budget does not authorize the governing body to levy additional ad valorem taxes.

When the estimated expenditures contained in a supplemental budget differ by less than 10 percent of any one of the individual funds contained in the regular budget for that fiscal year, then the process used to adopt the supplemental budget is as follows:

1. The supplemental budget may be adopted by the Council at a regularly scheduled Council meeting. The Budget Committee is not required to convene.
2. Notice of the regular meeting at which the supplemental budget will be adopted must be published not less than five days before the meeting. The notice must include the name of each fund being adjusted and the amount of change in each fund's revenues and expenditures.
3. At the Council meeting a resolution adopting the supplemental budget and making appropriations may be approved.

When the supplemental budget will adjust any one of the individual funds in the current budget by 10 percent or more, then a different process must be used to adopt the supplemental budget. This process is described below:

1. A public hearing must be held to discuss and adopt the supplemental budget. The City Council holds the hearing. The Budget Committee is not required.
2. A "Notice of Hearing" of the proposed supplemental budget and a summary of the proposed supplemental budget must be published and posted not less than 5 days and not more than 30 days prior to the hearing.
3. The City Council may resolve to adopt and appropriate the supplemental budget at the hearing.

**FISCAL YEAR 2013-2014
BUDGET CALENDAR**

Council/Budget Committee Work Session 6:30 p.m., January 29

Non-profit grant applications open date February 7

Non-profit grant applications deadline February 28

Departmental budget reviews with City Manager and Finance Director March 8 - 21

Dept's submit final Requested Budget, if changes occurred after Director's review.....April 01

Council, Budget Committee, Planning Commission, and staff review of the Capital Improvement Program (CIP) and budget update April 4

Budget Committee (Proposed Budget, Message, and review)..... 6:30 p.m., May 14, 15, 16

(continued review as needed)..... 6:30 p.m., May 21, 23

Publish CIP Public Hearing Notice, and Approved Budget and Public Hearing Notice

(paper & website) May 29

CIP Public Hearing and adoption by City Council..... June 12

Public Hearing on 2013-2014 Approved Budget..... June 12

Special Meeting on 2013-2014 Approved Budget June 19

If necessary:

Public Hearing on 2012-2013 Supplemental Budget June 26

Adoption of FY 2012-2013 Supplemental Budget..... June 26

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BUDGET ASSUMPTIONS

During the initial phase of the budget process, the Finance Department compiles the Budget Planning Resource Guide. This manual provides the budget calendar, guidelines for budget worksheets, assumptions to include when formulating a program budget, and samples of budget forms. The rates provided below assist in the formulation of economic and personnel expenditures and revenues.

Economic

- **Interest:** The average rate of return for City investments will be 1.0 percent.
- **Assessed Value Growth:** The assessed value of property within the City of Albany will increase by 1.0 percent.

Personnel

- **Salaries:** Salaries will be adjusted per union contracts (e.g., Fire, Police, and AFSCME bargaining units).
- **PERS:** The cost per employee for retirement benefits for the Public Employee Retirement System (PERS) will be calculated at 22 percent of the monthly salary.
- **PERS Pick-Up:** The City of Albany will continue the PERS pick-up of six percent.
- **Health Benefits:** An increase in health insurance premiums will be calculated at 12 percent.

REVENUE TRENDS AND ASSUMPTIONS

General Fund

- The Local Option Public Safety Levy for this budget will continue to be impacted by compression. The City's permanent tax rate will be \$6.3984/\$1,000 valuation.

Special Revenue Funds

- New housing and commercial development will be at a reduced level.
- The City will continue to receive state revenue sharing funds at a slightly higher level than the prior year.

Capital Projects Funds

- The budget will reflect the total estimated capital projects that will be initiated in the fiscal year.

Enterprise Funds

- A sewer rate increase of 8.0 percent was included.
- A water rate increase of 3.0 percent was budgeted beginning in January of 2014.

Ordinance No. 41

An ordinance authorizing and empowering W. G. Steel and his associates, to lay Gas mains and pipes in the streets and alleys of Albany, Oregon.

Be it ordained by the Common Council of the City of Albany:

Section 1. W. G. Steel, his associates and successors in interest, or their assigns, are hereby authorized to lay mains and services (gas pipes) through any and all of the public streets and alleys of the City of Albany, for the purpose of conveying gas for the use of public buildings and uses of said City, and for the purpose of supplying the inhabitants of said City with gas.

Sec. 2: This permission is granted upon the following conditions: First, that said gas works shall be completed and in operation on or before November 1, 1878. Second, that the quality of gas shall be equal to that manufactured in the Cities of Portland and Salem.

Sec. 3: The Council reserves to itself the right at any time after the completion of said works (to-wit on or after November 1, 1878, and will not before said date) to grant a similar permission to any other person or persons applying for the same.

Sec 4: The said gas mains and pipes must be laid so as not to damage the streets, or any other property, public or private, and not to interfere with any present flumes, or other conduits of water in any part of the City, and when the streets are dug for the purpose of laying pipes, they must be left in as good condition as they were before such digging, and all damages caused thereby must be repaired at the expense of said W. G. Steel, his associates or successors.

Passed by the Council February 26, 1878

Approved February 26, 1878

Jason Wheeler, Mayor

Attest: J. W. Baldwin, City Recorder

POLICIES

	<p>City of Albany Finance Policy Policy #: F-07-08-005 Title: Financial Policies</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to actively manage financial, operational, and budgetary affairs within established guidelines in order to maintain financial stability both now and in the future.

II. GENERAL GUIDELINES

1. The City Manager and department directors are charged with achieving the themes, goals, and objectives adopted by the City Council in the City’s Strategic Plan.
2. The implementing document for the Strategic Plan is the annually adopted budget. The adopted budget establishes types and levels of services through both operating and capital budgets. The relationships between the operating and capital budgets will be explicitly recognized and incorporated into the budget process. Resources will be identified to provide designated levels of service, and maintenance or enhancement of related capital and fixed assets.
3. The City will actively measure performance and pursue process improvements to enhance productivity and maximize resources.
4. Adequate reserves will be maintained for all known liabilities, including employee leave balances and explicit post employment benefits.
5. The City will actively seek partnerships with private interests and other government agencies to achieve common policy objectives, share the costs of providing local services, and support favorable legislation at the state and federal levels.
6. The City will seek out, apply for, and effectively administer federal, state, and foundation grants-in-aid that address the City’s priorities and objectives.

III. REVENUES

1. The City will actively identify and administer funding sources that create a reliable, equitable and diversified revenue stream to shelter the City from short-term fluctuations in any single revenue source and to maintain desired levels of services.
2. Revenues will be conservatively estimated in the budget process.
3. Target fund balances for operating budgets will range between 5 and 15 percent of operations.
4. The City will consider full cost recovery and comparable rates charged by other municipalities of similar size in establishing rates, fees, and charges.
5. The City will follow an aggressive policy of collecting revenues.
6. Enterprise and internal service funds are intended to be self-supporting.

IV. EXPENDITURES

1. The City will identify priority services, establish appropriate service levels, and administer the expenditure of available resources to assure fiscal stability and the effective and efficient delivery of services.

2. The City will operate on a current funding basis. Expenditures will be monitored on an ongoing basis so as not to exceed current revenues and targeted fund balances.
3. The City Manager will take immediate corrective actions if at any time during a fiscal year revised revenue and expenditure estimates project a year-end deficit. Mitigating actions may include a hiring freeze, expenditure reductions, fee increases, or use of contingencies. Actions to be avoided include expenditure deferrals into the following fiscal year, short-term loans, and use of one-time revenues to support ongoing operations.
4. Target contingencies for operating budgets will range between 5 and 15 percent of operations.
5. Internal service charges and project accounting should be used when service recipients and parameters of a project can be easily identified. The charges should be based on methodologies that fairly allocate the full cost of services. The Finance Director shall review the methodologies on a periodic basis to verify that they are consistent with federal guidelines and Oregon Local Budget Law.
6. The City Manager will undertake ongoing staff and third-party reviews of City programs to measure efficiency and effectiveness. Privatization and contracting with other governmental agencies will be evaluated as alternatives to in-house service delivery. Programs that are determined to be inefficient and/or ineffective shall be reduced in scope or eliminated.

V. CAPITAL IMPROVEMENT PROGRAM (CIP)

1. The City will monitor and periodically assess the City's capital equipment and infrastructure, setting priorities for its renovation and replacement based on needs and available resources.
2. The City will develop a multi-year program for capital improvements that will be reviewed annually in the budget process.
3. Projects in the CIP will be flagged as either funded or unfunded depending on whether or not the forecasted operating budget can support or fund the project. All funded projects are included in the operating budget for the corresponding budget year.
4. The City will maintain its physical assets at a level adequate to protect the City's capital investment and minimize future maintenance and replacement costs. The budget process will provide for review of maintenance and orderly replacement of capital assets from current revenues where possible.

VI. CAPITAL ASSETS

1. Capital assets are non-consumable assets with a purchase price of \$5,000 or greater and a useful life of more than one year.
2. The Finance Department will oversee a physical count/inspection of all capital assets at least on a biennial basis. All additions, deletions, and depreciation of infrastructure will be reported consistent with the requirements of the Government Accounting Standards Board Statement Number 34.
3. Adequate insurance will be maintained on all capital assets.

VII. DEBT

1. The City will generally limit long-term borrowing to capital improvements.

2. The City will follow a policy of full disclosure on every financial report, official statement, and bond prospectus.
3. The City will strive to maintain its high bond ratings, currently A+ from Standard and Poors and A2 from Moodys, and will receive credit ratings on all its bond issues.
4. General obligation debt will not be used for self-supporting enterprise activities unless the activity provides a community-wide benefit.
5. The City shall ensure that its general obligation debt margins are within the 3% true cash value limitation as set forth in ORS Section 287.004.
6. Funding strategies that are necessary to support debt obligations should be implemented prior to debt payments becoming due so that debt obligations can be met from current revenues.
7. The City will use voter-approved general obligation debt to fund general-purpose public improvements that cannot be financed from current revenues. Special purpose debt including certificates of participation, revenue bonds, and loans will be linked to specific funding sources.

VIII. Grants

1. Community organizations that desire financial support from the City must submit a Community Grant application no later than March 1 in order to be considered for funding in the next budget year. Applications will be reviewed by the department director assigned by the City Manager. Primary consideration will be given to requests that further the goals and objectives in the Strategic Plan. Applications that are approved by the department director and City Manager shall be included in the Proposed Budget to be considered by the Budget Committee and City Council.

Any recipient of a Community Grant shall submit an accounting of how the funds were expended and the benefits achieved as required by City Council Resolution No. 5089. Recipients of grants greater than \$100,000 must also submit an independent review of financial policies and procedures related to the grant proceeds no later than six months following the end of the fiscal year in which the funds were granted.

Notwithstanding the above, community organizations and events funded with transient lodging tax revenues will follow the guidelines set forth in Finance Policy F-12-11-001 as currently adopted or amended.

2. City departments are encouraged to seek grants and other financial support from private, nonprofit, and government agencies that would supplement City resources in meeting adopted goals and objectives. Grants that are available on an annual basis should be included in the proposed budget and do not require further City Council action once the budget is adopted, unless required by the granting agency. The City Manager is responsible to oversee other grant applications. All awarded grants must be accepted and appropriated by resolution of the City Council as required by Oregon Local Government Budget Law (ORS 294.326(3)).

IX. ACCOUNTING, AUDITING, AND FINANCIAL REPORTING

1. The Finance Department is responsible to see that all accounting, auditing, and financial reporting comply with prevailing federal, state, and local statutes and regulations including generally accepted accounting principles as promulgated by the

Governmental Accounting Standards Board (GASB), the American Institute of Certified Public Accountants (AICPA), and the Government Finance Officers Association (GFOA).

2. The Finance Department will conduct periodic internal audits of financial procedures such as cash handling, purchasing, and accounts payable to test internal controls and to detect instances of fraud or abuse. The Finance Director shall establish locations and limits for petty cash, purchase cards, and other cash and purchasing procedures consistent with operational needs, GFOA best practices, and Oregon Administrative Rules and Revised Statutes.
3. The City will seek out and contract for the assistance of qualified financial advisors, consultants, and auditors in the management and administration of the City's financial functions.
4. The City Council will be provided monthly financial reports of revenues and expenditures.
5. A complete independent audit will be performed annually.
6. The City will issue annual financial reports in accordance with generally accepted accounting principles (GAAP) as outlined in the Governmental Accounting, Auditing, and Financial Reporting (GAAFR) publication.
7. The City will annually seek the GFOA Certificate of Achievement for Excellence in Financial Reporting and the GFOA Distinguished Budget Presentation Award.

Supersedes: Res. No. 6164	Created/Amended by/date: 10/10/2012; 11/04/2013	Effective Date: 11-06-2013	Reviewed by Council: 11/04/2013
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	<p>City of Albany Finance Policy Policy #: F-06-08-005 Title: Investment Policy</p>	
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I. INTRODUCTION

The City of Albany, (hereinafter referred to as “Albany” or “City”) was founded in 1848. Albany is the eleventh largest city in the state of Oregon, and is the county seat of Linn County. Albany has a

home rule charter and is a Council-Manager form of government where the full time appointed City Manager administers the day-to-day operations and is the chief administrative officer of the City.

The average monthly balance of funds invested in the City's general portfolio, excluding proceeds from bond issues, is approximately \$60,000,000.00. The highest balances occur when taxes are collected.

II. GOVERNING BODY

It is the policy of the City of Albany that the administration of its funds and the investment of those funds shall be handled with the highest public trust. Investments shall be made in a manner that will assure security of principal. Parameters will be set to limit maturities and increase diversification of the portfolio while meeting the daily cash flow needs of the City and conforming to all applicable state and City requirements governing the investment of public funds. The receipt of a market rate of return will be secondary to safety and liquidity requirements. It is the intent of the City to be in complete compliance with local, state, and federal law. The earnings from investments will be used in a manner that best serves the public trust and interests of the City.

III. SCOPE

This policy applies to activities of the City of Albany with regard to investing the financial assets of all funds. Funds held by trustees or fiscal agents are excluded from these rules; however, all funds are subject to regulations established by the state of Oregon.

The City commingles its daily cash into one pooled investment fund for investment purposes of efficiency and maximum investment opportunity. The following funds, and any new funds created by the City, unless specifically exempted by the City Council and this policy, are defined in the City's Comprehensive Annual Financial Report:

- General Fund
- Special Revenue Funds
- Debt Service Fund
- Capital Projects Fund
- Enterprise Funds
- Internal Service Funds
- Permanent Funds

These funds will be invested in compliance with the provisions of all applicable Oregon Revised Statutes (ORS). Investments of any tax-exempt borrowing proceeds and any related Debt Service funds will comply with the arbitrage restrictions in all applicable Internal Revenue Codes.

IV. OBJECTIVES AND STRATEGY

It is the policy of the City that all funds shall be managed and invested with three primary objectives, listed in the following order of priority:

1. Safety of Principal

- Safety of principal is the foremost objective of the City. Investments of the City shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio.

- Diversification of the portfolio will include diversification by maturity and market sector and will include the use of multiple broker/dealers for diversification and market coverage.
2. **Liquidity**
The City's investment portfolio will remain sufficiently liquid to enable it to meet all operating requirements that might be reasonably anticipated.
 3. **Yield-Return**
The City's investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the City's risk constraints and the cash flow of the portfolio. "Market rate of return" may be defined as the average yield of the current three-month U.S. Treasury bill or any other index that most closely matches the average maturity of the portfolio.

Effective cash management is recognized as essential to good fiscal management. Cash management is defined as the process of managing monies in order to ensure maximum cash availability. The City shall maintain a comprehensive cash management program that includes collection of accounts receivable, prudent investment of its available cash, disbursement of payments in accordance with invoice terms, and the management of banking services.

V. STANDARDS OF CARE

1. Delegation of Investment Authority

- a. **Governing Body:** The Finance Director, acting on behalf of the City Council, is designated as the Investment Officer of the City and is responsible for investment management decisions and activities. The Council is responsible for considering the quality and capability of staff, investment advisers, and consultants involved in investment management and procedures. All participants in the investment process shall seek to act responsibly as custodians of the public trust.

The Investment Officer and those delegated investment authority under this policy, when acting in accordance with the written procedures and this policy, and in accord with the Prudent Person Rule, shall be relieved of personal responsibility and liability in the management of the portfolio.

- b. **Investment Adviser:** The City may enter into contracts with external investment management firms on a non-discretionary basis.

If an investment adviser is hired, the adviser will serve as a fiduciary for the City and comply with all requirements of this Investment Policy. Exceptions to the Investment Policy must be disclosed and agreed upon in writing by both parties. The Investment Officer remains the person ultimately responsible for the prudent management of the portfolio.

- c. The Investment Officer shall designate a staff person as a liaison/deputy in the event circumstances require timely action and the Investment Officer is not available.

2. Prudence

The standard of prudence to be used in the investment function shall be the "prudent person" standard and shall be applied in the context of managing the overall portfolio. This standard states:

“Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the expected income to be derived.”

3. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution and management of the investment program, or that could impair their ability to make impartial decisions. Employees and investment officials shall disclose any material interests in financial institutions with which they conduct business. They shall further disclose any personal financial/investment positions that could be related to the performance of the investment portfolio. Employees, officers, and their families shall refrain from undertaking personal investment transactions with the same individual with whom business is conducted on behalf of the City. Officers and employees shall, at all times, comply with the state of Oregon Government Ethics as set forth in ORS 244.

VI. AUTHORIZED FINANCIAL INSTITUTIONS

1. Broker/Dealer Approval Process

The Investment Officer shall maintain a list of all authorized brokers/dealers and financial institutions that are approved for investment purposes or investment dealings. Any firm is eligible to make an application to the City of Albany and upon due consideration and approval will be added to the list. Additions and deletions to the list will be made at the discretion of the Investment Officer.

At the request of the City of Albany, the firms performing investment services shall provide their most recent financial statements or Consolidated Report of Condition for review. Further, there should be in place, proof as to all the necessary credentials and licenses held by employees of the brokers/dealers who will have contact with the City of Albany as specified by, but not necessarily limited to the Financial Industry Regulatory Authority (FINRA), Securities and Exchange Commission (SEC), etc. The Investment Officer shall conduct an annual evaluation of each firm’s credit worthiness to determine if it should remain on the list.

All dealers with whom the City transacts business will be provided a copy of this Investment Policy to ensure that they are familiar with the goals and objectives of the investment program.

If the City hires an investment adviser to provide investment management services, the adviser is authorized to transact with its direct dealer relationships on behalf of the City. A list of approved dealers must be submitted to the investment officer prior to transacting business. The investment officer can assign the responsibility of broker/dealer due diligence process to the Adviser, and all licensing information on the counterparties will be maintained by the Adviser and available upon request.

2. Investment Adviser

An Investment Adviser may be selected through a competitive RFP process and must meet the following criteria:

- a. The investment adviser firm must be registered with the Securities and Exchange Commission (SEC) or licensed by the state of Oregon if assets under management are less than \$100 million.
- b. All investment adviser firm representatives conducting investment transactions on behalf of the City must be registered representatives with FINRA.

- c. All investment adviser firm representatives conducting investment transactions on behalf of the City must be licensed by the state of Oregon. Factors to be considered when hiring an investment advisory firm may include, but are not limited to:
 - i. The firm's major business
 - ii. Ownership and organization of the firm
 - iii. The background and experience of key members of the firm, including the portfolio manager expected to be responsible for the City's account
 - iv. The size of the firm's assets base, and the portion of that base which would be made up by the City's portfolio if the firm were hired
 - v. Management fees
 - vi. Cost analysis of the adviser
 - vii. Performance of the investment advisory firm, net of all fees, versus the Local Government Investment Pool over a given period of time

3. Financial Bank Institutions

All financial banks that provide bank deposits, certificates of deposits or any other deposit of the bank to the City must either be fully covered by the FDIC or the bank must be a participant of the Public Funds Collateralization Program (PFCP). ORS Chapter 295 governs the collateralization of Oregon public funds and provides the statutory requirements for the PFCP. Bank depositories are required to pledge collateral against any public fund deposits in excess of deposit insurance amounts. The PFCP provides additional protection for public funds in the event of a bank loss.

4. Competitive Transactions

The Investment Officer will obtain telephone, faxed or emailed quotes before purchasing or selling an investment. The Investment Officer will select the quote which best satisfies the investment objectives of the investment portfolio within the parameters of this policy. The Investment Officer will maintain a written record of each bidding process including the name and prices offered by each participating financial institution.

The investment adviser must provide documentation of competitive pricing execution on each transaction. The adviser will retain documentation and provide upon request.

VII. SAFEKEEPING AND CUSTODY, CONTROLS

1. Safekeeping and Custody of Securities

The laws of the state and prudent treasury management require that all purchased securities be bought on a delivery versus payment basis and be held in safekeeping by the City, an independent third-party financial institution, or the City's designated depository.

All safekeeping arrangements shall be designated by the Investment Officer and an agreement of the terms executed in writing. The approved broker/dealer or investment adviser shall provide the City with a confirmation ticket listing the specific instrument, issuer, coupon, maturity, CUSIP number, purchase or sale price, transaction date, and other pertinent information. The broker/dealer which executes the transaction on the City's behalf shall deliver all securities on a delivery versus payment method to the designated third party trustee at the direction of the Investment Officer.

2. Safekeeping of Funds at Bank Depositories

The City may hold bank deposits or certificates of deposits at banks qualified under ORS 295.

3. Accounting Methods

The City shall comply with all required legal provisions and Generally Accepted Accounting Principles (GAAP). The accounting principles are those contained in the pronouncements of

authoritative bodies including but not necessarily limited to, the Governmental Accounting Standards Board (GASB); the American Institute of Certified Public Accountants (AICPA); and the Financial Accounting Standards Board (FASB).

4. Pooling of Funds

Except for cash in certain restricted and special funds, the City will consolidate balances from all funds to maximize investment opportunities. Investment income will be allocated to the various funds based on their respective participation and in accordance with generally accepted accounting principles.

5. Internal Controls

The City will maintain a structure of internal controls sufficient to assure the safekeeping and security of all investments. All out of compliance situations under this policy will be corrected and brought into compliance as soon as prudently possible.

The Investment Officer shall develop and maintain written administrative procedures for the operation of the investment program that are consistent with this investment policy. Procedures will include reference to safekeeping, wire transfers, banking services contracts, and other investment-related activities.

The Investment Officer shall be responsible for all transactions undertaken and shall establish a system of controls to regulate the activities of subordinate officials and staff.

No officer or designee may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the Investment Officer and approved by the Council.

VIII. AUTHORIZED AND SUITABLE INVESTMENTS

1. Authorized Investments

All investments of the City shall be made in accordance with Oregon Revised Statutes: ORS 294.035 (Investment of surplus funds of political subdivisions; approved investments), ORS 294.040 (Restriction on investments under ORS 294.035), ORS 294.052 (Definitions; investment by municipality of proceeds of bonds), ORS 294.135 (Investment maturity dates), ORS 294.145 (Prohibited conduct for custodial officer), ORS 294.805 to 294.895 (Local Government Investment Pool). Any revisions or extensions of these sections of the ORS shall be assumed to be part of this Investment Policy immediately upon being enacted.

2. Suitable Investments

The City will diversify investments across maturities, security types and institutions to avoid incurring unreasonable risks. The City has further defined the eligible types of securities and transactions as follows:

TYPE	DEFINITION
U. S Treasury Obligation	Direct obligations of the United States Treasury whose payment is guaranteed by the United States. [ORS Section 294.035(3)(a)]

GSE- Agency Obligations	US Government Agencies, Government Sponsored Enterprises (<i>GSEs</i>), Corporations or Instrumentalities of the US Government – Federal Instrumentality Securities include, but are not limited to Federal National Mortgage Association (<i>FNMA</i>), the Federal Home Loan Mortgage Corporation (<i>FHLMC</i>), Federal Home Loan Banks (<i>FHLB</i>), and the Federal Farm Credit Bureau (FFCB). [ORS Section 294.035(3)(a)]
Commercial Paper	Commercial Paper* that is rated A1/P1 and has long term bonds which have a minimum rating of AA- by Standard and Poor’s and Aa3 by Moody’s.
Local Gov’t Investment Pool	State treasurer’s local short-term investment fund up to the statutory limit per ORS Section 294.810
Certificates of Deposit/Bank Deposit/Savings Accounts	Time deposit open accounts, certificates of deposit and savings accounts in insured institutions as defined in ORS Section 706.008, in credit unions as defined in ORS Section 723.006 or in federal credit unions, if the institution or credit union maintains a head office or a branch in this state [ORS Section 294.035(3)(d)].
State Obligations	<p>Lawfully issued debt obligations of the agencies and instrumentalities of the State of Oregon and its political subdivisions that have a long-term rating of A or an equivalent rating or better or are rated on the settlement date by S&P, Moody’s or Fitch. [ORS Section 294.035(3)(b)].</p> <p>Lawfully issued debt obligations of the States of California, Idaho and Washington and political subdivisions of those states if the obligations have a long-term rating of AA or an equivalent rating or better or are rated on the settlement date by S&P, Moody’s or Fitch [ORS Section 294.035(3)(c)].</p>

3. Collateralization

Time deposit open accounts, Certificates of Deposit and savings accounts shall be collateralized through the Public Funds Collateralization Program in accordance with ORS Section 295.018. All depositories must be on the State of Oregon’s qualified list. Additional collateral requirements may be required if the Investment Officer deems increased collateral is beneficial to the protection of the monies under the City’s management.

IX. INVESTMENT PARAMETERS

1. Diversification

The City will diversify the investment portfolio to avoid incurring unreasonable risks, both credit and interest rate risk, inherent in over investing in specific instruments, individual financial institutions or maturities.

DIVERSIFICATION CONSTRAINTS ON TOTAL HOLDINGS: LIQUIDITY AND CORE FUNDS*	
Issuer Type	Maximum % Holdings
US Treasury Obligations	100%
US Agency (GSE) Securities	100%
- FHLB	33%
- FFCB	33%
- FHLMC	33%
- FNMA	33%
- Other GSE's	10%
Bankers Acceptance	10%
Commercial Paper	10% - 5% per issuer
Corporate Indebtedness	20%- 5% per issuer
Certificates of Deposit/Bank Deposits/Savings	10%
Obligations of States and political municipals	10% - 5% per issuer
LGIP – (Oregon Short-Term Fund)	ORS 294 Limit

2. Investment Maturity

The City will not directly invest in securities maturing more than five (5) years from the date of purchase.

- a. The maximum weighted maturity of the total portfolio shall not exceed 1.5 years. This maximum is established to limit the portfolio to excessive price change exposure.
- b. Liquidity funds will be held in the State Pool or in money market instruments maturing six months and shorter. The liquidity portfolio shall, at a minimum, represent three months budgeted outflows.
- c. Core funds will be the defined as the funds in excess of liquidity requirements. The investments in this portion of the portfolio will have maturities between 1 day and 5 years and will be only invested in high quality and liquid securities.

Total Portfolio Maturity Constraints:

Maturity Constraints	Minimum % of Total Portfolio
Under 30 days	10%
Under 1 year	25%
Under 5 years	100%
WAM (weighted average maturity)	2.0 years

Reserve or Capital Improvement Project monies may be invested in securities exceeding five (5) years if the maturities of such investments are made to coincide as nearly as practicable with the expected use of the funds.

3. Prohibited Investments

The City shall not lend securities nor directly participate in a securities lending or reverse repurchase program. The purchase of derivatives and use of reverse repurchase agreements are specifically prohibited by this policy. The City shall not purchase mortgage-backed securities.

X. POLICY COMPLIANCE AND PERFORMANCE EVALUATION

1. Compliance Report

A compliance report shall be maintained quarterly to document the portfolio versus the investment policy.

2. Compliance Measurement and Adherence

- a. Compliance Measurement: Guideline measurements will use [par/market] value of investments.
- b. Compliance Procedures: If the portfolio falls outside of compliance with adopted investment policy guidelines or is being managed inconsistently with this policy, the Investment Officer shall bring the portfolio back into compliance in a prudent manner and as soon as prudently feasible.
- c. Violations of portfolio guidelines as a result of transactions; actions to bring the portfolio back into compliance and; reasoning for actions taken to bring the portfolio back into compliance shall be documented and reported to the Finance Committee.
- d. Due to fluctuations in the aggregate surplus funds balance, maximum percentages for a particular issuer or investment type may be exceeded at a point in time. Securities need not be liquidated to realign the portfolio; however, consideration should be given to this matter when future purchases are made to ensure that appropriate diversification is maintained.
- e. As determined on any date that the security is held within the portfolio. If the credit rating of a security is subsequently downgraded below the minimum rating level for a new investment of that security, the Investment officer shall evaluate the downgrade on a case-by-case basis in order to determine if the security should be held or sold. The Investment officer will apply the general objectives of Safety, Liquidity, Yield and Legality to make the decision. If the City has hired the services of an Investor Adviser, the Investment officer will act on the recommendation of the Adviser.

3. Performance Measurement:

The performance of the City of Albany will be measured against the performance of the Local Government Investment Pool, using monthly net yield of both portfolios as the yardstick. Preservation of capital and maintenance of sufficient liquidity will be considered prior to attainment of market return performance. Given these considerations, the City's portfolio should provide a net yield that is equal or better to that attained by the Local Government Investment Pool over interest rate cycles.

Additionally, a market benchmark will be determined that is appropriate for longer term investments based on the City's risk and return profile. The investment adviser will provide return comparisons of the portfolio to the benchmark on a monthly basis. When comparing the performance of the City's portfolio, all fees and expenses involved with managing the portfolio shall be included in the computation of the portfolio's rate of return. This would include any in-house management of the funds, as well as outside management.

XI. REPORTING REQUIREMENTS

The Investment Officer shall submit quarterly and annual reports to the local governing board containing sufficient information to permit an informed outside reader to evaluate the performance of the investment program. More frequent reports may be provided when market conditions merit or if requested by the governing board

Minimum quarterly reporting requirements for total portfolio:

SPECIFIC REQUIREMENTS
Earnings Yield
Holdings Report (including mark to market)
Transactions Report
Weighted Average Maturity or Duration
Compliance Report

XII. INVESTMENT POLICY ADOPTION BY GOVERNING BOARD

This investment policy will be formally adopted by the Albany City Council. The policy shall be reviewed on an annual basis by the Investment Officer and the Albany City Council. Material revisions to this policy will require a review by the Oregon Short Term Fund Board, pursuant to ORS.

Supersedes: Res No. 6165	Created/Amended by/date: 11-6-2013	Effective Date: 11-6-2013	Reviewed by Council: 11-4-2013
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	<p>City of Albany Finance Policy Policy #: F-08-08-003 Title: Risk Management</p>	
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I. POLICY STATEMENT

It is the policy of the City of Albany to proactively identify and manage the inherent risks of providing municipal services. Potential losses will be mitigated through employee safety committees, loss prevention programs, property and liability insurances, workers’ compensation, and employee health, life, and disability benefits.

II. GENERAL RESPONSIBILITIES

Each employee of the City is responsible to contribute to a safe environment for all employees and the public. Employees should help identify and correct unsafe conditions and should follow all established safety laws, policies, and practices.

The City Manager and department directors are responsible to protect the City of Albany’s assets by identifying and managing risks. Primary objectives include containing costs, minimizing accidents and injuries to employees and the public, reducing the frequency and severity of property loss, and promoting a healthy employee workforce and working environment.

Department directors are responsible for managing the risks of operations in their respective departments. They ensure that effective safety and loss prevention programs are implemented and oversee the investigation of claims and losses.

Department directors coordinate their efforts with the Senior Accountant who acts as the City’s Risk Manager. The Risk Manager is responsible for facilitating claims processing and working closely with third party property and liability insurers.

The City Manager may choose to retain professional advisors, consultants, insurers, brokers, and agents of record to assist the City in placing appropriate insurances and developing effective safety and loss prevention programs.

III. SPECIFIC RESPONSIBILITIES

1. **Human Resources Director.**
 - a. Coordinate and promote city-wide safety awareness and employee wellness programs.
 - b. Manage the City’s worker’s compensation and health insurance programs to contain costs and promote safety and wellness for employees and their families.
2. **Finance Director.**
 - a. Recommend appropriate levels of property and general liability insurance to the City Manager and City Council.
 - b. Coordinate periodic inventories of all property, buildings, equipment, vehicles, and other capital assets and verify that appropriate insurance is in place.
 - c. Maintain policies, bonds, and other legal documentation of insurance.

- d. Provide an annual report to the City Council showing claims experience and the costs of insurance programs.
3. **Fire Chief.**
- a. Conduct fire and life safety inspections of City facilities on a periodic basis according to the level of risk in each facility.
 - b. Verify that all facilities are in compliance with recognized fire code standards for fire and life safety.
4. **City Attorney.**
- a. Develop templates of contracts and leases which include language to identify and mitigate liability and other potential losses.
 - b. Notify the City Manager of changes in state statutes and common law that affect municipal liability.
 - c. Assist insurers in the investigation and settlement of claims against the City.
 - d. Review insurance and bond contracts.

IV. RETAINING AND TRANSFERING RISK

1. **Reserve Account.**

A Risk Management Fund will be maintained with a working balance of up to \$2,000,000 for unforeseen catastrophic events and major deductibles. Each department will be responsible for claims and deductibles up to \$10,000 per incident resulting from losses in their respective operations.

2. **Insurance Coverages.**

The following minimum policy limits and deductibles will be maintained:

Property/Boiler & Machinery

Limit:	Determined each year by the filed value of insured property.	
Deductibles:	Buildings/Contents	\$10,000
	Boiler & Machinery	\$10,000
	Mobile Equipment	\$10,000
	Earthquake	3% of value
		\$100,000 min
	Limit	\$25,000,000
	Flood	\$100,000
	Limit	\$10,000,000

Tort Liability

Limit:	\$5,000,000
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Auto Liability

Limit:	\$5,000,000
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Auto Physical Damage

Deductibles:	Comprehensive	\$100
	Collision	\$500

Senior Center Trips

Limit:	\$5,250
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3. Self Insurance.

The City shall self-insure to the extent it is more cost effective than commercial insurance and does not present unacceptable financial or other risks to the City.

V. ALLOCATION OF INSURANCE COSTS

Departments and programs that have dedicated revenue sources or are independent legal entities will be charged insurance costs specific to the risk exposures of the operations of those departments and programs.

Premiums and related costs for liability insurance, workers' compensation, and property insurance will be allocated to each department based on claims experience and risk exposure. Property insurance costs are allocated according to the specific properties used and operated by each department or program.

VI. CONFIDENTIALITY OF RECORDS

All personally identifiable and confidential information will be maintained in compliance with the Identity Theft Protection Policy, Finance Policy Number F-04-08. All employee medical records and long-term disability claims held by the City will be maintained in separate locked files and access will be controlled through the City Manager and Human Resources Departments.

All police reports will be kept confidential unless the Albany Police Department and/or the City Attorney approve release.

VII. REPORTING PROPERTY/CASUALTY ACCIDENTS AND LOSSES

1. Accidents and losses must be reported promptly and in accordance with prescribed procedures. The benefits of timely reporting include enhanced citizen confidence, better protection of the City's interests, reduced time lost for employees and equipment, and savings realized through prompt settlements.

Reports of general liability claims and automobile accidents should be immediately reported to the Risk Manager. The following information should be included in every report:

- a. Date, time, and location of accident or event
- b. Description of vehicle, equipment, or property involved
- c. Name(s) of person(s) involved
- d. Name(s) of person(s) injured
- e. Description of any medical attention received
- f. Nature of damage/loss and estimated cost
- g. Description of circumstances; diagram of events if possible
- h. Insurance Policy Numbers, Agents, and/or Agencies
- i. Name(s) and addresses of witnesses
- j. Appropriate signatures
- k. Copy of DMV report, if filed
- l. Copy of police report, if filed

In addition, procedures described in Human Resources Policy HR-SF-02-001 (Property Loss/Damage) must be followed.

2. The Risk Manager will process all accident/loss notices, except workers' compensation, and will notify the appropriate insurance company.
3. The Human Resources Department will file workers' compensation accident reports with the appropriate insurance company. Workers' compensation incidents will be processed in accordance with Human Resources Policy HR-SF-03-001 (Reporting On-the-Job Injuries).
4. Accidents of a serious nature and those occurring on weekends or holidays should be called in to the appropriate supervisor and followed up with the proper accident forms and information. The Risk Manager should be notified of the accident on the first day back to work.
5. As required by law, on-the-job injuries to employees that result in overnight hospitalization for treatment (not just observation), must be reported to OR-OSHA within twenty-four (24) hours of the injury. An on-the-job accident that results in the hospitalization of three or more employees, or in a fatality, must be reported to OR-OSHA within eight (8) hours of the accident. In either of these situations, the Human Resources Generalist or Human Resources Director should be notified immediately so they may make notification to OR-OSHA.

VIII. REPORTS TO BE FILED

1. All Property/Casualty claims reports will be filed with the Risk Manager.
2. Minutes of City Council meetings, safety meetings, and all other City committee meetings in which Risk Management policy or procedure decisions are made will be filed as appropriate.
3. Inspection reports when the building inspector or Fire Department inspects City premises will be filed with the Risk Manager or the Fire Department.
4. Long-term disability and life insurance claims and workers' compensation claims and reports will be filed with the Human Resources Department.

IX. RISK MANAGER RECORDS

The Risk Manager shall keep the following records:

1. An inventory of current locations, descriptions, and insurable values of all property/vehicles owned or leased by the City.
2. An insurance register, outlining all coverages in force and including premiums, policy numbers, servicing agents, terms of coverage, and expiration dates.
3. Premium payment and allocation records.
4. Claims filed and pending.

5. Loss records subdivided into property, liability, and other liability claims paid by the insurer under existing insurance policies.
6. Claim recoveries received from third parties who have damaged City property or who are reimbursing for City wages paid.

Supersedes: Res No. 6166	Created/Amended by/date: 11/06/2013	Effective Date: 11/06/2013	Reviewed by Council: 11/04/2013
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FINANCIAL SUMMARIES

Table 1
SUMMARY OF RESOURCES AND REQUIREMENTS BY FUND TYPE AND CATEGORY
 Adopted for Fiscal Year 2014-15

Fund/Program	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Totals
RESOURCES								
Property taxes	\$ 17,025,200	\$ 6,624,200	\$ 1,222,600	\$ -	\$ -	\$ -	\$ -	\$ 24,872,000
Transient room taxes	-	816,400	-	-	-	-	-	816,400
Franchise fees/privilege taxes	4,168,400	-	-	-	-	-	-	4,168,400
Licenses & fees	206,300	1,699,000	-	-	-	677,200	-	2,582,500
Intergovernmental resources	2,752,900	8,655,300	-	-	-	463,600	-	11,871,800
Charges for service	2,434,100	2,230,400	454,000	-	-	26,987,900	13,323,700	45,430,100
Fines & forfeitures	582,900	-	-	-	-	-	-	582,900
Assessment payments	-	-	-	654,500	-	17,500	-	672,000
Other resources	108,200	440,000	-	-	100	31,000	40,000	619,300
Investment earnings	20,100	109,800	4,300	5,000	700	141,500	4,000	285,400
Total Current Resources	27,298,100	20,575,100	1,680,900	659,500	800	28,318,700	13,367,700	91,900,800
Transfers in	3,016,100	3,605,600	180,100	-	-	384,900	-	7,186,700
Beginning balance	2,305,100	26,994,300	-	668,100	55,100	28,697,400	112,600	58,832,600
Reserved beginning balance	-	185,600	453,900	-	-	1,589,500	-	2,229,000
Beginning balance held in trust	-	-	-	-	79,500	-	-	79,500
TOTAL RESOURCES	\$ 32,619,300	\$ 51,360,600	\$ 2,314,900	\$ 1,327,600	\$ 135,400	\$ 58,990,500	\$ 13,480,300	\$ 160,228,600
REQUIREMENTS								
Personnel	\$ 24,603,800	\$ 6,285,800	\$ -	\$ -	\$ -	\$ 4,877,500	\$ 10,247,800	\$ 46,014,900
Materials & Services	6,025,000	11,709,500	1,600	-	4,700	12,886,300	3,232,500	33,859,600
Capital	27,000	28,564,400	-	695,600	-	24,925,600	-	54,212,600
Transfers Out	701,400	4,218,300	-	632,000	-	1,441,800	-	6,993,500
Debt Service	-	40,100	2,313,300	-	-	13,044,200	-	15,397,600
Contingency	1,262,100	542,500	-	-	-	1,815,100	-	3,619,700
Unappropriated	-	-	-	-	130,700	-	-	130,700
TOTAL REQUIREMENTS	\$ 32,619,300	\$ 51,360,600	\$ 2,314,900	\$ 1,327,600	\$ 135,400	\$ 58,990,500	\$ 13,480,300	\$ 160,228,600

SELECTED FINANCIAL RATIOS

Fund/Ratio Description	General	Special Revenue	Debt Service	Capital Projects	Permanent	Enterprise	Internal Service	Totals
Property taxes as a percentage of the total fund type budget.	52.19%	12.90%	52.81%	-	-	-	-	15.52%
Current resources as a percentage of Personnel and Materials & Services.	89.13%	114.34%	-	-	17.02%	159.42%	99.16%	115.06%
Personnel as a percentage of the total fund type budget.	75.43%	12.24%	-	-	-	8.27%	76.02%	28.72%
Personnel and Materials & Services as a percentage of the total fund type budget.	93.90%	35.04%	0.07%	-	3.47%	30.11%	100.00%	49.85%
Capital as a percentage of the total fund budget.	0.08%	55.62%	-	52.40%	-	42.25%	-	33.83%

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE
 Adopted Budget for Fiscal Year 2014-15

Fund type/Fund name	2011-12 Actual	2012-13 Actual2013-14.....		Adopted 2014-15 Budget	% Change from 2013-14	Percent of Fund Type Budget
			Adopted Budget	Revised Budget			
GENERAL FUND							
Property taxes	\$ 16,204,832	\$ 16,174,909	\$ 16,599,100	\$ 16,599,100	\$ 17,025,200	2.57%	52.19%
Franchise fees/privilege taxes	4,040,628	3,884,787	4,005,800	4,005,800	4,168,400	4.06%	12.78%
Licenses & fees	199,102	194,830	189,700	189,700	206,300	8.75%	0.63%
Intergovernmental resources	2,614,857	2,713,335	2,716,900	2,721,800	2,752,900	1.14%	8.44%
Charges for service	433,739	445,095	453,000	453,000	2,434,100	437.33%	7.46%
Fines & forfeitures	737,207	522,756	596,900	596,900	582,900	(2.35%)	1.79%
Other resources	174,394	129,100	110,600	110,600	108,200	(2.17%)	0.33%
Investment earnings	25,282	135,473	20,000	20,000	20,100	0.50%	0.06%
Total Current Resources	24,430,040	24,200,284	24,692,000	24,696,900	27,298,100	10.53%	83.68%
Transfers in	2,448,468	2,385,105	2,755,200	2,755,200	3,016,100	9.47%	9.25%
Beginning balance	2,544,541	2,684,657	2,505,900	2,505,900	2,305,100	(8.01%)	7.07%
Reserved beginning balance	170,612	137,319	125,700	125,700	-	(100.00%)	-
Total General Fund	29,593,661	29,407,365	30,078,800	30,083,700	32,619,300	8.43%	100.00%
SPECIAL REVENUE FUNDS							
Property taxes	6,372,794	6,181,687	6,758,400	6,758,400	6,624,200	(1.99%)	12.90%
Transient room taxes	715,865	754,585	766,800	766,800	816,400	6.47%	1.59%
Licenses & fees	1,530,075	1,984,555	1,430,200	1,430,200	1,699,000	18.79%	3.31%
Intergovernmental resources	6,635,182	5,844,452	8,471,700	8,655,633	8,655,300	-	16.85%
Charges for service	4,152,348	4,173,825	3,851,000	3,818,200	2,230,400	(41.59%)	4.34%
Other resources	672,938	921,826	415,300	415,300	440,000	5.95%	0.86%
Investment earnings	199,617	206,931	117,000	117,000	109,800	(6.15%)	0.21%
Total Current Resources	20,278,819	20,067,862	21,810,400	21,961,533	20,575,100	(6.31%)	40.06%
Transfers in	3,011,796	2,986,744	3,482,700	3,482,700	3,605,600	3.53%	7.02%
Beginning balance	32,118,211	26,309,503	25,230,000	25,230,000	26,994,300	6.99%	52.56%
Reserved beginning balance	-	-	-	-	185,600	-	0.36%
Total Special Revenue Funds	55,408,827	49,364,110	50,523,100	50,674,233	51,360,600	1.35%	100.00%
DEBT SERVICE FUND							
Property taxes	1,333,190	1,326,121	1,388,600	1,388,600	1,222,600	(11.95%)	52.81%
Charges for service	207,401	594,769	555,300	555,300	454,000	(18.24%)	19.61%
Assessment payments	650	189	-	-	-	-	-
Investment earnings	8,339	16,312	5,400	5,400	4,300	(20.37%)	0.19%
Total Current Resources	1,549,580	1,937,391	1,949,300	1,949,300	1,680,900	(13.77%)	72.61%
Transfers in	452,988	389,102	417,900	417,900	180,100	(56.90%)	7.78%
Beginning balance	738,624	319,703	-	-	-	-	-
Reserved beginning balance	-	-	357,200	357,200	453,900	27.07%	19.61%
Total Debt Service Fund	2,741,193	2,646,196	2,724,400	2,724,400	2,314,900	(15.03%)	100.00%
CAPITAL PROJECT FUND							
Intergovernmental resources	139,398	439,533	20,000	20,000	-	(100.00%)	-
Assessment payments	53,484	41,684	505,000	505,000	654,500	29.60%	49.30%
Investment earnings	12,650	9,922	1,300	1,300	5,000	284.62%	0.38%
Total Current Resources	205,532	491,139	526,300	526,300	659,500	25.31%	49.68%
Transfers in	5,044,988	-	-	-	-	-	-
Beginning balance	710,499	3,160,182	619,500	619,500	668,100	7.85%	50.32%
Total Capital Project Fund	5,961,019	3,651,321	1,145,800	1,145,800	1,327,600	15.87%	100.00%

continued

Table 2
SUMMARY OF MAJOR RESOURCES BY FUND TYPE, continued
 Adopted Budget for Fiscal Year 2014-15

Fund type/Fund name		2013-14.....		Adopted 2014-15 Budget	% Change from 2013-14	Percent of Fund Type Budget
	2011-12 Actual	2012-13 Actual	Adopted Budget	Revised Budget			
PERMANENT FUNDS							
Other resources	25	-	100	100	100	-	0.07%
Investment earnings	910	836	800	800	700	(12.50%)	0.52%
Total Current Resources	935	836	900	900	800	(11.11%)	0.59%
Beginning balance	134,441	51,957	54,600	54,600	55,100	0.92%	40.69%
Beginning balance held in trust	-	82,504	79,500	79,500	79,500	-	58.71%
Total Permanent Funds	135,376	135,298	135,000	135,000	135,400	0.30%	100.00%
ENTERPRISE FUNDS							
Property taxes	25,898	10,988	-	-	-	-	-
Licenses & fees	792,649	1,332,320	651,900	651,900	677,200	3.88%	1.15%
Intergovernmental resources	1,146,718	999,527	456,300	456,300	463,600	1.60%	0.79%
Charges for service	23,351,530	24,661,044	25,789,400	25,789,400	26,987,900	4.65%	45.75%
Assessment payments	40,661	21,858	33,000	33,000	17,500	(46.97%)	0.03%
Other resources	24,552	35,647,632	36,000	36,000	31,000	(13.89%)	0.05%
Investment earnings	221,548	217,515	138,100	138,100	141,500	2.46%	0.24%
Total Current Resources	25,603,556	62,890,885	27,104,700	27,104,700	28,318,700	4.48%	48.01%
Transfers in	1,478,039	456,153	432,200	432,200	384,900	(10.94%)	0.65%
Beginning balance	31,708,883	30,709,821	31,426,800	31,426,800	28,697,400	(8.68%)	48.65%
Reserved beginning balance	1,557,202	1,192,506	1,673,700	1,673,700	1,589,500	(5.03%)	2.69%
Total Enterprise Funds	60,347,680	95,249,364	60,637,400	60,637,400	58,990,500	(2.72%)	100.00%
INTERNAL SERVICE FUNDS							
Charges for service	11,685,585	11,734,854	12,801,400	12,811,000	13,323,700	4.00%	98.83%
Other resources	48,817	55,574	40,000	40,000	40,000	-	0.30%
Investment earnings	7,393	4,870	4,000	4,000	4,000	-	0.03%
Total Current Resources	11,741,795	11,795,299	12,845,400	12,855,000	13,367,700	3.99%	99.16%
Transfers in	-	-	98,300	98,300	-	(100.00%)	-
Beginning balance	805,563	502,213	103,400	103,400	112,600	8.90%	0.84%
Total Internal Service Funds	12,547,358	12,297,511	13,047,100	13,056,700	13,480,300	3.24%	100.00%
ALL FUNDS							
Property taxes	\$ 23,936,714	\$ 23,693,704	\$ 24,746,100	\$ 24,746,100	\$ 24,872,000	0.51%	15.52%
Transient room taxes	715,865	754,585	766,800	766,800	816,400	6.47%	0.51%
Franchise fees/privilege taxes	4,040,628	3,884,787	4,005,800	4,005,800	4,168,400	4.06%	2.60%
Licenses & fees	2,521,825	3,511,704	2,271,800	2,271,800	2,582,500	13.68%	1.61%
Intergovernmental resources	10,542,233	9,996,847	11,664,900	11,853,733	11,871,800	0.15%	7.41%
Charges for service	39,830,603	41,609,588	43,450,100	43,426,900	45,430,100	4.61%	28.35%
Fines & forfeitures	737,207	522,756	596,900	596,900	582,900	(2.35%)	0.36%
Assessment payments	94,795	63,731	538,000	538,000	672,000	24.91%	0.42%
Other resources	920,726	36,754,133	602,000	602,000	619,300	2.87%	0.39%
Investment earnings	475,740	591,859	286,600	286,600	285,400	(0.42%)	0.18%
Total Current Resources	83,816,335	121,383,696	88,929,000	89,094,633	91,900,800	3.15%	57.35%
Transfers in	12,436,280	6,217,104	7,186,300	7,186,300	7,186,700	0.01%	4.49%
Beginning balance	68,760,762	63,738,035	59,940,200	59,940,200	58,832,600	(1.85%)	36.72%
Reserved beginning balance	1,727,814	1,329,825	2,156,600	2,156,600	2,229,000	3.36%	1.39%
Beginning balance held in trust	-	82,504	79,500	79,500	79,500	-	0.05%
TOTALS, ALL FUNDS	\$166,741,191	\$192,751,165	\$158,291,600	\$158,457,233	\$160,228,600	1.12%	100.00%

Table 2 summarizes by fund the major resource categories indicating category percentages of total fund resources and percentage change from the prior fiscal year.

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2014-15

Fund type/Requirement type	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Type Budget
			Adopted Budget	Revised Budget			
GENERAL FUND							
Personnel	\$ 20,303,004	\$ 20,719,132	\$ 22,214,900	\$ 22,214,900	\$ 24,603,800	10.75%	75.43%
Materials & Services	5,649,368	5,428,358	5,695,100	5,680,900	6,025,000	6.06%	18.47%
Capital	-	-	-	-	27,000	-	0.08%
Transfers Out	819,314	913,259	934,200	934,200	701,400	(24.92%)	2.15%
Contingency	-	-	1,234,600	1,253,700	1,262,100	0.67%	3.87%
Total General Fund	26,771,685	27,060,749	30,078,800	30,083,700	32,619,300	8.43%	100.00%
SPECIAL REVENUE FUNDS							
Personnel	6,889,075	7,231,794	8,111,500	8,111,500	6,285,800	(22.51%)	12.23%
Materials & Services	9,454,331	8,725,168	11,004,400	11,153,633	11,709,500	4.98%	22.80%
Capital	3,107,357	3,343,118	26,871,500	26,868,000	28,564,400	6.31%	55.62%
Transfers Out	9,609,342	3,640,445	4,131,400	4,131,400	4,218,300	2.10%	8.21%
Debt Service	39,221	37,783	36,400	36,400	40,100	10.16%	0.08%
Contingency	-	-	367,900	373,300	542,500	45.33%	1.06%
Total Special Revenue Funds	29,099,324	22,978,308	50,523,100	50,674,233	51,360,600	1.35%	100.00%
DEBT SERVICE FUND							
Materials & Services	1,426	850	1,600	1,600	1,600	-	0.07%
Debt Service	2,420,064	2,273,839	2,722,800	2,722,800	2,313,300	(15.04%)	99.93%
Total Debt Service Fund	2,421,490	2,274,689	2,724,400	2,724,400	2,314,900	(15.03%)	100.00%
CAPITAL PROJECT FUND							
Materials & Services	80,033	-	-	-	-	-	-
Capital	2,720,804	2,892,267	675,800	675,800	695,600	2.93%	52.40%
Transfers Out	-	69,695	470,000	470,000	632,000	34.47%	47.60%
Total Capital Project Fund	2,800,837	2,961,962	1,145,800	1,145,800	1,327,600	15.87%	100.00%
PERMANENT FUNDS							
Materials & Services	915	428	4,800	4,800	4,700	(2.08%)	3.47%
Unappropriated	-	-	130,200	130,200	130,700	0.38%	96.53%
Total Permanent Funds	915	428	135,000	135,000	135,400	0.30%	100.00%
ENTERPRISE FUNDS							
Personnel	3,918,785	3,883,609	4,677,800	4,677,800	4,877,500	4.27%	8.28%
Materials & Services	11,228,864	11,482,857	12,267,000	12,262,200	12,886,300	5.09%	21.84%
Capital	3,264,663	4,585,672	26,719,200	26,719,200	24,925,600	(6.71%)	42.25%
Transfers Out	1,897,924	1,481,805	1,531,100	1,531,100	1,441,800	(5.83%)	2.44%
Debt Service	8,135,117	38,677,357	14,432,000	14,432,000	13,044,200	(9.62%)	22.11%
Contingency	-	-	1,010,300	1,015,100	1,815,100	78.81%	3.08%
Total Enterprise Funds	28,445,354	60,111,299	60,637,400	60,637,400	58,990,500	(2.72%)	100.00%

continued

Table 3
ADOPTED BUDGET BY FUND TYPE AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2014-15

Fund type/Requirement type	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Type Budget
			Adopted Budget	Revised Budget			
INTERNAL SERVICE FUNDS							
Personnel	9,021,051	8,796,394	9,750,200	9,750,200	10,247,800	5.10%	76.02%
Materials & Services	3,030,171	3,090,342	3,296,900	3,306,500	3,232,500	(2.24%)	23.98%
Total Internal Service Funds	12,051,223	11,886,736	13,047,100	13,056,700	13,480,300	3.24%	100.00%
Total All Fund Types	\$101,590,827	\$127,274,172	\$158,291,600	\$158,457,233	\$160,228,600	1.12%	
ALL FUND TYPES							
Personnel	\$ 40,131,914	\$ 40,630,929	\$ 44,754,400	\$ 44,754,400	\$ 46,014,900	2.82%	28.73%
Materials & Services	29,445,108	28,728,002	32,269,800	32,409,633	33,859,600	4.47%	21.13%
Capital	12,332,202	10,821,057	54,266,500	54,263,000	54,212,600	(0.09%)	33.83%
Transfers Out	12,326,580	6,105,204	7,066,700	7,066,700	6,993,500	(1.04%)	4.36%
Debt Service	10,594,401	40,988,979	17,191,200	17,191,200	15,397,600	(10.43%)	9.61%
Contingency	-	-	2,612,800	2,642,100	3,619,700	37.00%	2.26%
Unappropriated	-	-	130,200	130,200	130,700	0.38%	0.08%
Total All Fund Types	\$104,830,204	\$127,274,172	\$158,291,600	\$158,457,233	\$160,228,600	1.12%	100.00%

2014-15 Adopted Budget by Requirement Type

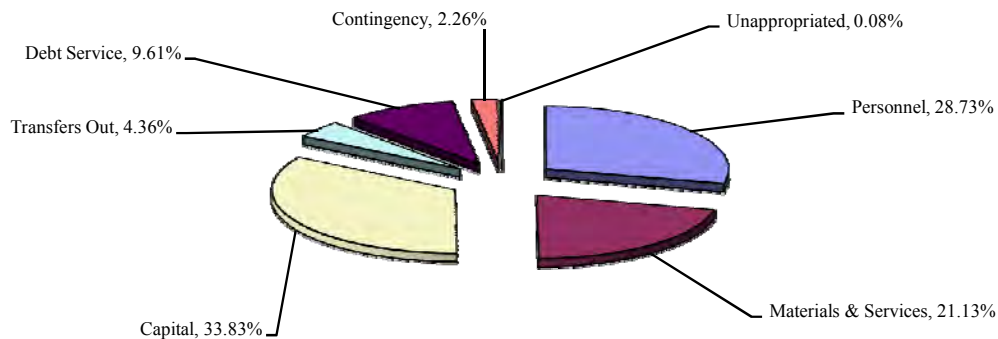


Table 4
BUDGET BY FUND AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2014-15

RESOURCES.....		
	Beginning Fund Balance	Resources	Total Resources
GENERAL FUND	\$ 2,350,800	\$ 30,268,500	\$ 32,619,300
SPECIAL REVENUE FUNDS			
Parks & Recreation	1,542,000	6,118,700	7,660,700
Grants	672,200	2,149,200	2,821,400
Building Inspection	460,000	1,180,900	1,640,900
Risk Management	10,347,600	696,200	11,043,800
Economic Development	550,600	1,344,000	1,894,600
Public Transit	221,900	2,456,900	2,678,800
Public Safety Levy	7,700	2,414,900	2,422,600
Capital Replacement	5,622,000	1,587,300	7,209,300
Street	7,733,300	6,255,200	13,988,500
Total Special Revenue Funds	27,157,300	24,203,300	51,360,600
DEBT SERVICE FUND			
Debt Service	453,900	1,861,000	2,314,900
Total Debt Service Fund	453,900	1,861,000	2,314,900
CAPITAL PROJECT FUND			
Capital Projects	668,100	659,500	1,327,600
Total Capital Project Fund	668,100	659,500	1,327,600
PERMANENT FUNDS			
Senior Center Endowment	51,100	200	51,300
Library Trust	83,500	600	84,100
Total Permanent Funds	134,600	800	135,400
ENTERPRISE FUNDS			
Sewer	18,682,300	15,710,000	34,392,300
Water	11,604,600	12,993,600	24,598,200
Total Enterprise Funds	30,286,900	28,703,600	58,990,500
INTERNAL SERVICE FUNDS			
Central Services	112,600	5,667,200	5,779,800
Public Works Services	-	7,700,500	7,700,500
Total Internal Service Funds	112,600	13,367,700	13,480,300
ADOPTED BUDGET FOR 2014-15	\$61,164,200	\$ 99,064,400	\$160,228,600
Percent change from 2013-14	-1.63%	2.89%	1.12%
Percent of 2014-15 budget	38.17%	61.83%	100.00%
REVISED BUDGET FOR 2013-14	\$62,176,300	\$ 96,280,933	\$158,457,233
Percent of 2013-14 budget	39.24%	60.76%	100.00%

Table 4 summarizes resources and requirements by fund. The revised budget amounts for 2013-14 are presented for comparison purposes. Also included are the percentage of total budget and percentage change from the previous fiscal year.

REQUIREMENTS

Personnel	Materials & Services	Capital Projects	Transfers Out	Debt Service	Contin-gency	Unappro-priated	Total Requirements
\$24,603,800	\$ 6,025,000	\$ 27,000	\$ 701,400	\$ -	\$1,262,100	\$ -	\$ 32,619,300
2,835,300	3,274,400	877,900	348,100	-	325,000	-	7,660,700
472,800	1,298,000	1,050,600	-	-	-	-	2,821,400
783,300	848,600	-	9,000	-	-	-	1,640,900
-	1,455,900	9,087,900	500,000	-	-	-	11,043,800
279,000	978,800	351,100	245,600	40,100	-	-	1,894,600
1,047,800	795,200	830,800	5,000	-	-	-	2,678,800
-	-	-	2,422,600	-	-	-	2,422,600
-	615,000	6,506,300	88,000	-	-	-	7,209,300
867,600	2,443,600	9,859,800	600,000	-	217,500	-	13,988,500
6,285,800	11,709,500	28,564,400	4,218,300	40,100	542,500	-	51,360,600
-	1,600	-	-	2,313,300	-	-	2,314,900
-	1,600	-	-	2,313,300	-	-	2,314,900
-	-	695,600	632,000	-	-	-	1,327,600
-	-	695,600	632,000	-	-	-	1,327,600
-	100	-	-	-	-	51,200	51,300
-	4,600	-	-	-	-	79,500	84,100
-	4,700	-	-	-	-	130,700	135,400
2,485,100	6,949,500	13,952,300	546,800	9,516,000	942,600	-	34,392,300
2,392,400	5,936,800	10,973,300	895,000	3,528,200	872,500	-	24,598,200
4,877,500	12,886,300	24,925,600	1,441,800	13,044,200	1,815,100	-	58,990,500
4,151,000	1,628,800	-	-	-	-	-	5,779,800
6,096,800	1,603,700	-	-	-	-	-	7,700,500
10,247,800	3,232,500	-	-	-	-	-	13,480,300
\$46,014,900	\$33,859,600	\$ 54,212,600	\$ 6,993,500	\$15,397,600	\$3,619,700	\$ 130,700	\$160,228,600
2.82%	4.47%	-0.09%	-1.04%	-10.43%	37.00%	0.38%	1.12%
28.73%	21.13%	33.83%	4.36%	9.61%	2.26%	0.08%	100.00%
\$44,754,400	\$32,409,633	\$ 54,263,000	\$ 7,066,700	\$17,191,200	\$2,642,100	\$ 130,200	\$158,457,233
28.25%	20.45%	34.24%	4.46%	10.85%	1.67%	0.08%	100.00%

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE
 Adopted Budget for Fiscal Year 2014-15

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
GENERAL FUND								
Nondepartmental	\$ -	\$ 276,100	\$ -	\$ 701,400	\$ -	\$ 1,262,100	\$ -	\$ 2,239,600
Municipal Court	403,300	270,500	-	-	-	-	-	673,800
Code Enforcement	-	17,000	-	-	-	-	-	17,000
Public Safety Levy: Fire	1,009,800	51,500	-	-	-	-	-	1,061,300
Fire & Life Safety	524,600	173,600	-	-	-	-	-	698,200
Fire Emergency Services	9,037,600	1,998,500	27,000	-	-	-	-	11,063,100
Police	10,289,000	2,165,800	-	-	-	-	-	12,454,800
Public Safety Levy: Police	920,900	74,600	-	-	-	-	-	995,500
Planning	625,200	272,200	-	-	-	-	-	897,400
Library	1,793,400	725,200	-	-	-	-	-	2,518,600
Total General Fund	24,603,800	6,025,000	27,000	701,400	-	1,262,100	-	32,619,300
PARKS & RECREATION FUND								
Sports Services	160,300	107,200	-	-	-	-	-	267,500
Children/Youth/Family Rec Services	226,400	51,700	-	-	-	-	-	278,100
Resource Development/Marketing Services	284,500	71,100	-	-	-	-	-	355,600
Park Maintenance Services	885,500	1,023,200	7,000	-	-	-	-	1,915,700
Parks & Recreation Administration	458,900	750,500	-	298,100	-	325,000	-	1,832,500
Aquatic Services	515,700	270,700	10,000	-	-	-	-	796,400
Adult Recreation Services	277,000	225,300	-	-	-	-	-	502,300
Performance and Cultural Arts	11,000	537,500	-	-	-	-	-	548,500
Park SDC Projects	16,000	221,600	692,900	50,000	-	-	-	980,500
Senior Center Foundation	-	15,600	-	-	-	-	-	15,600
Parks Capital Improvement Program	-	-	168,000	-	-	-	-	168,000
Total Parks & Recreation Fund	2,835,300	3,274,400	877,900	348,100	-	325,000	-	7,660,700
GRANTS FUND								
911 Emergency Dispatch	-	241,900	-	-	-	-	-	241,900
SAFER	313,600	-	-	-	-	-	-	313,600
State HMEP Grant	-	20,800	-	-	-	-	-	20,800
2013 State Homeland Security	-	38,000	-	-	-	-	-	38,000
Brownsfields Redev (Lottery)	-	46,300	-	-	-	-	-	46,300
DOJ Bulletproof Vest	-	7,700	-	-	-	-	-	7,700
DOJ Equitable Sharing	-	65,300	-	-	-	-	-	65,300
Foster Grandparents (91.011)	62,700	84,900	-	-	-	-	-	147,600
CDBG	5,200	1,400	-	-	-	-	-	6,600
CDBG Activities	-	213,300	112,000	-	-	-	-	325,300
14-15 SHPO Historic Preservation	-	12,000	-	-	-	-	-	12,000
Housing	-	199,000	-	-	-	-	-	199,000
CDBG Administration	76,900	1,000	-	-	-	-	-	77,900
CDBG Activities	-	219,200	92,300	-	-	-	-	311,500
Library Foundation	-	-	48,300	-	-	-	-	48,300
Oregon Community Foundation	-	137,200	-	-	-	-	-	137,200
State Library Grant	-	10,000	-	-	-	-	-	10,000
FAA Annual Capital Grant	-	-	20,000	-	-	-	-	20,000
Title XIX Grant	14,400	-	-	-	-	-	-	14,400
FEMA Projects	-	-	510,000	-	-	-	-	510,000
ODOT Flexible Funds	-	-	268,000	-	-	-	-	268,000
Total Grants Fund	472,800	1,298,000	1,050,600	-	-	-	-	2,821,400
BUILDING INSPECTION FUND								
Building Inspection	683,300	743,400	-	9,000	-	-	-	1,435,700
Electrical Permit Program	100,000	96,300	-	-	-	-	-	196,300
ADA Code Enforcement	-	8,900	-	-	-	-	-	8,900
Total Building Inspection Fund	783,300	848,600	-	9,000	-	-	-	1,640,900
RISK MANAGEMENT FUND								
Risk Management	-	1,455,900	-	-	-	-	-	1,455,900
PepsiCo Settlement Projects	-	-	9,087,900	500,000	-	-	-	9,587,900
HARP	-	-	-	-	-	-	-	-
Total Risk Management Fund	-	1,455,900	9,087,900	500,000	-	-	-	11,043,800

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

Adopted Budget for Fiscal Year 2014-15

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
ECONOMIC DEVELOPMENT FUND								
Target Utilities	-	-	-	-	40,100	-	-	40,100
Economic Development Activities	263,800	699,600	-	225,600	-	-	-	1,189,000
Albany Municipal Airport	15,200	254,200	186,200	-	-	-	-	455,600
Municipal Airport Capital Projects	-	25,000	164,900	20,000	-	-	-	209,900
Total Economic Development Fund	279,000	978,800	351,100	245,600	40,100	-	-	1,894,600
PUBLIC TRANSIT FUND								
Albany Transit System	389,500	310,400	450,800	5,000	-	-	-	1,155,700
Linn-Benton Loop	377,200	281,400	380,000	-	-	-	-	1,038,600
Paratransit System	281,100	203,400	-	-	-	-	-	484,500
Total Public Transit Fund	1,047,800	795,200	830,800	5,000	-	-	-	2,678,800
PUBLIC SAFETY LEVY FUND								
Public Safety Levy	-	-	-	2,422,600	-	-	-	2,422,600
Total Public Safety Levy Fund	-	-	-	2,422,600	-	-	-	2,422,600
CAPITAL REPLACEMENT FUND								
Equipment Replacement	-	400,000	3,403,200	88,000	-	-	-	3,891,200
City Facilities Replacement	-	-	201,000	-	-	-	-	201,000
GF Facilities Maintenance Projects	-	15,000	159,100	-	-	-	-	174,100
IT Equipment Replacement	-	200,000	1,574,300	-	-	-	-	1,774,300
Facilities Replacement	-	-	1,168,700	-	-	-	-	1,168,700
Total Capital Replacement Fund	-	615,000	6,506,300	88,000	-	-	-	7,209,300
STREET FUND								
Street Maintenance	724,400	1,097,500	-	-	-	-	-	1,821,900
Street Administration	68,200	908,400	-	80,000	-	217,500	-	1,274,100
Stormwater Operations	75,000	149,200	-	-	-	-	-	224,200
Street Capital & Restoration	-	285,000	4,159,700	520,000	-	-	-	4,964,700
N. Albany Frontage Fee Projects	-	-	451,900	-	-	-	-	451,900
Transportation SDC Imp Fee	-	3,200	4,935,200	-	-	-	-	4,938,400
Transportation SDC Reimb Fee	-	300	275,900	-	-	-	-	276,200
ADA Capital Projects	-	-	37,100	-	-	-	-	37,100
Total Street Fund	867,600	2,443,600	9,859,800	600,000	-	217,500	-	13,988,500
DEBT SERVICE FUND								
2002 LTD Tax Pension Bonds	-	600	-	-	745,400	-	-	746,000
2004 Revenue Obligations	-	600	-	-	179,500	-	-	180,100
2007 GO Refunding Bonds	-	400	-	-	1,388,400	-	-	1,388,800
Total Debt Service Fund	-	1,600	-	-	2,313,300	-	-	2,314,900
CAPITAL PROJECTS FUND								
LID Construction Projects	-	-	580,600	632,000	-	-	-	1,212,600
Albany Station Pathway	-	-	115,000	-	-	-	-	115,000
Total Capital Projects Fund	-	-	695,600	632,000	-	-	-	1,327,600
SENIOR CENTER ENDOWMENT FUND								
Senior Center Endowment	-	100	-	-	-	-	51,200	51,300
Total Senior Center Endowment Fund	-	100	-	-	-	-	51,200	51,300
LIBRARY TRUST FUND								
V. O. Torney Trust	-	3,100	-	-	-	-	10,000	13,100
Manela Trust	-	1,500	-	-	-	-	69,500	71,000
Total Library Trust Fund	-	4,600	-	-	-	-	79,500	84,100

continued

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued

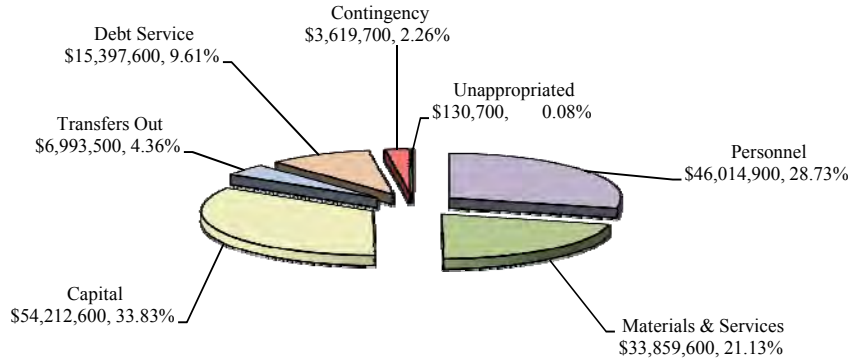
Adopted Budget for Fiscal Year 2014-15

Fund/Program	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Conti- gency	Unappro- priated	Totals
SEWER FUND								
Wastewater Treatment Plant	731,100	1,992,300	-	-	-	-	-	2,723,400
Wastewater Collection	977,500	1,294,400	-	-	-	-	-	2,271,900
Wastewater Administration	132,600	2,436,300	-	546,800	-	942,600	-	4,058,300
Water Reuse and Biosolids	-	7,900	-	-	-	-	-	7,900
TWG Wetlands	100,300	170,500	25,000	-	-	-	-	295,800
Stormwater Operations	115,000	305,800	-	-	-	-	-	420,800
Industrial Pretreatment	428,600	162,300	-	-	-	-	-	590,900
Sewer System Capital Projects	-	580,000	9,167,200	-	-	-	-	9,747,200
Sewer Equipment Replacement	-	-	1,054,000	-	-	-	-	1,054,000
Sewer SDC Improvement Fee Projects	-	-	2,575,100	-	-	-	-	2,575,100
Sewer SDC Reimbursement Fee Projects	-	-	332,600	-	-	-	-	332,600
Sewer Debt Service	-	-	-	-	9,516,000	-	-	9,516,000
Sewer Economic Development	-	-	503,400	-	-	-	-	503,400
Wetlands Treatment Project	-	-	280,000	-	-	-	-	280,000
Stormwater Capital	-	-	15,000	-	-	-	-	15,000
Total Sewer Fund	2,485,100	6,949,500	13,952,300	546,800	9,516,000	942,600	-	34,392,300
WATER FUND								
Water Administration	133,000	2,412,500	-	510,100	-	872,500	-	3,928,100
Water Canal Maintenance	424,300	510,500	120,000	-	-	-	-	1,054,800
Vine Street Water Treatment Plant	340,500	616,600	-	-	-	-	-	957,100
Water Distribution	951,800	1,133,500	-	-	-	-	-	2,085,300
Albany-Millersburg WTP	542,800	1,029,700	-	-	-	-	-	1,572,500
Water SDC Improvement Fee Projects	-	-	119,100	384,900	-	-	-	504,000
Water SDC Reimbursement Fee Projects	-	-	838,300	-	-	-	-	838,300
Water Debt Service	-	-	-	-	3,528,200	-	-	3,528,200
Water System Capital Projects	-	234,000	7,861,200	-	-	-	-	8,095,200
Water Economic Development	-	-	569,500	-	-	-	-	569,500
North Albany Water Capital Projects	-	-	426,200	-	-	-	-	426,200
Water Equipment Replacement	-	-	1,039,000	-	-	-	-	1,039,000
Total Water Fund	2,392,400	5,936,800	10,973,300	895,000	3,528,200	872,500	-	24,598,200
CENTRAL SERVICES FUND								
Finance	1,145,600	230,800	-	-	-	-	-	1,376,400
Council & Nondepartmental	15,600	197,700	-	-	-	-	-	213,300
City Manager's Office	622,700	308,800	-	-	-	-	-	931,500
Information Technology Services	1,150,800	215,400	-	-	-	-	-	1,366,200
GIS Services	289,500	132,500	-	-	-	-	-	422,000
Permit Tracking	52,800	64,100	-	-	-	-	-	116,900
Human Resources	524,200	120,300	-	-	-	-	-	644,500
Facilities Maintenance	349,800	359,200	-	-	-	-	-	709,000
Total Central Services Fund	4,151,000	1,628,800	-	-	-	-	-	5,779,800
PUBLIC WORKS SERVICES FUND								
PW Administration	1,076,600	173,000	-	-	-	-	-	1,249,600
Engineering Services	2,228,800	332,900	-	-	-	-	-	2,561,700
Operations Administration	233,300	341,700	-	-	-	-	-	575,000
Water Quality Control Services	312,900	47,900	-	-	-	-	-	360,800
PW Customer Services	774,100	462,700	-	-	-	-	-	1,236,800
Facilities & Maintenance Engineering	1,471,100	245,500	-	-	-	-	-	1,716,600
Total Engineering/Water Quality Fund	6,096,800	1,603,700	-	-	-	-	-	7,700,500
Grand Totals	\$ 46,014,900	\$33,859,600	\$54,212,600	\$ 6,993,500	\$15,397,600	\$3,619,700	\$ 130,700	\$160,228,600

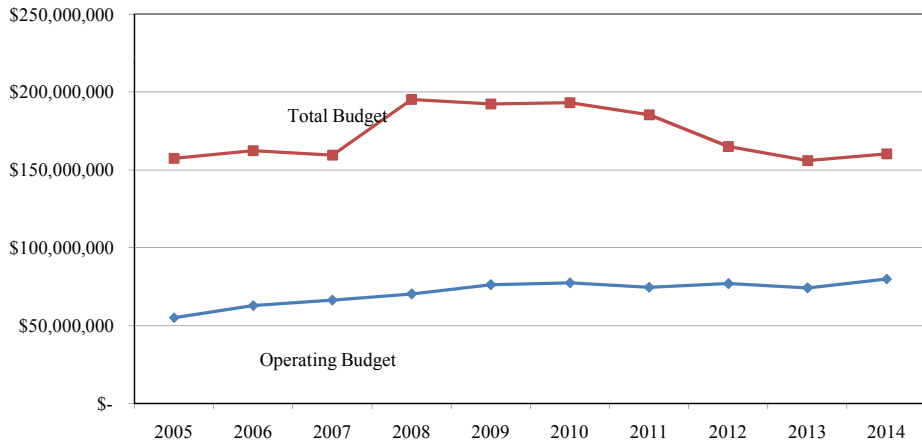
Table 5 summarizes the 2014-15 budget by fund, program, and requirement type.

Table 5
BUDGET BY FUND/PROGRAM AND REQUIREMENT TYPE, continued
 Adopted Budget for Fiscal Year 2014-15

2014-15 Budget by Requirement Type



**Operating Budget and Total Budget for Fiscal Years
 Ended/Ending June 30, 2006, through 2015**



Fiscal Year June 30,	Personnel	Materials & Supplies	Total Operating Budget	Total Budget	Operating Budget as % of Total Budget
2005	\$ 29,026,900	\$26,024,200	\$55,051,100	\$157,374,800	34.98%
2006	32,478,700	30,358,200	62,836,900	162,127,100	38.76%
2007	35,058,800	31,266,900	66,325,700	159,328,600	41.63%
2008	37,605,700	32,696,800	70,302,500	195,171,400	36.02%
2009	40,624,700	35,604,900	76,229,600	192,372,900	39.63%
2010	41,588,200	35,839,800	77,428,000	193,109,200	40.10%
2011	42,325,800	32,220,300	74,546,100	185,224,500	40.25%
2012	43,782,600	33,176,500	76,959,100	164,966,200	46.65%
2013	42,547,700	31,666,800	74,214,500	155,830,600	47.63%
2014	46,014,900	33,859,600	79,874,500	160,228,600	49.85%

Table 6

SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES

Adopted Budget for Fiscal Year 2014-15

An "unrestricted reserve" is an appropriation which may be used for any legal purpose within the general instructions of the type of fund in which it is budgeted. For example, "unrestricted reserve" in the Street Fund, a Special Revenue fund, can be used for any street-related purpose. A "restricted reserve" can only be used for the specific purpose for which the reserve was established. Resources in the North Albany street reserve can be used only to maintain and replace streets in the North Albany area of the City.

Fund/Account#/Description	Reserved Amount	Description/Percent of Fund Budget
GENERAL FUND		
100-10-1003-99005 Contingencies	\$ 1,262,100	U Designated for General Fund activities
Total General Fund	1,262,100	3.87% of General Fund budget
PARKS & RECREATION FUND		
202-35-1408-99005 Contingencies	325,000	U Designated for Parks activities
202-35-1500-90012 Reserve: Capital Projects	692,900	R Restricted to Parks SDC projects
202-35-1507-90014 Reserve: Parks Capital Projects	118,000	U Designated for Parks capital projects
Total Parks & Recreation Fund	1,135,900	14.83% of Parks & Recreation Fund budget
GRANTS FUND		
203-30-5096-69023 Reserve: DOJ Equitable Sharing	65,300	R Restricted to Police
Total Grants Fund	65,300	2.31% of Grants Fund budget
BUILDING INSPECTION FUND		
204-40-1602-69015 Reserve: Operating	364,400	U Designated for Building Inspection activities
204-40-1603-69015 Reserve: Operating	49,200	U Designated for Building Inspection activities
Total Building Inspection Fund	413,600	25.21% of Building Inspection Fund budget
RISK MANAGEMENT FUND		
208-10-1005-69016 Reserve: Risk Management	1,455,900	U Designated for potential risk management liabilities
208-10-1037-90015 Reserve: PepsiCo Settlement	9,087,900	U Designated for City Council-approved projects
Total Risk Management Fund	10,543,800	95.47% of Risk Management Fund budget
ECONOMIC DEVELOPMENT FUND		
211-11-1101-69020 Reserve: Economic Development	100,000	U Designated for economic development activities
211-50-1103-90017 Reserve: Facilities Maintenance	186,200	U Designated for airport facilities maintenance
211-50-1115-90012 Reserve: Capital Projects	164,900	U Designated for airport capital projects
Total Economic Development Fund	451,100	23.81% of Economic Development Fund budget
PUBLIC TRANSIT FUND		
213-50-1106-69015 Reserve: Operating	81,200	U Designated for Albany Transit operations
213-50-1107-69015 Reserve: Operating	27,100	U Designated for Loop operations
213-50-1108-69015 Reserve: Operating	50,000	U Designated for Paratransit operations
213-50-1108-69019 Reserve: Grant Match	22,800	U Designated for Paratransit grant matching
Total Public Transit Fund	181,100	6.76% of Public Transit Fund budget
CAPITAL REPLACEMENT FUND		
217-10-1010-90004 Reserve: Replacement	3,128,200	U Designated for equipment replacement
217-10-1034-90008 Reserve: Building Replacement	201,000	U Designated for building replacement
217-10-2002-90010 Reserve: Building Maintenance	115,400	U Designated for building maintenance projects
217-10-2002-90020 Reserve: Monteith House	28,700	U Designated for Monteith House projects
217-13-1031-90004 Reserve: Replacement	1,554,300	U Designated for Information Technology equipment
217-50-2018-90019 Reserve: Facilities Replacement	68,700	U Designated for Public Works facilities replacement
Total Capital Replacement Fund	5,096,300	70.69% of Capital Replacement Fund budget
STREET FUND		
250-50-2604-99005 Contingencies	217,500	U Designated for street capital projects
250-50-2700-90009 Reserve: Street Connection Fees	192,500	U Designated for street capital projects
250-50-2700-90012 Reserve: Capital Projects	66,000	U Designated for street capital projects
250-50-2700-90021 Reserve: Waverly RH Land Mod Dep - WM	203,300	U Designated for street capital projects
250-50-2701-90012 Reserve: Capital Projects	124,300	U Designated for capital projects
250-50-2703-90012 Reserve: Capital Projects	2,098,700	U Designated for capital projects
250-50-2704-90012 Reserve: Capital Projects	194,000	U Designated for capital projects
250-50-2705-90012 Reserve: Capital Projects	100	U Designated for capital projects
250-50-2705-90023 Reserve: Albany Transit	10,000	U Designated for capital projects
250-50-2705-90025 Reserve: Street Capital	27,000	U Designated for capital projects
Total Street Fund	3,133,400	22.4% of Street Fund budget
DEBT SERVICE FUND		
301-10-1021-95000 Reserve: Debt Service	160,000	R Restricted to debt service
301-10-1050-95000 Reserve: Debt Service	-	R Restricted to debt service
Total Debt Service Fund	160,000	6.91% of Debt Service Fund budget

continued

Table 6
SCHEDULE OF RESTRICTED (R) AND UNRESTRICTED (U) RESERVES, continued
 Adopted Budget for Fiscal Year 2014-15

Fund/Account#/Description	Reserved Amount	Description/Percent of Fund Budget
CAPITAL PROJECTS FUND		
402-10-1012-90012 Reserve: Capital Projects	580,600	U Designated for capital projects
402-50-1110-90012 Reserve: Capital Projects	-	U Designated for capital projects
Total Capital Projects Fund	580,600	43.73% of Capital Projects Fund budget
SENIOR CENTER ENDOWMENT FUND		
501-35-1418-99505 Unappropriated Surplus	51,200	R Restricted endowment donations
Total Senior Center Endowment Fund	51,200	99.81% of Senior Center Endowment Fund budget
LIBRARY TRUST FUND		
502-45-1703-99505 Unappropriated Surplus	10,000	R Restricted endowment donations
502-45-1704-99505 Unappropriated Surplus	69,500	R Restricted endowment donations
Total Library Trust Fund	79,500	94.53% of Library Trust Fund budget
SEWER FUND		
601-50-2407-99005 Contingencies	942,600	U Designated for sewer operations
601-50-2500-90003 Reserve: Connection Fees	645,200	U Designated for sewer system capital projects
601-50-2500-90011 Reserve: Storm Drain Collection Fees	110,800	U Designated for sewer system capital projects
601-50-2500-90012 Reserve: Capital Projects	1,749,300	U Designated for sewer system capital projects
601-50-2500-90022 Reserve: Siemens Settlement	3,753,000	U Designated for sewer system capital projects
601-50-2501-90007 Reserve: Equipment Replacement	879,600	U Designated for sewer equipment replacement
601-50-2502-90001 Reserve: Pipe Over-sizing	10,000	R Restricted SDC - capacity increasing projects
601-50-2502-90012 Reserve: Capital Projects	2,565,100	R Restricted SDC - capacity increasing projects
601-50-2503-90012 Reserve: Capital Projects	332,600	R Restricted SDC - general capital improvements
601-50-2504-95001 Reserve: SDC-I	654,700	U Designated for debt service
601-50-2504-95002 Reserve: Rates	913,400	U Designated for debt service
601-50-2504-95009 Reserve: SRF Requirements (WWTP)	2,403,000	U Designated for debt service
601-50-2504-95010 Reserve :SRF Requirements (Wetlands)	50,000	U Designated for debt service
601-50-2506-90012 Reserve: Capital Projects	503,400	U Designated for sewer capital projects
601-50-2509-90029 Reserve: Stormwater Capital	5,000	U Designated for sewer capital projects
601-50-2509-90030 Reserve: Stormwater Deferred Planting	5,000	U Designated for sewer capital projects
601-50-2509-90031 Reserve: Stormwater In-Lieu of Planting	5,000	U Designated for sewer capital projects
Total Sewer Fund	15,527,700	45.15% of Sewer Fund budget
WATER FUND		
615-50-2202-99005 Contingencies	872,500	U Designated for water operations
615-50-2300-90001 Reserve: Pipe Over-sizing	10,000	U Designated for water system pipe over-sizing
615-50-2300-90012 Reserve: Capital Projects	109,100	R Restricted to SDC - improvement fee projects
615-50-2301-90012 Reserve: Capital Projects	838,300	R Restricted to SDC - reimbursement fee projects
615-50-2305-95002 Reserve: Rates	500,000	U Designated for debt service
615-50-2305-95007 Bond Payment Stabilization Reserve	1,100,000	U Designated for water canal maintenance
615-50-2308-90003 Reserve: Connection Fees	157,500	U Designated for water capital projects
615-50-2308-90012 Reserve: Capital Projects	2,244,900	U Designated for water capital projects
615-50-2308-90028 Reserve: Lebanon Canal	99,800	U Designated for water capital projects
615-50-2309-90012 Reserve: Capital Projects	569,500	U Designated for water economic development projects
615-50-2310-90012 Reserve: Capital Projects	316,200	R Restricted to North Albany water projects
615-50-2311-90007 Reserve: Equipment Replacement	726,000	U Designated for water equipment replacement
Total Water Fund	7,543,800	30.67% of Water Fund budget
CENTRAL SERVICES FUND		
701-13-2010-69005 Reserve: GIS Aerial Mapping	37,500	U Designated for Aerial Mapping Projects
Total Central Services Fund	37,500	0.65% of Central Services Fund budget
TOTAL RESTRICTED RESERVES	5,220,200	
TOTAL DESIGNATED RESERVES	41,042,700	
TOTAL RESERVES	\$46,262,900	

Table 7
HISTORICAL FINANCIAL INFORMATION BY FUND AND FUND TYPE
 Adopted Budget for Fiscal Year 2014-15

Fund type/Fund name	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14
			Adopted Budget	Revised Budget		
GENERAL FUND	\$ 26,771,685	\$ 27,060,749	\$ 30,078,800	\$ 30,083,700	\$ 32,619,300	8.43%
SPECIAL REVENUE FUNDS						
Parks & Recreation	6,768,696	6,873,931	7,071,800	7,071,800	7,660,700	8.33%
Grants	3,094,507	1,013,559	2,926,900	3,110,833	2,821,400	(9.30%)
Building Inspection	1,180,462	1,098,213	1,200,600	1,200,600	1,640,900	36.67%
Risk Management	2,537,531	293,980	10,878,700	10,878,700	11,043,800	1.52%
Economic Development	1,056,619	1,144,582	1,798,100	1,798,100	1,894,600	5.37%
Ambulance	2,184,355	2,204,814	2,156,500	2,156,500	-	(100.00%)
Public Transit	1,389,648	1,566,840	2,079,700	2,079,700	2,678,800	28.81%
Public Safety Levy	2,487,721	2,049,900	2,784,600	2,784,600	2,422,600	(13.00%)
Capital Replacement	908,201	1,508,862	6,839,200	6,806,400	7,209,300	5.92%
Street	7,491,584	5,223,626	12,787,000	12,787,000	13,988,500	9.40%
Total Special Revenue Funds	29,099,324	22,978,308	50,523,100	50,674,233	51,360,600	1.35%
DEBT SERVICE FUNDS						
Debt Service	2,421,490	2,274,689	2,724,400	2,724,400	2,314,900	(15.03%)
Total Debt Service Funds	2,421,490	2,274,689	2,724,400	2,724,400	2,314,900	(15.03%)
CAPITAL PROJECT FUND						
Capital Projects	2,800,837	2,961,962	1,145,800	1,145,800	1,327,600	15.87%
Total Capital Project Fund	2,800,837	2,961,962	1,145,800	1,145,800	1,327,600	15.87%
PERMANENT FUNDS						
Senior Center Endowment	-	-	50,900	50,900	51,300	0.79%
Library Trust	915	428	84,100	84,100	84,100	-
Total Permanent Funds	915	428	135,000	135,000	135,400	0.30%
ENTERPRISE FUNDS						
Sewer	15,449,789	14,503,969	36,223,100	36,223,100	34,392,300	(5.05%)
Water	12,995,565	45,607,330	24,414,300	24,414,300	24,598,200	0.75%
Total Enterprise Funds	28,445,354	60,111,299	60,637,400	60,637,400	58,990,500	(2.72%)
INTERNAL SERVICE FUNDS						
Central Services	5,470,927	5,360,354	5,697,500	5,707,100	5,779,800	1.27%
Public Works Services	6,580,296	6,526,382	7,349,600	7,349,600	7,700,500	4.77%
Total Internal Service Funds	12,051,223	11,886,736	13,047,100	13,056,700	13,480,300	3.24%
Totals for All Fund Types	\$101,590,827	\$127,274,172	\$158,291,600	\$158,457,233	\$160,228,600	1.12%

Table 7 summarizes the 2014-15 Budget by fund and fund type. Also included are the actual expenditures for the 2011-12 and the 2012-13 fiscal years as well as the 2013-14 adopted and revised budgets.

Table 8
PROJECTED FUND BALANCES
 Adopted Budget for Fiscal Year 2014-15

Fund Type/Fund Name	July 1, 2014 Fund BalanceResources.....		Operating: Personnel, Materials & Services (1)	Capital (2)	Transfers Out	Debt Service (3)	Projected June 30, 2015, Fund Balance
		Current	Transfers In					
GENERAL FUND	\$ 2,350,800	\$ 27,298,100	\$ 2,970,400	\$30,628,800	\$ 27,000	\$ 701,400	\$ -	\$ 1,262,100
SPECIAL REVENUE FUNDS								
Parks & Recreation	1,542,000	5,592,700	526,000	6,109,700	67,000	348,100	-	1,135,900
Grants	-	2,801,400	20,000	1,705,500	1,050,600	-	-	65,300
Building Inspection	460,000	1,137,000	43,900	1,218,300	-	9,000	-	413,600
Risk Management	10,347,600	46,200	650,000	-	-	500,000	-	10,543,800
Economic Development	550,600	1,124,100	219,900	1,157,800	-	245,600	40,100	451,100
Public Transit	221,900	1,902,200	554,700	1,661,900	830,800	5,000	-	181,100
Public Safety Levy	7,700	2,414,900	-	-	-	2,422,600	-	-
Capital Replacement	5,622,000	1,075,300	512,000	615,000	1,410,000	88,000	-	5,096,300
Street	7,733,300	5,176,100	1,079,100	3,311,200	6,943,900	600,000	-	3,133,400
Total Special Revenue Funds	26,485,100	21,269,900	3,605,600	15,779,400	10,302,300	4,218,300	40,100	21,020,500
DEBT SERVICE FUND								
Debt Service	453,900	1,680,900	180,100	1,600	-	-	2,153,300	160,000
Total Debt Service Fund	453,900	1,680,900	180,100	1,600	-	-	2,153,300	160,000
CAPITAL PROJECT FUND								
Capital Projects	668,100	659,500	-	-	115,000	632,000	-	580,600
Total Capital Project Fund	668,100	659,500	-	-	115,000	632,000	-	580,600
PERMANENT FUNDS								
Senior Center Endowment	51,100	200	-	100	-	-	-	51,200
Library Trust	83,500	600	-	4,600	-	-	-	79,500
Total Permanent Funds	134,600	800	-	4,700	-	-	-	130,700
Total Governmental Fund Types	30,092,500	50,909,200	6,756,100	46,414,500	10,444,300	5,551,700	2,193,400	23,153,900
ENTERPRISE FUNDS								
Sewer	18,682,300	15,710,000	-	9,434,600	3,388,300	546,800	5,494,900	15,527,700
Water	11,604,600	12,608,700	384,900	8,329,200	5,902,000	895,000	1,928,200	7,543,800
Total Enterprise Funds	30,286,900	28,318,700	384,900	17,763,800	9,290,300	1,441,800	7,423,100	23,071,500
INTERNAL SERVICE FUNDS								
Central Services	112,600	5,667,200	-	5,742,300	-	-	-	37,500
Public Works Services	-	7,700,500	-	7,700,500	-	-	-	-
Total Internal Service Funds	112,600	13,367,700	-	13,442,800	-	-	-	37,500
Total Proprietary Fund Types	30,399,500	41,686,400	384,900	31,206,600	9,290,300	1,441,800	7,423,100	23,109,000
Total All Fund Types	\$60,492,000	\$ 92,595,600	\$ 7,141,000	\$77,621,100	\$19,734,600	\$ 6,993,500	\$ 9,616,500	\$ 46,262,900

The projected June 30, 2015, fund balance is determined by subtracting the total requirements from the sum of the total resources and the Beginning Balance for July 1, 2014. Amounts held in reserve for future operating requirements, debt service, and capital projects total \$2,253,400, \$34,478,000, and \$5,781,100, respectively. The reserved amounts are included in the projected June 30, 2015, fund balance.

- (1) Operating expenditures less operating reserves.
- (2) Capital projects less capital reserves.
- (3) Debt service less debt reserves.

EXPENDITURES TO JULY 1, 1950:

City Manager		
Salaries (2 employees)	\$	9,219.96
Supplies		340.74
Miscellaneous expense		717.12
Mayor and Six Council Members		
Salaries		3,171.35
Recorder's Office		
Salaries (2 employees)		6,608.52
Supplies		1,194.27
Miscellaneous expense		155.22
Bonds and Insurance		107.60
Printing and Publishing		912.12
Engineer's Department		
Salaries (3 full-time and 2 part-time employees)		11,889.76
Supplies		502.21
Miscellaneous expense		375.27
Bonds and Insurance		106.63
Other Officials		
Attorney - Salary		2,400.00
Treasurer - Salary		600.00
Police Department		
Salaries (9 employees)		27,365.59
Office Supplies		537.70
Miscellaneous Expense		571.74
Bonds and Insurance		475.66
Department Supplies		193.73
Meals for Prisoners		534.10
Gasoline		1,438.22
Radio Equipment and Expense		336.21
Car Equipment and Expense		2,748.10
Police Reserves		135.16
Meter Fund		
Salaries (4 employees)		12,435.37
Supplies		694.20
Miscellaneous expense		22,001.82
Fire Department		
Salaries (13 employees)		42,432.28
Office Supplies		161.99
Miscellaneous expense		535.47
Bonds and Insurance		1,022.27
Department Supplies		901.63
Gasoline		364.62
Radio Equipment and Expense		211.81
Truck Equipment and Expense		662.95
Fuel-Water-Lights		901.33
Alarm and Telephone		491.12
Hydrants and Cisterns		3,274.53
Volunteers		1,218.86

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EXPENDITURES TO JULY 1, 1950 - Cont'd.

Swimming Pool		
Salaries (5 part-time employees)	\$	2,439.76
Supplies		480.10
Miscellaneous Expense		650.05
Bonds and Insurance		120.30
Parks and Recreation		
Salaries (3 full-time and 4 part-time employees)		9,087.01
Supplies		1,872.72
Miscellaneous Expense		769.38
Equipment		960.46
Library		
Salaries (4 full-time and 7 part-time employees)		10,350.30
Supplies		3,007.65
Miscellaneous Expense		704.64
Bonds and Insurance		115.87
Lights-Water-Telephone		89.08
Emergency		305.35
Retirement		408.56
Street Department		
Salaries (8 employees)		23,627.95
Supplies and Materials		2,420.05
Miscellaneous Expense		719.13
Bonds and Insurance		606.43
Equipment and Repairs		2,395.90
Flushing and Cleaning		7,200.00
Sewers		
Expense and Material		639.01
City Dump		
Miscellaneous		276.90
Road		163.38
Insurance		55.60
City Hall		
Insurance		10.00
Lights and Water		1,160.04
Post		70.42
Insurance		7,058.74
Miscellaneous Expense		
Street Lights		20,387.55
Ambulance		420.57
State Industrial Accident Commission		1,216.98
Audits		60.00
Alphabet - Insurance and Expense		758.54
Gasoline		931.84
Public Employees' Retirement		5,747.25
Health Department		435.00
League of Oregon Cities		250.00
Emergency		2,641.88

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EXPENDITURES TO JULY 1, 1950 - Cont'd.

Sewer Rental		
Salaries (1 employee)	\$	2,035.00
Office Equipment		1,473.68
Sinking Funds		1,989.26
Sinking Funds		
Remodel City Hall		2,240.72
State Tax Street		14,720.93
Bond Retirement		
Principal and Interest		10,022.24
Total of all Expenditures		\$289,199.74

RECEIPTS TO JULY 1, 1950:

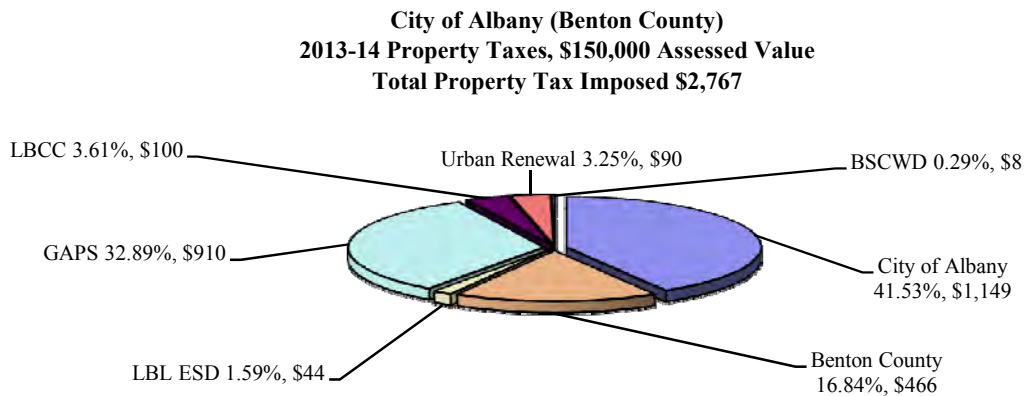
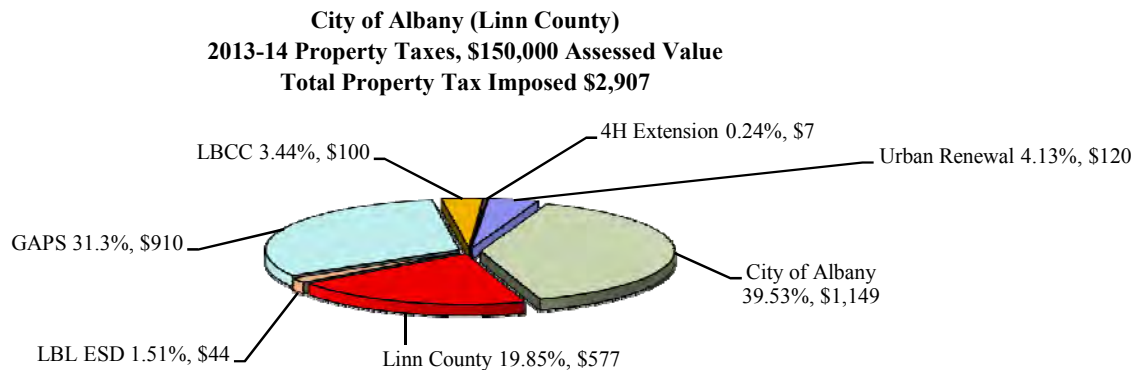
Fines	\$	16,147.08
Licenses and Amusement Tax		43,789.64
Franchises		11,792.34
Ambulance		3,442.48
Swimming Pool		1,240.51
State Liquor Revenue		3,843.04
Albany Rural Fire Department		10,150.00
North Albany Fire Department		1,200.00
Airport		1,210.73
Building Permits		3,149.75
Miscellaneous		5,543.63
State Tax Street Fund		27,974.93
Parking Meters		36,207.60
Sewer Rental		40,113.69
Total Revenue other than Real Estate Taxation	\$205,805.42	
Revenue derived from Real Estate Taxation	118,048.53	
Total of all Revenue received	\$323,853.95	
Less total expenditures	289,199.74	
Unexpended balance	\$ 34,654.21	

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*From the 1949-50
Annual Financial Report*

Table 9
PROPERTY TAX RATES - ALL OVERLAPPING DISTRICTS
 Per \$1,000 of Assessed Value

Fiscal Year Ended/ Ending June 30,	County	City of Albany	Linn & Benton Counties	Linn/ Benton/ Lincoln Counties ESD	Greater Albany Public School District	Linn- Benton Community College	4H Extension	Albany Urban Renewal	Benton County Soil & Water District (BCSWD)	Total Effective Rate ¹
2005	Linn	8.0355	3.3680	0.3005	4.8902	0.6706	-	0.2650	-	17.5298
	Benton	8.0355	2.4929	0.3005	4.8902	0.6706	-	-	-	16.3897
2006	Linn	7.9573	3.3122	0.2999	4.8447	0.6746	-	0.2961	-	17.38
	Benton	7.9573	2.4934	0.2999	4.8447	0.6746	-	0.2050	0.0500	16.52
2007	Linn	7.8663	3.3123	0.2992	4.7964	0.6678	-	0.3373	-	17.28
	Benton	7.8663	2.4641	0.2992	4.7964	0.6678	-	0.2295	0.0500	16.37
2008	Linn	7.8618	3.5969	0.2984	6.0328	0.6589	-	0.4229	-	18.87
	Benton	7.8618	2.4652	0.2984	6.0328	0.6589	-	0.2608	0.0500	17.63
2009	Linn	7.7737	3.5129	0.2964	6.0349	0.6577	-	0.5233	-	18.7989
	Benton	7.7994	3.1052	0.2977	6.0552	0.6606	-	0.3271	0.0500	18.2952
2010	Linn	7.7811	3.4893	0.2962	6.0520	0.6628	0.0503	0.5619	-	18.8936
	Benton	7.7811	2.7952	0.2962	6.0520	0.6628	-	0.3628	0.0500	18.0001
2011	Linn	7.8092	3.6136	0.3049	6.2160	0.6736	0.0520	0.6059	-	19.2752
	Benton	8.0572	2.8452	0.3049	6.2160	0.6736	-	0.4359	0.0500	18.5828
2012	Linn	7.1465	4.0436	0.3049	6.1893	0.6814	0.0520	0.6059	-	19.0236
	Benton	7.5155	2.8852	0.3049	6.1823	0.6814	-	0.4935	0.0500	18.1128
2013	Linn	7.4970	4.0436	0.3049	6.2006	0.6736	0.0520	0.7309	-	19.5026
	Benton	7.5132	2.9665	0.3049	6.2006	0.6754	-	0.5475	0.0500	18.2581
2014	Linn	7.6592	3.8492	0.2930	6.0682	0.6644	0.0495	0.7967	-	19.3802
	Benton	7.6592	3.1052	0.2930	6.0682	0.6644	-	0.5998	0.0500	18.4398



(1) Source-Summary of Assessment and Tax Roll, Linn and Benton Counties.

Table 10

PROPERTY TAX INFORMATION - 2014-15 ADOPTED BUDGET**2014-15 Estimated General Fund and Parks & Recreation Fund Taxes to be Levied for Linn and Benton Counties**

General Fund and Parks Fund Property Tax Data	Linn	Benton	Total
2013-14 Actual tax to be collected (amount levied)	\$ 17,377,147	\$ 3,910,543	\$ 21,287,690
Estimated increase in the amount to be levied in 2014-15	2.97%	3.12%	3.00%
Estimated 2014-15 tax levy	\$ 17,893,663	\$ 4,032,655	\$ 21,926,318
Estimated collection rate	94.50%	94.50%	94.50%
Total Estimated Tax Collections (General & Parks Funds)	\$ 16,909,512	\$ 3,810,859	\$ 20,720,371
Allocation of Estimated Tax to be collected			
General Fund (80%)			\$ 16,576,297
Parks Fund (20%)			\$ 4,144,074
Estimated Rate per \$1,000 of assessed value (AV)			\$ 6.40

Estimated Public Safety Taxes to be Levied for Linn and Benton Counties

Public Safety Levy Property Tax Data	Linn	Benton	Total
2013-14 Actual tax to be collected (levied before compression)	\$ 3,094,496	\$ 731,574	\$ 3,826,070
Estimated % increase in the amount to be levied in 2014-15	2.97%	3.12%	3.00%
Estimated 2014-15 tax levy*	\$ 3,186,406	\$ 754,404	\$ 3,940,810
Estimated 2014-15 Compression Loss	(1,275,774)	(194,463)	(1,470,237)
Estimated 2014-15 tax levy after compression	\$ 1,910,632	\$ 559,941	\$ 2,470,573
Estimated collection rate	94.50%	94.50%	94.50%
Total estimated tax collections for the Public Safety Levy	\$ 1,805,547	\$ 529,144	\$ 2,334,691
Estimated Rate per \$1,000 of assessed value (AV)			\$ 1.15

* In November of 2012, voters approved a new five-year \$1.15 per \$1,000 Levy. This is the second year of that levy.

General Obligation Debt Service Property Tax Requirements for Fiscal Year 2014-15

General Obligation Debt Service Requirements	Levy Amount*	Budget
Debt Service Fund: 2007 GO Refunding Bonds	\$ 1,261,058	\$ 1,191,700
Total General Obligation Debt Service Requirements	\$ 1,261,058	\$ 1,191,700

* Levy Amount = Budget/collection rate (94.5%)

Estimated Rate per \$1,000 of Assessed Value for General Obligation Debt

2007 GO Refunding Bonds	\$ 0.36799
Total estimated rate per \$1,000 of assessed value	\$ 0.36799

Estimated Total Taxes to be Levied for Fiscal Year 2014-15

General Fund	\$ 17,541,054
Parks & Recreation Fund	4,385,264
Public Safety Levy	3,940,810
General Obligation Debt Service	1,261,058
Estimated total taxes to be levied	\$ 27,128,186
Estimated collection rate	94.50%
Estimated Current Tax Collections	\$ 25,636,136

Table 10

PROPERTY TAX INFORMATION - 2014-15 ADOPTED BUDGET, continued**Estimated 2014-15 City Assessed Value for Linn and Benton Counties**

Assessed Value	Linn	Benton	Total
2013-14 actual assessed value	\$ 2,690,866,895	\$ 636,151,862	\$3,327,018,757
Estimated increase in assessed value	2.97%	3.12%	3.00%
Estimated 2014-15 assessed value	\$ 2,770,849,819	\$ 656,016,531	\$3,426,866,350

Percentage of the Total City Assessed Value (AV) in Linn and Benton Counties

2013-14 Actual Assessed Value

County	City AV	Percent of Total
Linn	\$ 2,690,866,895	80.88%
Benton	636,151,862	19.12%
Totals	\$ 3,327,018,757	100.00%

Total City Assessed Value (AV) versus Total County Assessed Value

2013-14 Actual Assessed Value

County	Total City AV	Total County AV	City % of Total County AV
Linn	\$2,690,866,895	\$ 8,013,475,493	33.58%
Benton	636,151,862	7,050,629,486	9.02%
Totals	\$3,327,018,757	\$15,064,104,979	22.09%

Budgeted Current and Delinquent Property Tax Collections for 2014-15

Fund Name (Percent of Total Collections)	Current	Delinquent	Total
General Fund (68.39%)	\$ 16,576,300	\$ 448,900	\$ 17,025,200
Parks & Recreation Fund (17%)	4,144,100	88,000	4,232,100
Public Safety Levy Fund (9.7%)	2,334,700	80,000	2,414,700
Debt Service Fund (4.91%)	1,191,700	30,900	1,222,600
Total budgeted property tax collections	\$ 24,246,800	\$ 647,800	\$ 24,894,600

Use of Property Tax Resources for 2014-15

Description	Total Taxes	Percent of Total
General obligation debt service	\$ 1,222,600	4.91%
General Fund, Parks & Recreation Fund	21,257,300	85.39%
Public Safety Local Option Levy	2,414,700	9.70%
Totals	\$ 24,894,600	100.00%

Table 11
Current and Delinquent Property Tax Collections
Last Ten Fiscal Years ¹

Fiscal Year June 30,	Total Property Taxes Received ²	General Fund	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt-Water
2006	19,693,856	\$ 12,505,234	\$ 3,133,826	\$ 2,171,708	\$ 1,113,145	\$ 769,943
2007	20,591,504	13,193,675	3,300,794	2,349,289	988,952	758,794
2008	21,829,001	13,989,405	3,498,175	2,462,996	1,055,622	822,803
2009	22,525,645	14,577,623	3,643,784	2,547,957	955,531	800,750
2010	23,609,154	15,223,744	3,806,006	2,628,400	1,294,417	656,587
2011	24,504,571	15,811,249	3,952,833	2,571,987	2,141,144	27,358
2012	23,936,714	16,204,832	4,051,531	2,321,263	1,333,190	25,898
2013	23,693,704	16,174,909	4,043,730	2,137,956	1,326,121	10,988
2014	24,746,100	16,599,100	4,125,700	2,632,700	1,388,600	-
2015	24,894,600	17,025,200	4,232,100	2,414,700	1,222,600	-

(1) Actual tax receipts for fiscal years ended June 30, 2006, through 2013. Budgeted receipts for fiscal years ending June 30, 2014, and 2015.

(2) Current plus delinquent taxes.

Percent of Total Current and Delinquent Taxes Received by Fund
Last Ten Fiscal Years

Fiscal Year June 30,	Total Property Taxes Received	General Fund	Parks & Recreation	Public Safety Levy	General Obligation Debt Service	General Obligation Debt-Water
2006	100.00%	74.53%	15.91%	na	5.65%	3.91%
2007	100.00%	64.08%	16.03%	11.41%	4.80%	3.68%
2008	100.00%	64.08%	16.03%	11.28%	4.84%	3.77%
2009	100.00%	64.72%	16.18%	11.31%	4.24%	3.55%
2010	100.00%	64.49%	16.12%	11.13%	5.48%	2.78%
2011	100.00%	64.52%	16.13%	10.50%	8.74%	0.11%
2012	100.00%	67.69%	16.93%	9.70%	5.57%	0.11%
2013	100.00%	68.26%	17.07%	9.02%	5.60%	0.05%
2014	100.00%	67.08%	16.67%	10.64%	5.61%	0.00%
2015	100.00%	68.39%	17.00%	9.70%	4.91%	0.00%

**Percent of Estimated Total Current and Delinquent Taxes
to be Received by Fund for Fiscal Year 2014-15**

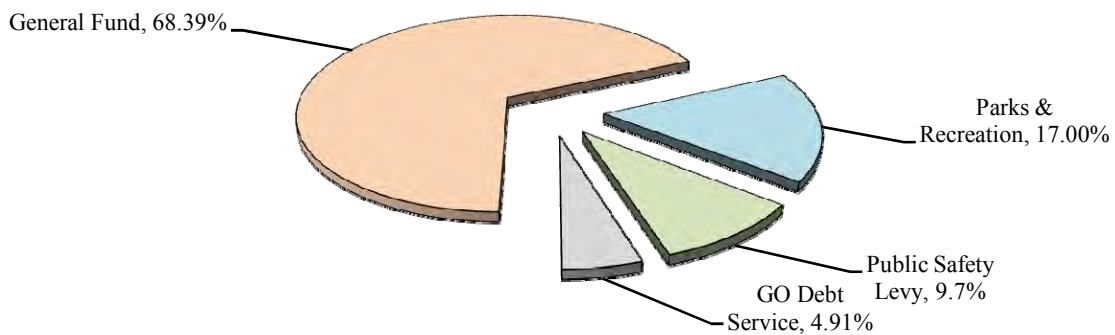
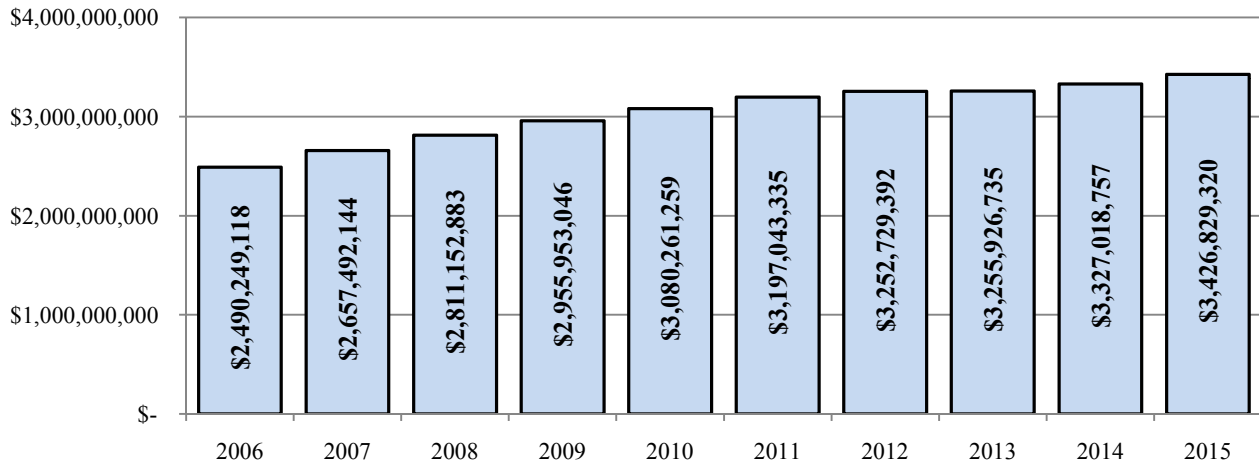


Table 12
Net Assessed Value Used to Compute Property Tax
Last Ten Fiscal Years ¹

Fiscal Year June 30,Linn County.....		Value Used to Compute the Tax	Benton County Value Used to Compute the Tax	Total Value Used to Compute the Tax	Linn & Benton Counties Combined Annual Percentage Change
	Total Assessed Value	Adjustments				
2006	\$ 2,103,172,514	\$ (41,571,478)	\$ 2,061,601,036	\$ 428,648,082	\$ 2,490,249,118	na
2007	2,253,632,887	(50,945,385)	2,202,687,502	454,804,642	2,657,492,144	6.72%
2008	2,386,005,384	(62,008,472)	2,323,996,912	487,155,971	2,811,152,883	5.78%
2009	2,512,935,769	(83,900,206)	2,429,035,563	526,917,483	2,955,953,046	5.15%
2010	2,619,857,693	(90,157,811)	2,529,699,882	550,561,377	3,080,261,259	4.21%
2011	2,720,366,416	(101,564,871)	2,618,801,545	578,241,790	3,197,043,335	3.79%
2012	2,760,000,798	(111,196,690)	2,648,804,108	603,925,284	3,252,729,392	1.74%
2013	2,762,432,910	(123,803,553)	2,638,629,357	617,297,378	3,255,926,735	0.10%
2014	2,826,866,390	(135,999,495)	2,690,866,895	636,151,862	3,327,018,757	2.18%
2015	2,911,672,382	(140,079,480)	2,771,592,902	655,236,418	3,426,829,320	3.00%

(1) Actual assessed values for Fiscal Years 2006 through 2014. Estimated value for Fiscal Year 2015.



Net Assessed Value Used to Compute the Property Tax
Linn and Benton Counties Combined Annual Percentage Change

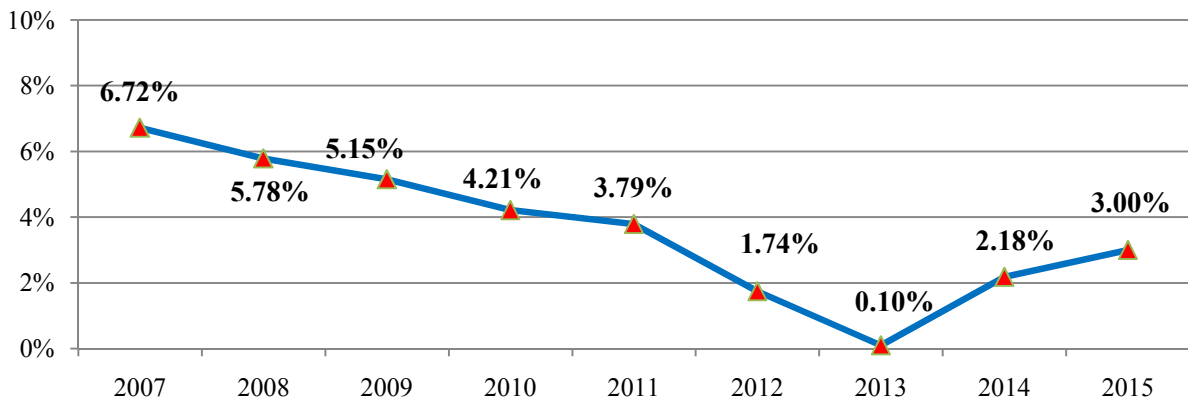
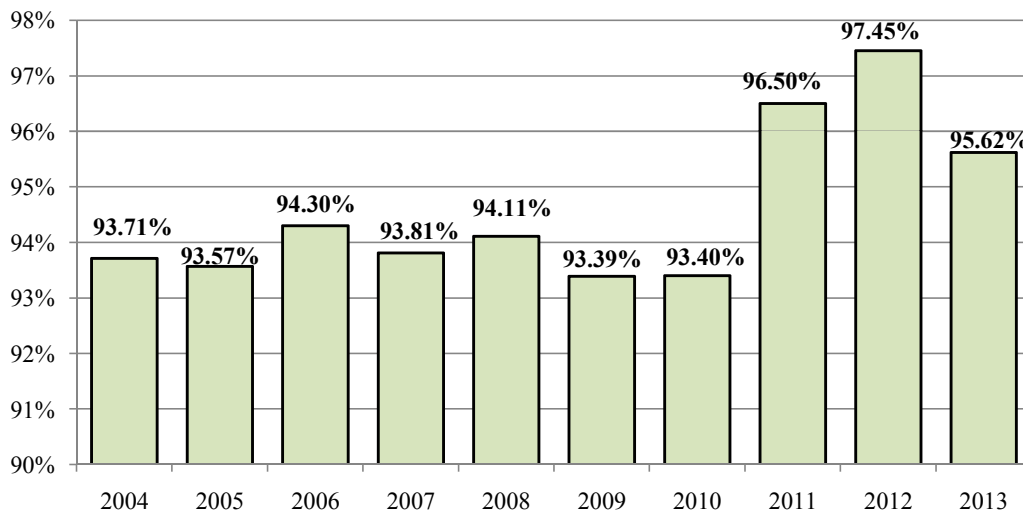


Table 13
Property Taxes Levied, Collected, and Collection Percentage
Ten Fiscal Years from 2004-2013

Fiscal Year Ended June 30,	Property Taxes Levied	Property Taxes Collected in the Year Levied	Annual Collection Percentage	Running Collection Percentage Average
2004	\$17,926,099	\$16,798,310	93.71%	93.28%
2005	18,721,771	17,517,415	93.57%	93.39%
2006	20,026,898	18,885,255	94.30%	93.65%
2007	21,270,329	19,954,676	93.81%	93.69%
2008	22,492,032	21,166,331	94.11%	93.77%
2009	23,516,147	21,961,902	93.39%	93.71%
2010	24,350,079	22,743,124	93.40%	93.66%
2011	25,400,423	24,511,822	96.50%	94.05%
2012	24,567,501	23,941,988	97.45%	94.45%
2013	24,283,889	23,220,370	95.62%	94.57%

Annual Property Tax Collection Percentage
Ten Fiscal Years from 2004-2013



Running Collection Percentage Average

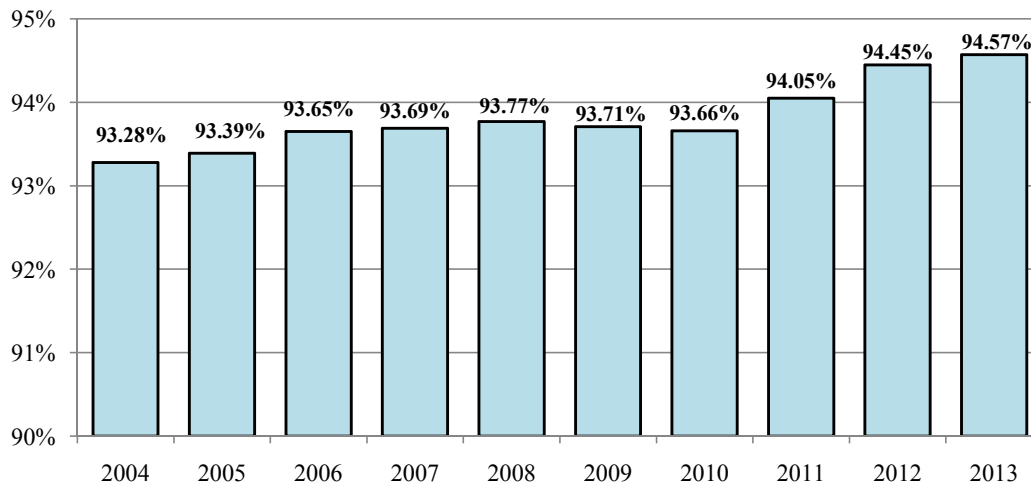
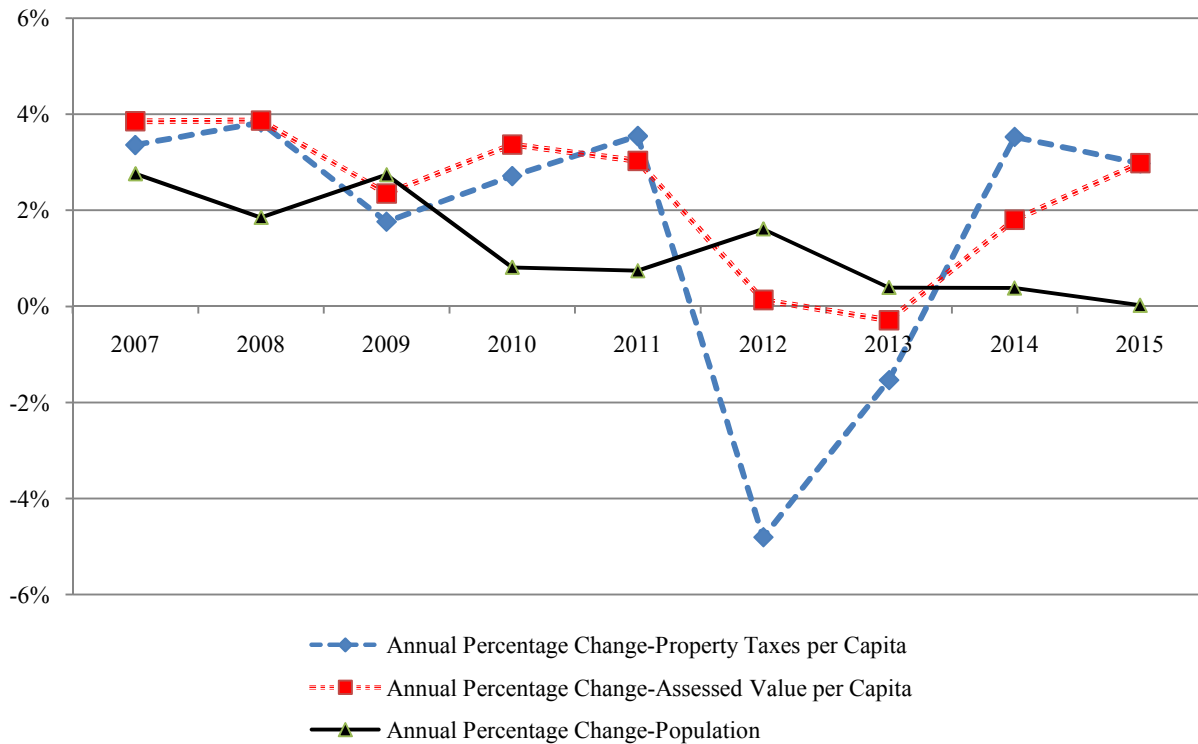


Table 14
Total Property Taxes Levied per Capita and Assessed Value per Capita
Ten Fiscal Years from 2006-2015¹

Fiscal Year Ended June 30,	POPULATION		PROPERTY TAXES			ASSESSED VALUE		
	Amount	Annual Percentage Change	Amount Levied	per Capita	Annual Percentage Change	Value Used to Compute the Tax	per Capita	Annual Percentage Change
2006	45,360		\$ 20,026,898	\$ 441.51	n/a	\$ 2,490,249,118	\$ 54,899.67	n/a
2007	46,610	2.76%	21,270,329	456.35	3.36%	2,657,492,144	57,015.49	3.85%
2008	47,470	1.85%	22,492,032	473.82	3.83%	2,811,152,883	59,219.57	3.87%
2009	48,770	2.74%	23,516,147	482.18	1.76%	2,955,953,046	60,610.07	2.35%
2010	49,165	0.81%	24,350,079	495.27	2.71%	3,080,261,259	62,651.51	3.37%
2011	49,530	0.74%	25,400,423	512.83	3.55%	3,197,043,335	64,547.61	3.03%
2012	50,325	1.61%	24,567,501	488.18	-4.81%	3,252,729,392	64,634.46	0.13%
2013	50,520	0.39%	24,283,889	480.68	-1.54%	3,255,926,735	64,448.27	-0.29%
2014	50,710	0.38%	25,235,167	497.64	3.53%	3,327,018,757	65,608.73	1.80%
2015	50,720	0.02%	25,992,222	512.46	2.98%	3,426,829,320	67,563.67	2.98%

(1) Actual amounts for fiscal years ended June 30, 2006, through 2013. Budgeted amounts for fiscal years ending June 30, 2014, and 2015.

Annual Percentage Change
Population, Property Taxes per Capita, and Assessed Value per Capita



DEBT MANAGEMENT

The City is subject to City Charter and State Constitutional limitations for issuing debt. Oregon Revised Statutes, Chapter 287, provides a debt limit of three percent (3%) of the True Cash Value of all taxable properties within city boundaries. Debt Service Schedule Tables 16-18 summarize the total principal and interest due on all debt of the City. Debt Service Table 19 presents Enterprise Fund revenue bond coverage information for the last 10 fiscal years.

Debt Summary

Outstanding debt as of July 1, 2014:

Short-term	None
Long-term:	
Gross bonded debt (all debt with a General Obligation pledge)	
2007 General Obligation Refunding Bonds	\$ 1,335,000
Pledged from the general revenues of the City	
2002 Limited Tax Pension Obligations	5,314,001
Payable from unobligated, non-property tax revenues of the City	
2004 Revenue Obligations	940,000
2010 Wetlands Loan	2,689,566
2012 SRF ARRA Loan	1,750,000
Gross Debt (General obligation and general revenue and pledge)	\$ 12,028,567
Net direct debt (all debt paid in whole or in part by taxes)	\$ 1,335,000
Net overlapping debt as of June 30, 2013	66,401,741
Total net direct debt and overlapping debt	\$ 67,736,741

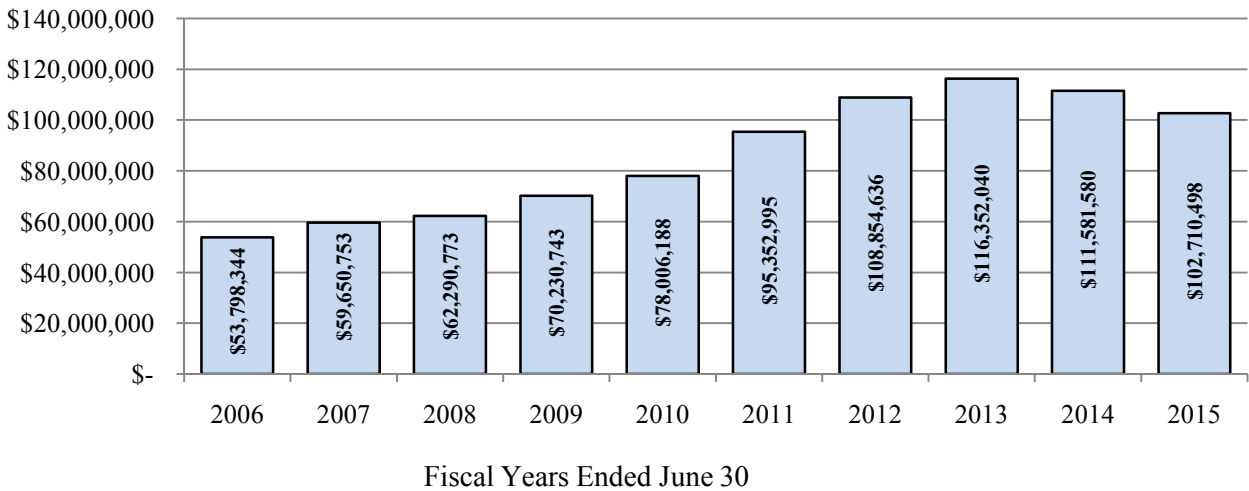
Debt Ratios

		Per Capita	Percent of True Cash Value
2015 Population	50,720		
True Cash Value as of June 30, 2014	\$ 3,463,018,252	\$ 68,277.17	
Gross Bonded Debt	1,335,000	26.32	0.04%
Gross Debt including General Fund Obligations	12,028,567	237.16	0.35%
Net Direct Debt (General Obligation only)	1,335,000	26.32	0.04%
Overlapping Debt	66,401,741	1,309.18	1.92%
Net Direct (General Obligation) and Overlapping Debt	67,736,741	1,335.50	1.96%
Gross Debt and Overlapping Debt	78,430,308	1,546.34	2.26%

Debt Service Schedule - Table 15
COMPUTATION OF LEGAL DEBT MARGIN

True Cash Value for the City of Albany (1)	\$ 3,463,018,252
3% Limitation	3%
General Obligation Debt Limit - 3% of True Cash Value	103,890,548
Gross bonded debt principal:	
2007 General Obligation Refunding Bonds	\$ 1,335,000
Less:	
Sinking Fund Reserve (2)	154,950
Net debt subject to 3% limitation	1,180,050
Legal Debt Margin for General Obligation Debt	\$ 102,710,498

Historical Trend of Legal Debt Margin



(1) Source: Tax Rolls - Linn and Benton County Tax Assessors as of June 30, 2013.

(2) Sinking Fund Reserve equals \$154,950 in the Debt Service Fund.

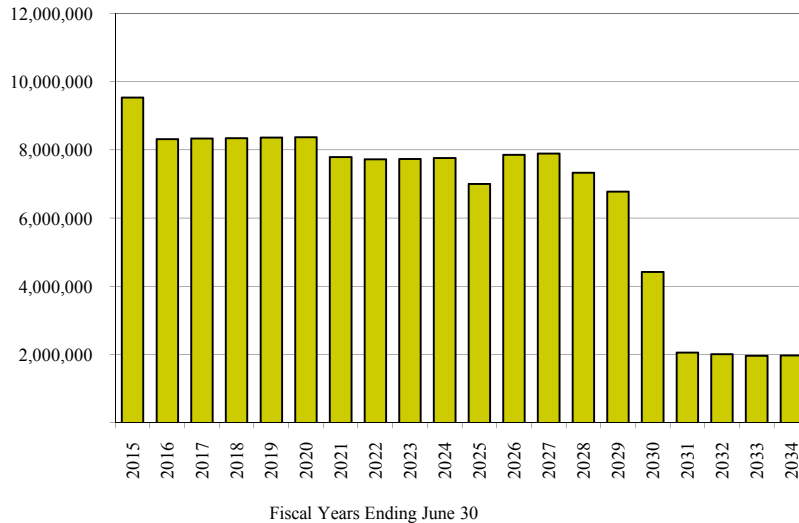
Oregon Revised Statutes Chapter 287 provides a debt limit of three percent (3%) of the true cash value of all taxable properties within City boundaries. Excluded from this limit are improvement bonds and sinking fund reserves. An increasing debt margin is a favorable trend which suggests that the true cash value of the City is rising as compared to outstanding general obligation debt.

Debt Service Schedule - Table 16

SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS
as of June 30, 2014

Years of Maturity	Total Requirements			2007 GO Refunding Bonds		2002 Limited Tax Pension Obligations		2004 General Revenue Obligations	
	Total	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
2014-2015	9,539,580	5,947,761	3,591,819	1,335,000	53,400	105,019	480,218	140,000	39,454
2015-2016	8,318,487	4,766,668	3,551,819			107,498	507,740	145,000	34,554
2016-2017	8,337,182	4,928,476	3,408,706			109,483	535,754	155,000	27,304
2017-2018	8,353,209	5,093,460	3,259,749			111,140	564,098	160,000	19,553
2018-2019	8,363,645	5,255,522	3,108,123			111,257	593,980	165,000	13,394
2019-2020	8,381,751	5,474,548	2,907,203			159,604	580,634	175,000	7,000
2020-2021	7,797,123	5,354,615	2,442,508			460,000	315,785		
2021-2022	7,729,735	5,501,596	2,228,139			530,000	284,275		
2022-2023	7,740,847	5,728,561	2,012,286			600,000	247,970		
2023-2024	7,764,705	5,978,943	1,785,762			685,000	206,870		
2024-2025	7,008,335	5,467,843	1,540,492				159,947		
2025-2026	7,858,598	6,530,371	1,328,227			865,000	159,947		
2026-2027	7,897,619	6,841,636	1,055,983			970,000	100,695		
2027-2028	7,338,115	6,561,754	776,361			500,000	34,250		
2028-2029	6,782,657	6,260,842	521,815						
2029-2030	4,426,857	4,124,477	302,380						
2030-2031	2,063,244	1,860,000	203,244						
2031-2032	2,012,984	1,865,000	147,984						
2032-2033	1,965,077	1,875,000	90,077						
2033-2034	1,975,390	1,945,000	30,390						
Totals	\$ 131,655,140	\$ 97,362,073	\$ 34,293,067	\$ 1,335,000	\$ 53,400	\$ 5,314,001	\$ 4,772,163	\$ 940,000	\$ 141,259

Annual Principal and Interest Requirements - All Funds



continued

Debt Service Schedule - Table 16, continued

**SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS
OUTSTANDING PRINCIPAL AND INTEREST - ALL FUNDS**

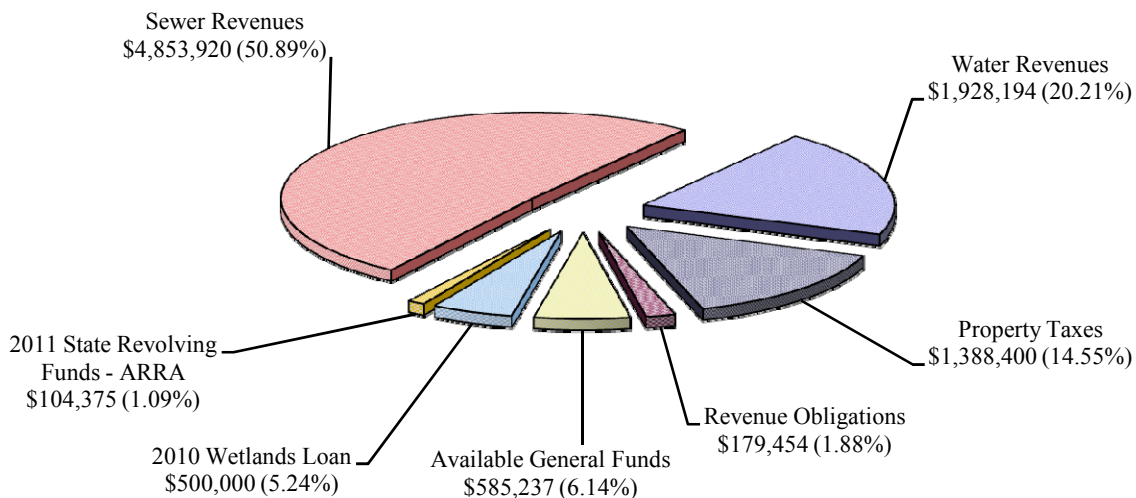
as of June 30, 2014

Years of Maturity	2013 Water Revenue Bonds		2007 State Revolving Fund Loans - Sewer		2010 Wetlands Loan		2012 SRF ARRA Loan	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Fee
2014-2015	895,000	1,033,194	2,980,325	1,873,595	392,417	107,583	100,000	4,375
2015-2016	935,000	996,594	3,071,056	1,912,795	408,114	91,886	100,000	8,250
2016-2017	975,000	958,394	3,164,554	1,803,943	424,439	75,561	100,000	7,750
2017-2018	1,020,000	918,494	3,260,904	1,691,770	441,416	58,584	100,000	7,250
2018-2019	1,060,000	876,894	3,360,192	1,576,178	459,073	40,927	100,000	6,750
2019-2020	1,100,000	833,694	3,462,508	1,457,061	477,436	22,564	100,000	6,250
2020-2021	1,140,000	783,194	3,567,944	1,334,312	86,671	3,467	100,000	5,750
2021-2022	1,195,000	730,794	3,676,596	1,207,820			100,000	5,250
2022-2023	1,240,000	682,094	3,788,561	1,077,472			100,000	4,750
2023-2024	1,290,000	631,494	3,903,943	943,148			100,000	4,250
2024-2025	1,345,000	572,068	4,022,843	804,727			100,000	3,750
2025-2026	1,420,000	502,944	4,145,371	662,086			100,000	3,250
2026-2027	1,500,000	437,444	4,271,636	515,094			100,000	2,750
2027-2028	1,560,000	376,244	4,401,754	363,617			100,000	2,250
2028-2029	1,625,000	312,544	4,535,842	207,521			100,000	1,750
2029-2030	1,705,000	254,468	2,319,477	46,662			100,000	1,250
2030-2031	1,760,000	202,494					100,000	750
2031-2032	1,815,000	147,734					50,000	250
2032-2033	1,875,000	90,077						
2033-2034	1,945,000	30,390						
Totals	\$27,400,000	\$11,371,247	\$57,933,506	\$17,477,801	\$ 2,689,566	\$ 400,572	\$1,750,000	\$ 76,625

Debt Service Schedule - Table 17
SUMMARY OF DEBT SERVICE BY TYPE AND FUND
 2014-2015 Fiscal Year Requirements

Fund/Source/Debt Description	Principal	Interest	Total for 2014-2015
DEBT SERVICE FUND:			
General Obligation Bonds			
2007 General Obligation Refunding Bonds	\$ 1,335,000	\$ 53,400	\$ 1,388,400
Revenue Obligation Bonds			
2004 General Revenue Obligations	140,000	39,454	179,454
Limited Tax Pension Obligations			
2002 Limited Tax Pension Obligations	105,019	480,218	585,237
Total Debt Service Fund	1,580,019	573,072	2,153,091
SEWER FUND:			
State Revolving Fund Loans			
2007 State Revolving Fund Loans - Sewer Treatment Plant	2,980,325	1,873,595	4,853,920
2010 Wetlands Loan	392,417	107,583	500,000
2011 State Revolving Fund Loans - ARRA	100,000	4,375	104,375
Total Sewer Fund:	3,472,742	1,985,553	5,458,295
WATER FUND:			
Water Revenue Bonds			
2013 Full Faith and Credit Refunding Bonds	895,000	1,033,194	1,928,194
Total Water Fund:	895,000	1,033,194	1,928,194
Total Requirements for Fiscal Year 2014-2015	\$ 5,947,761	\$ 3,591,819	\$ 9,539,580

Debt Service Requirements, Summary by Funding Source



LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**General Obligation Bonds**

General obligation bonds are direct obligations and pledge the full faith and credit of the City. The City issues general obligation bonds to provide funds for the acquisition and construction of major capital facilities.

In March 2007, the City issued \$8,335,000 of general obligation bonds to refinance all of the City's outstanding General Obligation Bonds, Series 1996, and a portion of the City's General Obligation Bonds, Series 1999. The Series 1996 bonds were used to finance the construction of two fire substations. The Series 1999 bonds were used to finance reconstruction of portions of Santiam Highway, 34th Avenue, Elm Street, and Salem Avenue. The interest rate is 4 percent for the nine-year bonds. Final maturity is June 2015.

Year Ending June 30	Principal	Interest	Totals
2015	1,335,000	53,400	1,388,400

Limited Tax Pension Obligations

In March 2002, the City issued \$6,851,826 of Limited Tax Pension Obligations. Net proceeds in the amount of \$6,700,000 were used to finance a portion of the City's estimated unfunded liability in the Oregon Public Employees Retirement System. Debt service requirements are payable from available general funds, including taxes and other funds. Interest rates range from 2 percent to 7.36 percent for the 26-year bonds. Final maturity is June 2028.

Years Ending June 30	Principal	Interest	Totals
2015	105,019	480,218	585,237
2016	107,498	507,740	615,238
2017	109,483	535,754	645,237
2018	111,140	564,098	675,238
2019-2023	1,860,861	2,022,644	3,883,505
2024-2028	3,020,000	661,709	3,681,709
Totals	\$ 5,314,001	\$ 4,772,163	\$ 10,086,164

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**General Revenue Obligations**

In December 2004, the City issued \$3,720,000 of general revenue obligations secured and payable from any unobligated, non-property tax revenues legally available to the City, to finance the construction of a public swimming pool and repayment and/or defeasance of the City's Certificates of Participation, Series 1994. Interest rates range from 2 percent to 5 percent for the 15-year bonds. Final maturity is January 2020.

Years Ending June 30	Principal	Interest	Totals
2015	140,000	39,454	179,454
2016	145,000	34,554	179,554
2017	155,000	27,304	182,304
2018	160,000	19,553	179,553
2019-2020	340,000	20,394	360,394
Totals	\$ 940,000	\$ 141,259	\$ 1,081,259

Water Revenue Bonds

In March 2013, the City issued \$28,405,000 Full Faith and Credit Refunding Bonds, Series 2013, to refinance certain outstanding Water Revenue and Refunding Bonds, Series 2003, that financed and re-financed capital projects for the City's Water System and to pay the costs of issuance of the Bonds. The interest rate is 3.125 percent for the 20-year bonds. Final maturity is August 2033.

Years Ending June 30	Principal	Interest	Totals
2015	895,000	1,033,194	1,928,194
2016	935,000	996,594	1,931,594
2017	975,000	958,394	1,933,394
2018	1,020,000	918,494	1,938,494
2019-2023	5,735,000	3,906,670	9,641,670
2024-2028	7,115,000	2,520,194	9,635,194
2029-2033	8,780,000	1,007,317	9,787,317
2034-2034	1,945,000	30,390	1,975,390
Totals	\$ 27,400,000	\$ 11,371,247	\$ 38,771,247

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**State Revolving Fund (SRF) Loans, Sewer Fund**

The City received two loans totaling \$69,000,000 from the Clean Water State Revolving Fund to assist in the payment of costs of a new wastewater treatment plant. Loan repayment requirements are payable from the net revenues of the City's sewer system. Accrued interest was paid on April 1, 2010. At that time the debt service payment schedule was prepared. Interest rates range from 2.9 percent to 3.14 percent for the 20-year loan. In addition, there is an annual 0.5% loan fee due at the time of debt service payments. In the table below, the loan fee has been included in the interest requirements.

Years Ending June 30	Principal	Interest	Totals
2015	2,980,325	1,873,595	4,853,920
2016	3,071,056	1,912,795	4,983,851
2017	3,164,554	1,803,943	4,968,497
2018	3,260,904	1,691,770	4,952,674
2019-2023	17,855,801	6,652,843	24,508,644
2024-2028	20,745,547	3,288,672	24,034,219
2029-2030	6,855,319	254,183	7,109,502
Totals	\$ 57,933,506	\$ 17,477,801	\$ 75,411,307

State Revolving Fund (SRF) ARRA Loans, Sewer Fund

In 2010, the City received a \$4,000,000 loan from the Special Public Works Revolving Fund (SPWRF), which was funded by the American Recovery and Reinvestment Act (ARRA) to finance a portion of the costs of the Talking Water Garden Project. 50% of the loan is forgivable. Debt service requirements are payable solely from the net revenues of the City's sewer system. There is an annual fee of 5 percent on the outstanding loan balance, which is due at the time of debt service payments on the 20-year loan. In the table below, the loan fee has been included in the interest requirements. Final maturity is 2032.

Years Ending June 30	Principal	Interest	Totals
2015	100,000	4,375	104,375
2016	100,000	8,250	108,250
2017	100,000	7,750	107,750
2018	100,000	7,250	107,250
2019-2023	500,000	28,750	528,750
2024-2028	500,000	16,250	516,250
2029-2030	350,000	4,000	354,000
Totals	\$ 1,750,000	\$ 76,625	\$ 1,826,625

LONG-TERM DEBT AND SCHEDULE OF FUTURE DEBT SERVICE REQUIREMENTS**Wetlands Loan**

The City received a loan in the amount of \$4,114,000 from the former property owner to assist in the payment of costs of Talking Water Garden. Loan repayment requirements are payable from the net revenues of the City's sewer system. The interest rate is 4 percent for the ten-year loan. Final maturity is December 2021.

Years Ending June 30	Principal	Interest	Totals
2015	392,417	107,583	500,000
2016	408,114	91,886	500,000
2017	424,439	75,561	500,000
2018	441,416	58,584	500,000
2019-2023	1,023,180	66,958	1,090,138
Totals	\$ 2,689,566	\$ 400,572	\$ 3,090,138

TOTAL OUTSTANDING BONDS, CERTIFICATES OF PARTICIPATION, AND SRF LOANS

Years Ending June 30	Principal	Interest	Totals
2015	5,947,761	3,591,819	9,539,580
2016	4,766,668	3,551,819	8,318,487
2017	4,928,476	3,408,706	8,337,182
2018	5,093,460	3,259,749	8,353,209
2019-2023	27,314,842	12,698,259	40,013,101
2024-2028	31,380,547	6,486,825	37,867,372
2029-2033	15,985,319	1,265,500	17,250,819
2034	1,945,000	30,390	1,975,390
Totals	\$ 97,362,073	\$ 34,293,067	\$ 131,655,140

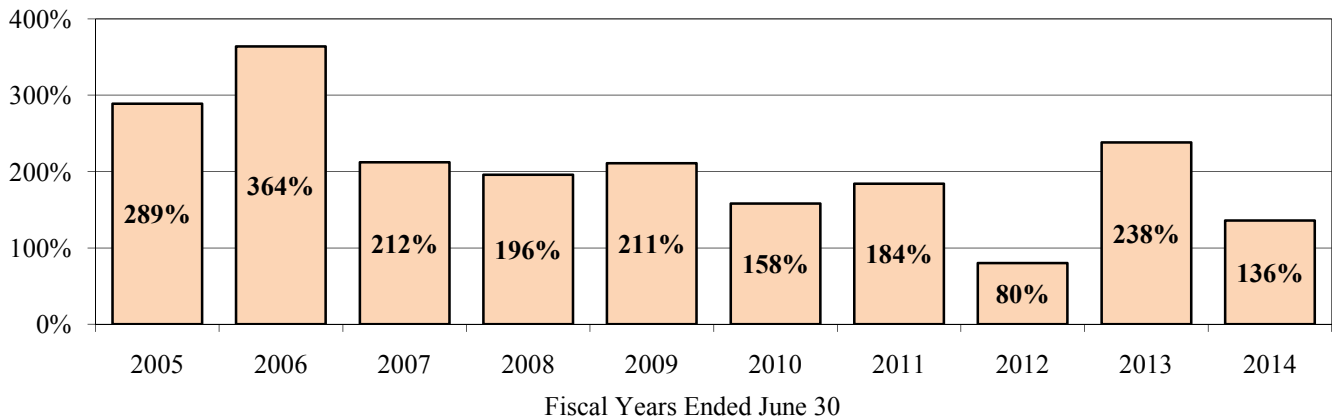
Debt Service Schedule - Table 19
REVENUE BOND COVERAGE: ENTERPRISE FUNDS
last 10 fiscal years

Fiscal Year Ended June 30	Operating Revenue	Operating Expense ¹	Net		Total Debt		Coverage
			Operating Revenue	Debt Requirements ² Principal	Interest	Requirements	
2005	15,079,613	10,501,818	4,577,795	1,045,000	536,874	1,581,874	289.39%
2006	18,804,174	11,418,450	7,385,724	1,090,000	940,396	2,030,396	363.76%
2007	18,803,046	10,796,509	8,006,537	1,872,850	1,899,738	3,772,588	212.23%
2008	19,826,801	12,468,959	7,357,842	1,895,738	1,860,210	3,755,948	195.90%
2009	21,844,312	13,935,942	7,908,370	1,933,784	1,815,416	3,749,200	210.93%
2010	22,970,160	14,999,807	7,970,353	1,976,955	3,072,934	5,049,889	157.83%
2011	23,806,995	14,591,520	9,215,475	2,030,396	2,977,014	5,007,410	184.04%
2012	26,188,307	19,599,964	6,588,343	2,401,143	5,881,196	8,282,339	79.55%
2013	30,855,527	15,444,084	15,411,443	2,807,665	3,675,970	6,483,635	237.70%
2014	27,104,700	16,944,800	10,159,900	4,411,300	3,058,400	7,469,700	136.01%

¹ Operating expenses less depreciation.

² Includes principal and interest amounts paid from water and sewer revenues only.

Enterprise Funds Bond Coverage





A MESSAGES FROM YOUR MAYOR

This is a report for the fiscal year ending June 30, 1950, and a report of approximately 17 months under the City Manager form of government which was adopted by the people of Albany in 1945. The thought behind the City Manager form of government as adopted by the citizens of Albany was to enable the city to operate its various departments on a business basis the same as any successful business person or firm would operate his own.

In order to do this, several changes had to be made at the outset. For instance, previous to February 1, 1949, the system of bookkeeping of the city was very antique. There had been no segregation of expenditures so that the average person could determine the absolute cost of the operation of the various departments. A new system of bookkeeping had been suggested by the various auditing firms employed by the city, but they had never been put into operation. This was the first step in the reorganization. A complete new set of books were set up and approved by our auditing firm, whereby today the expenditures in any department are in detail, and any one who cares to inspect the books can find the various costs incurred by any department in its operation.

As of January 1, 1949 the outstanding unpaid warrants against the City of Albany were in the amount of \$138,124.19. Some of these warrants had been outstanding for a period of three years and they were incurred by failure of the city to get out the assessments, notify the various property owners of their indebtedness for street improvement, sewers, etc. As a comparison, as of June 30, 1950, the outstanding warrants against the City of Albany are in the amount of \$8,748.75. All these warrants drew interest at the rate of 3% per annum, so you can readily see that the City of Albany was throwing away thousands of dollars in interest due to the aforementioned neglect.

Many things have been accomplished during the past year, and many more will be accomplished in the future, but when we take into consideration the population gain of the City of Albany during the past ten years compared to the previous ten years, the full problem confronting the city officials can be realized. As a comparison, from 1940 to 1950, according to our recent census of 10,076 persons, we have gained in population 4,436 persons. In other words, where one additional person came to Albany in the years 1930 to 1940, 13.4 persons came in the period from 1940 to 1950.

1.

The following we list as some of the accomplishments of the past year:

New mercury vapor type lights have been installed in the downtown area; also in the east end business district and also at some of the much traveled intersections in the outlying districts. These lights were installed through the cooperation of the Mountain States Power Company whereby we are permitted to amortize the cost of these lights over a 15-year period. By so doing, we are able to have this better type of lighting system and have ample funds in our budget to take care of the cost of lighting and amortize the cost of the lights.

The street cleaning department, which formerly consisted of two men and two carts and brooms and shovels, has now been augmented by the purchase of a pickup sweeper and a new flusher. This is made possible by purchase on a rental basis. The salary formerly paid to the two men of the street cleaning department is taking care of the payments on this new equipment. I am sure that everyone will agree that our streets are in a much cleaner and sanitary condition.

The city also in the past year purchased the parking lot from Barrett Bros. on Water Avenue which consists of a parking lot and a brick building. This property is being purchased by funds from the parking meter fund and will be paid for about October 1st of this year. The revenue from the lot and building is bringing the city approximately \$4,000 annually.

At the present time we are remodeling the City Hall, utilizing the space formerly used by the fire department. Adequate offices for all the city officials are provided in this space and we expect to have the project completed in the near future. When completed, we will have for the first time in the City of Albany public restrooms available for those who care to use them. Also, our Recreation Department will occupy most of the upper floor where supervised instruction and recreation programs will be held. It will also serve as a meeting place for the various clubs of the city.

A distinct improvement is being made in the manner of street improvements. The past two serious winters that we have endured have proven the fact that oil mat streets are practically of no value in this locality. All streets improved during the year 1949 were of asphalt type. This year the streets will be of better quality, inasmuch as we are requiring an extra 3 inches of rock base. The freeze of the past two winters has caused the city to spend several thousand dollars in repairs and patching, and this has proven only temporary. We have hopes that with additional funds from the State Gas Tax fund we will be able to lay an additional asphaltic mat on these streets and put them into good serviceable condition.

In 1938 the Anti-Stream Pollution Law was passed by the voters of the State of Oregon, whereby cities and communities would be prohibited

2.

from dumping untreated sewage into the various rivers and streams of the state. Other cities took heed in the early 40's and started to collect funds thru a sewer user tax, so that today some of them have the plants already installed; others have nearly sufficient funds on hand to complete their project. This project thru these many years had been entirely ignored by the City of Albany up until a few years ago, when land was purchased as a site for the Albany disposal plant. In February 1949 we received official notice by registered mail from the State Sanitary Authority that we must immediately start our survey and make plans so that our sewer interceptor and disposal plant would be in operation not later than December 31, 1951. As a consequence, the present sewer user's tax ordinance was passed, and we have been collecting funds to go to this project since July 1, 1949.

Our police department has operated more efficiently in the past year than in any years previous to that time. The amount of felonies committed, etc. compared to previous years would prove that fact. The year 1949 was the first year in many years that Albany has not had a single traffic fatality, which proves that your officers are on the job constantly and are working with the one thought in mind -- to protect the lives and property of the people of Albany.

The fire department has operated very efficiently. The fire losses not only in Albany but in the adjacent rural fire districts have been held to a minimum. The national average for cities over the nation is one policeman and one fireman per each 1,000 population. Albany has 13 paid policemen and 13 paid firemen. Our recent population figure of 10,076 puts us well over the national average. Nevertheless, we do feel that we should increase both departments as soon as necessary funds are available.

The following pages in this pamphlet will give you the breakdown in the various departments. I urge you to go over them carefully, and if there is any question, the office of the City Recorder or the head of any of the various departments will be glad to serve you.

Due credit for the above mentioned savings, changes, etc. should be given to the citizens of the City of Albany by adoption of the City Manager form of government. It is my belief that the council and mayor would not have been able to devote sufficient time to the affairs of the city to accomplish these savings and efficiency in your government.

I can assure you that, speaking for myself, I have had but one desire during my term in office and that is to have the affairs of the city conducted as I would my own business. I can assure you that I am interested, not only as the Mayor, but as one of the larger taxpayers of this city. I am sure that every member of the council and the various department heads have had this same thought in mind as they have served you.

Sincerely yours,
Jess W. Savage
Jess W. Savage, Mayor.

3.

From the 1949-50
Annual Financial Report

GENERAL FUND

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PROGRAM FUNCTIONS

The General Fund is used to account for all of the financial resources except those accounted for in another fund. The City has one General Fund. General Fund programs include:

Nondepartmental

Expenditures which cannot be attributed to other General Fund programs are accounted for in this program. City Hall building maintenance charges are expected to be \$196,000. The last payment of \$238,400 on the 2004 Revenue Obligations was made in fiscal year 2013-14. Major interfund transfers include: \$389,200 of State Revenue Sharing proceeds to the Albany Transit System; \$35,000 to the Building Inspection Fund; \$77,500 of State Revenue Sharing proceeds to the Paratransit System; and \$187,200 to the Parks & Recreation Fund. \$85,400 is for Urban Forestry Management and \$101,800 to outside agencies. Included in this program is the General Fund Contingency of \$1,262,100.

Municipal Court

Municipal Court processes citations issued by the Albany Police Department, the City's Code Enforcement Division, and private citizens of the City. This program is responsible for scheduling and conducting pretrial conferences and court trials including notification of attorneys, police officers, and witnesses.

Code Enforcement

This program provides coordination of property-related municipal code enforcement activities.

Fire Emergency Services

In this budget year, Fire Suppression was combined with the Ambulance Fund to create the Fire Emergency Services Program. Fire Suppression responds to emergencies including fires, rescues, hazardous materials incidents, vehicle accidents, health difficulties, and natural or other disasters. This program is responsible for the production and maintenance of the Emergency Operations Plan. Ambulance provides emergency and non-emergency ambulance transportation for Albany and portions of Linn, Benton, and Marion Counties. Included are ambulance billing, customer service, collection for charges related to ambulance transports, and administrative support of the FireMed program. The primary source of revenue is ambulance service charges. Service charge revenue is expected to remain at \$1,800,000. Ambulance revenues are limited by federal reimbursement rates.

Public Safety Levy-Fire

This program accounts for the Fire personnel and materials funded by the five-year Public Safety Levy passed by the voters in the May 2012 Primary Election. Fiscal Year 2014-15 is the second year of the levy.

Fire & Life Safety

Personnel in this program conduct fire and life safety inspections of occupancies within the City that are covered by municipal and state fire codes. Also provided are fire and life safety information and education, review of construction plans for compliance with the Uniform Fire Code and other appropriate laws and codes, fire investigation, and administration of the Juvenile Firesetters Program.

Police

The Police Department provides detective and prosecutorial services, community service assistance, City regulatory services, traffic enforcement, and accident investigation. In addition, the Department provides animal control, community policing, crime prevention programs, and maintains records in accordance with state statutes and departmental policies.

Public Safety Levy-Police

This program accounts for the Police personnel and materials funded by the five-year Public Safety Levy passed by the voters in the May 2012 Primary Election. Fiscal Year 2014-15 is the second year of the levy.

Planning

Staff in this program administer the Development Code, oversee the City's state-mandated "periodic review" process, and participate on the City's economic development team. Comprehensive planning activities include involvement in housing issues, historic preservation issues, and transportation planning.

Library

The Library program provides for educational, informational, cultural, and recreational needs of the residences and businesses of Albany.

GENERAL FUND
PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

REVENUE TRENDS AND ASSUMPTIONS

Property Taxes

The estimated 2014-15 collection of current property taxes for the General Fund will be \$16,576,300. Provisions of Ballot Measure 50 and subsequent legislation have combined to set the permanent tax rate for the City of Albany at \$6.3984 per \$1,000 of assessed value. Ballot Measure 50 limits the annual increase in assessed value of each property to three percent. The increase is not automatic and can only increase as much as the real market value up to the three percent limit. The value of new construction is added to the assessed value which may result in property tax revenues increasing more than three percent. For 2014-15, tax collections are estimated to rise by 1.0 percent. The collection rate is estimated to be 96.37 percent of the taxes levied.

At the General Election of November 2012, Albany voters passed a new local option levy to support public safety. The levy is for five years at \$1.15 per \$1,000 of assessed value starting in 2013-14. For 2014-15, the second year of the levy, current tax collections are estimated to be \$2,334,700. The tax revenues will be received into the Public Safety Fund (215) and distributed to the General (100) and Ambulance (212) Funds throughout the year.

Franchise Fees and Privilege Taxes

Franchise fees and privilege taxes account for 15.27 percent of the General Fund budget. It is projected that the 2014-15 level of actual receipts will be more than that of 2013-14.

Licenses and Fees

Planning fees are forecast to increase by 2 percent (\$14,900).

Intergovernmental Revenues

Intergovernmental revenues are projected to increase by 1.14 percent for Fiscal Year 2014-15. Rural fire district payments will increase by \$40,400 (2.85 percent). Liquor taxes, cigarette taxes, and state revenue sharing are forecast to decrease by \$12,300 (-1.02 percent).

Charges for Services

The only item in this section is the rental charge for City Hall office space. The rental charges are used to pay for building maintenance and for principal and interest payments on the City Hall construction debt. Primarily due to increased energy costs and maintenance projects as the building ages, rental charges for 2014-15 will remain flat.

Fines and Forfeitures

Court fines are estimated to increase by 2.37 percent from the 2013-14 estimate.

Other Revenues

There are no major changes in this category, as the 2014-15 adopted budget reflects historical levels of activity.

Investment Earnings

For 2014-15, interest earnings are expected to be \$100, an increase of 0.5 percent from the 2013-14 estimate.

GENERAL FUND

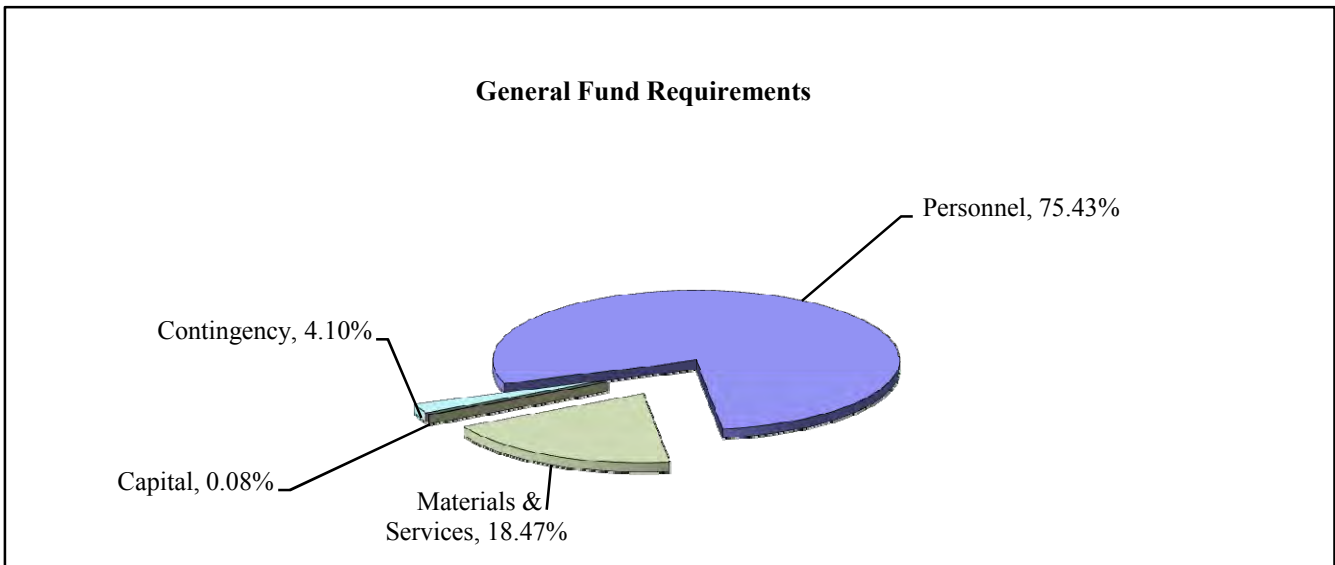
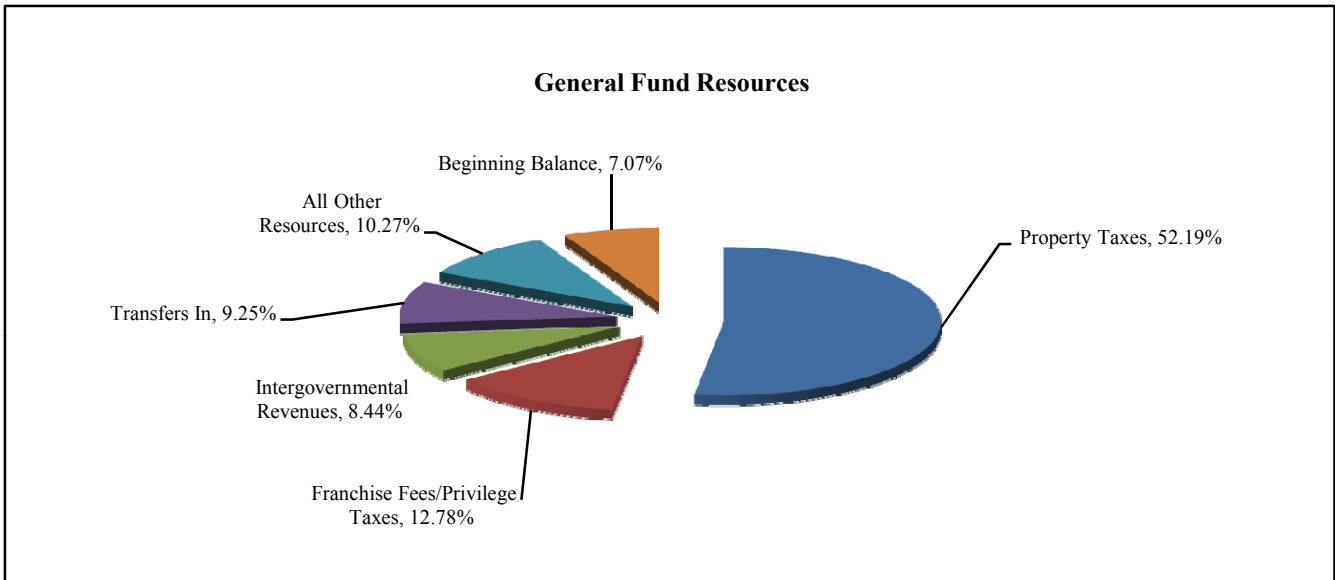
Adopted for the Fiscal Year 2014-15

RESOURCES

Property Taxes	\$ 17,025,200
Franchise Fees/Privilege Taxes	4,168,400
Licenses & Fees	206,300
Intergovernmental Revenues	2,752,900
Charges for Service	2,434,100
Fines & Forfeitures	582,900
Other Revenues	108,200
Investment Earnings	20,100
Transfers In	3,016,100
Beginning Balance	2,305,100
Total Resources	\$ 32,619,300

REQUIREMENTS

Personnel	\$ 24,603,800
Materials & Services	6,025,000
Capital	27,000
Transfers Out	701,400
Contingency	1,262,100
Total Requirements	\$ 32,619,300



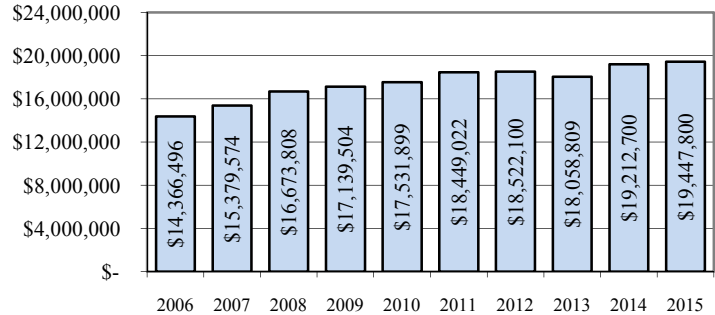
GENERAL FUND

(Amounts for 2006 through 2013 are actual. Budgeted amounts have been used for 2014 and 2015.)

Property Tax Collections

Year Ended/ Ending June 30,	Property Tax Collections	Percentage Increase
2006	\$ 14,366,496	-
2007	15,379,574	7.05%
2008	16,673,808	8.42%
2009	17,139,504	2.79%
2010	17,531,899	2.29%
2011	18,449,022	5.23%
2012	18,522,100	0.40%
2013	18,058,809	(2.50%)
2014	19,212,700	6.39%
2015	19,447,800	1.22%

Property Tax Collections (Ten Years)



Beginning with the fiscal year ended June 30, 2004, property tax collections include amounts collected in the Public Safety Levy Fund that were reported in the General Fund as transfers in.

Property taxes collected in the Public Safety Levy Fund and transferred to the General Fund:

2007	\$ 2,185,898	Actual
2008	2,684,403	"
2009	2,561,881	"
2010	2,308,154	"
2011	2,637,773	"
2012	2,317,268	"
2013	1,883,900	"
2014	2,613,600	Budgeted
2015 ¹	2,422,600	"

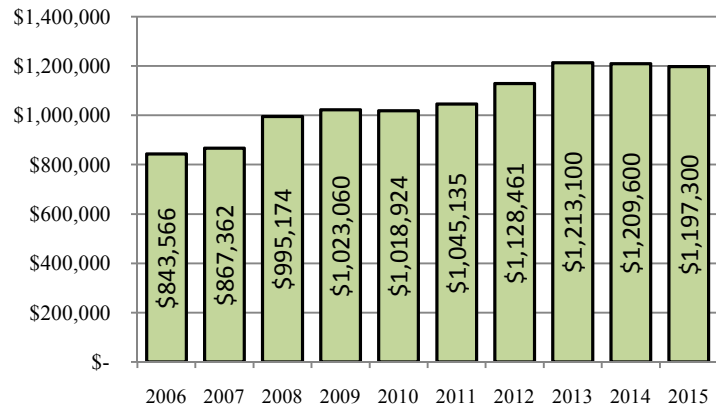
¹As of FY 2014-2015, the Ambulance Fund was combined with Fire Emergency Services in the General Fund.

All property taxes collected in the Public Safety Levy Fund are transferred to the General Fund.

State Shared Resources: Cigarette Taxes, Liquor Taxes, and State Revenue Sharing

Year Ended/ Ending June 30,	State Shared Revenues	Percentage Increase (Decrease)
2006	\$ 843,566	-
2007	867,362	2.82%
2008	995,174	14.74%
2009	1,023,060	2.80%
2010	1,018,924	(0.40%)
2011	1,045,135	2.57%
2012	1,128,461	7.97%
2013	1,213,100	7.50%
2014	1,209,600	(0.29%)
2015	1,197,300	(1.02%)

State Shared Revenues (Ten Years)

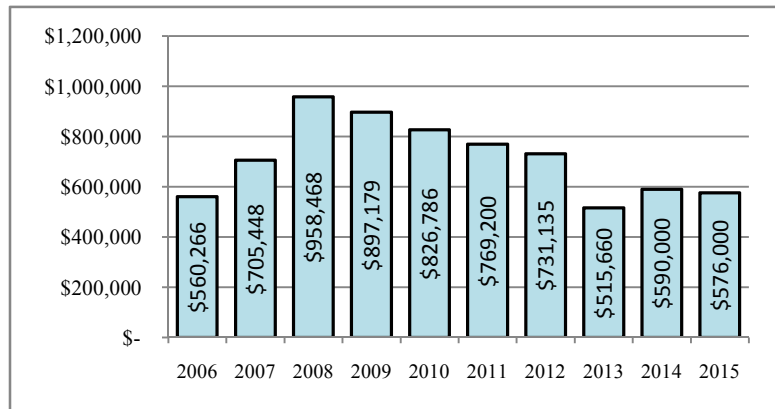


GENERAL FUND

Municipal Court Fines

Year Ended/ Ending June 30,	Fines	Percentage Increase (Decrease)
2006	\$ 560,266	-
2007	705,448	25.91%
2008	958,468	35.87%
2009	897,179	(6.39%)
2010	826,786	(7.85%)
2011	769,200	(6.97%)
2012	731,135	(4.95%)
2013	515,660	(29.47%)
2014	590,000	14.42%
2015	576,000	(2.37%)

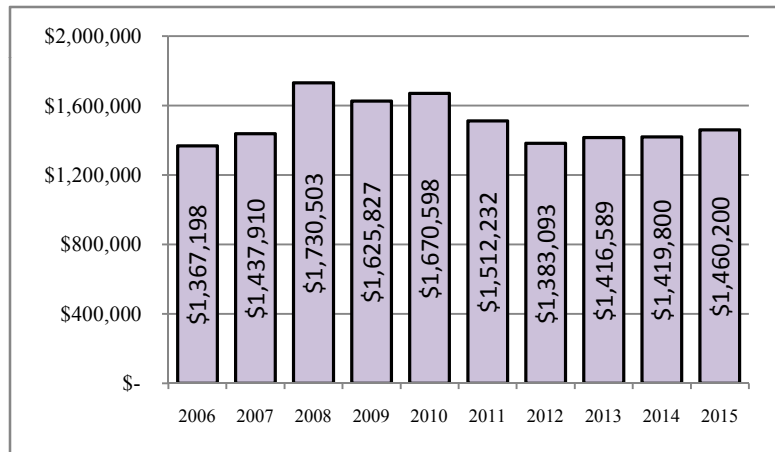
Municipal Court Fines (Ten Years)



Rural Fire District Revenues (Albany RFD, North Albany RFD, Palestine RFD)

Year Ended/ Ending June 30,	Rural Fire Districts	Percentage Increase (Decrease)
2006	\$ 1,367,198	-
2007	1,437,910	5.17%
2008	1,730,503	20.35%
2009	1,625,827	(6.05%)
2010	1,670,598	2.75%
2011	1,512,232	(9.48%)
2012	1,383,093	(8.54%)
2013	1,416,589	2.42%
2014	1,419,800	0.23%
2015	1,460,200	2.85%

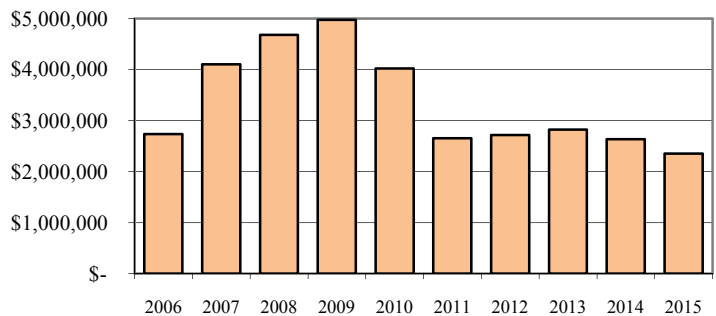
Rural Fire District Revenues (Ten Years)



Beginning Fund Balance

Year Ended/ Ending June 30,	Beginning Fund Balance	Percentage Increase (Decrease)
2006	\$ 2,733,586	-
2007	4,103,125	50.10%
2008	4,681,943	14.11%
2009	4,971,138	6.18%
2010	4,023,051	(19.07%)
2011	2,654,786	(34.01%)
2012	2,715,154	2.27%
2013	2,821,976	3.93%
2014	2,631,600	(6.75%)
2015	2,350,800	(10.67%)

Beginning Fund Balance (Ten Years)



GENERAL FUND

Other Statistics

Year Ended/ Ending June 30,	General Resources(1)	Transfers In	Beginning Fund Balance	Total Resources(2)	Beg. Balance as a % of Total Resources	Property Taxes as a % of Total Resources	Property Taxes as a % of General Resources
2006	\$ 18,460,745	\$ 926,188	\$ 2,733,586	\$ 22,120,519	12.36%	64.95%	77.82%
2007	20,587,425	99,600	4,103,125	24,790,150	16.55%	62.04%	74.70%
2008	25,539,180	-	4,681,943	30,221,123	15.49%	55.17%	65.29%
2009	25,714,610	49,800	4,971,138	30,735,548	16.17%	55.76%	66.65%
2010	25,676,988	100,000	4,023,051	29,800,039	13.50%	58.83%	68.28%
2011	26,415,987	390,000	2,654,786	29,460,773	9.01%	62.62%	69.84%
2012	26,747,308	131,200	2,715,154	29,593,661	9.17%	62.59%	69.25%
2013	26,142,989	442,400	2,821,976	29,407,365	9.60%	61.41%	69.08%
2014	27,310,500	141,600	2,631,600	30,083,700	8.75%	63.86%	70.35%
2015(3)	30,220,700	47,800	2,350,800	32,619,300	7.21%	59.62%	64.35%

At the end of Fiscal Year 2006, the City closed six funds by transferring each fund's balance to the General Fund, resulting in one-time transfers in totaling \$834,188.

(1) General resources include transfers from the Public Safety Levy Fund. All other transfers in and beginning fund balances are excluded.

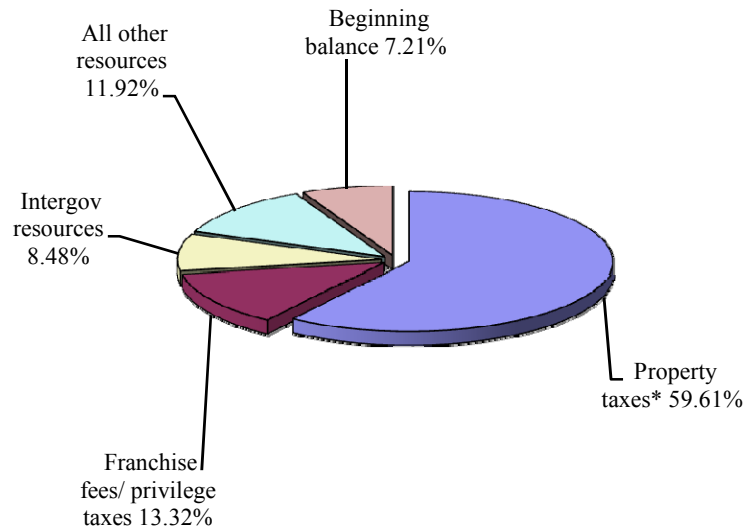
(2) Total Resources include general resources, transfers in, and beginning fund balance.

(3) At the end of fiscal year 2013-14, the Ambulance Fund was combined with Fire Safety in the General Fund.

2014-15 General Fund Resources

Property taxes*	\$ 19,447,800
Franchise fees/privilege taxes	4,168,400
Intergovernmental resources	2,765,500
All other resources	3,886,800
Beginning balance	2,350,800
Total Resources	\$ 32,619,300

* Property taxes include amounts collected in the Public Safety Levy Fund that are budgeted as General Fund transfers in (\$2,422,600).



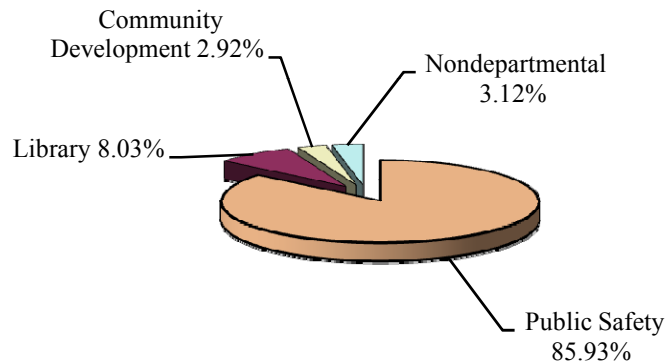
GENERAL FUND

Expenditures/Requirements by Year

Year Ended/ Ending June 30,	Public Safety:		Community Development:		Building Maint.	Total	Percent Change from Previous Year
	Police, Fire, M. Court	Library	Planning, Code Enf.	Nondepart- mental (1)			
2006	\$ 15,533,561	\$ 1,569,892	\$ 757,944	\$ 2,424,614	\$ 401,014	\$ 20,687,025	-
2007	18,649,551	1,898,145	988,195	1,432,817	-	22,968,708	11.03%
2008	20,527,044	2,124,672	1,174,755	1,423,513	-	25,249,984	9.93%
2009	21,655,993	2,354,223	1,183,428	1,518,853	-	26,712,497	5.79%
2010	21,688,792	2,529,453	1,177,670	1,749,338	-	27,145,252	1.62%
2011	21,873,810	2,317,694	1,151,701	1,402,415	-	26,745,620	(1.47%)
2012	22,294,566	2,298,354	1,090,750	1,088,014	-	26,771,685	0.10%
2013	22,627,757	2,332,276	920,555	1,180,162	-	27,060,749	1.08%
2014	23,999,100	2,426,100	1,195,100	1,209,700	-	28,830,000	6.54%
2015	26,946,700	2,518,600	914,400	977,500	-	31,357,200	8.77%

(1) For Nondepartmental, in Fiscal Years ending June 30, 2014 and 2015, the budgeted contingency amount has not been included.

**2014-15 General Fund Requirements
Percentage of Total Budget**



**Percent of Total Annual General Fund Requirements
for Ten Fiscal Years**

Year Ended/ Ending June 30,	Public Safety: Police, Fire, M. Court	Library	Planning, Housing, Code Enf.	Nondepart- mental	Building Maint.	Total
2006	75.09%	7.59%	3.66%	11.72%	1.94%	100.00%
2007	81.20%	8.26%	4.30%	6.24%	-	100.00%
2008	81.30%	8.41%	4.65%	5.64%	-	100.00%
2009	81.07%	8.81%	4.43%	5.69%	-	100.00%
2010	79.90%	9.32%	4.34%	6.44%	-	100.00%
2011	81.78%	8.67%	4.31%	5.24%	-	100.00%
2012	83.28%	8.59%	4.07%	4.06%	-	100.00%
2013	83.62%	8.62%	3.40%	4.36%	-	100.00%
2014	83.23%	8.42%	4.15%	4.20%	-	100.00%
2015	85.93%	8.03%	2.92%	3.12%	-	100.00%

GENERAL FUND
Franchise Fee/Privilege Tax Collections
for Fiscal Years 2006 thru 2015*

Fiscal Year June 30,Franchise Fees.....		Privilege Taxes....		Total	Annual % Change
	Telephone	Garbage Collection	Cable/ROW Television	Electricity	Natural Gas		
2006	\$ 249,343	\$ 356,122	\$ 345,621	\$ 1,442,287	\$ 825,745	\$ 3,219,118	n/a
2007	262,395	386,699	397,307	1,585,536	894,554	3,526,491	9.55%
2008	228,462	390,224	436,050	1,832,595	884,817	3,772,148	6.97%
2009	237,929	398,630	463,754	1,838,115	921,177	3,859,605	2.32%
2010	142,683	408,980	489,169	1,857,441	713,161	3,611,434	(6.43%)
2011	148,548	397,377	553,248	2,000,119	680,758	3,780,050	4.67%
2012	130,185	434,762	574,193	2,215,746	685,743	4,040,628	6.89%
2013	114,812	452,810	555,747	2,215,530	545,888	3,884,787	(3.86%)
2014	140,700	448,100	550,800	2,223,600	642,600	4,005,800	3.12%
2015	140,600	479,000	571,300	2,320,000	657,500	4,168,400	4.06%

* Actual receipts for years 2006 through 2013, amount budgeted for 2014 and 2015.

Annual Percentage Change for Each Fee and Tax

Fiscal Year June 30,Franchise Fees.....		Privilege Taxes....		Total Annual % Change
	Telephone	Garbage Collection	Cable Television	Electricity	Natural Gas	
2007	5.23%	8.59%	14.95%	9.93%	8.33%	9.55%
2008	(12.93%)	0.91%	9.75%	15.58%	(1.09%)	6.97%
2009	4.14%	2.15%	6.35%	0.30%	4.11%	2.32%
2010	(40.03%)	2.60%	5.48%	1.05%	(22.58%)	(6.43%)
2011	4.11%	(2.84%)	13.10%	7.68%	(4.54%)	4.67%
2012	(12.36%)	9.41%	3.79%	10.78%	0.73%	6.89%
2013	(11.81%)	4.15%	(3.21%)	(0.01%)	(20.39%)	(3.86%)
2014	22.55%	(1.04%)	(0.89%)	0.36%	17.72%	3.12%
2015	(0.07%)	6.90%	3.72%	4.34%	2.32%	4.06%

Average Annual Percentage Change for Each Fee and Tax

from Fiscal Year 2006 to Fiscal Year 2015

.....Franchise Fees.....Privilege Taxes....		Total Average Annual % Change
	Telephone	Cable Television	
(4.36%)	3.45%	6.53%	2.95%

**GENERAL FUND
RESOURCE DETAIL**

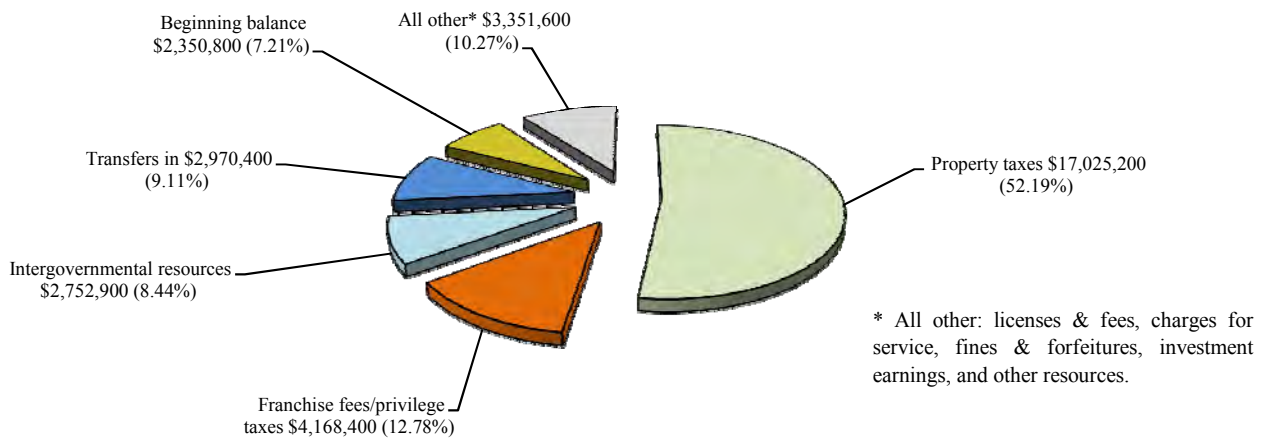
Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Property Taxes - Current	\$15,543,586	\$15,567,878	\$16,079,100	\$16,079,100	\$16,576,300	3.09%	50.82%
Property Taxes - Delinquent	661,246	607,031	520,000	520,000	448,900	(13.67%)	1.38%
Privilege Tax: Electric	2,215,746	2,215,530	2,223,600	2,223,600	2,320,000	4.34%	7.11%
Franchise Fees: R-O-W Carriers	52,856	20,152	20,400	20,400	19,300	(5.39%)	0.06%
Franchise Fees: Telephone	130,185	114,812	140,700	140,700	140,600	(0.07%)	0.43%
Franchise Fees: Garbage Collection	434,762	452,810	448,100	448,100	479,000	6.90%	1.47%
Privilege Tax: Natural Gas	685,743	545,888	642,600	642,600	657,500	2.32%	2.02%
Franchise Fees: Cable TV	521,337	535,596	530,400	530,400	552,000	4.07%	1.69%
Permit Fees	2,025	225	1,000	1,000	1,000	-	-
Number of Dogs Permit Fee	900	850	900	900	900	-	-
Licenses	9,320	11,245	7,000	7,000	7,000	-	0.02%
Library Fees	79,895	76,739	75,000	75,000	66,800	(10.93%)	0.20%
Planning Fees	93,821	94,795	91,800	91,800	118,000	28.54%	0.36%
Alarm Fees	13,140	10,975	14,000	14,000	12,600	(10.00%)	0.04%
DUII/Safety Belt Enf. Grants	10,550	14,600	16,900	16,900	5,800	(65.68%)	0.02%
Federal Grants & Assistance	-	-	-	4,900	-	(100.00%)	-
FEMA Disaster Reimbursement	3,023	-	-	-	-	-	-
State Liquor Taxes	625,354	679,302	683,400	683,400	659,300	(3.53%)	2.03%
State Cigarette Taxes	74,401	71,916	76,200	76,200	71,200	(6.56%)	0.22%
State Revenue Sharing	428,706	461,881	450,000	450,000	466,800	3.73%	1.43%
Conflagration Response Reimb.	32,134	-	10,000	10,000	30,000	200.00%	0.09%
WComp Wage Subsidy Reimb	526	10,443	3,600	3,600	6,100	69.44%	0.02%
Linn County	14,510	14,604	10,000	10,000	13,500	35.00%	0.04%
Albany Rural Fire District	952,371	973,205	980,500	980,500	972,700	(0.80%)	2.98%
North Albany Rural Fire District	285,030	294,936	297,200	297,200	325,900	9.66%	1.00%
Palestine Rural Fire District	145,692	148,448	142,100	142,100	161,600	13.72%	0.50%
GAPS Police Grant	40,000	40,000	40,000	40,000	40,000	-	0.12%
Linn County Victim Impact Panel Grant	2,560	3,999	7,000	7,000	-	(100.00%)	-
Charges for Services	-	-	25,000	25,000	84,000	236.00%	0.26%
OSFM/USAR Teams Response Reimb.	16,439	31,895	13,000	13,000	32,900	153.08%	0.10%
Ambulance Service Fees	-	-	-	-	1,850,000	-	5.67%
FireMed Fees	-	-	-	-	170,000	-	0.52%
Space Rental	417,300	413,200	415,000	415,000	297,200	(28.39%)	0.91%
Municipal Court Fines	731,135	515,660	590,000	590,000	576,000	(2.37%)	1.77%
Parking Violations	2,783	3,101	3,400	3,400	3,400	-	0.01%
Nuisance Vehicle Admin Fee	1,450	1,350	1,500	1,500	1,500	-	-
Dog Control Assessment	1,839	2,645	2,000	2,000	2,000	-	0.01%
Gifts & Donations	7,532	13,320	15,000	15,000	10,400	(30.67%)	0.03%
Grass Abatement Fee Principal	-	910	300	300	300	-	-
Grass Abatement Fee Interest	-	323	-	-	-	-	-
Miscellaneous Revenue	118,439	67,767	50,000	50,000	65,000	30.00%	0.20%
Over & short	(184)	(245)	-	-	-	-	-
AEID Principal	34,476	33,118	31,800	31,800	31,800	-	0.10%
AEID Interest	699	506	100	100	700	600.00%	-
Loan Repayment-Interest	13,433	13,401	13,400	13,400	-	(100.00%)	-
Interest	25,282	135,473	20,000	20,000	20,100	0.50%	0.06%
Total Current Resources	24,430,040	24,200,284	24,692,000	24,696,900	27,298,100	10.53%	83.69%
From Water Fund	50,000	50,000	50,000	50,000	-	(100.00%)	-
From Public Safety Levy Fund	516,683	3,400	594,100	594,100	193,500	(67.43%)	0.59%
From Public Safety Levy-Police	889,662	920,700	988,800	988,800	995,500	0.68%	3.05%
From Public Safety Levy-Fire	910,923	959,800	1,030,700	1,030,700	1,061,300	2.97%	3.25%
From Equipment Replacement	-	300,000	-	-	-	-	-
From Street Fund	-	-	-	-	500,000	-	1.53%
From Sewer Fund	50,000	50,000	50,000	50,000	-	(100.00%)	-
From Capital Projects Fund	-	58,805	-	-	-	-	-
Transfer In: Transient Room Tax	31,200	42,400	41,600	41,600	47,800	14.90%	0.15%
From Public Safety Levy-Ambulance	-	-	-	-	172,300	-	0.53%
Total Transfers In	2,448,468	2,385,105	2,755,200	2,755,200	2,970,400	7.81%	9.10%
Beginning Balance	2,544,541	2,684,657	2,505,900	2,505,900	2,350,800	(6.19%)	7.21%
Designated Beg. Balance-Housing	170,612	137,319	125,700	125,700	-	(100.00%)	-

**GENERAL FUND
REVENUE/RESOURCE SUMMARY**

Resource type	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Property taxes	\$16,204,832	\$16,174,909	\$16,599,100	\$16,599,100	\$17,025,200	2.57%	52.19%
Franchise fees/privilege taxes	4,040,628	3,884,787	4,005,800	4,005,800	4,168,400	4.06%	12.78%
Licenses & fees	199,102	194,830	189,700	189,700	206,300	8.75%	0.63%
Intergovernmental resources	2,614,857	2,713,335	2,716,900	2,721,800	2,752,900	1.14%	8.44%
Charges for service	433,739	445,095	453,000	453,000	2,434,100	437.33%	7.46%
Fines & forfeitures	737,207	522,756	596,900	596,900	582,900	(2.35%)	1.79%
Other resources	174,394	129,100	110,600	110,600	108,200	(2.17%)	0.33%
Investment earnings	25,282	135,473	20,000	20,000	20,100	0.50%	0.06%
Total Current Resources	24,430,040	24,200,284	24,692,000	24,696,900	27,298,100	10.53%	83.68%
Transfers in	2,448,468	2,385,105	2,755,200	2,755,200	2,970,400	7.81%	9.11%
Beginning balance	2,544,541	2,684,657	2,505,900	2,505,900	2,350,800	(6.19%)	7.21%
Reserved beginning balance	170,612	137,319	125,700	125,700	-	(100.00%)	-
TOTAL RESOURCES	\$29,593,661	\$29,407,365	\$30,078,800	\$30,083,700	\$32,619,300	8.43%	100.00%

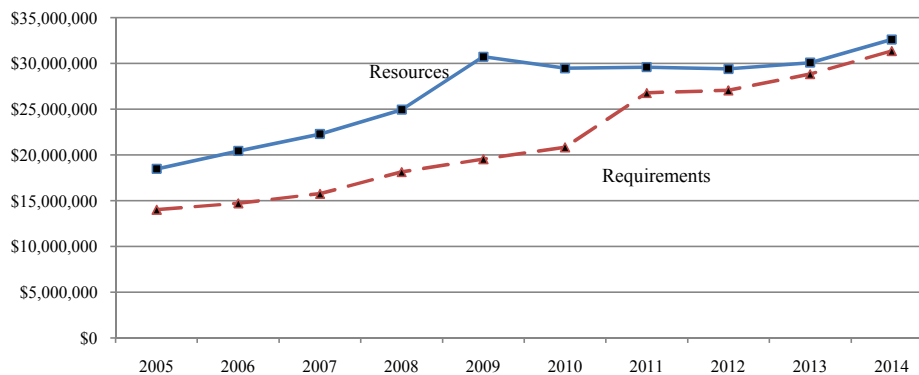
ADOPTED GENERAL FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



GENERAL FUND RESOURCES AND REQUIREMENTS

Ten Fiscal Years



**GENERAL FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Nondepartmental							
Materials & Services	\$ 268,701	\$ 266,902	\$ 275,500	\$ 275,500	\$ 276,100	\$ 276,100	\$ 276,100
Transfers Out	819,314	913,259	934,200	934,200	701,400	701,400	701,400
Contingency	-	-	1,234,600	1,253,700	1,262,100	1,262,100	1,262,100
Municipal Court	664,135	662,456	648,100	647,600	673,800	673,800	673,800
Code Enforcement	3,936	9,239	17,100	17,100	17,000	17,000	17,000
Fire Suppression	7,909,745	8,097,593	8,380,200	8,374,600	-	-	-
Public Safety Levy: Fire	951,915	1,000,638	1,030,700	1,029,900	1,061,300	1,061,300	1,061,300
Fire & Life Safety	670,660	654,798	896,000	895,400	698,200	698,200	698,200
Fire Emergency Services	-	-	-	-	11,063,100	11,063,100	11,063,100
Police	11,146,831	11,354,836	12,066,900	12,063,500	12,454,800	12,454,800	12,454,800
Public Safety Levy: Police	951,281	857,436	988,800	988,100	995,500	995,500	995,500
Planning	1,052,891	907,467	1,039,700	1,038,900	897,400	897,400	897,400
Housing	33,923	3,849	139,100	139,100	-	-	-
Library	2,298,354	2,332,276	2,427,900	2,426,100	2,518,600	2,518,600	2,518,600
Total Requirements	\$26,771,685	\$27,060,749	\$30,078,800	\$30,083,700	\$32,619,300	\$32,619,300	\$32,619,300

Requirements by Type

Personnel	\$20,303,004	\$20,719,132	\$22,214,900	\$22,214,900	\$24,603,800	\$24,603,800	\$24,603,800
Materials & Services	5,649,368	5,428,358	5,695,100	5,680,900	6,025,000	6,025,000	6,025,000
Capital	-	-	-	-	27,000	27,000	27,000
Transfers Out	819,314	913,259	934,200	934,200	701,400	701,400	701,400
Contingency	-	-	1,234,600	1,253,700	1,262,100	1,262,100	1,262,100
Total Requirements	\$26,771,685	\$27,060,749	\$30,078,800	\$30,083,700	\$32,619,300	\$32,619,300	\$32,619,300

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
Nondepartmental	\$ -	\$ 276,100	\$ -	\$ 701,400	\$ 1,262,100	\$ 2,239,600	6.87%
Municipal Court	403,300	270,500	-	-	-	673,800	2.07%
Code Enforcement	-	17,000	-	-	-	17,000	0.05%
Public Safety Levy: Fire	1,009,800	51,500	-	-	-	1,061,300	3.25%
Fire & Life Safety	524,600	173,600	-	-	-	698,200	2.14%
Fire Emergency Services	9,037,600	1,998,500	27,000	-	-	11,063,100	33.92%
Police	10,289,000	2,165,800	-	-	-	12,454,800	38.18%
Public Safety Levy: Police	920,900	74,600	-	-	-	995,500	3.05%
Planning	625,200	272,200	-	-	-	897,400	2.75%
Housing	-	-	-	-	-	-	-
Library	1,793,400	725,200	-	-	-	2,518,600	7.72%
Total Requirements	\$24,603,800	\$ 6,025,000	\$ 27,000	\$ 701,400	\$ 1,262,100	\$32,619,300	100.00%
Percent of Fund Budget	75.43%	18.47%	0.08%	2.15%	3.87%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Municipal Court	4.375	4.375	4.375	4.375	4.375	4.375	4.375
Public Safety Levy: Fire	8.000	8.000	8.000	8.000	8.000	8.000	8.000
Fire & Life Safety	3.500	4.500	4.500	4.500	3.000	3.000	3.000
Fire Emergency Services	65.100	61.100	60.700	60.700	61.400	61.400	61.400
Police	82.250	78.750	78.875	78.875	78.875	78.875	78.875
Public Safety Levy: Police	9.000	9.000	9.000	9.000	9.000	9.000	9.000
Planning	9.500	7.500	7.500	7.500	5.500	5.500	5.500
Library	21.400	20.900	20.925	20.925	20.925	20.925	20.925
Total FTE	203.125	194.125	193.875	193.875	191.075	191.075	191.075

PROGRAM NARRATIVE

GENERAL FUND: NONDEPARTMENTAL (100-10-1003)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- A transfer to the Parks and Recreation Fund provides continued funding for the Boys and Girls Club, YMCA, Community After School Program, and urban forestry.
 - State Revenue Sharing proceeds, which are recorded as revenue in the General Fund, are transferred to the Public Transit Fund in support of the Albany Transit System, the Linn-Benton Loop System, and the Paratransit System.
 - Payments to the Albany Downtown Association from the collection of the Albany Economic Improvement District assessments are made from this program.
 - An outside agency grant to the Senior Meals Program is included in this budget.
 - Money previously appropriated for the spay/neuter program is redirected to Safe Haven for the same purpose.
 - Transfers from Planning and Fire to Economic Development proceeds for the purchase of the E-plans program are made from this program.
-

PROG 1003: Nondepartmental

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Materials & Services	268,700.75	266,902.35	275,500	275,500	276,100	0.22%
Transfers Out	819,313.73	913,259.47	934,200	1,244,100	701,400	-43.62%
Contingencies	-	-	1,234,600	970,000	1,262,100	30.11%
TOTAL EXPENDITURES	1,088,014.48	1,180,161.82	2,444,300	2,489,600	2,239,600	-10.04%

PROGRAM NARRATIVE

GENERAL FUND: MUNICIPAL COURT (100-10-1029)
Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Municipal Court employees are responsible for processing the citations issued by the Albany Police Department, the Code Enforcement Division, and by private citizens of the City of Albany. Court is also responsible for scheduling and conducting pretrial conferences and trials, which includes notifying attorneys, police officers, and witnesses.
- Court procedures are administered by the Municipal Court Judge, who is an attorney licensed to practice in Oregon and is appointed by the City Council under a one-year contract as a .25 FTE.
- The City of Albany Municipal Court provides full-service court in addition to a traffic court.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	08/13	Ongoing	<ul style="list-style-type: none"> • Develop and implement a sustainable work plan to maintain a high level of service with reduced staffing.
	11/13	Completed	<ul style="list-style-type: none"> • Evaluate needs for new court software to replace the Jaylan software that is no longer supported.
Budget Year 2014-2015			
Effective Government	08/14		<ul style="list-style-type: none"> • Explore additional criminal filings that could be prosecuted in municipal court.
	03/15		<ul style="list-style-type: none"> • Partner with Albany police and the county jail in an RFP for new software to replace the Jaylan software that is no longer supported.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011*</u>	<u>2012*</u>	<u>2013*</u>	<u>2014**</u>
Number of warrants issued.	1,457	1,701	2,171	2,000
Case numbers issued.	4,904	3,762	4,365	4,000
Crimes filed.	1,107	1,298	1,542	1,500
Violations filed.	3,629	2,278	2,626	3,000
Other filings.	168	186	197	150
Municipal Court Fines.***	769,200	731,134	515,659	590,000

*Calendar Years

**Estimated

***Fiscal Year Ending

STAFFING SUMMARY

Budgeted FTEs	4.38	4.38	4.38	4.38
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PROG 1029: Municipal Court

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Personnel Services	372,525.68	375,103.29	386,900	386,500	403,300	4.35%
Materials & Services	291,608.84	287,352.93	261,200	274,700	270,500	-1.53%
TOTAL EXPENDITURES	664,134.52	662,456.22	648,100	661,200	673,800	1.91%

PROGRAM NARRATIVE

GENERAL FUND: CODE ENFORCEMENT (100-11-1026)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide centralized coordination of property-related municipal code enforcement activities.
- Make quarterly reports to City Council on enforcement activities.
- Reevaluate program and need for procedural changes and code revisions.
- Perform cleanup of private properties throughout the city in response to complaints.
- Review the Albany Municipal Code and propose revisions as needed.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Conduct community cleanup in partnership with Republic Services and neighborhood volunteers.
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Streamline and standardize process for addressing noxious vegetation on private properties.
	06/14	In Progress	<ul style="list-style-type: none"> • Close out 50% of complaints per year.
Budget Year 2014-2015			
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Conduct community cleanup in partnership with Republic Services and neighborhood volunteers.
Effective Government	06/15		<ul style="list-style-type: none"> • Monitor vacant, foreclosed residential properties for compliance with HB2663.
	6/15		<ul style="list-style-type: none"> • Close out 50% of complaints per year.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014*</u>	<u>2014-2015</u>
Number of cases reported.	94	248	107	200
Number of cases cleared.	151	180	135	175

* Numbers are through the second quarter of FY 2013-2014.

PROG 1026: Code Enforcement

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Materials & Services	3,936.31	9,238.83	17,100	17,100	17,000	-0.58%
TOTAL EXPENDITURES	3,936.31	9,238.83	17,100	17,100	17,000	-0.58%

PROGRAM NARRATIVE

GENERAL FUND: PUBLIC SAFETY LEVY (100-25-1202)

Responsible Manager/Title: John R. Bradner, Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Provide seven Firefighter/EMT positions for emergency operations.
 - Provide funding for Fire and Ambulance equipment replacement. (Unfunded)
 - Provide one Deputy Fire Marshal (DFM) - Compliance position to the Fire & Life Safety Division.
-

STAFFING SUMMARY

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Authorized FTEs	8.00	8.00	8.00	8.00
Budgeted FTEs	8.00	8.00	8.00	8.00

100: General Fund
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2015

PROG 1202: Public Safety Levy: Fire

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	877,435.81	989,152.75	974,700	973,700	1,009,800	3.71%
Materials & Services	74,479.07	11,485.04	56,000	55,200	51,500	-6.70%
TOTAL EXPENDITURES	951,914.88	1,000,637.79	1,030,700	1,028,900	1,061,300	3.15%

PROGRAM NARRATIVE

GENERAL FUND: FIRE & LIFE SAFETY (100-25-1203)

Responsible Manager/Title: Michael Trabue, Fire Marshal

FUNCTIONS AND RESPONSIBILITIES

- Investigate fires to determine point of origin and cause, and assist law enforcement with arson investigation and prosecution.
- Review construction plans and conduct inspections for compliance with applicable codes.
- Conduct fire and life safety inspections of priority occupancies and work with high-hazard occupancies to reduce risks to the community.
- Provide records and statistics on Fire Code-regulated occupancies.
- Provide public education and training for all-hazard risk reduction in the community.
- Provide public information on regular Department operations and on emergency incidents.
- Services are provided by contract to three rural fire districts.
- Maintain and implement City of Albany Emergency Operations and Hazard Mitigation Plans.

STRATEGIES/ACTIONS

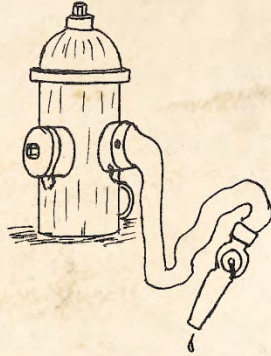
Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City/Effective Government	6/14	Completed	• Train/certify three new Deputy Fire Marshals required by OAR 837-039-0210.
	6/14	Ongoing	• Implement revised public education programs to address community needs.
	6/14	Ongoing	• Develop updated program justifications and metrics for all Fire & Life Safety programs.
	6/14	Completed	• Complete local adoption of the 2014 Oregon Fire Code in conjunction with the State of Oregon.
Budget Year 2014-2015			
Safe City/Effective Government	6/15		• Develop updated program justifications and metrics for all Fire & Life Safety programs.
	6/15		• Revise process for providing comments on development and construction plans review.
	6/15		• Revise/update fire inspection program policies, procedures, and fire code standards.
	6/15		• Develop a proposal for the City Council to consider a residential fire sprinkler ordinance.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of inspections and re-inspections of Fire Code-regulated occupancies.	1,121	1,255	2,000	2,250
Fire Code violations noted vs. violations corrected.	460/394	750/670	900/580	1,020/660
Number of people involved in life safety education programs.	6,089	7,917	5,000	5,000
Number of life safety education presentations.	320	362	300	300

STAFFING SUMMARY

Authorized FTEs	5.50	5.50	5.50	5.00
Budgeted FTEs	3.50	4.50	4.50	3.00



The Albany Fire Department has a personnel of the Fire Chief and 12 men. The firemen are on duty on a platoon system of six men each over 24 hour periods. During 1949 your Fire Department answered a total of 367 alarms, 6 of which were false, 120 of which were rural calls, with seven pieces of fire fighting equipment. The total time the equipment was in service throughout the year amounted to 111 hours and 20 minutes. 7,950 feet of 2½ inch hose and 2,950 feet of 1½ inch hose were laid to extinguish fires. Total time that the pumpers were used at fires amounted to 4 hours and 45 minutes. In addition, 395 inspections were made removing 51 fire hazards.

Sound value of properties at risk by fire was in the amount of \$2,844,800.00, with total insurance carried in the amount of \$1,705,900.00. Total fire loss for the year 1949 amounted to \$58,239.74 with insurance collected on these losses in the amount of \$54,392.74.

The city ambulance and first-aid cars are also operated by the Fire Department and during the year 1949 answered a total of 211 calls. All firemen have received first-aid training in order to qualify them to render ambulance and first-aid service.

The fire boys and their ladder equipment are called upon by the merchants and various civic groups to assist in placing and removing street decorations, etc.

100: General Fund
25: Fire

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2015

PROG 1203: Fire & Life Safety

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	530,135.74	515,912.94	730,400	619,800	524,600	-15.36%
Materials & Services	140,524.12	138,884.64	165,600	165,000	173,600	5.21%
TOTAL EXPENDITURES	670,659.86	654,797.58	896,000	784,800	698,200	-11.03%

PROGRAM NARRATIVE

GENERAL FUND: FIRE EMERGENCY SERVICES (100-25-1208)

Responsible Manager/Title: John R. Bradner, Fire Chief

FUNCTIONS AND RESPONSIBILITIES

- Prepare for, respond to, and mitigate medical, fire, hazardous materials, technical rescue, and water rescue emergencies; and natural or manmade disasters.
- Provide fire services by contract to three rural fire districts.
- Maintain vehicles and equipment in a state of preparedness.
- Conduct fire and emergency medical service training, skills proficiency, and re-certification for certified personnel.
- Provide emergency and non-emergency ambulance transport for the City of Albany and Linn County Ambulance Service Area No. 1.
- Support billing and collection services for the Ambulance and FireMed programs.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City/Effective Government	12/13	Ongoing	<ul style="list-style-type: none"> • Secure property and begin design phase for Station 11 replacement.
	12/13	Ongoing	<ul style="list-style-type: none"> • Complete update of Department operating policies.
	12/13	Ongoing	<ul style="list-style-type: none"> • Complete waterproofing of fire stations.
	06/14	Completed	<ul style="list-style-type: none"> • Complete Station 13 water reclamation plan.
	06/14	Delayed	<ul style="list-style-type: none"> • Build firefighting roof ventilation and tower training props.
	06/14	Completed	<ul style="list-style-type: none"> • Rebuild and update self-contained breathing apparatus (SCBA).
	06/14	Completed	<ul style="list-style-type: none"> • Put new truck company in service.
	06/14	Completed	<ul style="list-style-type: none"> • Provide annual Advanced Cardiac Life Support and Pediatric Advance Life Support training and certification for EMS personnel.
	06/14	Completed	<ul style="list-style-type: none"> • Develop and implement electronic EMS Quality Assurance Program.
	06/14	Ongoing	<ul style="list-style-type: none"> • Actively participate in local, state, and federal healthcare reform related to ambulance revenue.
Budget Year 2014-2015			
Safe City/Effective Government	06/15		<ul style="list-style-type: none"> • Complete property acquisition and evaluate design phase for Station 11 replacement.
	06/15		<ul style="list-style-type: none"> • Complete update of Department operating policies
	09/14		<ul style="list-style-type: none"> • Adopt regional EMS protocols, provide training to personnel, and implement new protocols.
	06/15		<ul style="list-style-type: none"> • Complete State EMT recertification process.
	06/15		<ul style="list-style-type: none"> • Develop regional strategy to ensure sustainability of bariatric ambulance service.
	06/15		<ul style="list-style-type: none"> • Waterproof exterior of Station 13.
	06/15		<ul style="list-style-type: none"> • Complete Station 14 water reclamation plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Total emergency responses.	6,432	6,451	6,900	6,900
Civilian death/injuries.	0/3	6/0	0/0	0/0
Structure fires.	61	52	50	54
Structure fires per 1,000 population vs. ICMA comparables.	1.07/1.00	1.02/1.00	1.00/1.00	1.03/1.00
Special rescue responses (hazmat, technical, water).	100	74	81	85
Value of prop. responded to vs. value loss (millions of \$).	\$42.2/\$2.0	\$44.8/\$2.6	\$30.6/\$3.5	\$39.3/\$2.7
Fire response time (alarm to arrival % < 6 min).	74%	72%	72%	70%
Fire response mutual aid provided vs. mutual aid received.	35/15	25/10	35/4	32/10
Field Transports to Out-of-Community Medical Facilities.	404	390	400	400
Inter-Facility Transfers.	374	397	390	395
Billing Percent Received (Includes Medicare Write-offs).	45.1%	43.5%	43.0%	42.0%
EMS Responses per 1,000 Population Served (Mean for cities under 100k = 77.77).	92.8	94.4	95.0	95.0

STAFFING SUMMARY

Authorized FTEs	67.10	66.10	64.10	63.80
Budgeted FTEs	66.10	61.10	62.10	*61.40

* Two authorized Firefighter/EMT positions are funded through the SAFER grant (203-25-5098) through October 2014 and will then be transferred to Emergency Services (100-25-1208) for a portion of the fiscal year.

PROG 1208: Fire Emergency Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	8,281,666.49	8,438,983.07	8,552,400	8,685,800	9,037,600	4.05%
Materials & Services	1,812,433.23	1,863,424.22	1,984,300	1,978,700	1,998,500	1.00%
Capital	-	-	-	-	27,000	- %
TOTAL EXPENDITURES	10,094,099.72	10,302,407.29	10,536,700	10,684,500	11,063,100	3.54%

PROGRAM NARRATIVE

GENERAL FUND: POLICE DEPARTMENT (100-30-1301)

Responsible Manager/Title: Mario Lattanzio, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
- Provide effective emergency and prioritized non-emergency police response to calls for service.
- Investigate all major crimes.
- Conduct Citizen Academy.
- Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
- Maintain and disseminate records in accordance with state statutes and department requirements.
- Provide timely response and investigation of code violations, abandoned vehicle complaints, and animal-related issues.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	6/14	Met	<ul style="list-style-type: none"> • Maintain patrol response to priority calls of 4:45 minutes or less.
	6/14	Unmet	<ul style="list-style-type: none"> • Complete Citizen Survey.
	6/14	Unmet	<ul style="list-style-type: none"> • Achieve 90% trained officer level of 60 funded positions.
	6/14	Met	<ul style="list-style-type: none"> • Achieve 20% clearance rate for property crimes.
	6/14	Met	<ul style="list-style-type: none"> • Achieve 65% clearance rate for violent crimes.
Budget Year 2014-2015			
Safe City	6/15		<ul style="list-style-type: none"> • Maintain patrol response to priority one calls of 4:15 minutes or less.
	6/15		<ul style="list-style-type: none"> • Maintain fatal and injury accidents below 2.3 per thousand annually.
	6/15		<ul style="list-style-type: none"> • Reduce non-injury accidents 5% annually.
	6/15		<ul style="list-style-type: none"> • Achieve 60% clearance rate for violent crimes.
	6/15		<ul style="list-style-type: none"> • Achieve 20% clearance rate for property crimes.
6/15		<ul style="list-style-type: none"> • Achieve 5% reduction in Part I crimes annually. 	

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of calls for service.	56,380	55,462	60,000	60,000
Part 1 Crimes (UCR) (1).	2,549	2,112	2,600	2,600
Part 2 Crimes (UCR) (2).	5,539	5,479	5,600	5,600
Total number of arrests.	3,467	3,609	3,800	3,800
Number of uniform traffic citations.	4,118	3,123	3,700	3,700
Animal and abandoned vehicle calls.	2,266	2,320	2,400	2,400

(1) Part 1 crimes include: homicide, rape, aggravated assault, burglary, larceny, motor vehicle theft, arson.

(2) Part 2 crimes include: simple assault, forgery/fraud, weapons laws, drugs, liquor, sex, family, disorderly conduct.

UCR = Uniform Crime Reporting.

STAFFING SUMMARY

Authorized FTEs	85.25	85.25	85.25	85.25
Budgeted FTEs	82.25	78.75	78.87	78.87

PROG 1301: Police

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	8,864,381.16	9,259,817.43	9,991,600	9,983,000	10,289,000	3.07%
Materials & Services	2,282,450.30	2,095,018.83	2,075,300	2,071,900	2,165,800	4.53%
TOTAL EXPENDITURES	11,146,831.46	11,354,836.26	12,066,900	12,054,900	12,454,800	3.32%

PROGRAM NARRATIVE

GENERAL FUND: POLICE – PUBLIC SAFETY LEVY (100-30-1302)

Responsible Manager/Title: Mario Lattanzio, Chief of Police

FUNCTIONS AND RESPONSIBILITIES

- Provide community policing and crime prevention programs.
 - Provide effective emergency and prioritized non-emergency police response to calls for service.
 - Receive all emergency and non-emergency telephone calls and provide quality dispatch services to field operations.
 - Provide analysis and research on crime patterns and trends that assist in directing police response to crime and identified programs.
-

STAFFING SUMMARY

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Authorized FTEs	9.00	9.00	9.00	9.00
Budgeted FTEs	9.00	9.00	9.00	9.00

100: General Fund
30: Police

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2015

PROG 1302: Public Safety Levy: Police

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	782,403.75	763,704.47	890,900	890,100	920,900	3.46%
Materials & Services	168,876.82	93,731.69	97,900	97,200	74,600	-23.25%
TOTAL EXPENDITURES	951,280.57	857,436.16	988,800	987,300	995,500	0.83%

PROGRAM NARRATIVE

GENERAL FUND: COMMUNITY DEVELOPMENT, PLANNING (100-40-1601)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- Plan for the future of the City. The general plan for the City is the Albany Comprehensive Plan and Map. Planning topics addressed in the Comprehensive Plan include transportation, housing, natural resources, and many others. Planning staff keeps the Comprehensive Plan and Map up-to-date by making revisions when necessary to reflect changing conditions.
- Process development proposals in accordance with the Albany Development Code (ADC). This includes providing accurate and consistent application and enforcement of the ADC.
- Administer and revise the ADC. The ADC includes the regulations that describe how development in Albany should look and function. Planning staff keeps the ADC up-to-date by making revisions when necessary.
- Review applications for annexations in Albany.
- Provide information to citizens and developers about City regulations related to development.
- Encourage preservation and rehabilitation of buildings in the City's four National Register Historic Districts by administering the City's Historic Preservation Program.
- Provide staff support to City Council, Planning Commission, Landmarks Advisory Commission, Community Development Commission, City departments, and ad hoc committees.
- Prepare long-range plans for the City. These plans typically propose new zoning designations or new public facility locations.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods Healthy Economy	06/14	In Progress	<ul style="list-style-type: none"> • Maintain an inventory of buildable employment lands and an interactive web-based map with site information.
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Integrate recommendations from the 2007 Economic Opportunities Analysis and the 2006 Housing study.
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Ensure a safe community by protecting people and property through continuously improving the City's floodplain management.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Develop a sustainable program and funding model for dealing with land use code violations.
Safe City	06/15		<ul style="list-style-type: none"> • Complete the adoption of floodplain development regulations.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of Planning applications.	155	139	140	150
Percent of applications reviewed within state mandated time limit.	100%	100%	100%	100%

STAFFING SUMMARY

	2011-2012	2012-2013	2013-2014	2014-2015
Budgeted FTEs	8.50	7.50	7.50	5.50

100: General Fund
40: Community Development

CITY OF ALBANY, OREGON
Adopted Budget Summary

Budget Fiscal Year: 2015

PROG 1601: Planning

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	862,848.37	691,571.57	817,000	816,400	625,200	-23.42%
Materials & Services	190,042.55	215,895.45	222,700	221,900	272,200	22.67%
TOTAL EXPENDITURES	1,052,890.92	907,467.02	1,039,700	1,038,300	897,400	-13.57%

PROGRAM NARRATIVE

GENERAL FUND: LIBRARY (100-45-1701)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- The Library provides resources to enrich the education, cultural, and recreational opportunities of the community.
- Educating Albany's children is a significant Library priority, with a special emphasis on early childhood literacy.
- The Library strives to build a diverse and dynamic collection of materials that encourages users to think and learn for themselves.
- The Library provides timely, accurate, and relevant information in multiple formats for all community residents and businesses. Borrowing Library materials provides significant economic savings for the community.
- The Main Library is open Monday through Wednesday, 10:00 a.m. to 8:00 p.m.; Thursday and Friday, 10:00 a.m. to 6:00 p.m.; Saturday and Sunday, 1:00 p.m. to 5:00 p.m. Operating hours for the Carnegie Library are Monday through Friday, 10:00 a.m. to 6:00 p.m.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Ongoing	• Partner with Linn County libraries to improve access to library services.
	06/14	Completed	• Apply for Federal E-rate discounts.
Great Neighborhoods	06/14	Completed	• Collaborate with GAPS to improve access to neighborhood school libraries.
Budget Year 2014-2015			
Great Neighborhoods	06/15		• Collaborate with Greater Albany Public Schools (GAPS) to improve access to library services.
Effective Government	06/15		• Apply for Federal E-rate discounts.
	06/15		• Partner with Linn County libraries to improve access to library resources.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
ICMA Circulation rate/Registered Borrower.	25	24	25	26
Library visitors.	375,469	363,696	370,000	375,000
Youth program attendance.	14,144	14,693	16,000	18,000
Circulation.	745,222	709,004	730,000	750,000

STAFFING SUMMARY

Budgeted FTEs	21.409	20.90	20.93	20.93
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1701: Library

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	1,564,875.54	1,553,843.61	1,745,700	1,744,100	1,793,400	2.83%
Materials & Services	733,478.45	778,432.03	682,200	680,400	725,200	6.58%
TOTAL EXPENDITURES	2,298,353.99	2,332,275.64	2,427,900	2,424,500	2,518,600	3.88%

A L E T T E R

To the Citizens of the City of Albany:

Upon completion of our first full fiscal year as Manager of the City of Albany, it is a pleasure to submit to you this first annual report of the activities, accomplishments and plans of your city government.

This report is intended to give you a picture of what your local government is doing with your money. Every citizen should be aware of the cost of government and the degree of efficiency with which his municipal affairs are being administered. This is particularly important in these days when demands for increased services and capital improvements conflict with continued requests for reduced taxes.

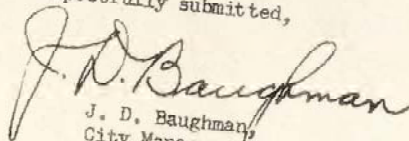
This outlined summary is presented for the purpose of reviewing the highlights of the fiscal year 1949-1950. Detailed data from which this report was compiled may be consulted at your City Hall.

Total receipts of the city for the fiscal year were in the amount of \$323,853.95. Of this amount \$118,048.53 was derived from real estate taxation. The remainder in the amount of \$205,805.42 was derived from receipts other than real estate taxation. Total expenditures for the fiscal year were in the amount of \$289,199.74, leaving an unexpended balance of this year's receipts in the amount of \$34,654.21. This was accomplished by careful purchasing of city supplies and equipment.

This has been a busy and eventful year. Many major achievements have been accomplished. Important projects have been started and plans for the future have been and are being studied.

It is up to you, the people, to provide adequately for the proper growth and development of your city. Your local government, with the assistance of the city employees, is attempting to increase its efficiency. What the City of Albany will be in the future is determined to a great extent by you.....today.

Respectfully submitted,


J. D. Baughman,
City Manager.

SPECIAL
REVENUE
FUNDS

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Special Revenue funds are used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specific purposes. The City has ten Special Revenue funds.

PARKS & RECREATION FUND

Responsibilities of the Parks & Recreation Fund include: coordination of sports and recreation programs; promotion and marketing of the two annual summer concert series; maintenance of all City Parks, provision of social, cultural, educational, transportation, and health service needs of senior citizens; management of park facility capital projects; and maintenance and enhancement of the City's urban forest. Property taxes are a major source of revenue. Under the existing property tax limitation, the Parks & Recreation Fund no longer receives property taxes based upon voter approved levies. Instead, the fund receives a percentage of the total property taxes received by the City, excluding local option tax levies and property taxes levied to retire debt. For 2014-15, the Parks & Recreation Fund is forecast to receive current property taxes totalling \$4,144,100.

GRANTS FUND

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City. In fiscal year 2014-15, the Housing Program was moved to the Grants Fund. This program accounts for CDBG loans and uses proceeds from those loan payments for new housing loans and grants. Two loans were made to Helping Hands of Albany, which were repaid in fiscal year 2013-14.

BUILDING INSPECTION FUND

The Building Inspection Fund issues building and electrical permits, conducts inspections, administers state building codes and the City's Municipal Code, and assists the public with information relating to building and development codes. ADA Code Enforcement provides enforcement and investigation of complaints relating to the Americans with Disabilities Act and state disability access requirements. Development Code Enforcement provides enforcement and investigation of complaints and code violations relating to the City's Development Code. Building officials are expecting a continuation of the downturn in building activity. In light of reduced revenues, the 2014-15 budget includes significant budget cuts.

RISK MANAGEMENT FUND

Funds are accumulated in this program to mitigate risk factors and provide financial protection for deductible payments and liability exposure. Litigation settlement proceeds and associated projects are also accounted for in this fund.

ECONOMIC DEVELOPMENT FUND

It is the responsibility of this fund to establish, retain, and expand businesses in Albany; to provide administrative oversight for economic development activities; to market Albany to convention and event planners; and to support the economic viability and to provide oversight of the day-to-day operation of the Albany Municipal Airport.

AMBULANCE FUND

In fiscal year 2013-14, the Ambulance Fund was closed and the operations of the fund were combined with the Fire Suppression Program in the General Fund in the 2014-15 budget.

PUBLIC TRANSIT FUND

Included in the Public Transit Fund are the Albany Transit System, the Transit Loop System, and the Paratransit System. The Albany Transit System provides bus service within the City. The Transit Loop System provides transportation between the cities of Albany and Corvallis and Linn Benton Community College. The Paratransit System provides transportation to essential services for the elderly or individuals who have disabilities that prevent them from using other public transit. Proceeds from State Revenue Sharing, through transfers from the General Fund, provide 23.11 percent of the total fund resources. Grants from the Federal Transit Administration and local governmental agencies provide 53.04 percent.

SPECIAL REVENUE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

PUBLIC SAFETY LEVY FUND

The Public Safety Levy Fund provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City in the May, 2012, Primary Election. The rate is \$1.15 per \$1,000 of assessed value for a period of five years beginning with the 2013-14 fiscal year. Fiscal Year 2014-15 is the second year of the levy.

CAPITAL REPLACEMENT FUND

The Capital Replacement Fund accounts for monies accumulated for the replacement of vehicles, computer equipment, and City facilities. Monies are also accumulated for major maintenance projects for General Fund fire, police, library, and administrative buildings.

STREET FUND

Street Fund responsibilities include: street cleaning, pavement management, traffic control, storm drain maintenance, bridge maintenance, airport inspection, right-of-way maintenance, and capital improvements of the transportation system. The major source of revenue is the state gasoline tax. The State of Oregon Highway Trust Fund distributes 15.57 percent of all gas taxes to Oregon cities. The City has estimated that it will receive \$2,800,000 in Fiscal Year 2014-15, remaining the same from the amount projected for 2013-14.

The five-percent sewer and water in-lieu-of franchise fee will generate \$494,800 and \$493,700 from the Sewer and Water Funds respectively. Revenues from the franchise fees are expected to rise three to five percent annually as water and sewer rates rise over the next ten years.

SPECIAL REVENUE FUNDS

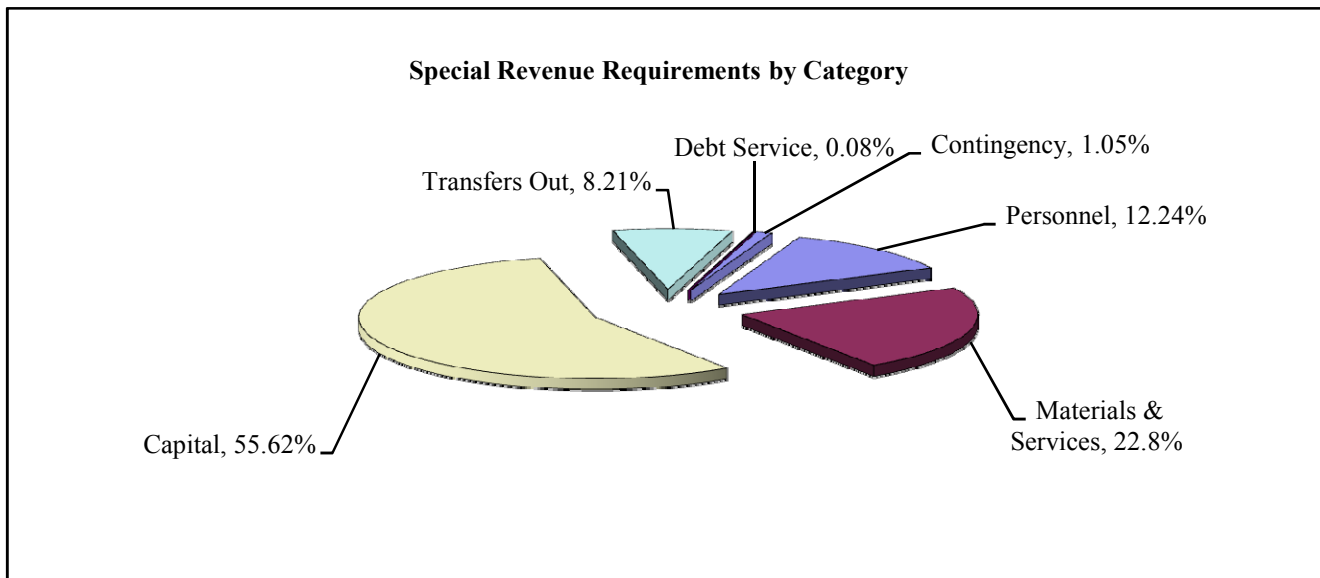
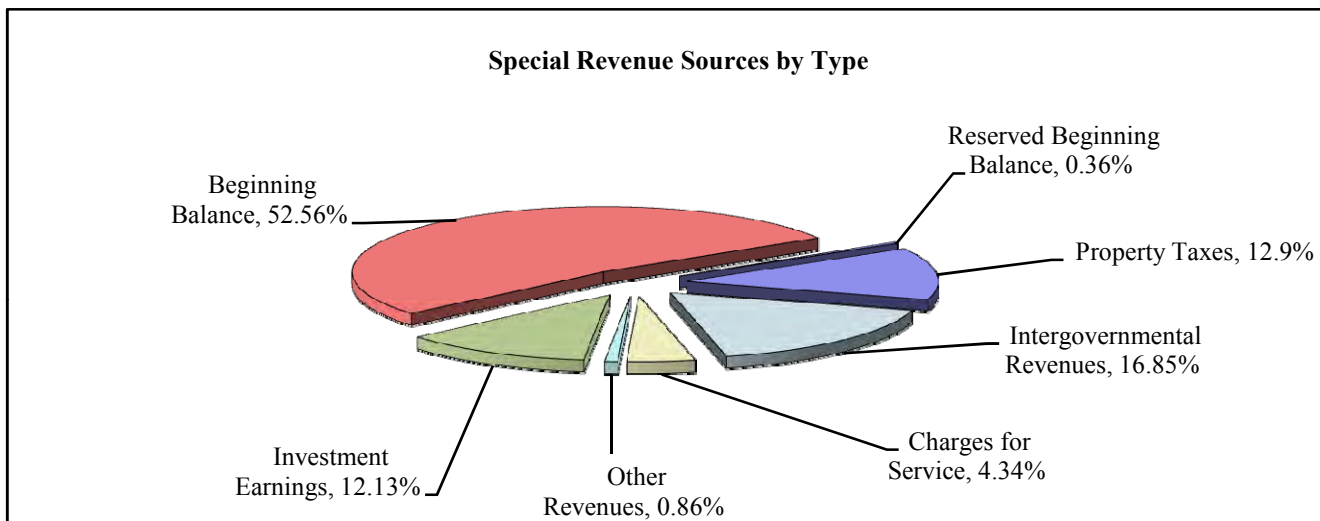
Adopted for the Fiscal Year 2014-15

RESOURCES

Property Taxes	\$ 6,624,200
Transient Room Taxes	816,400
Licenses & Fees	1,699,000
Intergovernmental Revenues	8,655,300
Charges for Service	2,230,400
Other Revenues	440,000
Investment Earnings	109,800
Transfers In	3,605,600
Beginning Balance	26,994,300
Reserved Beginning Balance	185,600
Total Resources	\$ 51,360,600

REQUIREMENTS

Personnel	\$ 6,285,800
Materials & Services	11,709,500
Capital	28,564,400
Transfers Out	4,218,300
Debt Service	40,100
Contingency	542,500
Total Requirements	\$ 51,360,600



PARKS & RECREATION FUND

RESOURCE DETAIL

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Property Taxes - Current	\$ 3,885,907	\$ 3,891,973	\$4,019,700	\$ 4,019,700	\$4,144,100	3.09%	54.10%
Property Taxes - Delinquent	165,624	151,757	106,000	106,000	88,000	(16.98%)	1.15%
Parks SDC: Principal	6,481	11,360	3,000	3,000	500	(83.33%)	0.01%
Parks SDC: Interest	359	355	100	100	500	400.00%	0.01%
Parks Systems Development Charges	122,833	220,553	130,000	130,000	250,000	92.31%	3.26%
Street Tree Development Fees	-	222	-	-	-	-	-
State Marine Board	9,000	7,600	7,600	7,600	7,600	-	0.10%
WComp Wage Subsidy Reimb	2,896	-	-	-	2,500	-	0.03%
Charges for Services	-	-	-	-	15,000	-	0.20%
Agriculture Lease Payments	1,107	5,299	2,100	2,100	2,100	-	0.03%
CYF Recreation Fees	42,019	47,028	55,000	55,000	55,000	-	0.72%
CYF Sponsorships	1,600	9,044	6,000	6,000	6,000	-	0.08%
Adult Recreation Fees	4,213	18,525	17,000	17,000	37,000	117.65%	0.48%
Swimming Pool Receipts	75,660	73,172	78,000	78,000	70,000	(10.26%)	0.91%
Senior Center Rental Fees	25,309	21,651	18,000	18,000	16,000	(11.11%)	0.21%
Maple Lawn Preschool Fees	70,646	69,171	71,000	71,000	79,000	11.27%	1.03%
Sports Program Fees	96,798	101,190	112,500	112,500	112,500	-	1.47%
Waverly Boat Revenues	7,001	6,800	6,500	6,500	6,000	(7.69%)	0.08%
Park Permits	15,731	19,098	5,000	5,000	7,000	40.00%	0.09%
Fitness Program Fees	38,902	27,458	33,500	33,500	-	(100.00%)	-
Preschool Material/Service Fees	3,180	4,105	4,000	4,000	4,400	10.00%	0.06%
Senior Program Fees	16,023	10,692	10,000	10,000	8,000	(20.00%)	0.10%
Event Souvenir Sales	(300)	-	-	-	-	-	-
Event Food Faire Revenues	300	-	-	-	-	-	-
NWAAF Fees	10,643	10,829	9,000	9,000	9,000	-	0.12%
Hot Air Balloon Rides	9,700	3,875	7,400	7,400	7,400	-	0.10%
Senior Newsletter	1,577	3,091	1,500	1,500	1,500	-	0.02%
Gift Shop Revenue	7,964	9,283	8,000	8,000	8,000	-	0.10%
Trip Revenue	54,572	77,874	47,000	47,000	47,000	-	0.61%
Merchandise Sales - Aquatics	2,509	2,707	3,000	3,000	3,000	-	0.04%
Cool! Facility Rental Fees	8,805	10,700	7,500	7,500	7,600	1.33%	0.10%
Concession Sales - Aquatic	10,201	16,978	10,500	10,500	12,000	14.29%	0.16%
Concession Sales - Sports	2,881	2,020	3,500	3,500	3,000	(14.29%)	0.04%
Public Arts	5,129	4,148	4,000	4,000	4,000	-	0.05%
Swanson Room Rental Fees	3,445	2,440	3,000	3,000	3,200	6.67%	0.04%
Track Club Revenue	4,690	4,161	2,500	2,500	2,500	-	0.03%
Facility Enhancement Fee	6,260	5,525	5,500	5,500	5,500	-	0.07%
ACP Swimming Pool Receipts	176,905	161,451	164,000	164,000	164,000	-	2.14%
ACP Facility Rental Fees	22,717	30,098	24,000	24,000	23,000	(4.17%)	0.30%
Sport Camp Fees	-	284	-	-	-	-	-
Tournament Rental Fees	5,842	9,157	6,500	6,500	5,500	(15.38%)	0.07%
Event Donations	1,620	3,000	-	-	-	-	-
Youth Program User Fees	-	2,900	3,500	3,500	3,500	-	0.05%
Community Garden Revenues	1,060	1,100	500	500	-	(100.00%)	-
Pool Room Revenue	1,084	996	900	900	900	-	0.01%
River Rhythms Food Faire	11,775	16,388	6,300	6,300	6,300	-	0.08%
NWAAF Food Vendors	13,663	21,084	11,000	11,000	11,000	-	0.14%
Mondays at Monteith Food Vendors	1,654	3,141	3,300	3,300	2,500	(24.24%)	0.03%
River Rhythms Souvenir Sales	1,371	1,493	1,500	1,500	2,000	33.33%	0.03%
NWAAF Souvenir Sales	1,031	1,745	1,700	1,700	7,000	311.76%	0.09%
Trolley Rental Charges	1,816	1,325	2,000	2,000	2,000	-	0.03%
River Rhythms Donations	12,469	17,558	15,000	15,000	15,000	-	0.20%
NWAAF Donations	20,703	18,940	18,700	18,700	21,000	12.30%	0.27%
Mondays at Monteith Donations	2,868	1,566	2,000	2,000	2,000	-	0.03%

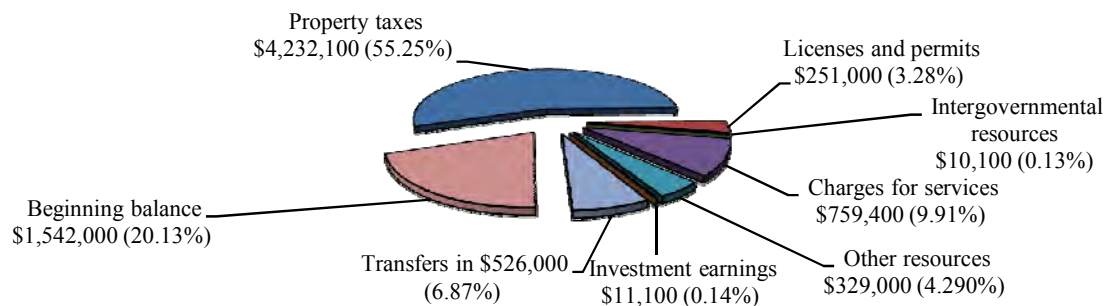
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PARKS & RECREATION FUND
RESOURCE DETAIL, continued

Resources, continued	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
July 4th Sponsorships	17,000	6,500	17,000	17,000	17,000	-	0.22%
Gifts & Donations	8,650	11,078	7,000	7,000	11,200	60.00%	0.15%
Mondays at Monteith Sponsorships	13,880	10,065	15,000	15,000	15,000	-	0.20%
Senior Center Sponsorships	12,319	3,928	8,000	8,000	8,000	-	0.10%
CPAS Sponsorships	10,000	6,852	9,000	9,000	10,000	11.11%	0.13%
River Rhythms Sponsorships	59,496	49,259	57,000	57,000	60,000	5.26%	0.78%
NWAAF Sponsorships	74,362	84,050	87,000	87,000	90,000	3.45%	1.17%
Aquatic Sponsorship	58,925	7,000	3,500	3,500	3,500	-	0.05%
Adult Rec & Fitness Sponsorship	-	1,270	1,000	1,000	1,000	-	0.01%
Sports Sponsorship	1,300	2,100	2,500	2,500	1,500	(40.00%)	0.02%
Misc Event Sponsorship/Donation	894	1,325	-	-	-	-	-
Aquatic donations	22,000	58,600	61,000	61,000	61,500	0.82%	0.80%
E Thornton Lake Donations	-	5,511	4,500	4,500	500	(88.89%)	0.01%
Foster Grandparent Sponsorships	-	780	3,000	3,000	5,000	66.67%	0.07%
Miscellaneous Revenue	15,617	3,614	5,000	5,000	5,000	-	0.07%
Over & short	(89)	5	-	-	-	-	-
Brochure Advertising Revenue	1,015	2,010	1,500	1,500	1,500	-	0.02%
General Fundraising	450	295	600	600	300	(50.00%)	-
Interest	15,419	40,659	5,100	5,100	11,100	117.65%	0.14%
Total Current Resources	5,307,484	5,437,809	5,346,000	5,346,000	5,592,700	4.61%	73.01%
From Parks Fund	-	-	85,000	85,000	118,000	38.82%	1.54%
From General Fund	187,200	187,200	187,200	187,200	187,200	-	2.44%
From Street Fund	80,000	80,000	80,000	80,000	80,000	-	1.04%
From Parks SDC Program	470,000	800,000	90,000	90,000	50,000	(44.44%)	0.65%
From Grants Fund	17	-	-	-	-	-	-
Transfer In: Transient Room Tax	59,100	80,500	79,100	79,100	90,800	14.79%	1.19%
Total Transfers In	796,317	1,147,700	521,300	521,300	526,000	0.90%	6.87%
Beginning Balance	2,636,562	1,971,668	1,204,500	1,204,500	1,542,000	28.02%	20.12%
Total Resources	\$ 8,740,364	\$ 8,557,176	\$7,071,800	\$ 7,071,800	\$7,660,700	8.33%	100.00%

SUMMARY BY SOURCE

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Property taxes	\$ 4,051,531	\$ 4,043,730	\$4,125,700	\$ 4,125,700	\$4,232,100	2.58%	55.25%
Licenses and permits	129,673	232,490	133,100	133,100	251,000	88.58%	3.28%
Intergovernmental resources	11,896	7,600	7,600	7,600	10,100	32.89%	0.13%
Charges for services	767,106	821,024	756,200	756,200	759,400	0.42%	9.91%
Other resources	331,860	292,305	318,300	318,300	329,000	3.36%	4.30%
Investment earnings	15,419	40,659	5,100	5,100	11,100	117.65%	0.14%
Total Current Resources	5,307,484	5,437,809	5,346,000	5,346,000	5,592,700	4.61%	73.01%
Transfers in	796,317	1,147,700	521,300	521,300	526,000	0.90%	6.87%
Beginning balance	2,636,562	1,971,668	1,204,500	1,204,500	1,542,000	28.02%	20.12%
Total Resources	\$ 8,740,364	\$ 8,557,176	\$7,071,800	\$ 7,071,800	\$7,660,700	8.33%	100.00%



**PARKS & RECREATION FUND
REQUIREMENT SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sports Services	\$ 239,437	\$ 231,732	\$ 264,300	\$ 264,300	\$ 267,500	\$ 267,500	\$ 267,500
Children/Youth/Family Recreation Services	208,958	227,256	272,000	272,000	278,100	278,100	278,100
Resource Development/ Marketing Services	275,977	305,205	325,400	325,400	355,600	355,600	355,600
Adult Recreation & Fitness Services	-	-	-	-	-	-	-
Park Maintenance Services	1,815,226	1,706,470	1,948,500	1,948,500	1,915,700	1,915,700	1,915,700
Parks & Recreation Administration	1,286,232	1,326,727	1,794,000	1,794,000	1,832,500	1,832,500	1,832,500
Senior Services	-	-	-	-	-	-	-
Aquatic Services	740,458	728,333	785,800	785,800	796,400	796,400	796,400
NW Art & Air Festival Performance Series	-	-	-	-	-	-	-
Adult Recreation Services	420,892	374,251	491,400	491,400	502,300	502,300	502,300
Performance and Cultural Arts	331,953	330,767	505,100	505,100	548,500	548,500	548,500
Urban Forestry	-	-	-	-	-	-	-
Park SDC Projects	912,217	833,518	491,900	491,900	980,500	980,500	980,500
Senior Center Foundation	9,467	9,673	18,400	18,400	15,600	15,600	15,600
Parks Capital Improvement Program	527,878	800,000	175,000	175,000	168,000	168,000	168,000
Total Requirements	\$6,768,696	\$6,873,931	\$7,071,800	\$7,071,800	\$7,660,700	\$7,660,700	\$7,660,700

Requirements by Type

Personnel	\$2,482,241	\$2,499,326	\$2,784,100	\$2,784,100	\$2,835,300	\$2,835,300	\$2,835,300
Materials & Services	2,579,152	2,575,467	3,120,200	3,116,500	3,274,400	3,274,400	3,274,400
Capital	607,667	820,394	503,000	503,200	877,900	877,900	877,900
Transfers Out	1,099,636	978,744	354,500	354,500	348,100	348,100	348,100
Contingency	-	-	310,000	313,500	325,000	325,000	325,000
Total Requirements	\$6,768,696	\$6,873,931	\$7,071,800	\$7,071,800	\$7,660,700	\$7,660,700	\$7,660,700

**Adopted Requirements
by Program and Type**

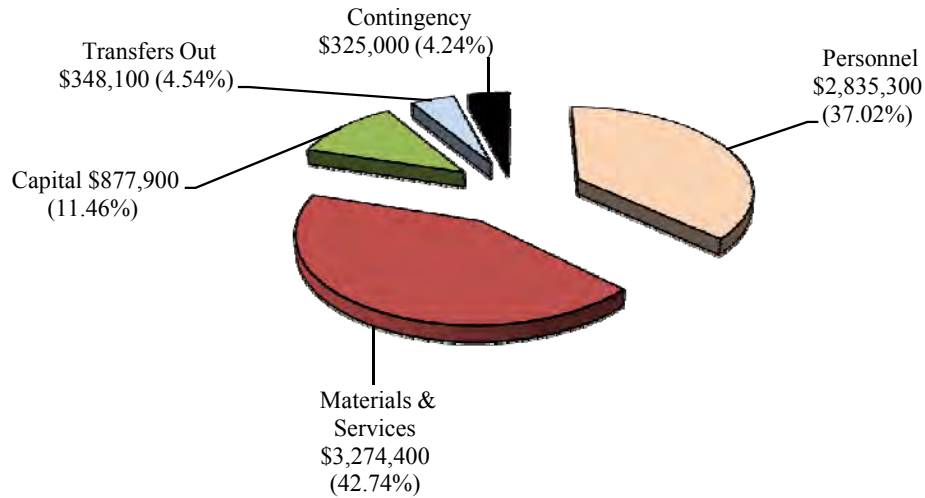
	Personnel	Materials & Services	Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
Sports Services	\$ 160,300	\$ 107,200	\$ -	\$ -	\$ -	\$ 267,500	3.49%
Children/Youth/Family Recreation Services	226,400	51,700	-	-	-	278,100	3.63%
Resource Development/ Marketing Services	284,500	71,100	-	-	-	355,600	4.64%
Park Maintenance Services	885,500	1,023,200	7,000	-	-	1,915,700	25.01%
Parks & Recreation Administration	458,900	750,500	-	298,100	325,000	1,832,500	23.92%
Senior Services	-	-	-	-	-	-	-
Aquatic Services	515,700	270,700	10,000	-	-	796,400	10.40%
Adult Recreation Services	277,000	225,300	-	-	-	502,300	6.56%
Performance and Cultural Arts	11,000	537,500	-	-	-	548,500	7.16%
Park SDC Projects	16,000	221,600	692,900	50,000	-	980,500	12.80%
Senior Center Foundation	-	15,600	-	-	-	15,600	0.20%
Parks Capital Improvement Program	-	-	168,000	-	-	168,000	2.19%
Total Requirements	\$2,835,300	\$3,274,400	\$ 877,900	\$ 348,100	\$ 325,000	\$7,660,700	100.00%
Percent of Fund Budget	37.02%	42.74%	11.46%	4.54%	4.24%	100.00%	

PARKS & RECREATION FUND
STAFFING SUMMARY AND REQUIREMENTS BY TYPE

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sports Services	1.000	1.000	1.000	1.000	1.000	1.000	1.000
Children/Youth/Family Recreation Services	3.575	3.100	2.975	2.975	2.975	2.975	2.975
Resource Development/ Marketing Services	2.540	2.725	2.450	2.450	2.450	2.450	2.450
Adult Recreation & Fitness Services	0.200	-	-	-	-	-	-
Park Maintenance Services	10.500	9.500	9.500	9.500	9.500	9.500	9.500
Parks & Recreation Administration	4.000	4.150	4.150	4.150	4.245	4.245	4.245
Senior Services	3.200	-	-	-	-	-	-
Aquatic Services	3.500	3.500	3.500	3.500	3.500	3.500	3.500
NW Art & Air Festival	0.330	-	-	-	-	-	-
Performance Series	0.330	-	-	-	-	-	-
Adult Recreation Services	3.400	1.850	2.350	2.350	2.400	2.400	2.400
Urban Forestry	1.500	-	-	-	-	-	-
Total FTE	34.075	25.825	25.925	25.925	26.070	26.070	26.070

REQUIREMENTS BY TYPE

Category Total and Percent of Budget



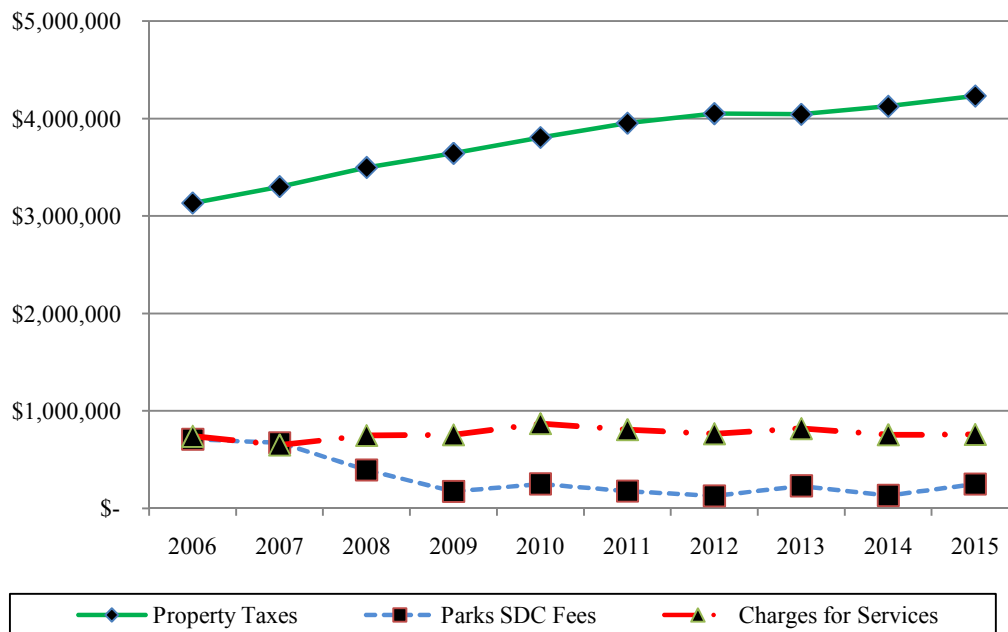
PARKS & RECREATION FUND
RESOURCES BY TYPE, TEN FISCAL YEARS

Actual Revenues for 2006 through 2013, Budgeted Resources for 2014 and 2015

Fiscal Years	Property Taxes	Parks SDC	Intergovernmental Resources	Charges for Services	Other Resources	Transfers In	Beginning Balance	Total Resources
2006	\$ 3,133,826	\$ 710,666	\$ 37,760	\$ 741,707	\$ 448,615	\$ 203,550	\$ 3,423,345	\$ 8,699,469
2007	3,300,794	675,305	47,914	651,684	486,889	316,000	3,506,420	8,985,006
2008	3,498,175	394,751	9,428	749,017	525,931	328,300	3,907,092	9,412,694
2009	3,643,784	174,297	9,000	755,639	376,886	1,631,923	3,719,450	10,310,979
2010	3,806,006	252,341	9,416	870,682	347,348	586,629	2,260,922	8,133,344
2011	3,952,833	178,991	11,310	809,323	261,372	1,387,117	2,498,537	9,099,484
2012	4,051,531	129,673	11,896	767,106	347,278	796,317	2,636,562	8,740,364
2013	4,043,730	232,490	7,600	821,024	332,964	1,147,700	1,971,668	8,557,176
2014	4,125,700	133,100	7,600	756,200	323,400	521,300	1,204,500	7,071,800
2015	4,232,100	251,000	10,100	759,400	340,100	526,000	1,542,000	7,660,700

SDC - System Development Charges

PROPERTY TAXES, PARKS SDC FEES, AND CHARGES FOR SERVICES
 Ten Fiscal Years



PARKS & RECREATION FUND

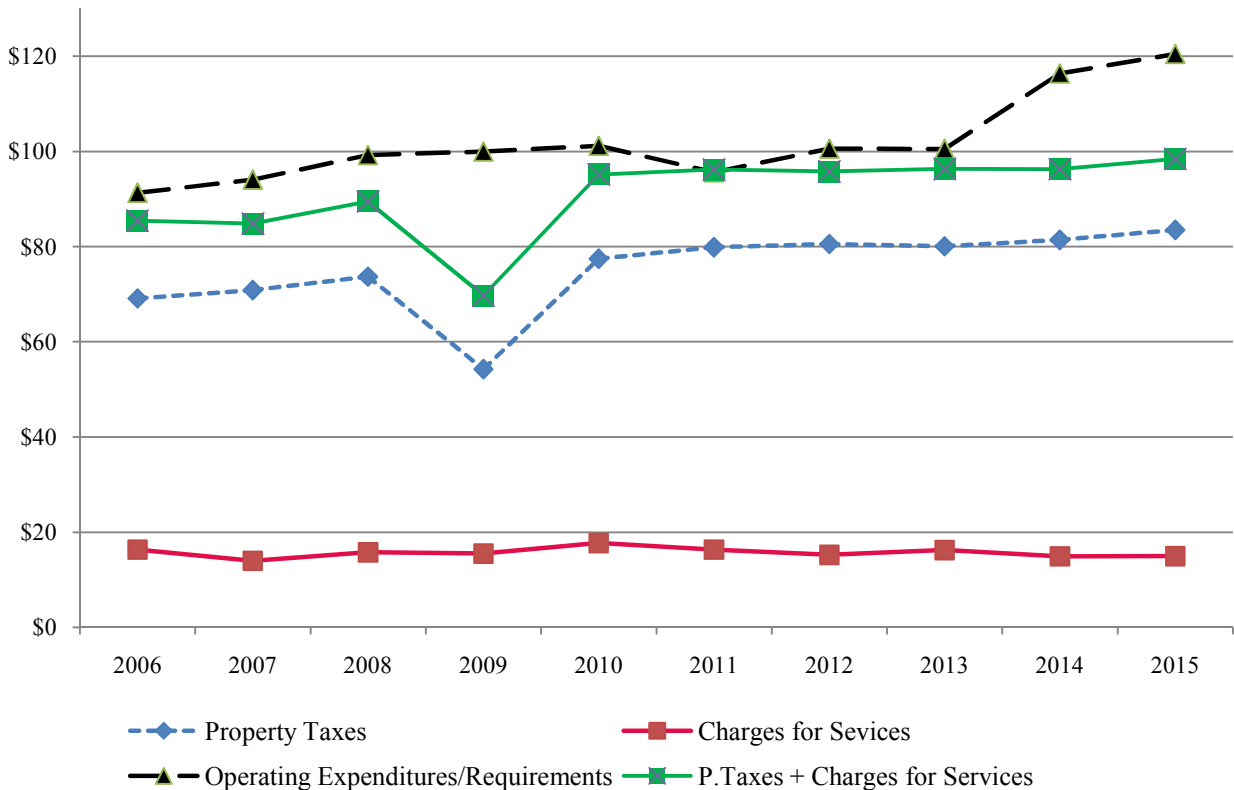
Total Property Taxes Collected per Capita and Charges for Services per Capita Ten Fiscal Years from 2006-2015 (1)

Fiscal Year Ended June 30,	OPERATING EXPENDITURES/ REQUIREMENTS		PROPERTY TAXES (2)		CHARGES FOR SERVICES	
	Amount		Amount		Amount	
	Expended	per Capita	Collected	per Capita	Received	per Capita
2006	\$ 4,138,484	\$ 91.24	\$ 3,133,826	\$ 69.09	\$ 741,707	\$ 16.35
2007	4,381,151	94.00	3,300,794	70.82	651,684	13.98
2008	4,710,249	99.23	3,498,175	73.69	749,017	15.78
2009	4,874,550	99.95	2,643,784	54.21	755,639	15.49
2010	4,973,685	101.16	3,806,006	77.41	870,682	17.71
2011	4,733,468	95.57	3,952,833	79.81	809,323	16.34
2012	5,061,393	100.57	4,051,531	80.51	767,106	15.24
2013	5,074,793	100.45	4,043,730	80.04	821,024	16.25
2014	5,900,600	116.36	4,125,700	81.36	756,200	14.91
2015	6,109,700	120.46	4,232,100	83.44	759,400	14.97

(1) Actual figures used for 2006 through 2013. Budgeted amounts used for 2014 and 2015.

(2) For 2002 through 2004, general property taxes were divided: 78% General Fund and 22% Parks & Recreation Fund. Beginning in 2005, the distribution was changed to 80% General Fund and 20% Parks & Recreation Fund.

Per Capita Information Operating Expenditures/Requirements, Property Tax Receipts, and Charges for Services



PARKS & RECREATION FUND
PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES

Detailed below are the property taxes and other user fees supporting the following Parks & Recreation programs: Sports Services, Children/Youth/Family Recreation Services, Resource Development/Marketing Services, Adult Recreation & Fitness Services, Park Maintenance Services, Parks & Recreation Administration, Senior Services, Aquatic Services, Northwest Art & Air Festival (NWAAF), Performance Series, and Urban Forestry. These programs represent 85 percent of the Parks & Recreation budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Current	\$3,885,907	\$3,891,973	\$4,019,700	\$4,019,700	\$4,144,100	3.09%	63.79%
Property Taxes - Delinquent	165,624	151,757	106,000	106,000	88,000	(16.98%)	1.35%
Street Tree Development Fees	-	222	-	-	-	-	-
State Marine Board	9,000	7,600	7,600	7,600	7,600	-	0.12%
WComp Wage Subsidy Reimb	2,896	-	-	-	2,500	-	0.04%
Charges for Services	-	-	-	-	15,000	-	0.23%
Agriculture Lease Payments	1,107	5,299	2,100	2,100	2,100	-	0.03%
CYF Recreation Fees	42,019	47,028	55,000	55,000	55,000	-	0.85%
CYF Sponsorships	1,600	9,044	6,000	6,000	6,000	-	0.09%
Adult Recreation Fees	4,213	18,525	17,000	17,000	37,000	117.65%	0.57%
Swimming Pool Receipts	75,660	73,172	78,000	78,000	70,000	(10.26%)	1.08%
Senior Center Rental Fees	25,309	21,651	18,000	18,000	16,000	(11.11%)	0.25%
Maple Lawn Preschool Fees	70,646	69,171	71,000	71,000	79,000	11.27%	1.22%
Sports Program Fees	96,798	101,190	112,500	112,500	112,500	-	1.73%
Waverly Boat Revenues	7,001	6,800	6,500	6,500	6,000	(7.69%)	0.09%
Park Permits	15,731	19,098	5,000	5,000	7,000	40.00%	0.11%
Fitness Program Fees	38,902	27,458	33,500	33,500	-	(100.00%)	-
Preschool Material/Service Fees	3,180	4,105	4,000	4,000	4,400	10.00%	0.07%
Senior Program Fees	16,023	10,692	10,000	10,000	8,000	(20.00%)	0.12%
Event Souvenir Sales	(300)	-	-	-	-	-	-
Event Food Faire Revenues	300	-	-	-	-	-	-
NWAAF Fees	10,643	10,829	9,000	9,000	9,000	-	0.14%
Hot Air Balloon Rides	9,700	3,875	7,400	7,400	7,400	-	0.11%
Senior Newsletter	1,577	3,091	1,500	1,500	1,500	-	0.02%
Trip Revenue	54,572	77,874	47,000	47,000	47,000	-	0.72%
Merchandise Sales - Aquatics	2,509	2,707	3,000	3,000	3,000	-	0.05%
Cool! Facility Rental Fees	8,805	10,700	7,500	7,500	7,600	1.33%	0.12%
Concession Sales - Aquatic	10,201	16,978	10,500	10,500	12,000	14.29%	0.18%
Concession Sales - Sports	2,881	2,020	3,500	3,500	3,000	(14.29%)	0.05%
Public Arts	5,129	4,148	4,000	4,000	4,000	-	0.06%
Swanson Room Rental Fees	3,445	2,440	3,000	3,000	3,200	6.67%	0.05%
Track Club Revenue	4,690	4,161	2,500	2,500	2,500	-	0.04%
Facility Enhancement Fee	6,260	5,525	5,500	5,500	5,500	-	0.08%
ACP Swimming Pool Receipts	176,905	161,451	164,000	164,000	164,000	-	2.52%
ACP Facility Rental Fees	22,717	30,098	24,000	24,000	23,000	(4.17%)	0.35%
Sport Camp Fees	-	284	-	-	-	-	-
Tournament Rental Fees	5,842	9,157	6,500	6,500	5,500	(15.38%)	0.08%
Event Donations	1,620	3,000	-	-	-	-	-
Youth Program User Fees	-	2,900	3,500	3,500	3,500	-	0.05%

continued

PARKS & RECREATION FUND

PROGRAMS SUPPORTED BY PROPERTY TAXES, USER FEES, AND OTHER RESOURCES, continued

Resources, continued	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Community Garden Revenues	1,060	1,100	500	500	-	(100.00%)	-
River Rhythms Food Faire	11,775	16,388	6,300	6,300	6,300	-	0.10%
NWAAF Food Vendors	13,663	21,084	11,000	11,000	11,000	-	0.17%
Mondays at Monteith Food Vendors	1,654	3,141	3,300	3,300	2,500	(24.24%)	0.04%
River Rhythms Souvenir Sales	1,371	1,493	1,500	1,500	2,000	33.33%	0.03%
NWAAF Souvenir Sales	1,031	1,745	1,700	1,700	7,000	311.76%	0.11%
Trolley Rental Charges	1,816	1,325	2,000	2,000	2,000	-	0.03%
River Rhythms Donations	12,469	17,558	15,000	15,000	15,000	-	0.23%
NWAAF Donations	20,703	18,940	18,700	18,700	21,000	12.30%	0.32%
Mondays at Monteith Donations	2,868	1,566	2,000	2,000	2,000	-	0.03%
July 4th Sponsorships	17,000	6,500	17,000	17,000	17,000	-	0.26%
Gifts & Donations	7,097	9,278	5,000	5,000	9,200	84.00%	0.14%
Mondays at Monteith Sponsorships	13,880	10,065	15,000	15,000	15,000	-	0.23%
Senior Center Sponsorships	12,319	3,928	8,000	8,000	8,000	-	0.12%
CPAS Sponsorships	10,000	6,852	9,000	9,000	10,000	11.11%	0.15%
River Rhythms Sponsorships	59,496	49,259	57,000	57,000	60,000	5.26%	0.92%
NWAAF Sponsorships	74,362	84,050	87,000	87,000	90,000	3.45%	1.39%
Aquatic Sponsorship	58,925	7,000	3,500	3,500	3,500	-	0.05%
Adult Rec & Fitness Sponsorship	-	1,270	1,000	1,000	1,000	-	0.02%
Sports Sponsorship	1,300	2,100	2,500	2,500	1,500	(40.00%)	0.02%
Misc Event Sponsorship/Donation	894	1,325	-	-	-	-	-
Aquatic donations	22,000	58,600	61,000	61,000	61,500	0.82%	0.95%
E Thornton Lake Donations	-	5,511	4,500	4,500	500	(88.89%)	0.01%
Foster Grandparent Sponsorships	-	780	3,000	3,000	5,000	66.67%	0.08%
Miscellaneous Revenue	15,617	3,614	5,000	5,000	5,000	-	0.08%
Over & short	(89)	5	-	-	-	-	-
Brochure Advertising Revenue	1,015	2,010	1,500	1,500	1,500	-	0.02%
General Fundraising	-	-	300	300	-	(100.00%)	-
Interest	8,757	37,412	1,000	1,000	5,000	400.00%	0.08%
Total Current Resources	5,160,098	5,189,920	5,197,600	5,197,600	5,324,400	2.44%	81.94%
From General Fund	187,200	187,200	187,200	187,200	187,200	-	2.88%
From Street Fund	80,000	80,000	80,000	80,000	80,000	-	1.23%
Transfer In: Transient Room Tax	59,100	80,500	79,100	79,100	90,800	14.79%	1.40%
Total Transfers In	326,300	347,700	346,300	346,300	358,000	3.38%	5.51%
Beginning Balance	733,891	901,156	842,600	842,600	814,200	(3.37%)	12.53%
Total Resources	\$6,220,289	\$6,438,776	\$6,386,500	\$6,386,500	\$6,496,600	1.72%	100.00%
Adopted Requirements by Program and Type							
	Personnel	Materials & Services	Capital	Transfers Out	Contingency	Adopted Budget	% of Fund Budget
Sports Services	\$ 160,300	\$ 107,200	\$ -	\$ -	\$ -	\$ 267,500	4.12%
Children/Youth/Family Rec Services	226,400	51,700	-	-	-	278,100	4.28%
Resource Development/Marketing	284,500	71,100	-	-	-	355,600	5.47%
Park Maintenance Services	885,500	1,023,200	7,000	-	-	1,915,700	29.49%
Parks & Recreation Administration	458,900	750,500	-	298,100	325,000	1,832,500	28.23%
Aquatic Services	515,700	270,700	10,000	-	-	796,400	12.26%
Adult Recreation Services	277,000	225,300	-	-	-	502,300	7.73%
Performance and Cultural Arts	11,000	537,500	-	-	-	548,500	8.44%
Total Requirements	\$2,819,300	\$3,037,200	\$ 17,000	\$ 298,100	\$ 325,000	\$6,496,600	100.00%
Percent of Budget	43.39%	46.75%	0.26%	4.59%	5.00%	100.00%	



Duncan Monteith
Photo Courtesy of Albany Regional Museum

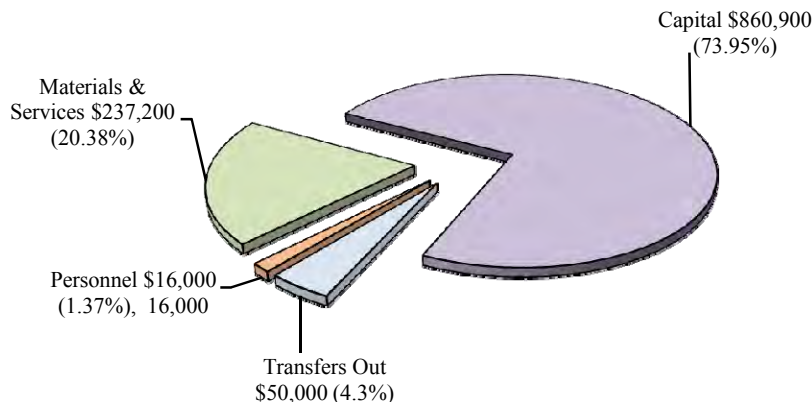
**PARKS & RECREATION FUND
SELF-SUPPORTED SPECIAL PROGRAMS**

Detailed below are the user fees and other resources used to support the following Parks & Recreation Fund programs: Park SDC Projects, Senior Center Foundation, and Parks Capital Improvement Program. These programs represent 15 percent of the total Parks & Recreation Fund budget. The resource items listed below are included in the Parks & Recreation Fund - Resource Detail presented on previous pages.

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Parks SDC: Principal	\$ 6,481	\$ 11,360	\$ 3,000	\$ 3,000	\$ 500	(83.33%)	0.04%
Parks SDC: Interest	359	355	100	100	500	400.00%	0.04%
Parks Systems Development Charges	122,833	220,553	130,000	130,000	250,000	92.31%	21.48%
Gift Shop Revenue	7,964	9,283	8,000	8,000	8,000	-	0.69%
Pool Room Revenue	1,084	996	900	900	900	-	0.08%
Gifts & Donations	1,553	1,800	2,000	2,000	2,000	-	0.17%
General Fundraising	450	295	300	300	300	-	0.03%
Interest	6,661	3,247	4,100	4,100	6,100	48.78%	0.52%
Total Current Resources	147,386	247,888	148,400	148,400	268,300	80.80%	23.05%
From Parks Fund	-	-	85,000	85,000	118,000	38.82%	10.13%
From Parks SDC Program	470,000	800,000	90,000	90,000	50,000	(44.44%)	4.30%
From Grants Fund	17	-	-	-	-	-	-
Total Transfers In	470,017	800,000	175,000	175,000	168,000	(4.00%)	14.43%
Beginning Balance	1,902,671	1,070,512	361,900	361,900	727,800	101.11%	62.52%
Total Resources	\$2,520,074	\$2,118,400	\$ 685,300	\$ 685,300	\$1,164,100	69.87%	100.00%

Adopted Requirements by Program and Type					Adopted Budget	% of Fund Budget
	Personnel	Materials & Services	Capital	Transfers Out		
Park SDC Projects	\$ 16,000	\$ 221,600	\$ 692,900	\$ 50,000	\$ 980,500	84.23%
Senior Center Foundation	-	15,600	-	-	15,600	1.34%
Parks Capital Improvement Program	-	-	168,000	-	168,000	14.43%
Total Requirements	\$ 16,000	\$ 237,200	\$ 860,900	\$ 50,000	\$ 1,164,100	100.00%
Percent of Budget	1.37%	20.38%	73.95%	4.30%	100.00%	

REQUIREMENTS BY TYPE
Category Totals and Percent of Budget



PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Sports Services (202-35-1402)

Responsible Manager/Title: Rob Romancier, Aquatics Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide long-term vision and direction to ensure the program's viability while keeping abreast of new opportunities for involving residents in an active lifestyle.
- Accurately plan, prepare, monitor, and control the Sports Services budget.
- Provide opportunities for positive participation in recreational athletics programs to Albany residents.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	03/14	In Progress	<ul style="list-style-type: none"> • Create a cost recovery plan that ensures a 60% recovery of expenditures with non-tax revenues.
Great Neighborhoods	08/13	In Progress	<ul style="list-style-type: none"> • Install recycle centers at both softball complexes in an effort to create a greener program for the City.
Effective Government	10/13	In Progress	<ul style="list-style-type: none"> • Develop new program offerings to utilize newly acquired gymnasium facilities.
Budget Year 2014-2015			
Effective Government	03/15		<ul style="list-style-type: none"> • Create a cost recovery plan that ensures a 60% recovery of expenditures with non-tax revenues.
Great Neighborhoods	09/14		<ul style="list-style-type: none"> • Install recycle centers at both softball complexes in an effort to create a greener program for the City.
Great Neighborhoods/Effective Government	10/14		<ul style="list-style-type: none"> • Develop new program offerings to utilize newly acquired gymnasium facilities.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of participants in a City sports program during the year.	6,500	6,833	6,855	6,950
Number of participant hours in a City sports program activity during the year.	110,500	115,600	116,535	118,150
Percentage of total sports expenditures recovered with non-tax revenues.	48%	54%	52%	50%

STAFFING SUMMARY

Budgeted FTEs	1.00	1.00	1.00	1.00
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PROG 1402: Sports Services

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Personnel Services	131,232.31	121,149.67	156,500	155,800	160,300	2.89%
Materials & Services	108,204.87	110,582.54	107,800	107,800	107,200	-0.56%
TOTAL EXPENDITURES	239,437.18	231,732.21	264,300	263,600	267,500	1.48%

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Children/Youth/Family Recreation Services (202-35-1403) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Offer diverse opportunities for quality recreation and cultural programs for children, youth, and families (CYF) in order to build skills and provide a positive lifestyle and leisure options.
- Develop and maintain partnerships with community agencies, businesses, and service organizations to achieve objectives, promote cooperation, avoid duplications of service, and provide activities designed to meet community needs.
- Coordinate recreation and summer learning programs for children in a community setting that develops problem-solving skills, builds self-esteem, enhances learning skills, and encourages personal responsibility.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	12/13	Discontinue	<ul style="list-style-type: none"> • Develop and implement a series of outdoor recreation activities that incorporate the 10 Million Kids Outside initiatives.
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Expand Fun in the Park initiative to broaden reach into community.
	06/14	In Progress	<ul style="list-style-type: none"> • Complete implementation of marketing plan.
Budget Year 2014-2015			
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Participate in a Department-wide marketing campaign that effectively increases participation and community interaction.
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Develop a comprehensive program strategy to increase relevance to community and effectively meet recreation needs of Children, Youth & Family programs.
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Expand partnerships to include Fun in the Park, summer camps, and other youth initiatives.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of class and program participants who are satisfied with services.	86%	92%	90%	90%
Percentage of total program cost recovered with non-tax revenues.	41%	47%	50%	51%

STAFFING SUMMARY

Budgeted FTEs	3.58	3.10	2.98	2.98
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PROG 1403: Children/Youth/Family Rec Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	175,639.10	181,074.32	231,700	230,400	226,400	-1.74%
Materials & Services	33,319.07	46,181.37	40,300	40,300	51,700	28.29%
TOTAL EXPENDITURES	208,958.17	227,255.69	272,000	270,700	278,100	2.73%

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Resource Development & Marketing Services (202-35-1404) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Develop revenue sources that will support the recreation experiences, services, and facilities the community wants and needs.
- Coordinate sponsorships and partnership programs, including proposals, recognition, and identification of appropriate sponsorship opportunities.
- Manage comprehensive marketing efforts for Parks & Recreation Department in order to solidify community niche and position Department in appropriate community roles.
- Coordinate all branding and publicity efforts for Parks & Recreation Department.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Secure additional \$10,000 in community resources to supplement three-year grant program that provides intergenerational mentorship to at-risk youth.
	06/14	Complete	<ul style="list-style-type: none"> • Develop collaborative tourism grants that meet new guidelines in order to support community tourism and economic stimulation initiatives.
	09/14	In Progress	<ul style="list-style-type: none"> • Develop and implement grant solicitation plan to support recreation experiences, programs, and facilities including the Foster Grandparent Program.
Budget Year 2014-2015			
Effective Government	07/14		<ul style="list-style-type: none"> • Develop a comprehensive marketing campaign to increase awareness and brand recognition of Parks & Recreation programs within the Albany community.
	10/14		<ul style="list-style-type: none"> • Update and reinvigorate web and online contact including Parks & Recreation pages of the City website, Facebook, and other social media outlets.
	07/14		<ul style="list-style-type: none"> • Create and distribute e-newsletter to Parks & Recreation stakeholders on a bi-monthly basis.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Per capita revenue from endowments, grants, foundations, solicitations, and donations	\$8.13	\$11.75	\$10.26	\$10.75

STAFFING SUMMARY

Budgeted FTEs	2.54	2.68	2.45	2.45
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PROG 1404: Resource Dev. Marketing Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	235,074.47	262,810.52	261,800	260,000	284,500	9.42%
Materials & Services	40,902.83	42,394.13	63,600	63,600	71,100	11.79%
TOTAL EXPENDITURES	275,977.30	305,204.65	325,400	323,600	355,600	9.89%

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Park Maintenance Service (202-35-1407)
Responsible Manager/Title: Gary Carlson, Park Operations Supervisor**

FUNCTIONS AND RESPONSIBILITIES

- Maintains and operates all City parks and facilities in a safe, clean, attractive, and affordable manner by using responsive and efficient procedures.
- Responsible for the Urban Forestry Program including street tree maintenance.
- Coordinates volunteer program for work in parks, trails, and natural areas.
- Supports Recreation Division programs through coordination and implementation of event logistics.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Healthy Economy	06/14	In Progress	<ul style="list-style-type: none"> • Continue Strategies/Actions from 2012-2013.
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Complete implementation of Cartegraph Asset Management System.
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Complete Site Maintenance Management Plans for each park.
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Begin work on parks deferred maintenance list.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Continue implementation of Asset Management System.
Great Neighborhoods	12/14		<ul style="list-style-type: none"> • Redevelop Sunrise Park.
	06/15		<ul style="list-style-type: none"> • Begin Development of East Thornton Lake site.
Effective Government	06/15		<ul style="list-style-type: none"> • Implement a volunteers in the parks program.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Developed acres of parkland per 1,000 population (*revised to include trail corridors).	8.46	11.10*	11.00	11.0
Avg. cost of maintenance per developed acre.	\$2,900	\$2,755	\$2,762	\$2,780
Percentage of time lost to work-related injuries.	0%	0%	0%	0%
FTE per 1,000 residents.	.21	.19	.19	.19
Est. number of trees responsible for maintaining.	13,000	13,000	13,000	13,000
Est. number of trees receiving maintenance.	3,200	3,591	3,491	3,200
Total tree maintenance expenditures.	\$65,000	\$65,000	\$65,000	\$65,000

STAFFING SUMMARY

Budgeted FTEs	10.5	9.50	9.50	9.50
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PROG 1407: Park Maintenance Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	822,245.50	828,430.01	882,100	877,100	885,500	0.96%
Materials & Services	953,033.95	878,039.93	949,400	949,400	1,023,200	7.77%
Capital	39,946.68	-	117,000	117,000	7,000	-94.02%
TOTAL EXPENDITURES	1,815,226.13	1,706,469.94	1,948,500	1,943,500	1,915,700	-1.43%

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Park Administration (202-35-1408) Responsible Manager/Title: Ed Hodney, Parks and Recreation Director

FUNCTIONS AND RESPONSIBILITIES

- Organize and administer department personnel, resources, facilities, programs, and activities to achieve City and department goals.
- Provide customer service to citizens who visit or contact the Parks & Recreation Department and other City Hall offices.
- Working with the Albany Arts Commission, promote and provide oversight for the installation or display of public art at City facilities and other public spaces.
- Plan and implement scheduled Parks capital improvement projects.
- Provide administrative support to the Parks & Recreation Commission, City Tree Commission, Albany Arts Commission, and Senior Center Endowment Committee.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/13	In Progress	<ul style="list-style-type: none"> • Complete Parks Plan update with revised SDC methodology.
	06/14	Complete	<ul style="list-style-type: none"> • Complete scheduled building repair and capital replacement projects at Senior Center, Swanson Activity Center, Maple Lawn Preschool, and Albany Community Pool.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Complete Parks Plan update with revised SDC methodology.
	06/15		<ul style="list-style-type: none"> • Complete Parks capital projects as scheduled.
	06/15		<ul style="list-style-type: none"> • Through Arts Commission and private donors, install a public sculpture which commemorates the contributions of the metals industry in Albany.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of total Fund 202 operating expenditures subsidized with property tax revenues.*	68%	68%	64%	64%
Per capita revenue from endowments, grants, foundations, solicitations, and donations.	\$8.13	\$11.75	\$10.26	\$10.75

STAFFING SUMMARY

Budgeted FTEs	4.00	4.00	4.15	4.245
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*Fund 202 operating expenditures only includes programs 1402, 1403, 1404, 1407, 1408, 1410, 1413, and 1414.

PROG 1408: Parks & Recreation Admin

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	389,081.87	400,385.78	437,500	434,700	458,900	5.57%
Materials & Services	675,661.74	727,203.21	782,000	778,500	750,500	-3.60%
Capital	-	20,394.00	-	-	-	- %
Transfers Out	221,488.14	178,743.77	264,500	279,900	298,100	6.50%
Contingencies	-	-	310,000	313,500	325,000	3.67%
TOTAL EXPENDITURES	1,286,231.75	1,326,726.76	1,794,000	1,806,600	1,832,500	1.43%

PROGRAM NARRATIVE

Parks & Recreation Fund: Parks & Recreation Department, Aquatic Services (202-35-1410) Responsible Manager/Title: Rob Romancier, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Meet the needs of our community by offering a wide variety of aquatic programs and activities that encourage participation at all levels and result in increased health, wellness, and recreation for participants.
- Promote water safety and prevent accidental drowning through water awareness with a focus on youth.
- Provide a safe and positive environment and activities for all ages.
- Provide indoor year-round facility for educational community use and team sports. Provide outdoor recreation and fitness facility in the summer. Operate wading pool.

OBJECTIVES AND STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	02/14	Completed	<ul style="list-style-type: none"> • Bring ACP up to ADA standards.
Effective Government	05/14	In Progress	<ul style="list-style-type: none"> • Complete facility assessment to determine long-term maintenance needs and repairs.
Healthy Economy	05/14	In Progress	<ul style="list-style-type: none"> • Promote programs to hospitals & rehab centers.
Budget Year 2014-2015			
Safe City	10/14		<ul style="list-style-type: none"> • Increase the number of staff trainings for emergency situations.
Effective Government	07/14		<ul style="list-style-type: none"> • Develop and implement a more practical tool for measuring customer satisfaction.
	07/14		<ul style="list-style-type: none"> • Develop and implement marketing plan for COOL! Pool.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of users who are satisfied or very satisfied with their aquatic experience.	96%	96%	94%	95%
Percentage of program costs recovered with non-tax revenues.	50%	46%	46%	44%

STAFFING SUMMARY

Budgeted FTEs	3.50	3.50	3.50	3.50
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PROG 1410: Aquatic Services

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Personnel Services	458,164.14	472,591.93	505,200	503,000	515,700	2.52%
Materials & Services	242,346.15	255,741.37	270,600	270,600	270,700	0.04%
Capital	39,947.85	-	10,000	10,000	10,000	- %
TOTAL EXPENDITURES	740,458.14	728,333.30	785,800	783,600	796,400	1.63%

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Adult Recreation Services (202-35-1413) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Offer diverse, quality recreational services for adults and seniors in order to promote wellness, provide positive leisure choices, build skills, and contribute to a strong healthy community.
- Provide facilities and infrastructure needed to meet community's recreational needs.
- Develop partnerships with community agencies and businesses to provide recreation experiences for adults and seniors.
- Recruit, train, and recognize qualified volunteers, providing opportunities for them to make meaningful contributions to the community.
- Manage the Foster Grandparent Program for Linn and Benton counties providing at-risk youth with one-on-one mentoring and tutoring from low-income seniors.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Reach targeted 30 volunteer service years for Foster Grandparent Program.
Effective Government	12/13	In Progress	<ul style="list-style-type: none"> • Review current offerings and develop and implement a plan to keep programs and services relevant.
	06/14	In Progress	<ul style="list-style-type: none"> • Identify and increase opportunities to expand number of community members reached by programs, as well as utilize new program venues.
Budget Year 2014-2015			
Effective Government	12/14		<ul style="list-style-type: none"> • Develop marketing program that expands reach into community.
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Recruit, train, and place 30 Foster Grandparent volunteers.
Effective Government	09/14		<ul style="list-style-type: none"> • Complete focus group sessions on recreation programs and develop comprehensive plan for implementation of findings.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-13</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of participants who are satisfied with level of service received.	95%	96%	96%	95%
Percentage of facility renters who are satisfied with services rendered.	95%	80%	98%	95%
Percentage of total program costs recovered with non-tax revenues.	43%	43%	48%	37%

STAFFING SUMMARY

Budgeted FTEs	2.40	1.80	2.40	2.40
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PROG 1413: Adult Recreation Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	260,596.45	219,664.55	283,700	282,200	277,000	-1.84%
Materials & Services	160,295.09	154,585.96	207,700	207,700	225,300	8.47%
TOTAL EXPENDITURES	420,891.54	374,250.51	491,400	489,900	502,300	2.53%

PROGRAM NARRATIVE

Parks and Recreation Fund: Parks & Recreation Department, Performance and Cultural Arts (202-35-1414) Responsible Manager/Title: Katie Nooshazar, Recreation Program Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide events that enhance Albany’s livability for residents and draw visitors from throughout the Northwest, helping to support the local economy.
- Utilize community sponsorships to provide funding for diverse events.
- Promote free music and art activities providing opportunities for cultural enrichment and development of great neighborhoods.
- Utilize events to showcase business and industry in order to create a positive economic impact on the community.

OBJECTIVES AND STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Objectives and Strategies/Actions
Budget year 2013-2014			
Healthy Economy	08/13	Complete	• Implement Community Fourth of July Celebration.
Effective Government	09/13	In Progress	• Complete position review of descriptions for volunteer coordinator position.
Great Neighborhoods	01/14	Complete	• Develop transition plans for event management section of NWAAF.
Budget year 2014-2015			
Great Neighborhoods	08/14		• Revitalize and manage hot air balloon section of NWAAF.
Effective Government	08/14		• Restructure staffing to accommodate AVA’s departure from the event.
Great Neighborhoods	08/14		• Secure Sunday performer who will draw 50,000+ crowd.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Average number of individuals attending River Rhythms concerts.	6,700	7,802	6,500	8,800
Percent of participants who are satisfied or very satisfied with the quality of the event.	96%	95%	97%	95%
Number of individuals attending NWAAF.	51,000	50,200	53,000	50,000
Percent of sponsors satisfied or very satisfied with events.	98%	99%	98%	95%
Percent of program costs recovered with non-tax revenues.	68%	85%	72%	62%
Expenditures avoided through donations of in-kind services and materials.	\$128,000	\$196,873	\$200,000	\$185,000

STAFFING SUMMARY

Budgeted FTEs	0.00	0.00	0.00	0.00
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PROG 1414: Performance and Cultural Arts

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	10,042.23	13,219.56	25,600	25,500	11,000	-56.86%
Materials & Services	321,911.16	317,547.17	479,500	479,500	537,500	12.10%
TOTAL EXPENDITURES	331,953.39	330,766.73	505,100	505,000	548,500	8.61%

PROGRAM NARRATIVE

**Parks & Recreation Fund: Parks & Recreation Department,
Parks SDC Projects (202-35-1500)**
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director

FUNCTIONS AND RESPONSIBILITIES

- Implement growth-related projects included in the 2006-2015 Parks & Recreation Master Plan through planning, acquisition, design, and construction of new parks and facilities.
-
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	In Progress	• Complete Service Development Charge methodology review with Parks Plan update.
	06/14	In Progress	• Complete SDC-funded projects as programmed.
Budget Year 2014-2015			
Effective Government	06/15		• Complete SDC-funded projects as programmed.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of acres of park land.	801	801	895	895
Number of acres of park land per 1,000 pop.	15.86	15.86	16.9*	16.9

*Added 94 acres by land donation to Oak Creek Greenbelt in 2013-2014

PROG 1500: Park SDC Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	129,673.19	232,268.41	133,100	133,100	251,000	88.58%
Miscellaneous Revenue	-	-	-	-	-	- %
Investment Earnings	7,976.12	5,832.12	4,000	4,000	6,000	50.00%
Beginning Balance	2,135,650.49	1,361,082.37	354,800	354,800	723,500	103.92%
TOTAL REVENUES	2,273,299.80	1,599,182.90	491,900	491,900	980,500	99.33%
EXPENDITURES						
Personnel Services	165.31	-	-	-	16,000	- %
Materials & Services	34,010.34	33,517.93	200,900	200,700	221,600	10.41%
Capital	-	-	201,000	201,200	692,900	244.38%
Transfers Out	878,041.78	800,000.00	90,000	90,000	50,000	-44.44%
TOTAL EXPENDITURES	912,217.43	833,517.93	491,900	491,900	980,500	99.33%

PROG 1500 Park SDC Projects

Revenues less Expenditures	1,361,082.37	765,664.97	-	-	-
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PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Senior Center Foundation (202-35-1506)**
Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Assist with coordination of activities and services offered by the senior groups using the Albany Senior Center.
 - Provide support and assistance to Recreation staff in order to meet the needs of older adults in Albany.
 - Provide funding that supports Senior Center programming.
 - Assist with planning and implementation of programs and special events.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none">• Assist with volunteer recruitment and recognition programs.
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Assist with bi-monthly newsletter mailing.
Budget Year 2014-2015			
Great Neighborhoods	09/14		<ul style="list-style-type: none">• Assist with all volunteer celebration and recognition programs.
Effective Government	06/15		<ul style="list-style-type: none">• Assist with monthly newsletter.

PROG 1506: Senior Center Foundation

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	9,048.45	10,278.40	8,900	8,900	8,900	- %
Miscellaneous Revenue	2,003.01	2,094.50	2,300	2,300	2,300	- %
Investment Earnings	58.69	92.60	100	100	100	- %
Beginning Balance	11,069.75	12,713.23	7,100	7,100	4,300	-39.44%
TOTAL REVENUES	22,179.90	25,178.73	18,400	18,400	15,600	-15.22%
EXPENDITURES						
Materials & Services	9,466.67	9,673.36	18,400	18,400	15,600	-15.22%
TOTAL EXPENDITURES	9,466.67	9,673.36	18,400	18,400	15,600	-15.22%

PROG 1506 Senior Center Foundation

Revenues less Expenditures	12,713.23	15,505.37	-	-	-
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PROGRAM NARRATIVE

**Parks and Recreation Fund: Parks & Recreation Department,
Parks Capital Improvement Projects (202-35-1507)
Responsible Manager/Title: Ed Hodney, Parks and Recreation Director**

FUNCTIONS AND RESPONSIBILITIES

- Implement Capital Improvement Projects (CIP) that are funded with revenue other than grants.
-
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STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government Great Neighborhoods	06/14	In Progress	• Complete projects as scheduled in the FY 2013-2014 CIP.
Budget Year 2014-2015			
Effective Government Great Neighborhoods	06/15		• Complete projects as scheduled in the FY 2014-2015 CIP.

PROG 1507: Parks Capital Improvement Program

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	(1,373.55)	(2,677.91)	-	-	-	- %
Transfers In	470,017.16	800,000.00	175,000	175,000	168,000	-4.00%
Beginning Balance	(244,048.94)	(303,283.53)	-	-	-	- %
TOTAL REVENUES	224,594.67	494,038.56	175,000	175,000	168,000	-4.00%
EXPENDITURES						
Capital	527,772.04	800,000.00	175,000	175,000	168,000	-4.00%
Transfers Out	106.16	-	-	-	-	- %
TOTAL EXPENDITURES	527,878.20	800,000.00	175,000	175,000	168,000	-4.00%

PROG 1507 Parks Capital Improvement Program

Revenues less Expenditures	(303,283.53)	(305,961.44)	-	-	-
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Grants Fund

Grant Descriptions

The Grants Fund receives monies from private citizens and agencies of local, state, and federal governments for various projects within the City.

The following grants have been budgeted for the 2014-2015 Budget Year:

911 Emergency Dispatch Grant (203-10-5000): The City receives a three percent telephone tax from the state of Oregon for emergency dispatch services, which is used to contract with Linn County to provide 911 emergency dispatch services.

State Hazardous Materials Emergency Preparedness (HMEP) Grant (203-25-5089): \$11,700 on behalf of the Mid-Valley Local Emergency Planning Committee.

Staffing for Adequate Fire and Emergency Response (SAFER) Grant (203-25-5098): \$625,000 Salary and benefit costs for six Firefighter/EMTs for a two-year period, ending October 17, 2014.

State Homeland Security Grant (203-25-5101): \$38,000 Full-scale earthquake exercise.

Brownfields Redevelopment Fund Grant (203-25-5103): \$46,300 Funding toward environmental site assessments. Department of Environmental Quality oversight, and legal fees associated with the assessment process for properties purchased for the replacement of the downtown fire station.

Department of Justice Bulletproof Vest Grant (203-30-5008): Grant proceeds provide 50 percent matching funds to law enforcement agencies to purchase replacement bulletproof vests.

Department of Justice Equitable Sharing (203-30-5096): Grant proceeds are from asset forfeitures. Equitable Sharing may only be used for law enforcement purposes such as investigations, training, facilities, equipment, transportation, memorials, drug/gang education, matching, pro-rata funding, community-based programs, and language assistance. Funds are not to be used to replace or supplant appropriated resources of the recipient.

Foster Grandparents (203-35-5090): A federally funded volunteer program designed to address the needs of at-risk youth, and engage persons 55 and older (particularly those with limited incomes) in volunteer services to Benton and Linn Counties. Foster grandparents are role models and mentors working with youth on a one-to-one basis helping them learn to read, providing homework assistance, and reinforcement of positive character education. Foster grandparents are assigned to serve local organizations that include faith-based groups, Head Start centers, public schools, The Boys and Girls Club, and other youth facilities.

Entitlement Community Development Block Grant (CDBG) (203-40-5100/5107): The City became a Housing and Urban Development (HUD) CDBG Entitlement city in 2012 after Albany's population passed 50,000 people, and anticipates receiving \$389,457 for the 2014-15 Fiscal Year. The funds will be used for activities and programs that will primarily benefit Albany's low- and moderate-income residents, homeless residents, seniors, and special needs populations. The funds will also be used for eligible community development activities that may include removing architectural barriers to handicap accessibility in Albany's public buildings and curb ramps in low-income Census tracts. City staff will work to provide the required annual Action Plan and Consolidated Annual Performance Evaluation Report (CAPER) to HUD. It is anticipated that the grant funding will support 0.6 FTE to administer the program. There is no grant match requirement. This program accounts for the administration of the grant.

CDBG Activities (203-40-5102/5108): \$325,300 This program accounts for the activities of the CDBG grant.

Grants Fund

Grant Descriptions

2014-15 State Historic Preservation (SHPO) Grant (203-40-5105): \$12,000 The City has applied for a residential rehabilitation grant for National Register properties, public education, and outreach through newsletters, workshops, and preservation activities associated with the City's preservation program, staff and Landmarks Commission training and conferences. The local match is \$12,000 and will consist of staff time and rehabilitation grant matching funds. The grant cycle is 18 months and will continue into fiscal year 2015-16.

Housing Program (203-40-5106): the Housing Program is administered in ways that primarily benefit low and moderate-income families, prevent homelessness, and support special needs populations and community development activities in low-income neighborhoods. The source of the funds is repayment of loans that were made with CDBG funds by the City to private property owners in the 1970's along with several rental rehabilitation loans. The State must approve use of these funds for programs other than housing rehabilitation. This program was moved from the General Fund in this budget cycle.

Library Foundation Grant (203-45-5032): Foundation grants are used to provide ongoing support to the Albany Public Library, with special focus on maintaining services at the facility at the Carnegie Library branch. Remaining projects include basement flooring and renovation of both storage and meeting rooms. For the past few years the foundation has been providing funds for the purchase of children's books for the library system.

Oregon Community Foundation (OCF) (203-45-5033): This is a \$2,000,000 donor advised fund established in 2004 by Mrs. Doris Scharpf. Investment earnings from this fund may be annually disbursed to enhance the objectives and services of Albany Public Library. Disbursement is subject to OCF/donor policies.

Oregon State Library Grant (203-45-5034): Otherwise known as the Ready to Read Grant, this grant is used solely for the support of early childhood literacy endeavors within the Children's Department. The amount is determined by Census data regarding the number of children in the Library's service area.

FAA Annual Capital Grant (203-50-5003): \$20,000 A Federal FAA grant was received for Airport fencing in fiscal year 2013-14. These funds cover any warranty work related to the project.

Title XIX Grant (203-50-5014): Title XIX is a federal Medicaid grant program which pays for nonmedical rides for eligible clients. This grant has been ongoing for Paratransit since 1997 and the contract is set to expire September 30, 2014. The City could bill up to \$75,000 per year; however, only \$14,400 in eligible rides is estimated to be provided in FY 2015. This grant does require a City match (40 percent), and by Medicaid rules that match amount cannot appear in the Title XIX grant budget. The City match is paid for from the Paratransit budget (213-50-1108-62210).

FEMA Projects (203-50-5095): Federal financial assistance from the Federal Emergency Management Agency (FEMA) was made available to Albany on March 2, 2012 for the 50-year-plus flooding event that took place from January 17-21, 2012. The City is eligible to receive reimbursement of up to 75 percent of the project costs to repair the damage incurred during the flood. This funding will be used to repair the culvert system on Belmont Avenue for Oak Creek.

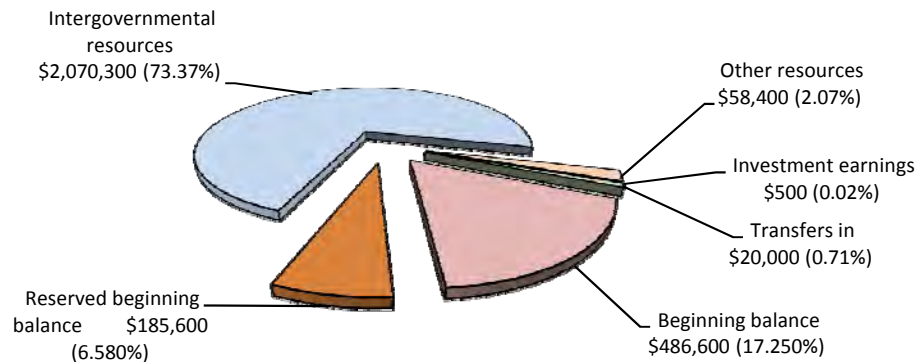
ODOT Flexible Funds (203-50-5097): The City was awarded a federal grant through ODOT's Flex Fund Program in the amount of \$1,180,000 to construct sidewalk along the north and south side of Gibson Hill Road from North Albany Road to Scenic Drive. The City will match the grant with \$298,000 being funded from Transportation System Development Charge (TSDC) improvement fee revenues and North Albany Frontage Fee revenues.

**GRANTS FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
FAA Entitlement Proceeds	\$ -	\$ 88,519	\$ 344,900	\$ 344,900	\$ -	(100.00%)	-
Non-Medical Medicaid Grant	13,150	16,297	13,800	13,800	14,400	4.35%	0.51%
Bureau of Justice	4,861	6,285	6,900	6,900	4,900	(28.99%)	0.17%
CDBG Grant	186,806	-	-	-	-	-	-
Oregon Emergency Management	2,394	236,771	634,900	756,333	372,400	(50.76%)	13.20%
Oregon Department of Aviation	78,423	-	-	-	-	-	-
US Dept of Homeland Security	17,633	492	-	-	-	-	-
Federal Grants & Assistance	12,813	30,430	7,500	7,500	-	(100.00%)	-
FAA Discretionary Funds	171,769	-	-	-	-	-	-
Foster Grandparent Grant	24,151	112,781	147,600	147,600	147,600	-	5.23%
Oregon State Fire Marshal	4,223	-	-	-	-	-	-
FEMA Disaster Reimbursement	-	60,113	412,500	412,500	390,000	(5.45%)	13.83%
CDBG Grant	-	-	340,000	340,000	721,300	112.15%	25.57%
State of Oregon	903,085	200,905	283,800	283,800	261,400	(7.89%)	9.26%
Oregon Emergency Management	264,194	-	-	-	-	-	-
DOJ Equitable Sharing	59,799	-	-	-	30,000	-	1.06%
Brownsfield Redevelopment Grant	-	-	-	60,000	46,300	(22.83%)	1.64%
Oregon Community Foundation	981,276	167,037	81,000	81,000	82,000	1.23%	2.91%
Community & Policing Grants	-	-	-	2,500	-	(100.00%)	-
Albany Library Foundation	-	28,954	30,000	30,000	30,000	-	1.06%
Gifts & Donations	33,767	-	-	-	-	-	-
Miscellaneous Revenue	16,696	231	15,000	15,000	15,000	-	0.53%
Loan Repayment-Interest	-	-	-	-	13,400	-	0.47%
Interest	22	1,380	900	900	500	(44.44%)	0.02%
Total Current Resources	2,775,063	950,194	2,318,800	2,502,733	2,129,200	(14.93%)	75.46%
From Parks Fund	42,657	11,500	-	-	-	-	-
From Street Capital	2,245	21,000	127,500	127,500	-	(100.00%)	-
From Albany Municipal Airport	-	2,000	47,900	47,900	20,000	(58.25%)	0.71%
From Capital Equipment Fund	11,595	-	-	-	-	-	-
From Parks SDC	408,042	-	-	-	-	-	-
From ARRA Grant - TLS	479	-	-	-	-	-	-
From ARRA Grant - Alb Stn Park & Ri	388	-	-	-	-	-	-
From Transportation SDCi	-	-	47,000	47,000	-	(100.00%)	-
From N. Albany Frontage Fee	-	-	251,000	251,000	-	(100.00%)	-
Total Transfers In	465,406	34,500	473,400	473,400	20,000	(95.78%)	0.71%
Beginning Balance	(33,913)	112,049	134,700	134,700	486,600	261.25%	17.25%
Designated Beg. Balance-Housing	-	-	-	-	185,600	-	6.58%
Total Transfers In	(33,913)	112,049	134,700	134,700	672,200	399.03%	23.83%
Total Resources	\$3,206,556	\$1,096,743	\$2,926,900	\$3,110,833	\$2,821,400	(9.30%)	100.00%

GRANTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**GRANTS FUND
REQUIREMENTS AND STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
911 Emergency Dispatch	\$ 247,952	\$ 184,929	\$ 235,800	\$ 235,800	\$ 241,900	\$ 241,900	\$ 241,900
State HMEP Grant	800	27,787	-	29,200	20,800	20,800	20,800
SAFER	-	339,201	623,200	623,200	313,600	313,600	313,600
2013 State Homeland Security	-	-	-	92,233	38,000	38,000	38,000
Brownsfields Redev (Lottery)	-	-	-	60,000	46,300	46,300	46,300
DOJ Bulletproof Vest	7,276	1,476	6,900	6,900	7,700	7,700	7,700
DOJ Equitable Sharing	-	34,741	46,700	46,700	65,300	65,300	65,300
Foster Grandparents (91.011)	24,151	111,547	147,600	147,600	147,600	147,600	147,600
CDBG	-	-	340,000	340,000	6,600	6,600	6,600
CDBG Activities	-	-	-	-	325,300	325,300	325,300
14-15 SHPO Historic Preservation	-	-	-	-	12,000	12,000	12,000
Housing	-	-	-	-	199,000	199,000	199,000
CDBG Administration	-	-	-	-	77,900	77,900	77,900
CDBG Activities	-	-	-	-	311,500	311,500	311,500
Library Foundation	853,651	1,191	48,300	48,300	48,300	48,300	48,300
Oregon Community Foundation	152,361	70,706	154,600	154,600	137,200	137,200	137,200
State Library Grant	5,266	5,772	6,500	6,500	10,000	10,000	10,000
FAA Annual Capital Grant	199,934	90,240	392,800	392,800	20,000	20,000	20,000
Title XIX Grant	10,833	13,572	13,800	13,800	14,400	14,400	14,400
FEMA Projects	2,245	72,903	540,000	540,000	510,000	510,000	510,000
ODOT Flexible Funds	-	4,522	298,000	298,000	268,000	268,000	268,000
Closed Grants	1,590,039	54,971	72,700	75,200	-	-	-
Total Requirements	\$ 3,094,507	\$ 1,013,559	\$ 2,926,900	\$ 3,110,833	\$ 2,821,400	\$ 2,821,400	\$ 2,821,400

Requirements by Type

Personnel	\$ 33,198	\$ 404,879	\$ 699,600	\$ 699,600	\$ 472,800	\$ 472,800	\$ 472,800
Materials & Services	1,509,767	526,388	1,041,000	1,224,933	1,298,000	1,298,000	1,298,000
Capital	1,508,339	82,293	1,186,300	1,186,300	1,050,600	1,050,600	1,050,600
Total Requirements	\$ 3,051,304	\$ 1,013,559	\$ 2,926,900	\$ 3,110,833	\$ 2,821,400	\$ 2,821,400	\$ 2,821,400

**Adopted Requirements
by Program and Type**

	Materials			Adopted Budget	% of Fund Budget
	Personnel	& Services	Capital		
911 Emergency Dispatch	\$ -	\$ 241,900	\$ -	\$ 241,900	8.58%
State HMEP Grant	-	20,800	-	20,800	0.74%
SAFER	313,600	-	-	313,600	11.12%
2013 State Homeland Security	-	38,000	-	38,000	1.35%
Brownsfields Redev (Lottery)	-	46,300	-	46,300	1.64%
DOJ Bulletproof Vest	-	7,700	-	7,700	0.27%
DOJ Equitable Sharing	-	65,300	-	65,300	2.31%
Foster Grandparents (91.011)	62,700	84,900	-	147,600	5.23%
CDBG	5,200	1,400	-	6,600	0.23%
CDBG Activities	-	213,300	112,000	325,300	11.53%
14-15 SHPO Historic Preservation	-	12,000	-	12,000	0.43%
Housing	-	199,000	-	199,000	7.05%
CDBG Administration	76,900	1,000	-	77,900	2.76%
CDBG Activities	-	219,200	92,300	311,500	11.04%
Library Foundation	-	-	48,300	48,300	1.71%
Oregon Community Foundation	-	137,200	-	137,200	4.86%
State Library Grant	-	10,000	-	10,000	0.35%
FAA Annual Capital Grant	-	-	20,000	20,000	0.71%
Title XIX Grant	14,400	-	-	14,400	0.51%
FEMA Projects	-	-	510,000	510,000	18.08%
ODOT Flexible Funds	-	-	268,000	268,000	9.50%
Total Requirements	\$ 472,800	\$ 1,298,000	\$ 1,050,600	\$ 2,821,400	100.00%
Percent of Fund Budget	16.75%	46.01%	37.24%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
SAFER	-	6.000	6.000	6.000	6.000	6.000	6.000
Foster Grandparents (91.011)	-	0.600	0.600	0.600	0.580	0.580	0.580
CDBG Administration	-	-	-	-	0.600	0.600	0.600
Title XIX Grant	0.375	-	-	-	-	-	-

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5000: 911 Emergency Dispatch

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	247,951.64	184,928.56	235,800	235,800	241,900	2.59%
TOTAL REVENUES	247,951.64	184,928.56	235,800	235,800	241,900	2.59%
EXPENDITURES						
Materials & Services	247,951.64	184,928.56	235,800	235,800	241,900	2.59%
TOTAL EXPENDITURES	247,951.64	184,928.56	235,800	235,800	241,900	2.59%

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5089: State HMEP Grant

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	28,587.29	-	29,200	20,800	- %
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	-	(800.21)	-	-	-	- %
TOTAL REVENUES	-	27,787.08	-	29,200	20,800	- %
EXPENDITURES						
Materials & Services	800.21	27,787.08	-	29,200	20,800	- %
TOTAL EXPENDITURES	800.21	27,787.08	-	29,200	20,800	- %

PROG 5089 State HMEP Grant

Revenues less Expenditures	(800.21)	-	-	-	-
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5098: SAFER Grant (97.044)

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	206,331.10	623,200	623,200	313,600	-49.68%
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	-	-	-	-	-	- %
TOTAL REVENUES	-	206,331.10	623,200	623,200	313,600	-49.68%
EXPENDITURES						
Personnel Services	-	339,201.28	623,200	623,200	313,600	-49.68%
TOTAL EXPENDITURES	-	339,201.28	623,200	623,200	313,600	-49.68%

PROG 5098 SAFER Grant (97.044)						
Revenues less Expenditures	-	(132,870.18)	-	-	-	

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5101: 2013 State Homland Security (97.073)

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	92,233	38,000	- %
Investment Earnings	-	-	-	-	-	- %
TOTAL REVENUES	-	-	-	92,233	38,000	- %
EXPENDITURES						
Materials & Services	-	-	-	92,233	38,000	- %
TOTAL EXPENDITURES	-	-	-	92,233	38,000	- %

PROG 5101 2013 State Homland Security (97.073)						
Revenues less Expenditures	-	-	-	-	-	-

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5008: DOJ Bulletproof Vest

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	4,860.86	6,284.80	6,900	6,900	4,900	-28.99%
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	(801.82)	(3,217.18)	-	-	2,800	- %
TOTAL REVENUES	4,059.04	3,067.62	6,900	6,900	7,700	11.59%
EXPENDITURES						
Materials & Services	7,276.22	1,476.30	6,900	6,900	7,700	11.59%
TOTAL EXPENDITURES	7,276.22	1,476.30	6,900	6,900	7,700	11.59%

PROG 5008 DOJ Bulletproof Vest

Revenues less Expenditures	(3,217.18)	1,591.32	-	-	-
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5103: Brownsfields Redev (Lottery)

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	-	-	-	60,000	46,300	- %
Investment Earnings	-	-	-	-	-	- %
TOTAL REVENUES	-	-	-	60,000	46,300	- %
EXPENDITURES						
Materials & Services	-	-	-	60,000	46,300	- %
TOTAL EXPENDITURES	-	-	-	60,000	46,300	- %

PROG 5103 Brownsfields Redev (Lottery)

Revenues less Expenditures

- - - - -

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5096: DOJ Equitable Sharing

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	59,799.44	-	-	-	30,000	- %
Investment Earnings	21.67	341.25	-	-	-	- %
Beginning Balance	-	59,821.11	46,700	46,700	35,300	-24.41%
TOTAL REVENUES	59,821.11	60,162.36	46,700	46,700	65,300	39.83%
EXPENDITURES						
Materials & Services	-	34,740.75	46,700	46,700	65,300	39.83%
TOTAL EXPENDITURES	-	34,740.75	46,700	46,700	65,300	39.83%

PROG 5096 DOJ Equitable Sharing

Revenues less Expenditures	59,821.11	25,421.61	-	-	-
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5090: Foster Grandparents (94.011)

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	24,151.44	112,780.66	147,600	147,600	147,600	- %
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	-	-	-	-	-	- %
TOTAL REVENUES	24,151.44	112,780.66	147,600	147,600	147,600	- %
EXPENDITURES						
Personnel Services	12,585.52	52,105.12	61,600	61,600	62,700	1.79%
Materials & Services	11,565.92	59,442.06	86,000	86,000	84,900	-1.28%
TOTAL EXPENDITURES	24,151.44	111,547.18	147,600	147,600	147,600	- %

PROG 5090 Foster Grandparents (94.011)

Revenues less Expenditures	-	1,233.48	-	-	-
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PROG 5100: CDBG

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	-	-	340,000	62,100	6,600	-89.37%
Investment Earnings	-	-	-	-	-	- %
TOTAL REVENUES	-	-	340,000	62,100	6,600	-89.37%
EXPENDITURES						
Personnel Services	-	-	-	-	5,200	- %
Materials & Services	-	-	340,000	62,100	1,400	-97.75%
TOTAL EXPENDITURES	-	-	340,000	62,100	6,600	-89.37%

PROG 5100 CDBG

Revenues less Expenditures

- - - - -

PROG 5102: CDBG Activities

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	-	-	-	340,300	325,300	- %
TOTAL REVENUES	-	-	-	340,300	325,300	- %
EXPENDITURES						
Materials & Services	-	-	-	230,300	213,300	- %
Capital	-	-	-	110,000	112,000	- %
TOTAL EXPENDITURES	-	-	-	340,300	325,300	- %

PROG 5102 CDBG Activities

Revenues less Expenditures

- - - - -

PROG 5105: 14-15 SHPO Historic Preservation

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	-	-	-	-	12,000	- %
TOTAL REVENUES	-	-	-	-	12,000	- %
EXPENDITURES						
Materials & Services	-	-	-	-	12,000	- %
TOTAL EXPENDITURES	-	-	-	-	12,000	- %

PROG 5105 14-15 SHPO Historic Preservation

Revenues less Expenditures	-	-	-	-	-
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PROG 5106: Housing

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Miscellaneous Revenue	-	-	-	-	13,400	- %
Beginning Balance	-	-	-	-	185,600	- %
TOTAL REVENUES	-	-	-	289,700	199,000	- %
EXPENDITURES						
Materials & Services	-	-	-	289,700	199,000	- %
TOTAL EXPENDITURES	-	-	-	289,700	199,000	- %

PROG 5107: CDBG Administration

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	-	77,900	- %
TOTAL REVENUES	-	-	-	-	77,900	- %
EXPENDITURES						
Personnel Services	-	-	-	-	76,900	- %
Materials & Services	-	-	-	-	1,000	- %
TOTAL EXPENDITURES	-	-	-	-	77,900	- %

PROG 5108: CDBG Activities

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	-	-	-	311,500	- %
TOTAL REVENUES	-	-	-	-	311,500	- %
EXPENDITURES						
Materials & Services	-	-	-	-	219,200	- %
Capital	-	-	-	-	92,300	- %
TOTAL EXPENDITURES	-	-	-	-	311,500	- %

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5032: Library Foundation

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	852,638.00	-	-	-	-	- %
Investment Earnings	-	320.13	300	300	300	- %
Beginning Balance	48,711.48	47,698.71	48,000	48,000	48,000	- %
TOTAL REVENUES	901,349.48	48,018.84	48,300	48,300	48,300	- %
EXPENDITURES						
Materials & Services	853,650.77	1,190.74	-	-	-	- %
Capital	-	-	48,300	48,300	48,300	- %
TOTAL EXPENDITURES	853,650.77	1,190.74	48,300	48,300	48,300	- %

PROG 5032 Library Foundation						
Revenues less Expenditures	47,698.71	46,828.10	-	-	-	

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5033: Oregon Community Foundation

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	128,638.00	167,037.00	81,000	81,000	82,000	1.23%
Miscellaneous Revenue	16,503.00	29,185.25	45,000	45,000	45,000	- %
Investment Earnings	-	672.84	600	600	200	-66.67%
Beginning Balance	5,792.18	(1,427.62)	28,000	28,000	10,000	-64.29%
TOTAL REVENUES	150,933.18	195,467.47	154,600	154,600	137,200	-11.25%
EXPENDITURES						
Materials & Services	152,360.80	70,705.94	154,600	154,600	137,200	-11.25%
TOTAL EXPENDITURES	152,360.80	70,705.94	154,600	154,600	137,200	-11.25%

PROG 5033 Oregon Community Foundation

Revenues less Expenditures	(1,427.62)	124,761.53	-	-	-
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5034: State Library Grant

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	11,506.00	6,658.00	6,500	6,500	7,500	15.38%
Investment Earnings	-	31.25	-	-	-	- %
Beginning Balance	(2,297.98)	3,942.41	-	-	2,500	- %
TOTAL REVENUES	9,208.02	10,631.66	6,500	6,500	10,000	53.85%
EXPENDITURES						
Personnel Services	-	-	1,000	1,000	-	-100.00%
Materials & Services	5,265.61	5,772.44	5,500	5,500	10,000	81.82%
TOTAL EXPENDITURES	5,265.61	5,772.44	6,500	6,500	10,000	53.85%

PROG 5034 State Library Grant						
Revenues less Expenditures	3,942.41	4,859.22	-	-	-	

PROG 5003: FAA Annual Capital Grant

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	250,192.00	88,519.00	344,900	344,900	-	-100.00%
Investment Earnings	-	-	-	-	-	- %
Transfers In	-	2,000.00	47,900	47,900	20,000	-58.25%
Beginning Balance	(50,257.78)	-	-	-	-	- %
TOTAL REVENUES	199,934.22	90,519.00	392,800	392,800	20,000	-94.91%
EXPENDITURES						
Materials & Services	-	90,240.43	92,800	92,800	-	-100.00%
Capital	180,895.02	-	300,000	300,000	20,000	-93.33%
Transfers Out	19,039.20	-	-	-	-	- %
TOTAL EXPENDITURES	199,934.22	90,240.43	392,800	392,800	20,000	-94.91%

PROG 5003 FAA Annual Capital Grant

Revenues less Expenditures	-	278.57	-	-	-
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 5014: Title XIX Grant

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	13,150.08	16,296.60	13,800	13,800	14,400	4.35%
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	(1,342.29)	975.29	-	-	-	- %
TOTAL REVENUES	11,807.79	17,271.89	13,800	13,800	14,400	4.35%
EXPENDITURES						
Personnel Services	10,832.50	13,572.18	13,800	13,800	14,400	4.35%
TOTAL EXPENDITURES	10,832.50	13,572.18	13,800	13,800	14,400	4.35%

PROG 5014 Title XIX Grant						
Revenues less Expenditures	975.29	3,699.71	-	-	-	

PROG 5095: FEMA Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	60,113.07	412,500	412,500	390,000	-5.45%
Investment Earnings	-	0.60	-	-	-	- %
Transfers In	2,244.92	21,000.00	127,500	127,500	-	-100.00%
Beginning Balance	-	-	-	-	120,000	- %
TOTAL REVENUES	2,244.92	81,113.67	540,000	540,000	510,000	-5.56%
EXPENDITURES						
Capital	2,244.92	72,903.22	540,000	540,000	510,000	-5.56%
TOTAL EXPENDITURES	2,244.92	72,903.22	540,000	540,000	510,000	-5.56%

PROG 5095 FEMA Projects						
Revenues less Expenditures	-	8,210.45	-	-	-	

PROG 5097: ODOT Flexible Funds Program

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	-	(0.60)	-	-	-	- %
Transfers In	-	-	298,000	298,000	-	-100.00%
Beginning Balance	-	-	-	-	268,000	- %
TOTAL REVENUES	-	(0.60)	298,000	298,000	268,000	-10.07%
EXPENDITURES						
Capital	-	4,522.03	298,000	298,000	268,000	-10.07%
TOTAL EXPENDITURES	-	4,522.03	298,000	298,000	268,000	-10.07%

PROG 5097 ODOT Flexible Funds Program

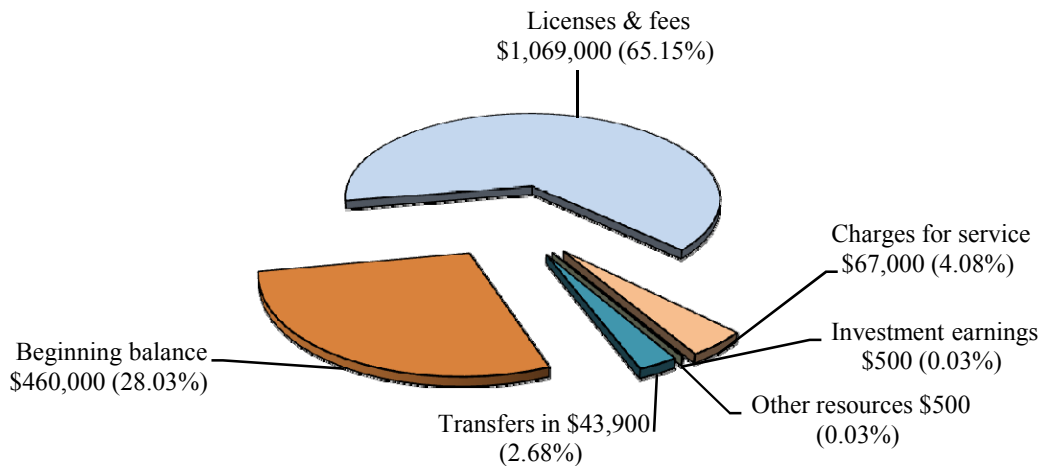
Revenues less Expenditures	-	(4,522.63)	-	-	-	
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**BUILDING INSPECTION FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Building Permit Surcharge	\$ 74,575	\$ 85,025	\$ 70,000	\$ 70,000	\$ 85,000	21.43%	5.18%
Master Electrical Permit	881	1,238	1,000	1,000	1,000	-	0.06%
Electrical Minor Labels	3,975	4,725	3,000	3,000	3,300	10.00%	0.20%
Residential Permits	315,614	427,735	317,200	317,200	350,000	10.34%	21.33%
Commercial Permits	425,573	482,657	410,600	410,600	451,000	9.84%	27.47%
Land Use Plan Review Fee	5,325	5,775	5,000	5,000	5,500	10.00%	0.34%
Manufactured Home Set-up Fees	2,475	1,135	1,000	1,000	1,100	10.00%	0.07%
Fire Sprinkler Permits	19,332	13,688	14,000	14,000	20,000	42.86%	1.22%
Parking Lot Permits	13,667	18,110	10,000	10,000	10,000	-	0.61%
Electrical Permits	86,886	113,608	104,400	104,400	115,000	10.15%	7.01%
Fire Alarm Permits	8,372	5,549	5,000	5,000	5,500	10.00%	0.34%
Sign Permits	3,166	3,256	2,600	2,600	2,600	-	0.16%
Document Imaging Fees	23,463	22,356	17,000	17,000	17,000	-	1.04%
Electrical Document Imaging	1,814	1,773	3,000	3,000	2,000	(33.33%)	0.12%
Charges for Services	50,522	67,104	25,000	25,000	67,000	168.00%	4.08%
Miscellaneous Revenue	-	2,736	500	500	500	-	0.03%
Interest	1,743	2,040	1,600	1,600	500	(68.75%)	0.03%
Total Current Resources	1,037,383	1,258,509	990,900	990,900	1,137,000	14.74%	69.29%
From General Fund	25,963	22,101	65,000	65,000	43,900	(32.46%)	2.68%
From Water Economic Development	10,815	1,875	2,500	2,500	-	(100.00%)	-
From Sewer Economic Development	10,815	1,875	2,500	2,500	-	(100.00%)	-
From Building Inspection	8,824	9,401	27,500	27,500	-	(100.00%)	-
Total Transfers In	56,416	35,253	97,500	97,500	43,900	(54.97%)	2.68%
Beginning Balance	232,619	145,957	112,200	112,200	460,000	309.98%	28.03%
Total Resources	\$1,326,418	\$1,439,719	\$1,200,600	\$1,200,600	\$1,640,900	36.67%	100.00%

BUILDING INSPECTION FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**BUILDING INSPECTION FUND
REQUIREMENTS AND STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Building Inspection	\$1,018,094	\$ 928,515	\$1,004,400	\$1,004,400	\$1,435,700	\$1,435,700	\$1,435,700
Electrical Permit Program	106,055	122,577	132,400	132,400	196,300	196,300	196,300
ADA Code Enforcement	56,313	47,121	63,800	63,800	8,900	8,900	8,900
Development Code Enforcement	-	-	-	-	-	-	-
Total Requirements	\$1,180,462	\$1,098,213	\$1,200,600	\$1,200,600	\$1,640,900	\$1,640,900	\$1,640,900

Requirements by Type

Personnel	\$ 825,778	\$ 757,363	\$ 803,600	\$ 803,600	\$ 783,300	\$ 783,300	\$ 783,300
Materials & Services	345,860	331,448	360,500	360,500	848,600	848,600	848,600
Transfers Out	8,824	9,401	36,500	36,500	9,000	9,000	9,000
Total Requirements	\$1,180,462	\$1,098,213	\$1,200,600	\$1,200,600	\$1,640,900	\$1,640,900	\$1,640,900

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Transfers Out	Adopted Budget	% of Fund Budget
Building Inspection	\$ 683,300	\$ 743,400	\$ 9,000	\$1,435,700	87.50%
Electrical Permit Program	100,000	96,300	-	196,300	11.96%
ADA Code Enforcement	-	8,900	-	8,900	0.54%
Total Requirements	\$ 783,300	\$ 848,600	\$ 9,000	\$1,640,900	100.00%
Percent of Fund Budget	47.73%	51.72%	0.55%	100.00%	

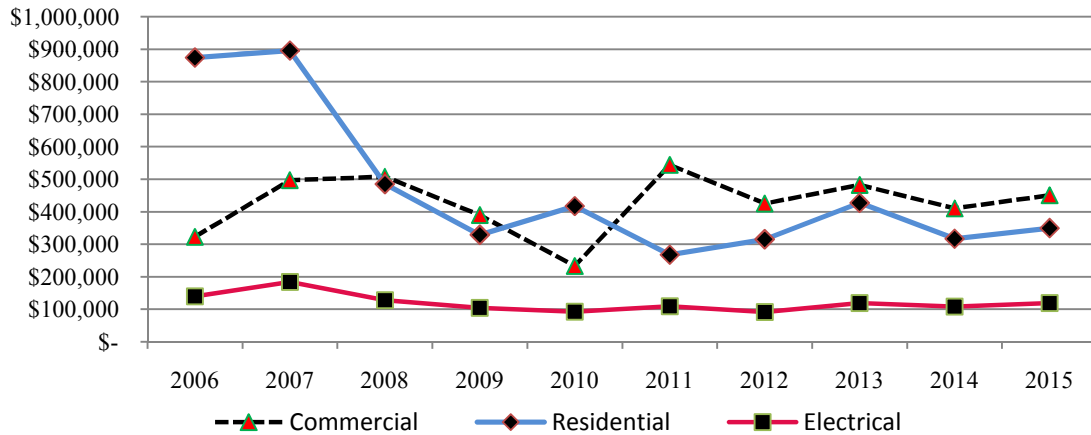
Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Building Inspection	7.500	6.750	5.750	5.750	5.750	5.750	5.750
Electrical Permit Program	1.000	0.750	0.750	0.750	0.750	0.750	0.750
ADA Code Enforcement	0.843	0.750	0.750	0.750	-	-	-
Total FTE	9.343	8.250	7.250	7.250	6.500	6.500	6.500

BUILDING INSPECTION FUND
Building Permit Resources by Source
for Fiscal Years 2006 through 2015*

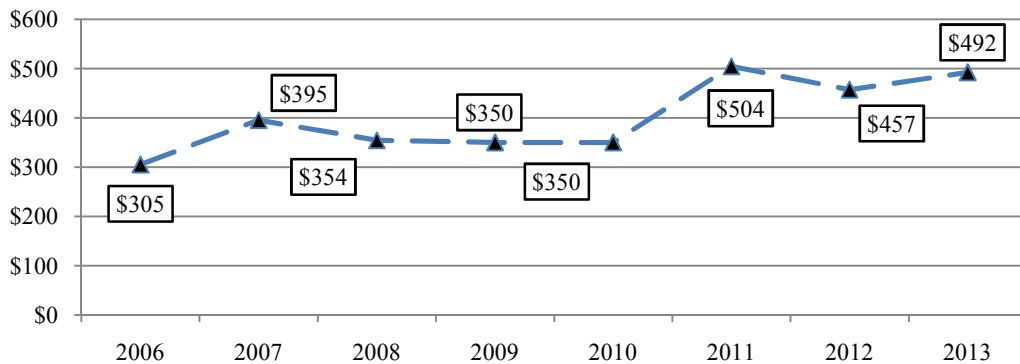
Fiscal Year June 30,	Commercial	Residential	Electrical	Other Permits	All Permits	Annual % Change	Total # of Permits
2006	\$ 323,221	\$ 874,492	\$ 140,008	\$ 55,236	\$ 1,392,957	n/a	4,574
2007	497,554	895,712	184,476	81,296	1,659,038	19.10%	4,200
2008	507,461	485,208	128,518	42,555	1,163,742	(29.85%)	3,285
2009	390,408	329,377	104,878	62,760	887,423	(23.74%)	2,535
2010	233,673	417,567	92,627	42,502	786,369	(11.39%)	2,245
2011	544,262	268,109	109,771	78,211	1,000,353	27.21%	1,984
2012	425,573	315,614	91,742	52,337	885,266	(11.50%)	1,939
2013	482,657	427,735	119,570	47,513	1,077,475	21.71%	2,189
2014	410,600	317,200	108,400	37,600	873,800	(18.90%)	2,200
2015	451,000	350,000	119,300	44,700	965,000	10.44%	2,200

* Actual receipts for years 2006 through 2013; budgeted resources for 2014 and 2015.

Residential, Commercial, and Electrical Permit Revenues/Resources by Source
Ten Fiscal Years



Average Revenue per Permit
Fiscal Years 2006-2013 (Actual Receipts)



PROGRAM NARRATIVE

BUILDING INSPECTION: BUILDING INSPECTION PROGRAM (204-40-1602)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of Albany Municipal Code Title 18, the state building codes, and the Albany Development Code, which enhances the community's quality of life.
- Implement new building code requirements resulting from new legislative action. Provide information to the public regarding code cycle updates in construction codes and standards.
- Assist the public with information relevant to the City's building and development codes.
- Participate in the development review process, conduct plans review, issue building permits, and perform inspections for all new construction, checking compliance with applicable municipal and development codes, state building codes, and adopted standards.
- Administer the Building Inspection Program per the state-approved Operational Plan.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Implement online web-based plan review program, reducing City time spent in plan review along with time and cost of producing paper plans to be submitted by applicant. Removes the need to scan and store all plans submitted electronically.
	06/14	Not cost effective	<ul style="list-style-type: none"> • Utilize live web-based on-site program for inspections and inspection entries.
	06/14	Completed	<ul style="list-style-type: none"> • Increase the number of checklists, templates, and handouts to help educate our customers.
Budget Year 2014-2015			
Effective Government	07/14		<ul style="list-style-type: none"> • Implement Accela, a new permit processing system.
	06/15		<ul style="list-style-type: none"> • 2014-2015 is a Code change year for a majority of Codes. Provide training to staff to update their knowledge.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Total permits issued.	1,939	2,189	2,200	2,200
Commercial construction permits issued.	114	179	145	145
New single-family residence permits issued.	87	111	170	170
Construction value (in millions of dollars).	\$55	\$61	\$65	\$70
Percent of inspections performed according to policy framework.	92%	95%	99%	99%
Number of inspections performed.	7,898	9,107	9,000	9,000

STAFFING SUMMARY

Budgeted FTEs	7.50	6.75	5.75	5.75
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PROG 1602: Building Inspection

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	875,533.76	1,051,680.73	842,400	895,100	932,700	4.20%
Charges for Services	50,521.61	67,104.48	25,000	25,000	67,000	168.00%
Miscellaneous Revenue	-	2,736.07	500	500	500	- %
Investment Earnings	1,818.75	1,863.26	1,500	1,500	500	-66.67%
Transfers In	-	-	35,000	35,000	35,000	- %
Beginning Balance	214,211.34	123,991.92	100,000	100,000	400,000	300.00%
TOTAL REVENUES	1,142,085.46	1,247,376.46	1,004,400	1,057,100	1,435,700	35.81%
EXPENDITURES						
Personnel Services	691,559.92	619,764.41	658,700	658,700	683,300	3.73%
Materials & Services	317,710.07	299,349.14	309,200	361,900	743,400	105.42%
Transfers Out	8,823.55	9,401.36	36,500	36,500	9,000	-75.34%
TOTAL EXPENDITURES	1,018,093.54	928,514.91	1,004,400	1,057,100	1,435,700	35.81%

PROG 1602 Building Inspection

Revenues less Expenditures	123,991.92	318,861.55	-	-	-
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PROGRAM NARRATIVE

BUILDING INSPECTION: ELECTRICAL PERMIT PROGRAM (204-40-1603)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Participate in pre-development and site plan review process as needed.
- Administer Albany's Electrical Inspection Program using the operational plan approved by the State of Oregon as the standard.
- Assist the public with information relevant to the Oregon Electrical Specialty Code requirements.
- Administer Albany's Electrical Master Permit Program for large commercial businesses.
- Perform inspections for the State of Oregon for the State's Minor Label Program for electrical inspections.
- Perform electrical plan review as required by Oregon Administrative Rule.
- Conduct and perform electrical inspections upon request, checking compliance with applicable municipal codes and state building codes.
- Ensure homeowners install safe and code-compliant electrical systems.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Continue to develop a strong working relationship with the Chief Electrical Inspector at the State Building Codes Division.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • 2014-2015 is a Code change year for a majority of Codes. Provide training to staff to update their knowledge.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of electrical permits issued (new, additional, and alterations).	751	861	875	850
Percent of inspections performed according to policy framework.	95%	95%	95%	95%

STAFFING SUMMARY

Budgeted FTEs	1.00	0.75	0.75	0.75
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PROG 1603: Electrical Permit Program

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	109,584.83	134,948.17	121,400	135,400	136,300	0.66%
Investment Earnings	(76.23)	128.24	100	100	-	-100.00%
Beginning Balance	6,305.36	9,758.64	10,900	10,900	60,000	450.46%
TOTAL REVENUES	115,813.96	144,835.05	132,400	146,400	196,300	34.08%
EXPENDITURES						
Personnel Services	77,949.89	91,277.29	96,800	96,800	100,000	3.31%
Materials & Services	28,105.43	31,299.69	35,600	49,600	96,300	94.15%
TOTAL EXPENDITURES	106,055.32	122,576.98	132,400	146,400	196,300	34.08%

PROG 1603 Electrical Permit Program

Revenues less Expenditures	9,758.64	22,258.07	-	-	-
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PROGRAM NARRATIVE

BUILDING INSPECTION: DISABILITY ACCESS PROGRAM (ADA) (204-40-1607)

Responsible Manager/Title: Gary Stutzman, Building Official

FUNCTIONS AND RESPONSIBILITIES

- Protect public health and safety through enforcement of the state building codes, which enhance the community's quality of life.
- Investigate complaints and abate code violations relating to the Americans with Disabilities Act (ADA) and state disability access requirements.
- Participate in pre-development and site plan review as needed.
- Conduct field inspections upon request, checking compliance with applicable state building codes and the ADA guidelines.
- Assist the public and City departments with information relevant to the ADA and state disability access requirements, both in person and by telephone with a courteous and helpful attitude.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	Ongoing	<ul style="list-style-type: none"> • Develop draft plan for sheltering vulnerable populations in times of emergency.
	06/14	Ongoing	<ul style="list-style-type: none"> • Review facilities and components of the Parks system for compliance with ADA standards.
Budget Year 2014-2015			
Safe City	6/15		<ul style="list-style-type: none"> • Complete the development of the City's ADA Transition Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of disability access compliance complaints fielded.	-	-	-	12
Number of City facilities reviewed for compliance with ADA.	12	12	12	12
Percent of inspections performed according to policy framework.	98%	98%	98%	99%

STAFFING SUMMARY

Budgeted FTEs	0.84	0.75	0.75	0.00
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PROG 1607: ADA Code Enforcement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	-	48.39	-	-	-	- %
Transfers In	56,416.24	35,252.72	62,500	62,500	8,900	-85.76%
Beginning Balance	12,102.84	12,206.31	1,300	1,300	-	-100.00%
TOTAL REVENUES	68,519.08	47,507.42	63,800	63,800	8,900	-86.05%
EXPENDITURES						
Personnel Services	56,268.46	46,321.58	48,100	48,100	-	-100.00%
Materials & Services	44.31	799.29	15,700	15,700	8,900	-43.31%
TOTAL EXPENDITURES	56,312.77	47,120.87	63,800	63,800	8,900	-86.05%

PROG 1607 ADA Code Enforcement

Revenues less Expenditures	12,206.31	386.55	-	-	-
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Ordinance No. 38

An ordinance licensing hotel porters.

Be it ordained by the Common Council of the City of Albany:

Section 1. Hotel porters shall pay a quarterly license of five dollars. Every person who, on the public streets of Albany, or on the wharves or at the railroad depot, shall in a public manner, solicit custom for any hotel, inn, or tavern, or boarding-house, shall be deemed a hotel porter under this ordinance. Any person who shall violate the foregoing ordinance, shall, on conviction thereof, before the Recorder, for every such offence, besides being liable to the payment of the license, be subject to a fine of not less than five dollars, nor more than twenty-five dollars, or imprisonment not less than five nor more than twenty days.

Passed by the Council June 27, 1876

N. B. Humphrey, Mayor

Attest: M. A. Baker, City Recorder

RISK MANAGEMENT FUND

RESOURCE DETAIL

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Miscellaneous Revenue	-	284,367	-	-	-	-	-
Litigation Proceeds	-	35,000	-	-	-	-	-
Interest	77,947	64,820	49,400	49,400	46,200	(6.48%)	0.42%
Total Current Resources	77,947	384,186	49,400	49,400	46,200	(6.48%)	0.42%
From Capital Projects Fund	-	-	470,000	470,000	632,000	34.47%	5.72%
From EPlans Building	-	-	9,000	9,000	9,000	-	0.08%
From EPlans Planning	-	-	2,700	2,700	2,700	-	0.02%
From EPlans Water	-	-	2,700	2,700	2,700	-	0.02%
From EPlans Sewer	-	-	2,700	2,700	2,700	-	0.02%
From EPlans Fire	-	-	900	900	900	-	0.01%
Total Transfers In	-	-	488,000	488,000	650,000	34.47%	5.89%
Beginning Balance	12,723,668	10,264,083	10,341,300	10,341,300	10,347,600	0.06%	93.69%
Total Resources	\$ 12,801,615	\$ 10,648,269	\$ 10,878,700	\$ 10,878,700	\$ 11,043,800	1.52%	100.00%

REQUIREMENT SUMMARIES

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Risk Management	\$ 340,597	\$ 117,951	\$ 1,540,200	\$ 1,540,200	\$ 1,455,900	\$ 1,455,900	\$ 1,455,900
PepsiCo Settlement Projects	\$ 2,155,901	\$ 164,400	\$ 9,338,500	\$ 9,338,500	\$ 9,587,900	\$ 9,587,900	\$ 9,587,900
HARP	41,033	11,629	-	-	-	-	-
Total Requirements	\$ 2,537,531	\$ 293,980	\$ 10,878,700	\$ 10,878,700	\$ 11,043,800	\$ 11,043,800	\$ 11,043,800

Percent of Fund Total	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Risk Management	13.42%	40.12%	14.16%	14.16%	13.18%	13.18%	13.18%
PepsiCo Settlement Projects	84.96%	55.92%	85.84%	85.84%	86.82%	-	-
HARP	1.62%	3.96%	-	-	-	-	-
Totals	100.00%	100.00%	100.00%	100.00%	100.00%	13.18%	13.18%

PROGRAM NARRATIVE

RISK MANAGEMENT FUND: RISK MANAGEMENT (208-10-1005)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program is a reserve used to mitigate risk and provide financial protection for deductible payments and other liability exposures.
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PROG 1005: Risk Management Reserve

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Miscellaneous Revenue	-	319,066.51	-	-	-	- %
Investment Earnings	21,004.32	12,139.73	13,400	13,400	13,400	- %
Beginning Balance	1,573,996.42	1,254,403.87	1,526,800	1,526,800	1,442,500	-5.52%
TOTAL REVENUES	1,595,000.74	1,585,610.11	1,540,200	1,540,200	1,455,900	-5.47%
EXPENDITURES						
Materials & Services	340,596.87	110,897.17	1,540,200	1,475,200	1,455,900	-1.31%
Capital	-	7,053.82	-	-	-	- %
TOTAL EXPENDITURES	340,596.87	117,950.99	1,540,200	1,540,200	1,455,900	-5.47%

PROG 1005 Risk Management Reserve

Revenues less Expenditures	1,254,403.87	1,467,659.12	-	-	-
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PROGRAM NARRATIVE

RISK MANAGEMENT FUND: PEPSICO SETTLEMENT PROCEEDS (208-10-1037)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the funds received in March, 2010, from the SVC Manufacturing Inc. (PepsiCo) settlement agreement.
 - Proceeds that have not yet been expended are appropriated in a reserve account for economic development and future police and fire facilities.
 - \$1,280,988 was loaned for the construction of the Oak Street LID. The principal and interest assessment payments will be transferred from the LID Capital Projects Program in repayment of the loan.
 - \$3,348,794 was loaned for the construction of the Timber Ridge LIDs. The principal and interest assessment payments will be transferred from the LID Capital Projects Program in repayment of the loan.
 - \$174,100 was loaned for the purchase of the Project.dox E-plan software. Payments will be made by the user departments.
 - A capital loan of \$500,000 was made to the Capital Replacement Fund to assist in the purchase of assets needed to update aging equipment.
-

PROG 1037: PepsiCo Settlement Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	56,742.41	50,873.23	36,000	36,000	32,800	-8.89%
Transfers In	-	-	488,000	496,700	650,000	30.86%
Beginning Balance	11,090,663.69	8,991,505.04	8,814,500	8,814,500	8,905,100	1.03%
TOTAL REVENUES	11,147,406.10	9,042,378.27	9,338,500	9,347,200	9,587,900	2.58%
EXPENDITURES						
Materials & Services	34,913.06	164,400.10	-	-	-	- %
Capital	-	-	9,338,500	9,347,200	9,087,900	-2.77%
Transfers Out	2,120,988.00	-	-	-	500,000	- %
TOTAL EXPENDITURES	2,155,901.06	164,400.10	9,338,500	9,347,200	9,587,900	2.58%

PROG 1037 PepsiCo Settlement Projects

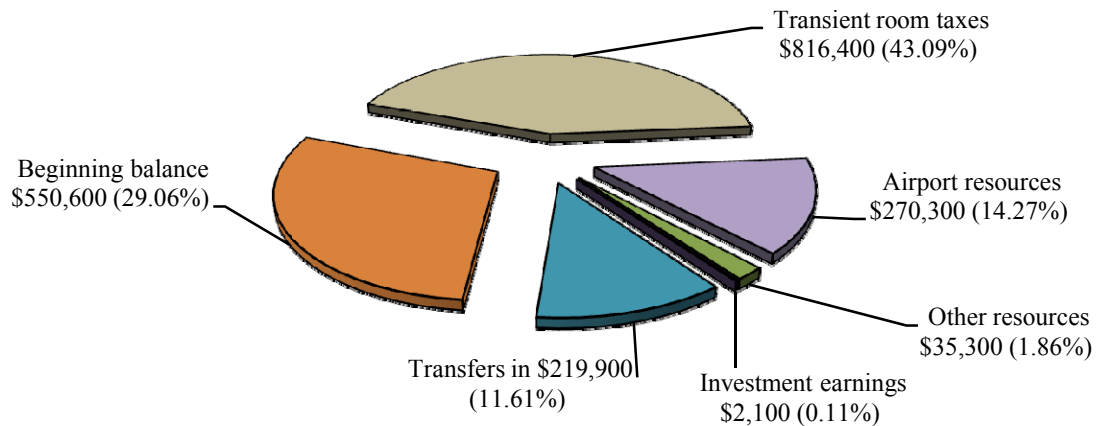
Revenues less Expenditures	8,991,505.04	8,877,978.17	-	-	-
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**ECONOMIC DEVELOPMENT FUND
RESOURCE DETAIL**

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Transient Room Tax	\$ 715,865	\$ 754,585	\$ 766,800	\$ 766,800	\$ 816,400	6.47%	43.09%
Airport: Fuel	158,519	160,542	185,500	185,500	192,000	3.50%	10.13%
Airport: Tie Down Fees	1,075	75	600	600	600	-	0.03%
Airport: Lease	52,770	42,216	45,000	45,000	49,500	10.00%	2.61%
Fixed Base Operator Revenues	3,000	4,300	-	-	-	-	-
Space Rental	27,600	27,600	28,200	28,200	28,200	-	1.49%
Dayton Hudson Corp (Target)	34,674	33,403	32,200	32,200	35,300	9.63%	1.86%
Interest	3,059	3,297	2,800	2,800	2,100	(25.00%)	0.11%
Total Current Resources	996,562	1,026,020	1,061,100	1,061,100	1,124,100	5.94%	59.32%
From CARA Program	109,700	111,900	119,600	119,600	147,500	23.33%	7.79%
Transfer In: Transient Room Tax	61,800	63,700	65,600	65,600	67,600	3.05%	3.57%
From FAA Annual Capital Grant	19,039	-	-	-	-	-	-
From Economic Development	-	-	4,200	4,200	4,800	14.29%	0.25%
Total Transfers In	190,539	175,600	189,400	189,400	219,900	16.10%	11.61%
Beginning Balance	408,678	539,159	547,600	547,600	550,600	0.55%	29.07%
Total Resources	\$1,595,779	\$1,740,779	\$1,798,100	\$1,798,100	\$1,894,600	5.37%	100.00%

CARA-Central Albany Revitalization Area

ECONOMIC DEVELOPMENT FUND RESOURCES BY SOURCE
Category Totals and Percent of Budget



**ECONOMIC DEVELOPMENT FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Target Utilities	\$ 39,221	\$ 37,783	\$ 36,400	\$ 36,400	\$ 40,100	\$ 40,100	\$ 40,100
Economic Development Activities ¹	764,614	851,217	1,125,200	1,125,200	1,189,000	1,189,000	1,189,000
Albany Municipal Airport ²	252,784	253,582	444,600	444,600	455,600	455,600	455,600
Municipal Airport Capital Projects	-	2,000	191,900	191,900	209,900	209,900	209,900
Total Requirements	\$1,056,619	\$1,144,582	\$1,798,100	\$1,798,100	\$1,894,600	\$1,894,600	\$1,894,600

¹ City Manager

² Public Works

Requirements by Type

Personnel	\$ 148,311	\$ 138,285	\$ 164,200	\$ 164,200	\$ 279,000	\$ 279,000	\$ 279,000
Materials & Services	707,588	767,114	918,600	918,500	978,800	978,800	978,800
Capital	-	-	329,600	329,700	351,100	351,100	351,100
Transfers Out	161,500	201,400	349,300	349,300	245,600	245,600	245,600
Debt Service	39,221	37,783	36,400	36,400	40,100	40,100	40,100
Total Requirements	\$1,056,619	\$1,144,582	\$1,798,100	\$1,798,100	\$1,894,600	\$1,894,600	\$1,894,600

Adopted Requirements

by Program and Type	Materials		Transfers	Debt	Adopted	% of Fund	
	Personnel	& Services					Capital
Target Utilities	\$ -	\$ -	\$ -	\$ -	\$ 40,100	\$ 40,100	2.11%
Economic Development Activities	263,800	699,600	-	225,600	-	1,189,000	62.76%
Albany Municipal Airport	15,200	254,200	186,200	-	-	455,600	24.05%
Municipal Airport Capital Projects	-	25,000	164,900	20,000	-	209,900	11.08%
Total Requirements	\$ 279,000	\$ 978,800	\$ 351,100	\$ 245,600	\$ 40,100	\$1,894,600	100.00%
Percent of Fund Budget	14.73%	51.66%	18.53%	12.96%	2.12%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Economic Development							
Activities	1.000	1.000	1.000	1.000	2.000	2.000	2.000
Albany Municipal Airport	0.450	0.100	0.100	0.100	0.100	0.100	0.100
Total FTE	1.450	1.100	1.100	1.100	2.100	2.100	2.100

ECONOMIC DEVELOPMENT FUND

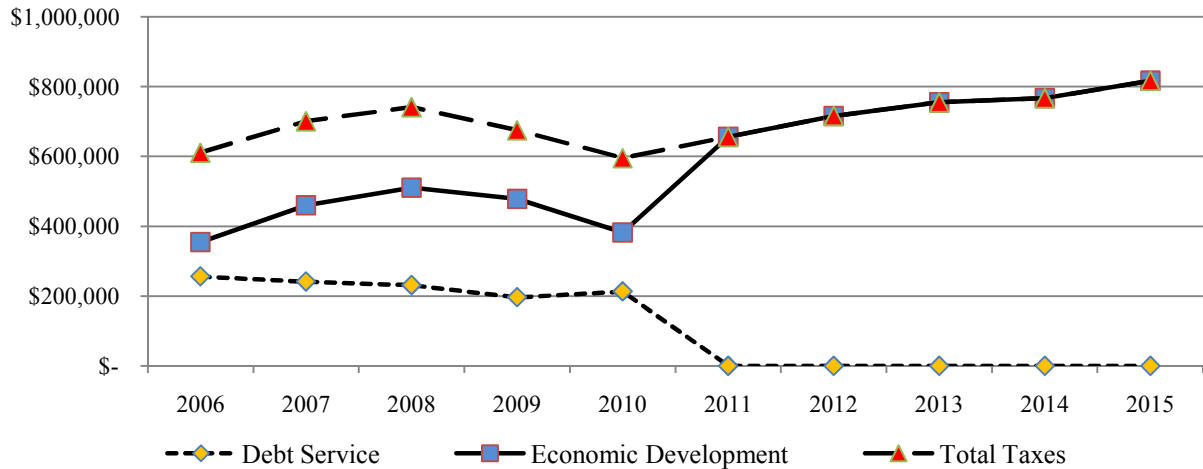
TRANSIENT LODGING TAX COLLECTIONS* Ten Fiscal Years

Fiscal Year	Debt Service**	Economic Development	Totals	Annual Increase (Decrease)
2006	\$ 256,014	\$ 354,502	\$ 610,516	na
2007	241,343	459,569	700,912	14.81%
2008	231,083	510,037	741,120	5.74%
2009	196,593	478,150	674,743	(8.96%)
2010	213,175	382,054	595,229	(11.78%)
2011	-	655,879	655,879	10.19%
2012	-	715,865	715,865	9.15%
2013	-	754,585	754,585	5.41%
2014	-	766,800	766,800	1.62%
2015	-	816,400	816,400	6.47%

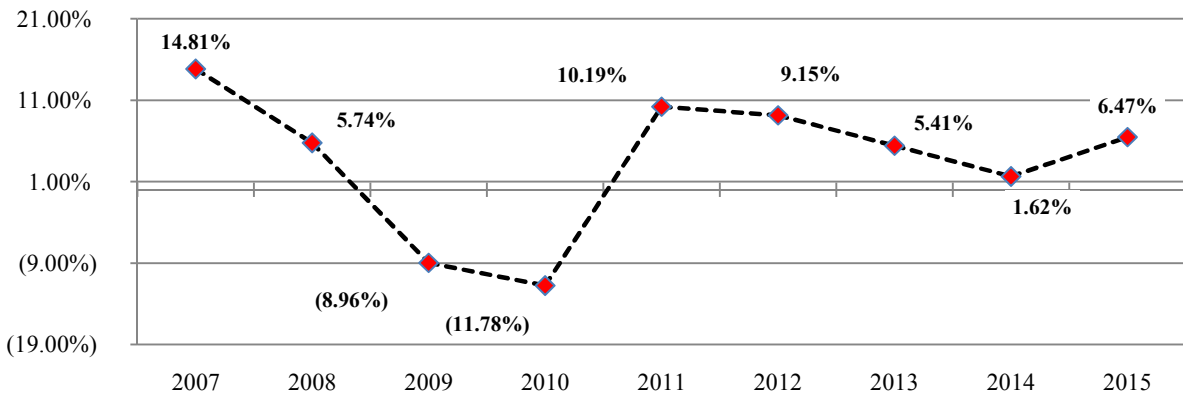
* Actual collections for years 2006 through 2013. Budgeted collections for 2014 and 2015.

** Final payment of Fairgrounds bonds paid in 2011 with reserves.

TOTAL TRANSIENT LODGING TAXES USED FOR ECONOMIC DEVELOPMENT AND DEBT SERVICE FUNDS Ten Fiscal Years



ANNUAL PERCENTAGE INCREASE (DECREASE) Nine Fiscal Years



**ECONOMIC DEVELOPMENT FUND
USE OF TRANSIENT LODGING TAX REVENUES
Ten Fiscal Years**

Fiscal YearNon-Profit Agencies.....			Amount Available for Other Activities	Total Economic Development Fund	Debt Service ²	Total Transient Lodging Tax Revenues
	Albany Visitors Association	AMEDC ¹	Albany Downtown Association				
2006	\$ 230,000	\$ 40,000	\$ 15,000	\$ 69,502	\$ 354,502	\$ 256,014	\$ 610,516
2007	234,800	40,000	25,000	159,769	459,569	241,343	700,912
2008	347,000	45,000	25,000	93,037	510,037	231,083	741,120
2009	347,000	45,000	30,000	56,150	478,150	196,593	674,743
2010	337,300	45,000	35,589	(35,835)	382,054	213,175	595,229
2011	320,300	42,700	33,623	259,256	655,879	-	655,879
2012	329,000	44,000	39,600	303,265	715,865	-	715,865
2013	338,900	45,400	40,800	329,485	754,585	-	754,585
2014	349,100	46,900	42,000	328,800	766,800	-	766,800
2015	359,600	48,300	43,300	365,200	816,400	-	816,400

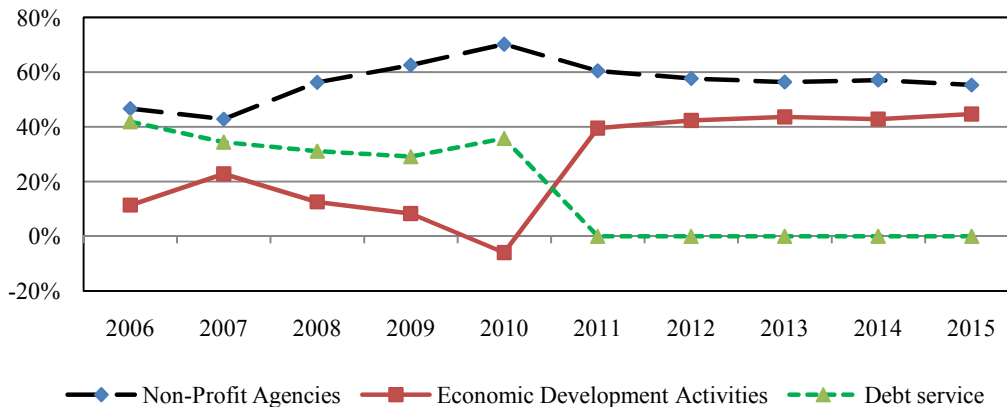
¹ Albany-Millersburg Economic Development Corporation

² After Fiscal Year 2011, no tax revenues are required for debt service.

**PERCENTAGE OF TOTAL LODGING TAX REVENUES BY USAGE
Ten Fiscal Years**

Fiscal YearNon-Profit Agencies.....			Amount Available for Other Activities	Total Economic Development Fund	Debt Service	Total Transient Lodging Tax Revenues
	Albany Visitors Association	AMEDC	Albany Downtown Association				
2006	37.67%	6.55%	2.46%	11.38%	58.07%	41.93%	100.00%
2007	33.50%	5.71%	3.57%	22.79%	65.57%	34.43%	100.00%
2008	46.82%	6.07%	3.37%	12.55%	68.82%	31.18%	100.00%
2009	51.43%	6.67%	4.45%	8.32%	70.86%	29.14%	100.00%
2010	56.67%	7.56%	5.98%	(6.02%)	64.19%	35.81%	100.00%
2011	48.84%	6.51%	5.13%	39.53%	100.00%	-	100.00%
2012	45.96%	6.15%	5.53%	42.36%	100.00%	-	100.00%
2013	44.91%	6.02%	5.41%	43.66%	100.00%	-	100.00%
2014	45.53%	6.12%	5.48%	42.88%	100.00%	-	100.00%
2015	44.05%	5.92%	5.30%	44.73%	100.00%	-	100.00%

**PERCENTAGE OF TOTAL LODGING TAX REVENUES BY USAGE
Ten Fiscal Years**



PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT FUND: TARGET UTILITIES (211-10-1007)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program received funds from loans and grants in order to design and construct the water lines, sanitary sewer, roads, storm drainage, and a traffic signal light needed to accommodate the Target Distribution Center.
 - The grants were received as an economic incentive for Target to build their distribution center in Albany and are not required to be repaid if Target satisfies the employment requirements of the grant.
 - Loans received from the Oregon Economic Development Department by the Dayton Hudson Corporation (Target) and the City of Albany will be repaid by December 1, 2015.
-

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Payment</u>	<u>Dayton Hudson Corp. Payment</u>	<u>City of Albany Payment</u>
2014-2015	\$ 35,774	\$ 4,134	\$ 39,908	\$ 35,281	\$ 4,627
2015-2016	36,107	2,077	38,184	33,757	4,427
Totals	\$ 71,881	\$ 6,211	\$ 78,092	\$ 69,038	\$ 9,054

PROG 1007: Target Utilities

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Miscellaneous Revenue	34,674.02	33,403.16	32,200	32,200	35,300	9.63%
Investment Earnings	42.81	(42.83)	-	-	-	- %
Transfers In	-	-	4,200	4,200	4,800	14.29%
Beginning Balance	8,287.16	3,783.49	-	-	-	- %
TOTAL REVENUES	43,003.99	37,143.82	36,400	36,400	40,100	10.16%
EXPENDITURES						
Debt Service	39,220.50	37,783.00	36,400	36,400	40,100	10.16%
TOTAL EXPENDITURES	39,220.50	37,783.00	36,400	36,400	40,100	10.16%

PROG 1007 Target Utilities						
Revenues less Expenditures	3,783.49	(639.18)	-	-	-	

PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ECONOMIC DEVELOPMENT ACTIVITIES (211-11-1101)

Responsible Manager/Title: Kate Porsche, Economic Development & Urban Renewal Director

FUNCTIONS AND RESPONSIBILITIES

- Provide management oversight for economic development and urban renewal activities and the Strategic Plan initiatives.
- Provide management oversight and support to the CARA district and its activities.
- Manage outside agency grants to market Albany to convention, event, and tournament planners via the Transient Lodging Tax (TLT) policy adopted by City Council for use of Transient Room Tax (TRT).
- Meet regularly with local businesses and industries to determine needs, eliminate barriers, and connect businesses to available resources.
- Contract (through outside agency grant), support, and coordinate with the Albany-Millersburg Economic Development Corporation (AMEDC) to establish, retain, and expand business in Albany.
- Continue active collaboration and participation with partner organizations including AMEDC, Chamber, and Main Street Committees, as well as neighboring communities and jurisdictions. Maintain board membership on statewide boards to strengthen Albany's presence and opportunities. Complete draft, review, and implement economic development metrics for Albany.
- Administer the transient room tax according to ORS Sections 320.345-320.350; Albany Municipal Code Chapter 3.14; and the TLT policy adopted by the City Council. The room tax rate has been nine percent since July 1, 1999. Operators retain five percent of the gross tax as compensation for record-keeping services.
- The Reserve in this fund is used for tourism promotion activities.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	07/13	Completed	<ul style="list-style-type: none"> • Reestablish the Economic Development Director position as Economic Development & Urban Renewal Director position.
Healthy Economy	06/14	In progress	<ul style="list-style-type: none"> • Collaborate with regional partners to create jobs by increasing the number of suitable industrial sites.
	06/14	Completed	<ul style="list-style-type: none"> • Implement Mayor's Business-Ready Task Force recommendations.
Budget Year 2014-2015			
Effective Government	7/14		<ul style="list-style-type: none"> • Reestablish the Urban Renewal Coordinator position (Urban Renewal/Economic Development Officer).

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	2011-2012	2012-2013	2013-2014*	2014-2015
Contact major company CEOs or Plant Managers within Albany.	6	6	15	12
Assist projects with financial assistance or removal of development barriers.	n/a	n/a	n/a	6

* Number is through February 28, 2014

STAFFING SUMMARY

Budgeted FTEs	1.00	1.00	1.00	2.00
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PROG 1101: Economic Development Activities

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Transient Room Tax	715,864.89	754,585.49	766,800	766,800	816,400	6.47%
Investment Earnings	2,404.18	1,894.90	2,100	2,100	1,600	-23.81%
Transfers In	109,700.00	111,900.00	119,600	119,600	147,500	23.33%
Beginning Balance	212,558.41	275,913.05	236,700	236,700	223,500	-5.58%
TOTAL REVENUES	1,040,527.48	1,144,293.44	1,125,200	1,125,200	1,189,000	5.67%
EXPENDITURES						
Personnel Services	117,796.27	124,737.72	149,500	149,500	263,800	76.45%
Materials & Services	485,318.16	527,078.88	674,300	674,300	699,600	3.75%
Transfers Out	161,500.00	199,400.00	301,400	301,400	225,600	-25.15%
TOTAL EXPENDITURES	764,614.43	851,216.60	1,125,200	1,125,200	1,189,000	5.67%

PROG 1101 Economic Development Activities

Revenues less Expenditures	275,913.05	293,076.84	-	-	-
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PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT: ALBANY MUNICIPAL AIRPORT (211-50-1103)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- Support the economic viability of the Albany Municipal Airport through an active partnership with economic development, local business and industry, and the aviation community.
- Provides management of the Albany Municipal Airport including City-owned aviation fuel sales, hangar leases, property management, and compliance with FAA regulations.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	12/13	Completed	<ul style="list-style-type: none"> • Complete Airport Master Plan Update.
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Install additional perimeter fencing.
Budget Year 2014-2015			
Effective Government	03/15		<ul style="list-style-type: none"> • Improve the safety of the above-ground fuel tank.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percent of City hangar occupancy.	100%	100%	100%	100%
Number of aircraft based on the field.	80	80	88	88
Average aircraft operations per day.	70	70	70	70
Number of Airport Advisory Commission mtgs.	12	9	11	12
Gallons of Avgas sold.	28,480	30,812	35,000	35,000

STAFFING SUMMARY

Budgeted FTEs	0.45	0.10	0.10	0.10
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PROG 1103: Albany Municipal Airport

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	242,963.42	234,733.77	259,300	259,300	270,300	4.24%
Investment Earnings	547.21	942.01	300	300	300	- %
Transfers In	19,039.20	-	-	-	-	- %
Beginning Balance	187,832.45	197,597.86	185,000	185,000	185,000	- %
TOTAL REVENUES	450,382.28	433,273.64	444,600	444,600	455,600	2.47%
EXPENDITURES						
Personnel Services	30,514.32	13,547.38	14,700	14,700	15,200	3.40%
Materials & Services	222,270.10	240,035.02	244,300	244,200	254,200	4.10%
Capital	-	-	185,600	185,700	186,200	0.27%
TOTAL EXPENDITURES	252,784.42	253,582.40	444,600	444,600	455,600	2.47%

PROG 1103 Albany Municipal Airport

Revenues less Expenditures	197,597.86	179,691.24	-	-	-
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PROGRAM NARRATIVE

ECONOMIC DEVELOPMENT FUND: MUNICIPAL AIRPORT CAPITAL PROJECTS (211-50-1115)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from the Transient Lodging Tax distributions, which is a vital piece of economic development.
 - Builds reserves for future Airport Capital Projects.
 - Funds capital projects for the Albany Municipal Airport.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	12/13	Completed	<ul style="list-style-type: none">• Complete funding match for Airport Master Plan Update project.
Budget Year 2014-2015			
Effective Government	03/15		<ul style="list-style-type: none">• Provide funding for work to improve the safety of the airport fuel tank.

PROG 1115: Municipal Airport Capital Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	64.98	503.38	400	400	200	-50.00%
Transfers In	61,800.00	63,700.00	65,600	65,600	67,600	3.05%
Beginning Balance	-	61,864.98	125,900	125,900	142,100	12.87%
TOTAL REVENUES	61,864.98	126,068.36	191,900	191,900	209,900	9.38%
EXPENDITURES						
Materials & Services	-	-	-	-	25,000	- %
Capital	-	-	144,000	144,000	164,900	14.51%
Transfers Out	-	2,000.00	47,900	47,900	20,000	-58.25%
TOTAL EXPENDITURES	-	2,000.00	191,900	191,900	209,900	9.38%

PROG 1115 Municipal Airport Capital Projects

Revenues less Expenditures	61,864.98	124,068.36	-	-	-
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Ordinance No. 17

Fees of City Officers.

Be it ordained by the Common Council of the City of Albany:

Section 1. The City Recorder shall be entitled to receive for his compensation the following fees, to-wit:

For issuing warrant or other writ.....	\$ 50
For issuing subpoena.....	25
For taking bond, recognition, or other undertaking.....	50
For entering cause or docket.....	25
For entering judgment when tried by jury.....	1 00
For entering judgment when tried by court.....	50
For entering discontinuance or satisfaction.....	50
For entering appeal to Circuit Court.....	1 00
For swearing witness or juror.....	10
For taking affidavit.....	25
For taking acknowledgement of deed or other instrument.....	1 00
For making a copy of any proceeding or trial, per folio.....	25
For making out the assessment roll and delivering same to Marshal, per folio.....	20
For making exhibits of the receipts and disbursements of the City, per folio.....	20
For making each order on City Treasurer.....	25
For making out any appeal by order of the Council.....	50
For making each receipt.....	25
For issuing any license (to be paid by the party obtaining it).....	2 00
For entering grant of license on record.....	25
For filing any paper requiring to be filed.....	10
For cancelling any order returned by the Treasurer.....	10
For copying any ordinance, per folio.....	20
For assessing, each day employed.....	3 00
For making any notice, and posting the same.....	50
For each certificate of election.....	50
For making, ruling, and heading pollbooks, each sheet.....	50
For attending council meeting.....	1 00

Sec. 2: The City Marshal shall be entitled to receive for his compensation the following fees, to-wit:

For serving any summons or subpoena.....	\$ 50
For arresting each defendant.....	1 00
For committing any person to prison, or discharging therefrom.....	50
For summoning a jury.....	1 00
For attending Recorder's court during any trial.....	50
For taking bond or other undertaking.....	50
For advertising and selling property.....	2 00
For advertising without selling.....	1 00
For taking up each hog.....	25
For taking up any horse running at large.....	1 00
For making any return.....	25
For making copy of any process.....	50
From informing against and prosecuting any person refusing or neglecting to take out license, in addition to his legal fees, to be taxed as costs.....	2 00
For collecting city taxes, such compensation council may deem just.	

Sec. 3: Witness and Jurors' Fees:

For each days attendance before the recorder as a witness in any case.....	\$1 00
For each juror sworn in a Recorder's court.....	1 00

Sec. 4: Attorney's Fees:

For each attendance before the Recorder on behalf of the city when conviction is had.....	\$5 00
For each attendance when no conviction is had.....	2 50

Sec. 5: This ordinance to take effect and be in force from and after five days from its publication.

Enacted May 27, 1873

COL VAN CLEVE, Mayor

Attest: Jos Hannon, City Recorder

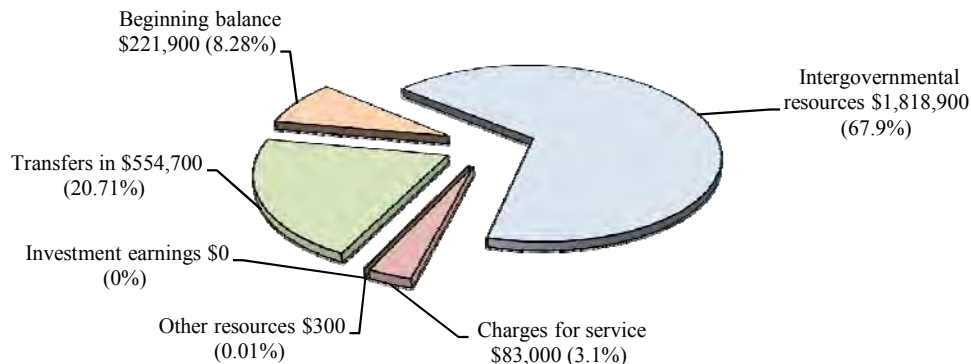
**PUBLIC TRANSIT FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
State Operating Match Grant	\$ -	\$ 32,014	\$ 9,600	\$ 9,600	\$ 9,600	-	0.36%
Business Energy Tax Credit	404,946	-	-	-	-	-	-
FTA Section 5311 Grant	416,000	424,220	-	-	-	-	-
FTA Section 5310 Grant	152,207	66,481	267,800	267,800	248,100	(7.36%)	9.26%
FTA Section 5309 Grant	-	-	304,000	304,000	304,000	-	11.35%
FTA Section 5307	-	-	605,800	605,800	1,017,700	67.99%	37.98%
WComp Wage Subsidy Reimb	1,341	6,466	-	-	-	-	-
Oregon Department of Transportation	94	-	-	-	-	-	-
City of Millersburg	2,994	3,556	3,000	3,000	500	(83.33%)	0.02%
Local Funds: Operational	70,750	-	-	-	-	-	-
Special Transit Fund: Linn Co	23,060	41,601	4,000	4,000	-	(100.00%)	-
Special Transit Fund: Benton Co	8,625	14,000	8,000	8,000	8,000	-	0.30%
Linn County STO	-	19,925	-	-	-	-	-
Benton County Gen Fund	-	10,000	-	-	-	-	-
City of Corvallis Partnership	-	18,000	-	-	-	-	-
LBCC Partnership	-	36,300	102,000	102,000	105,500	3.43%	3.94%
OSU Partnership	-	36,300	102,000	102,000	105,500	3.43%	3.94%
OSU Pass Program	-	46,700	1,100	1,100	1,100	-	0.04%
Other Pass Programs	-	14,087	-	-	-	-	-
LBCC Pass Program	-	18,900	18,900	18,900	18,900	-	0.71%
Advertising Revenue	15,789	5,338	8,000	8,000	4,000	(50.00%)	0.15%
Bus Fares	34,085	53,178	47,000	47,000	49,000	4.26%	1.83%
LBCC Fare Match Program	97,400	65,500	-	-	-	-	-
Call-A-Ride Revenue	13,753	24,764	41,500	41,500	30,000	(27.71%)	1.12%
Gifts & Donations	680	370	300	300	300	-	0.01%
Miscellaneous Revenue	654	(3)	500	500	-	(100.00%)	-
Interest	1,211	1,070	200	200	-	(100.00%)	-
Total Current Resources	1,243,588	938,765	1,523,700	1,523,700	1,902,200	24.84%	71.01%
From General Fund	366,100	436,100	440,000	440,000	466,700	6.07%	17.42%
From Capital Equipment Fund	4,700	-	76,000	76,000	88,000	15.79%	3.29%
Total Transfers In	370,800	436,100	516,000	516,000	554,700	7.50%	20.71%
Beginning Balance	58,180	282,919	40,000	40,000	221,900	454.75%	8.28%
Total Resources	\$ 1,672,568	\$ 1,657,785	\$ 2,079,700	\$ 2,079,700	\$ 2,678,800	28.81%	100.00%

LBCC-Linn Benton Community College
FTA-Federal Transit Administration
ODOT-Oregon Department of Transportation

PUBLIC TRANSIT RESOURCES BY SOURCE

Category Totals and Percent of Budget



PUBLIC TRANSIT FUND

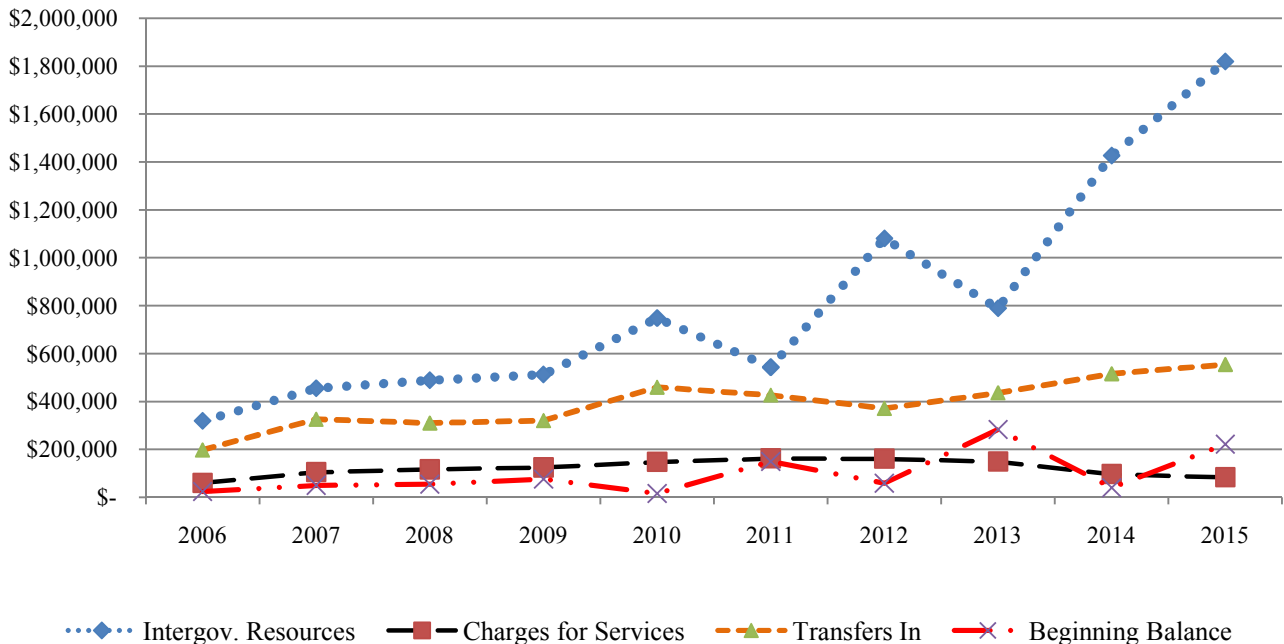
RESOURCES BY TYPE - TEN FISCAL YEARS

Fiscal Year	Intergovernmental Resources	Charges for Services	Other Resources	Interest Earnings	Transfers In	Beginning Balance	Total Resources
2006	\$ 318,860	\$ 59,512	\$ 5,112	\$ 659	\$ 197,100	\$ 23,300	\$ 604,543
2007	455,318	104,272	748	(1,977)	325,400	49,616	933,377
2008	488,511	115,812	659	1,003	310,000	54,302	970,287
2009	512,225	123,937	2,623	418	320,000	75,749	1,034,952
2010	747,408	147,438	725	(177)	459,900	15,671	1,370,965
2011	542,730	161,798	5,468	226	426,500	149,353	1,286,075
2012	1,080,017	161,026	1,334	1,211	370,800	58,180	1,672,568
2013	788,548	148,779	368	1,070	436,100	282,919	1,657,785
2014	1,426,200	96,500	800	200	516,000	40,000	2,079,700
2015	1,818,900	83,000	300	-	554,700	221,900	2,678,800

RESOURCES BY TYPE - PERCENTAGE OF TOTAL RESOURCES - TEN FISCAL YEARS

2006	52.74%	9.84%	0.85%	0.11%	32.60%	3.86%	100.00%
2007	48.78%	11.17%	0.08%	(0.21%)	34.86%	5.32%	100.00%
2008	50.35%	11.94%	0.07%	0.10%	31.95%	5.59%	100.00%
2009	49.49%	11.98%	0.25%	0.04%	30.92%	7.32%	100.00%
2010	54.52%	10.75%	0.05%	(0.01%)	33.55%	1.14%	100.00%
2011	42.20%	12.58%	0.43%	0.02%	33.16%	11.61%	100.00%
2012	64.57%	9.63%	0.08%	0.07%	22.17%	3.48%	100.00%
2013	47.57%	8.97%	0.02%	0.06%	26.31%	17.07%	100.00%
2014	68.58%	4.64%	0.04%	0.01%	24.81%	1.92%	100.00%
2015	67.90%	3.10%	0.01%	-	20.71%	8.28%	100.00%

MAJOR RESOURCES BY TYPE - TEN FISCAL YEARS



**PUBLIC TRANSIT FUND
REQUIREMENT AND STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Albany Transit System	538,510	596,274	672,600	672,600	1,155,700	1,155,700	1,155,700
Linn-Benton Loop	417,867	634,419	951,500	951,500	1,038,600	1,038,600	1,038,600
Paratransit System	433,271	336,147	455,600	455,600	484,500	484,500	484,500
Total Requirements	\$ 1,389,648	\$ 1,566,840	\$ 2,079,700	\$ 2,079,700	\$ 2,678,800	\$ 2,678,800	\$ 2,678,800

Requirements by Type

Personnel	\$ 799,651	\$ 841,084	\$ 964,100	\$ 964,100	\$ 1,047,800	\$ 1,047,800	\$ 1,047,800
Materials & Services	469,475	725,756	719,800	719,800	795,200	795,200	795,200
Capital	120,522	-	390,800	390,800	830,800	830,800	830,800
Transfers Out	-	-	5,000	5,000	5,000	5,000	5,000
Total Requirements	\$ 1,389,648	\$ 1,566,840	\$ 2,079,700	\$ 2,079,700	\$ 2,678,800	\$ 2,678,800	\$ 2,678,800

**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Albany Transit System	\$ 389,500	\$ 310,400	\$ 450,800	\$ 5,000	\$ 1,155,700	43.14%
Linn-Benton Loop	377,200	281,400	380,000	-	1,038,600	38.77%
Paratransit System	281,100	203,400	-	-	484,500	18.09%
Total Requirements	\$ 1,047,800	\$ 795,200	\$ 830,800	\$ 5,000	\$ 2,678,800	100.00%
Percent of Fund Budget	39.12%	29.68%	31.01%	0.19%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Albany Transit System	3.945	3.910	3.910	3.910	3.910	3.910	3.910
Linn-Benton Loop	3.335	3.300	3.300	3.300	3.975	3.975	3.975
Paratransit System	3.070	3.415	3.415	3.415	3.415	3.415	3.415
Total FTE	10.350	10.625	10.625	10.625	11.300	11.300	11.300

PROGRAM NARRATIVE

PUBLIC TRANSIT: ALBANY TRANSIT SYSTEM (213-50-1106)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Barry Hoffman, Transit Programs Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide a safe and reliable public transit system along fixed routes to link residential areas with retail, employment, medical, and educational centers.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Administer the Ride-Home-Free Program with local merchants.
- Identify and pursue additional grant and revenue resources.
- Provide management and supervision of the transit system in compliance with federal and state regulations.
- Conduct a ridership satisfaction survey every two years.
- Provide rides to LBCC and OSU students through the combined Pass Programs.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	07/13	Ongoing	<ul style="list-style-type: none"> • Develop policies and procedures for public outreach according to Metropolitan Planning Organization (MPO) and Federal Transit Administration (FTA) guidelines.
	09/13	Completed	<ul style="list-style-type: none"> • Work with Paratransit Supervisor to ensure full FTA compliance within Transit programs.
	10/13	In Progress	<ul style="list-style-type: none"> • Work with new MPO to define the roles in transit decisions.
	01/14	Ongoing	<ul style="list-style-type: none"> • Complete action list from Oregon Department of Transportation (ODOT) compliance audit conducted in January 2013.
Great Neighborhoods	03/14	In Progress	<ul style="list-style-type: none"> • Begin long-range planning effort with MPO.
Budget Year 2014-2015			
Effective Government	09/14		<ul style="list-style-type: none"> • Work with MPO Staff on transit planning.
	11/14		<ul style="list-style-type: none"> • Work with MPO partners to define short- and long-term transit needs.
	06/15		<ul style="list-style-type: none"> • Work with the FTA and ODOT to develop alternatives for a future bus facility.
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Conduct rider satisfaction survey.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Total number of rides.	85,967	88,983	89,500	90,000
Number of senior/disabled passengers.	21,062	21,355	23,800	24,000
Annual mileage.	83,215	84,735	89,000	89,000
Operating cost per ride.	\$5.72	\$6.47	\$5.90	\$6.52

STAFFING SUMMARY

Budgeted FTEs	3.95	3.91	3.91	3.91
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PROG 1106: Albany Transit System

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	359,970.67	322,007.48	247,400	247,400	608,400	145.92%
Charges for Services	46,090.11	28,821.88	22,000	22,000	23,000	4.55%
Miscellaneous Revenue	445.50	(331.14)	500	500	-	-100.00%
Investment Earnings	813.31	95.77	200	200	-	-100.00%
Transfers In	176,200.00	180,900.00	362,500	362,500	477,200	31.64%
Beginning Balance	62,094.69	107,103.82	40,000	40,000	47,100	17.75%
TOTAL REVENUES	645,614.28	638,597.81	672,600	672,600	1,155,700	71.83%
EXPENDITURES						
Personnel Services	321,960.98	344,148.21	375,600	375,600	389,500	3.70%
Materials & Services	216,549.48	252,126.07	281,200	281,200	310,400	10.38%
Capital	-	-	10,800	10,800	450,800	4074.07%
Transfers Out	-	-	5,000	5,000	5,000	- %
TOTAL EXPENDITURES	538,510.46	596,274.28	672,600	672,600	1,155,700	71.83%

PROG 1106 Albany Transit System

Revenues less Expenditures	107,103.82	42,323.53	-	-	-
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PROGRAM NARRATIVE

PUBLIC TRANSIT: LINN-BENTON LOOP (213-50-1107)

Manager Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Barry Hoffman, Transit Program Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Manage the Linn Benton Loop to provide a safe and reliable public transit system along fixed routes between the cities of Albany and Corvallis in accordance with federal and state regulations.
- Maintain records of ridership, maintenance, and operation of the system and apply for state and federal grants in order to obtain system funding.
- Provide rides to LBCC and OSU students through the combined Pass Program.
- Provide management and supervision for the system, including personnel, operating, and maintenance of equipment.
- Manage local operating funds from partners: Benton County Special Transportation Fund (STF); Linn County; LBCC; Corvallis; Albany; and OSU.
- Participate in the Albany Area MPO technical and policy meetings, and in developing a funding and governance plan for the Loop.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	10/13	Ongoing	<ul style="list-style-type: none"> • Work with new Metropolitan Planning Organization (MPO) to define the roles in Loop decisions.
	07/13	Ongoing	<ul style="list-style-type: none"> • Develop policies and procedures for public outreach according to Federal Transit Administration (FTA) guidelines.
	03/14	Ongoing	<ul style="list-style-type: none"> • Begin long-range transportation planning effort with MPO.
	01/14	Ongoing	<ul style="list-style-type: none"> • Complete action list from the Oregon Department of Transportation (ODOT) compliance audit conducted in January 2013.
Budget Year 2014-2015			
Effective Government	08/14		<ul style="list-style-type: none"> • Work with MPO staff on short- and long- term transit planning.
	10/14		<ul style="list-style-type: none"> • Work with MPO staff on new governance and long-term financing options.
	03/15		<ul style="list-style-type: none"> • Complete action list from ODOT compliance audit conducted in January 2013.
	06/15		<ul style="list-style-type: none"> • Evaluate express service for enhanced connections with the Linn Shuttle.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Total number of rides.	134,302	128,493	129,000	129,500
Number of senior/disabled passengers.	24,174	23,128	23,220	23,310
Annual mileage.	94,389	98,339	115,000	115,000
Operating cost per ride.	\$2.82	\$3.38	\$3.82	\$4.73

STAFFING SUMMARY

Budgeted FTEs	3.34	3.30	3.30	3.98
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PROG 1107: Linn-Benton Loop

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	478,034.00	392,666.00	842,500	842,500	869,100	3.16%
Charges for Services	101,183.54	95,193.71	33,000	33,000	30,000	-9.09%
Miscellaneous Revenue	208.50	329.00	-	-	-	- %
Investment Earnings	564.44	1,003.93	-	-	-	- %
Transfers In	18,000.00	36,300.00	76,000	76,000	-	-100.00%
Beginning Balance	(25,384.56)	154,738.73	-	-	139,500	- %
TOTAL REVENUES	572,605.92	680,231.37	951,500	951,500	1,038,600	9.15%
EXPENDITURES						
Personnel Services	257,178.29	252,147.72	313,300	313,300	377,200	20.40%
Materials & Services	160,688.90	382,271.69	258,200	258,200	281,400	8.99%
Capital	-	-	380,000	380,000	380,000	- %
TOTAL EXPENDITURES	417,867.19	634,419.41	951,500	951,500	1,038,600	9.15%

PROG 1107 Linn-Benton Loop

Revenues less Expenditures	154,738.73	45,811.96	-	-	-
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PROGRAM NARRATIVE

PUBLIC TRANSIT: PARATRANSIT SYSTEM (213-50-1108)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

Developed by: Ted Frazier, Paratransit Services Supervisor

FUNCTIONS AND RESPONSIBILITIES

- Provide transportation to essential services through the Call-A-Ride program for the elderly and individuals who have disabilities that prevent them from using the fixed route transit system.
- Manage and operate the Paratransit service as required by the Americans with Disabilities Act (ADA) and federal and state public transit regulations.
- Identify and pursue additional grant and revenue resources.
- Certify eligibility of ADA participants and provide Paratransit service in compliance with federal law.
- Provide Medicaid nonmedical transportation for eligible senior citizens and individuals with disabilities (Title XIX rides).
- Maintain ridership and operation records for state-funding purposes.
- Ensure all transit services are in Federal Transit Administration (FTA) compliance.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	12/13	In Progress	<ul style="list-style-type: none"> • Evaluate pilot project, Medical/Shopper Shuttle. Determine if viable ongoing project.
Great Neighborhoods	01/14	Completed	<ul style="list-style-type: none"> • Work with local Council of Governments (COG), Disability Services Advisory Council to assist in evaluating and making recommendations to paratransit services.
Effective Government	08/13	Ongoing	<ul style="list-style-type: none"> • Work with Transit Programs Supervisor in making sure all transit services are in FTA compliance.
	03/14	Completed	<ul style="list-style-type: none"> • Develop multiple strategies for receiving customer input in order to identify customers' needs and expectations.
Budget Year 2014-2015			
Effective Government	02/15		<ul style="list-style-type: none"> • Continue to evaluate the Medical/Shopper Shuttle, a current pilot project. Determine if viable project for FY 2015-16.
	01/15		<ul style="list-style-type: none"> • Evaluate Paratransit fleet to determine future vehicle needs.
Great Neighborhoods	07/14		<ul style="list-style-type: none"> • Meet with Urbanized Area (UZA) partners to determine transportation needs.
Effective Government	06/15		<ul style="list-style-type: none"> • Identify and develop alternative funding sources and partnerships.
	03/15		<ul style="list-style-type: none"> • Complete rider survey to identify needs and service provided.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percent of those using the Paratransit/Call-A-Ride program satisfied or very satisfied with the service received.	90%	90%	90%	95%
Number of rides provided per month.	1,400	1,600	2,250	2,033
Number of miles driven per month.	7,000	7,100	7,800	8,200
Number of volunteer hours.	4,950	5,000	5,000	5,000
Operating cost per ride.	\$16.38	\$15.97	\$13.49	\$19.82

STAFFING SUMMARY

Budgeted FTEs	233	3.07	3.42	3.42	3.42
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PROG 1108: Paratransit System

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Intergovernmental Revenue	242,011.92	73,874.81	336,300	417,000	341,400	-18.13%
Charges for Services	13,752.65	24,763.55	41,500	41,500	30,000	-27.71%
Miscellaneous Revenue	680.00	370.00	300	300	300	- %
Investment Earnings	(167.05)	(29.96)	-	-	-	- %
Transfers In	176,600.00	218,900.00	77,500	77,500	77,500	- %
Beginning Balance	21,470.17	21,076.94	-	2,800	35,300	- %
TOTAL REVENUES	454,347.69	338,955.34	455,600	539,100	484,500	-10.13%
EXPENDITURES						
Personnel Services	220,511.77	244,788.56	275,200	275,200	281,100	2.14%
Materials & Services	92,236.98	91,358.04	180,400	173,900	203,400	16.96%
Capital	120,522.00	-	-	90,000	-	- %
TOTAL EXPENDITURES	433,270.75	336,146.60	455,600	539,100	484,500	-10.13%

PROG 1108 Paratransit System

Revenues less Expenditures	21,076.94	2,808.74	-	-	-
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PUBLIC SAFETY LEVY FUND

RESOURCE DETAIL

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Property Taxes - Current	\$2,212,420	\$2,044,984	\$2,532,700	\$2,532,700	\$2,334,700	(7.82%)	96.37%
Property Taxes - Delinquent	108,843	92,972	100,000	100,000	80,000	(20.00%)	3.30%
Interest	1,180	16,778	400	400	200	(50.00%)	0.01%
Total Current Resources	2,322,443	2,154,735	2,633,100	2,633,100	2,414,900	(8.29%)	99.68%
Beginning Balance	216,893	51,615	151,500	151,500	7,700	(94.92%)	0.32%
Total Resources	\$2,539,336	\$2,206,349	\$2,784,600	\$2,784,600	\$2,422,600	(13.00%)	100.00%

REQUIREMENT SUMMARY

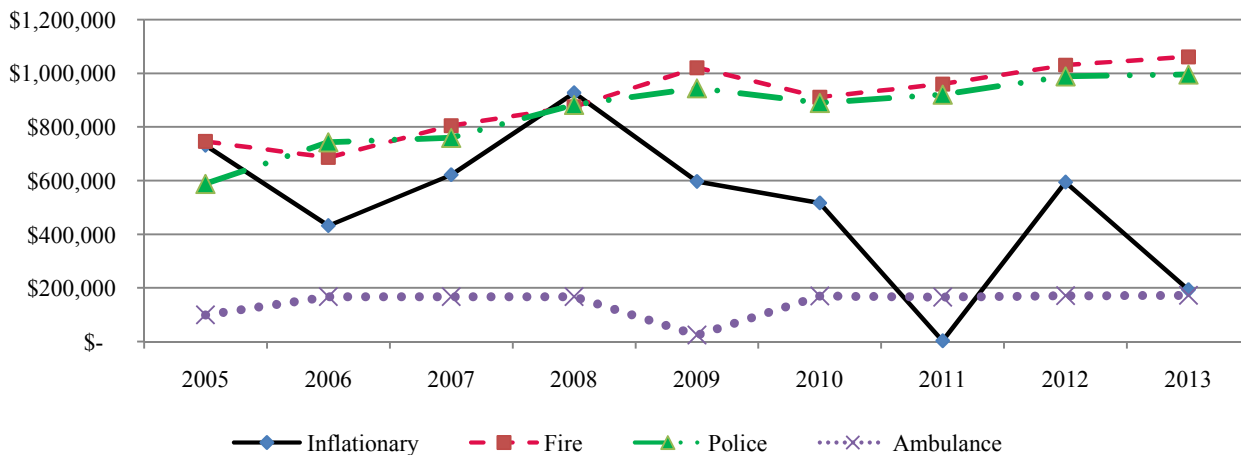
Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Transfers Out	\$2,487,721	\$2,049,900	\$2,784,600	\$2,784,600	\$2,422,600	\$ 2,422,600	\$ 2,422,600

TRANSFERS OUT AND TOTAL TAXES DETAIL BY FISCAL YEAR

Fiscal YearGeneral Fund.....			Ambulance Fund	Total Transfers Out*	Total Taxes
	Inflationary	Fire	Police			
2006 actual	\$ 731,700	\$ 745,547	\$ 588,141	\$ 100,200	\$ 2,165,588	\$ 1,973,168
2007 actual	432,000	685,943	743,319	168,000	2,029,262	2,171,708
2008 actual	621,600	804,769	759,529	168,000	2,353,898	2,349,289
2009 actual	927,000	875,183	882,220	168,000	2,852,403	2,462,996
2010 actual	597,100	1,020,803	943,978	24,885	2,586,766	2,547,957
2011 actual	516,683	910,923	889,662	170,453	2,487,721	2,321,263
2012 actual	3,400	959,800	920,700	166,000	2,049,900	2,137,956
2013 budget	594,100	1,030,700	988,800	171,000	2,784,600	2,632,700
2014 budget	193,500	1,061,300	995,500	172,300	2,422,600	2,414,700
Totals	\$4,617,083	\$8,094,968	\$7,711,849	\$1,308,838	\$21,732,738	\$21,011,737

*Resources available for transfers out include total taxes, interest earnings, and the beginning balance.

PUBLIC SAFETY LEVY TRANSFERS OUT BY PROGRAM

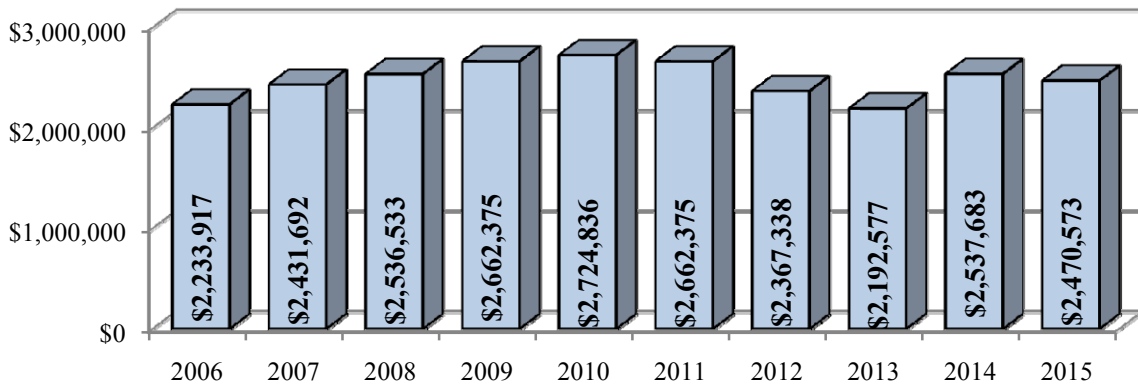


**Public Safety Levy Property Taxes Levied
Last Ten Fiscal Years ¹**

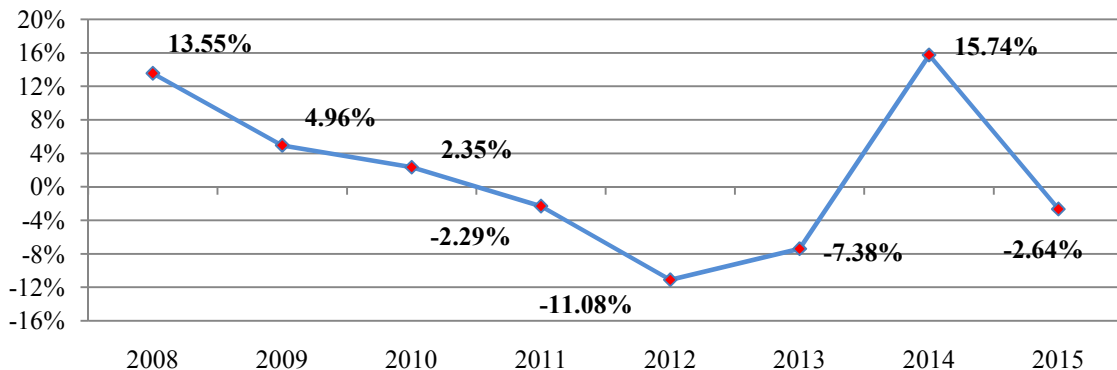
Fiscal Year June 30,LINN COUNTY.....		BENTON COUNTY.....			Linn Co. & Benton Co. Total to be Received	Annual Per- centage Change
	Taxes Imposed before Compression	Com- pression Amount	Total to be Received	Taxes Imposed before Compression	Com- pression Amount	Total to be Received		
2006	1,965,851	\$ 132,410	1,833,441	400,572	\$ 96	400,476	\$2,233,917	n/a
2007	2,105,321	97,510	2,007,811	423,968	87	423,881	2,431,692	8.85%
2008	2,221,177	137,010	2,084,167	452,811	445	452,366	2,536,533	4.31%
2009	2,333,529	153,763	2,179,766	488,611	6,002	482,609	2,662,375	4.96%
2010	2,417,606	197,327	2,220,279	509,107	4,550	504,557	2,724,836	2.35%
2011	2,504,913	153,763	2,136,413	532,445	6,002	523,409	2,662,375	-2.29%
2012	2,535,336	686,075	1,849,261	554,766	36,689	518,077	2,367,338	-11.08%
2013	2,528,454	825,673	1,702,781	565,012	75,216	489,796	2,192,577	-7.38%
2014	3,123,405	1,121,228	2,002,177	702,884	167,378	535,506	2,537,683	15.74%
2015	n/avail.	n/avail.	1,910,632	n/avail.	n/avail.	559,941	2,470,573	-2.64%

¹ Actual "Total to be Received" for 2006-2014. Estimated "Total to be Received" for 2015.
Fiscal Year 2009 was the first year of the second five-year \$0.95 per \$1,000 Public Safety Levy.
Voters passed a third five-year \$1.15 per \$1,000 levy beginning in Fiscal Year 2014.

**Total Public Safety Levy Taxes to be Received
Last Ten Fiscal Years ¹**



**Public Safety Levy - Total to be Received
Annual Percentage Change**



PROGRAM NARRATIVE

PUBLIC SAFETY LEVY FUND: PUBLIC SAFETY LEVY (215-10-1008)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Provides an independent accounting of property tax revenues collected from the Public Safety Levy passed by the voters of the City of Albany in the May 2012 Special Election. Proceeds from the tax levy are transferred to the General Fund and Ambulance Fund to support police, fire, and paramedic services.
 - The levy is \$1.15 per \$1,000 of assessed value for a period of five years.
 - Fiscal Year 2014-2015 is the second year of the third five-year Public Safety Local Option Levy.
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-

PROG 1008: Public Safety Levy

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Property Taxes	2,321,263.09	2,137,956.35	2,632,700	2,632,700	2,414,700	-8.28%
Investment Earnings	1,179.93	16,778.24	400	400	200	-50.00%
Beginning Balance	216,892.51	51,614.74	151,500	151,500	7,700	-94.92%
TOTAL REVENUES	2,539,335.53	2,206,349.33	2,784,600	2,784,600	2,422,600	-13.00%
EXPENDITURES						
Transfers Out	2,487,720.79	2,049,900.00	2,784,600	2,784,600	2,422,600	-13.00%
TOTAL EXPENDITURES	2,487,720.79	2,049,900.00	2,784,600	2,784,600	2,422,600	-13.00%

PROG 1008 Public Safety Levy

Revenues less Expenditures	51,614.74	156,449.33	-	-	-
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Ordinance No. 35

An ordinance providing for the appointment of Police or Night Watchmen and prescribing their duties.

Be it ordained by the Common Council of the City of Albany:

Section 1. That the City Marshal at the next regular meeting after the passage of this ordinance, by and with the consent of the City Council, and annually thereafter at the first regular meeting in each year of the Council, shall appoint one Police or Night-watchman.

Sec. 2: Before entering upon his duties, said Police or Night-watchmen shall file with the Recorder a certificate of his appointment, with his official oath endorsed thereon to the effect that he will faithfully demean himself in office.

Sec. 3: It shall be the duty of said Police or Night-watchman to execute all processes directed to him by the Recorder, to make arrests for a breach of the peace, for the violation of any City Ordinance, or for the commission of any crime within the City limits as a peace officer may under the laws of this State. To light and take charge as Night-watchman of the City by night, under the direction of the City Marshal. To see that the fire is kept in the steam fire engine, now in use in the City, during the night hours, under the direction of the director of said steam fire engine, and to extend his beat throughout the City, and he shall always be subject to the order of the City Marshal in preserving the peace and good order of the City.

Sec. 4: The Council may increase or diminish the number of Police or Night-watchmen at any time, when their judgment the safety and best interests of the City demand it; Provided, the Council may, at any time remove any Policeman or Night-watchman.

Sec. 5: The pay of the Police or Night-watchman shall be fixed at the first regular meeting of the Council in each year, or as soon thereafter as may be practicable, and shall not exceed sixty dollars per month for each Police or Night-watchman, to be audited as other accounts against the City, and in addition thereto shall be entitled to, and receive the sum of one and one half dollars for each and every person arrested by him in the line of his duty; Provided, said person shall be convicted of the charge he is arrested.

Sec. 6: All ordinances or parts of ordinances not consistent with this ordinance, be and the same is hereby repealed.

Sec. 7: This ordinance to take effect and be in force from and after five days from publication.

Passed by the Council this second day of Jan., 1877

N. B. Humphrey, Mayor

Attest: M. A. Baker, City Recorder

**CAPITAL REPLACEMENT FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Albany Rural Fire District	-	475,000	-	-	-	-	-
Oregon Community Foundation	2,330	2,466	-	-	-	-	-
Departmental Charges	-	75,000	75,000	75,000	150,000	100.00%	2.08%
Equipment Replacement Charges	863,150	816,204	599,000	566,200	825,700	45.83%	11.45%
Phone System Charges	75,000	77,861	75,000	75,000	75,000	-	1.04%
Miscellaneous Revenue	34,910	56,283	15,000	15,000	15,000	-	0.21%
Other Financing Sources: Cap. Leases	-	166,876	-	-	-	-	-
Interest	40,647	35,547	30,000	30,000	9,600	(68.00%)	0.13%
Total Current Resources	1,016,036	1,705,238	794,000	761,200	1,075,300	41.26%	14.91%
From Street Fund	37,930	-	-	-	-	-	-
From Grants Fund	23,280	-	-	-	-	-	-
From Litigation Proceeds	-	-	-	-	500,000	-	6.94%
Transfer In: Transient Room Tax	7,800	10,600	10,400	10,400	12,000	15.38%	0.17%
Total Transfers In	69,010	10,600	10,400	10,400	512,000	4,823.08%	7.11%
Beginning Balance	5,843,677	6,020,522	6,034,800	6,034,800	5,622,000	(6.84%)	77.98%
Total Resources	\$6,928,722	\$7,736,359	\$6,839,200	\$6,806,400	\$7,209,300	5.92%	100.00%

REQUIREMENT SUMMARIES

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Equipment Replacement	\$ 476,565	\$1,058,353	\$3,516,600	\$3,516,600	\$3,891,200	\$ 3,891,200	\$ 3,891,200
City Facilities Replacement	236,928	20,192	256,900	256,900	201,000	201,000	201,000
GF Facilities Maintenance Projects	54,960	168,142	204,700	204,700	174,100	174,100	174,100
IT Equipment Replacement	139,748	262,175	2,074,600	2,041,800	1,774,300	1,774,300	1,774,300
Facilities Replacement	-	-	786,400	786,400	1,168,700	1,168,700	1,168,700
Total Requirements	\$ 908,201	\$1,508,862	\$6,839,200	\$6,806,400	\$7,209,300	\$ 7,209,300	\$ 7,209,300

Requirements by Type

Materials & Services	\$ 382,155	\$ 564,611	\$ 641,500	\$ 612,500	\$ 615,000	\$ 615,000	\$ 615,000
Capital	509,751	644,251	6,121,700	6,117,900	6,506,300	6,506,300	6,506,300
Transfers Out	16,295	300,000	76,000	76,000	88,000	88,000	88,000
Total Requirements	\$ 908,201	\$1,508,862	\$6,839,200	\$6,806,400	\$7,209,300	\$ 7,209,300	\$ 7,209,300

**Adopted Requirements
by Program and Type**

	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Equipment Replacement	\$ 400,000	\$3,403,200	\$ 88,000	\$ 3,891,200	53.98%
City Facilities Replacement	-	201,000	-	201,000	2.79%
GF Facilities Maintenance Projects	15,000	159,100	-	174,100	2.41%
IT Equipment Replacement	200,000	1,574,300	-	1,774,300	24.61%
Facilities Replacement	-	1,168,700	-	1,168,700	16.21%
Total Requirements	\$ 615,000	\$6,506,300	\$ 88,000	\$ 7,209,300	100.00%
Percent of Fund Budget	8.53%	90.25%	1.22%	100.00%	

GF- General Fund

IT - Information Technology

PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: EQUIPMENT REPLACEMENT (217-10-1010)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- The Equipment Replacement program provides a reserve to replace equipment, excluding Water and Sewer Fund equipment, when the end of its useful life has been reached.
 - Equipment is replaced when it is determined by its age, condition, operation and maintenance costs, obsolescence, and depreciation that it is no longer economical to keep. This is referred to as the life expectancy or economic life of the equipment.
 - Ideally, monies are transferred annually from the various departments to the Equipment Replacement program based on the economic life, replacement cost, and estimated rate of return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.
-

PROG 1010: Equipment Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	-	475,000.00	-	-	-	- %
Charges for Services	713,099.64	697,165.28	481,400	481,400	712,800	48.07%
Miscellaneous Revenue	34,909.61	223,158.96	15,000	15,000	15,000	- %
Investment Earnings	25,299.51	21,255.76	20,000	20,000	3,000	-85.00%
Transfers In	23,280.21	-	-	-	500,000	- %
Beginning Balance	2,869,764.00	3,189,787.53	3,000,200	3,000,200	2,660,400	-11.33%
TOTAL REVENUES	3,666,352.97	4,606,367.53	3,516,600	3,516,600	3,891,200	10.65%
EXPENDITURES						
Materials & Services	267,938.58	308,022.42	440,000	440,000	400,000	-9.09%
Capital	192,331.57	450,330.86	3,000,600	3,000,600	3,403,200	13.42%
Transfers Out	16,295.29	300,000.00	76,000	76,000	88,000	15.79%
TOTAL EXPENDITURES	476,565.44	1,058,353.28	3,516,600	3,516,600	3,891,200	10.65%

PROG 1010 Equipment Replacement

Revenues less Expenditures	3,189,787.53	3,548,014.25	-	-	-
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PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: CITY FACILITIES REPLACEMENT (217-10-1034)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- The City Facilities Replacement program reserves funds for major City facilities replacement projects.
 - Currently there is not a funding source available to replenish what is being expended to maintain City facilities.
-

PROG 1034: City Facilities Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	1,799.24	1,625.62	1,500	1,500	1,000	-33.33%
Transfers In	37,929.75	-	-	-	-	- %
Beginning Balance	452,378.48	255,179.63	255,400	255,400	200,000	-21.69%
TOTAL REVENUES	492,107.47	256,805.25	256,900	256,900	201,000	-21.76%
EXPENDITURES						
Capital	236,927.84	20,191.51	256,900	256,900	201,000	-21.76%
TOTAL EXPENDITURES	236,927.84	20,191.51	256,900	256,900	201,000	-21.76%

PROG 1034 City Facilities Replacement

Revenues less Expenditures	255,179.63	236,613.74	-	-	-
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PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: GENERAL FUND FACILITIES MAINTENANCE PROJECTS (217-10-2002)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- Funds are reserved in this program for building maintenance expenditures on City-owned General Fund buildings.
 - Transient Lodging Tax is transferred in for restoration and repairs of the Monteith House.
-
-

PROG 2002: GF Facilities Maintenance Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	2,330.00	2,466.00	-	-	-	- %
Investment Earnings	1,793.37	4,052.94	2,000	2,000	-	-100.00%
Transfers In	7,800.00	10,600.00	10,400	10,400	12,000	15.38%
Beginning Balance	354,626.57	311,590.44	192,300	192,300	162,100	-15.70%
TOTAL REVENUES	366,549.94	328,709.38	204,700	204,700	174,100	-14.95%
EXPENDITURES						
Materials & Services	5,082.00	18,348.50	-	3,800	15,000	- %
Capital	49,877.50	149,793.62	204,700	200,900	159,100	-20.81%
TOTAL EXPENDITURES	54,959.50	168,142.12	204,700	204,700	174,100	-14.95%

PROG 2002 GF Facilities Maintenance Projects

Revenues less Expenditures	311,590.44	160,567.26	-	-	-
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PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: IT EQUIPMENT REPLACEMENT (217-13-1031)

Responsible Manager/Title: Jorge Salinas, Information Technology Director

FUNCTIONS AND RESPONSIBILITIES

- The Information Technology Equipment Replacement activity provides a means to replace computer equipment at the end of its useful life.
 - Annually monies are transferred from the various departments to the Information Technology Equipment Replacement activity based on the economic life, replacement cost, and estimated return on invested cash for each asset in the replacement program. Estimates of remaining useful life and replacement cost are updated each year by the contributing departments.
-

PROG 1031: IT Equipment Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	225,049.94	196,900.00	192,600	159,800	187,900	17.58%
Miscellaneous Revenue	-	-	-	-	-	- %
Investment Earnings	9,042.99	5,338.44	4,000	4,000	4,000	- %
Beginning Balance	1,607,834.08	1,702,178.93	1,878,000	1,878,000	1,582,400	-15.74%
TOTAL REVENUES	1,841,927.01	1,904,417.37	2,074,600	2,041,800	1,774,300	-13.10%
EXPENDITURES						
Materials & Services	109,134.48	238,240.46	201,500	168,700	200,000	18.55%
Capital	30,613.60	23,934.81	1,873,100	1,873,100	1,574,300	-15.95%
TOTAL EXPENDITURES	139,748.08	262,175.27	2,074,600	2,041,800	1,774,300	-13.10%

PROG 1031 IT Equipment Replacement

Revenues less Expenditures	1,702,178.93	1,642,242.10	-	-	-
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PROGRAM NARRATIVE

CAPITAL REPLACEMENT FUND: PUBLIC WORKS, FACILITIES REPLACEMENT (217-50-2018)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director and Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds future facilities replacement of Public Works.
- Receive revenues from other Public Works fund budgets to fund future facilities replacement.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Receives revenues from water, sewer, and street fund budgets to fund future facilities replacement and new facilities construction.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Receives revenues from water, sewer, and street fund budgets to fund future facilities replacement and new facilities construction.
	06/15		<ul style="list-style-type: none">• Construct Operations Building addition.

PROG 2018: Facilities Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	-	75,000.00	75,000	75,000	150,000	100.00%
Investment Earnings	2,711.44	3,274.60	2,500	2,500	1,600	-36.00%
Beginning Balance	559,073.58	561,785.02	708,900	708,900	1,017,100	43.48%
TOTAL REVENUES	561,785.02	640,059.62	786,400	786,400	1,168,700	48.61%
EXPENDITURES						
Capital	-	-	786,400	786,400	1,168,700	48.61%
TOTAL EXPENDITURES	-	-	786,400	786,400	1,168,700	48.61%

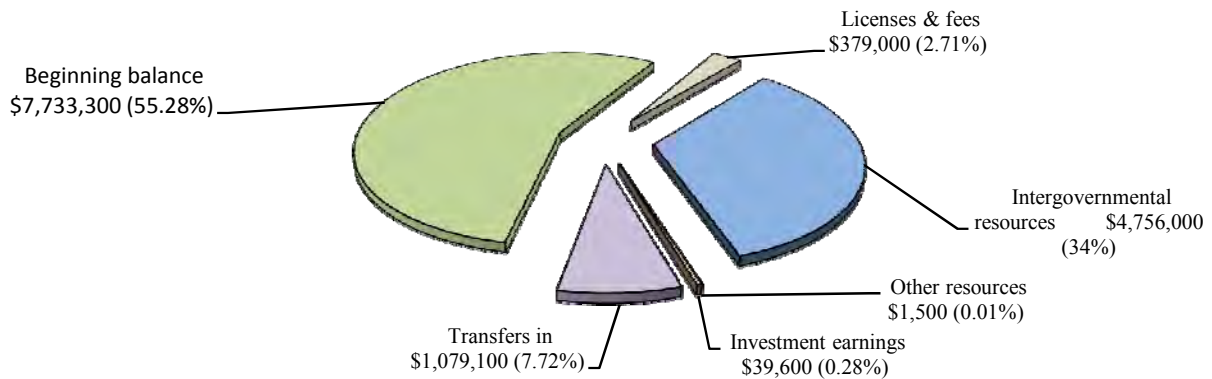
PROG 2018 Facilities Replacement						
Revenues less Expenditures	561,785.02	640,059.62	-	-	-	

**STREET FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Transportation SDC: Principal	12,164	18,660	8,300	8,300	7,300	(12.05%)	0.05%
Transportation SDC: Interest	2,470	2,271	2,000	2,000	2,700	35.00%	0.02%
Street IAF: Principal	13,237	12,766	15,000	15,000	1,600	(89.33%)	0.01%
Street IAF: Interest	3,568	1,148	1,200	1,200	400	(66.67%)	-
Street Connection Fees	104,754	-	15,000	15,000	15,000	-	0.11%
Transportation SDC: Revenues	234,625	455,338	236,800	236,800	282,000	19.09%	2.02%
Public Facility Construction Permit	8,484	20,638	20,000	20,000	20,000	-	0.14%
EPSC Permit Fees	35,980	54,615	35,000	35,000	50,000	42.86%	0.36%
FEMA Disaster Reimbursement	21,413	-	-	-	-	-	-
State Gasoline Tax	2,745,670	2,764,402	2,800,000	2,800,000	2,800,000	-	20.02%
Surface Transportation Program	48,600	885,440	1,965,000	1,965,000	1,956,000	(0.46%)	13.98%
WComp Wage Subsidy Reimb	680	-	-	-	-	-	-
Miscellaneous Revenue	214,550	17,808	3,500	3,500	1,500	(57.14%)	0.01%
Interest	57,660	41,431	26,100	26,100	39,600	51.72%	0.28%
Total Current Resources	3,503,855	4,274,516	5,127,900	5,127,900	5,176,100	0.94%	37.00%
Transfer In: Transient Room Tax	1,600	2,200	2,200	2,200	2,600	18.18%	0.02%
From Sewer - ILFF Transfer	446,858	471,545	494,800	494,800	544,100	9.96%	3.89%
From Water - ILFF Transfer	444,397	461,246	493,700	493,700	507,400	2.77%	3.63%
From: Albany Transit	-	-	5,000	5,000	5,000	-	0.04%
From: Street Capital	-	-	20,000	20,000	20,000	-	0.14%
Total Transfers In	892,855	934,992	1,015,700	1,015,700	1,079,100	6.24%	7.72%
Beginning Balance	9,969,701	6,874,827	6,643,400	6,643,400	7,733,300	16.41%	55.28%
Total Resources	\$14,366,412	\$12,084,335	\$12,787,000	\$12,787,000	\$13,988,500	9.40%	100.00%

STREET FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



Budget Notes

The following is a list of several acronyms used with respect to the Street Fund:

IAF - Improvement Assurance Fee

SDC - Systems Development Charge

WComp - Workers' Comp

EPSC - Erosion Prevention Sediment Control

**STREET FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Street Maintenance	\$ 2,218,894	\$ 2,254,574	\$ 1,835,200	\$ 1,835,200	\$ 1,821,900	\$ 1,821,900	\$ 1,821,900
Street Administration	1,086,355	953,802	1,098,300	1,098,300	1,274,100	1,274,100	1,274,100
Stormwater Operations	-	-	147,900	147,900	224,200	224,200	224,200
Street Capital & Restoration	638,601	1,491,293	3,941,900	3,941,900	4,964,700	4,964,700	4,964,700
N. Albany Frontage Fee Projects	8,061	17,913	788,400	788,400	451,900	451,900	451,900
Transportation SDC Imp Fee	3,539,674	502,287	4,773,000	4,773,000	4,938,400	4,938,400	4,938,400
ADA Capital Projects	-	-	25,100	25,100	37,100	37,100	37,100
Transportation SDC Reimb Fee	-	3,757	177,200	177,200	276,200	276,200	276,200
Total Requirements	\$ 7,491,584	\$ 5,223,626	\$ 12,787,000	\$ 12,787,000	\$ 13,988,500	\$ 13,988,500	\$ 13,988,500

Requirements by Type

Personnel	\$ 766,611	\$ 721,899	\$ 821,200	\$ 821,200	\$ 867,600	\$ 867,600	\$ 867,600
Materials & Services	2,692,720	2,611,600	2,380,800	2,378,900	2,443,600	2,443,600	2,443,600
Capital	361,079	1,789,126	9,001,600	9,001,600	9,859,800	9,859,800	9,859,800
Transfers Out	3,671,175	101,000	525,500	525,500	600,000	600,000	600,000
Contingency	-	-	57,900	59,800	217,500	217,500	217,500
Total Requirements	\$ 7,491,584	\$ 5,223,626	\$ 12,787,000	\$ 12,787,000	\$ 13,988,500	\$ 13,988,500	\$ 13,988,500

**Adopted Requirements
by Program and Type**

by Program and Type	Materials		Transfers			Adopted Budget	% of Fund Budget
	Personnel	& Services	Capital	Out	Contingency		
Street Maintenance	\$ 724,400	\$ 1,097,500	\$ -	\$ -	\$ -	\$ 1,821,900	13.03%
Street Administration	68,200	908,400	-	80,000	217,500	1,274,100	9.11%
Stormwater Operations	75,000	149,200	-	-	-	224,200	1.60%
Street Capital & Restoration	-	285,000	4,159,700	520,000	-	4,964,700	35.49%
N. Albany Frontage Fee Projects	-	-	451,900	-	-	451,900	3.23%
Transportation SDC Imp Fee	-	3,200	4,935,200	-	-	4,938,400	35.30%
Transportation SDC Reimb Fee	-	300	275,900	-	-	276,200	1.97%
ADA Capital Projects	-	-	37,100	-	-	37,100	0.27%
Total Requirements	\$ 867,600	\$ 2,443,600	\$ 9,859,800	\$ 600,000	\$ 217,500	\$ 13,988,500	100.00%
Percent of Fund Budget	6.20%	17.47%	70.49%	4.29%	1.55%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Street Maintenance	8.000	7.450	7.000	7.000	7.000	7.000	7.000
Street Administration	-	-	0.450	0.450	0.450	0.450	0.450
Total FTE	8.000	7.450	7.450	7.450	7.450	7.450	7.450

**STREET FUND
OPERATION AND MAINTENANCE COMBINED BUDGET**

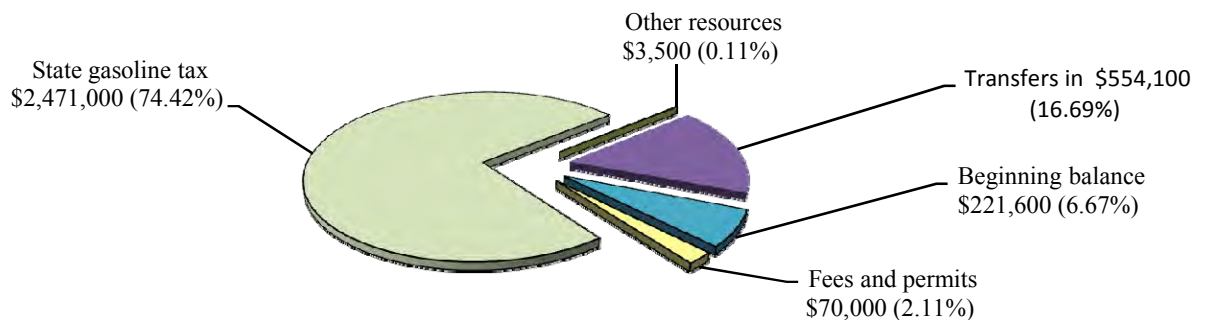
Detailed below are the gasoline taxes, transfers in, and other resources used to support the following Street Fund operation and maintenance programs: Street Maintenance and Street Administration. The resource items listed below are included in the Street Fund - Resource Detail presented on a previous page.

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Public Facility Construction Permit	8,484	20,638	20,000	20,000	20,000	-	0.60%
EPSC Permit Fees	35,980	54,615	35,000	35,000	50,000	42.86%	1.51%
FEMA Disaster Reimbursement	11,816	-	-	-	-	-	-
State Gasoline Tax	2,745,670	2,764,402	2,378,000	2,378,000	2,471,000	3.91%	74.42%
WComp Wage Subsidy Reimb	680	-	-	-	-	-	-
Miscellaneous Revenue	8,234	3,848	3,500	3,500	1,500	(57.14%)	0.05%
Interest	16,771	3,590	5,000	5,000	2,000	(60.00%)	0.06%
Total Current Resources	2,827,635	2,847,093	2,441,500	2,441,500	2,544,500	4.22%	76.64%
Transfer In: Transient Room Tax	1,600	2,200	2,200	2,200	2,600	18.18%	0.08%
From Sewer - ILFF Transfer	246,858	94,725	289,600	289,600	294,100	1.55%	8.86%
From Water - ILFF Transfer	244,397	95,850	289,600	289,600	257,400	(11.12%)	7.75%
Total Transfers In	492,855	192,775	581,400	581,400	554,100	(4.70%)	16.69%
Beginning Balance	333,467	348,708	58,500	58,500	221,600	278.80%	6.67%
Total Resources	\$3,653,957	\$3,388,576	\$3,081,400	\$3,081,400	\$3,320,200	7.75%	100.00%

Adopted Requirements by Program and Type	Materials & Services			Transfers		Adopted Budget	% of Fund Budget
	Personnel		Capital	Out	Contingency		
Street Maintenance	\$ 724,400	\$1,097,500	\$ -	\$ -	\$ -	\$1,821,900	54.88%
Street Administration	68,200	908,400	-	80,000	217,500	1,274,100	38.37%
Stormwater Operations	75,000	149,200	-	-	-	224,200	6.75%
Total Requirements	\$ 867,600	\$2,155,100	\$ -	\$ 80,000	\$ 217,500	\$3,320,200	100.00%
Percent of Budget	26.13%	64.91%	-	2.41%	6.55%	100.00%	

RESOURCES USED FOR STREET FUND OPERATION AND MAINTENANCE PROGRAMS

Category Totals and Percent of Budget



**STREET FUND
CAPITAL PROJECTS COMBINED BUDGET**

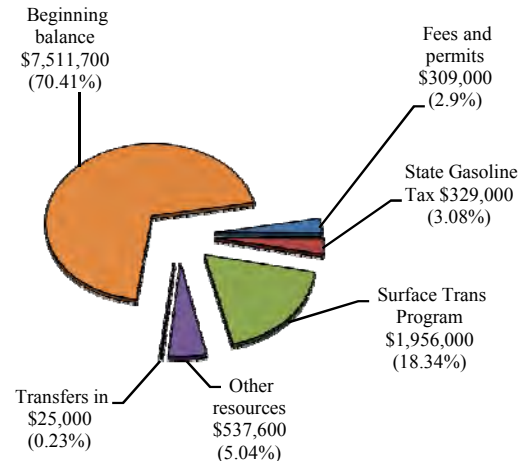
Detailed below are the in lieu of franchise fees, development fees, state support, and other resources used to fund the following Street Fund capital programs: Street Capital & Restoration, North Albany Frontage Fee Projects, and Transportation SDC Projects.

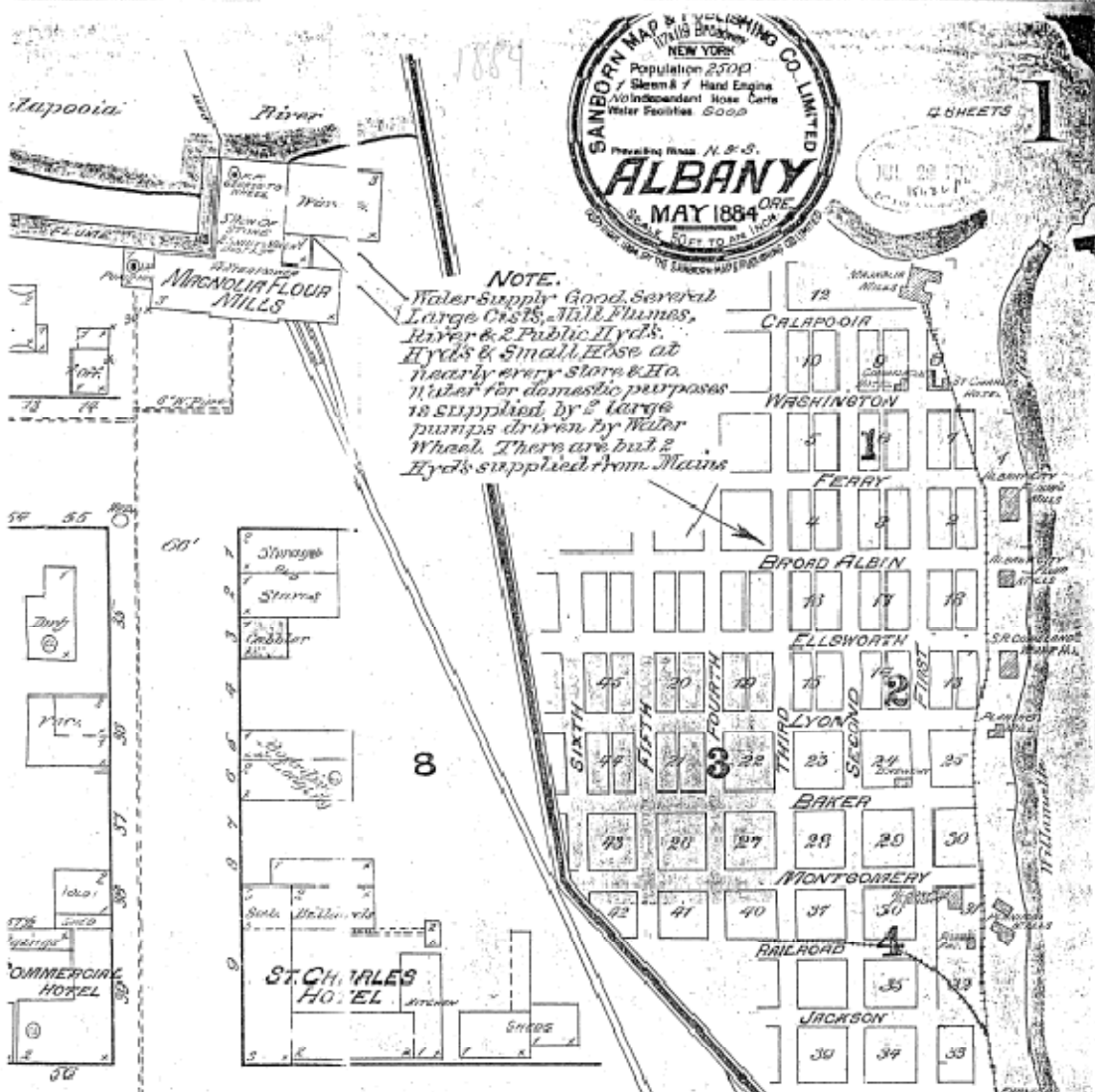
Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Transportation SDC: Principal	12,164	18,660	8,300	8,300	7,300	(12.05%)	0.07%
Transportation SDC: Interest	2,470	2,271	2,000	2,000	2,700	35.00%	0.03%
Street IAF: Principal	13,237	12,766	15,000	15,000	1,600	(89.33%)	0.01%
Street IAF: Interest	3,568	1,148	1,200	1,200	400	(66.67%)	-
Street Connection Fees	104,754	-	15,000	15,000	15,000	-	0.14%
Transportation SDC: Revenues	234,625	455,338	236,800	236,800	282,000	19.09%	2.65%
FEMA Disaster Reimbursement	9,597	-	-	-	-	-	-
State Gasoline Tax	-	-	422,000	422,000	329,000	(22.04%)	3.08%
Surface Transportation Program	48,600	885,440	1,965,000	1,965,000	1,956,000	(0.46%)	18.34%
Miscellaneous Revenue	206,316	13,960	-	-	-	-	-
Interest	40,889	37,841	21,100	21,100	37,600	78.20%	0.35%
From Sewer - ILFF Transfer	200,000	376,820	205,200	205,200	250,000	21.83%	2.34%
From Water - ILFF Transfer	200,000	365,396	204,100	204,100	250,000	22.49%	2.34%
Total Current Resources	1,076,220	2,169,640	3,095,700	3,095,700	3,131,600	1.16%	29.35%
From: Albany Transit	-	-	5,000	5,000	5,000	-	0.05%
From: Street Capital	-	-	20,000	20,000	20,000	-	0.19%
Total Transfers In	-	-	25,000	25,000	25,000	-	0.24%
Beginning Balance	9,636,234	6,526,119	6,584,900	6,584,900	7,511,700	14.07%	70.41%
Total Resources	\$10,712,455	\$ 8,695,759	\$ 9,705,600	\$ 9,705,600	\$10,668,300	9.92%	100.00%

Adopted Requirements by Program and Type	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Street Capital & Restoration	\$ 285,000	\$ 4,159,700	\$ 520,000	\$ 4,964,700	46.54%
N. Albany Frontage Fee Projects	-	451,900	-	451,900	4.24%
Transportation SDC Imp Fee	3,200	4,935,200	-	4,938,400	46.28%
Transportation SDC Reimb Fee	300	275,900	-	276,200	2.59%
ADA Capital Projects	-	37,100	-	37,100	0.35%
Total Requirements	\$ 288,500	\$ 9,859,800	\$ 520,000	\$10,668,300	100.00%
Percent of Budget	2.70%	92.42%	4.88%	100.00%	

STREET CAPITAL PROJECT RESOURCES

Fees and permits	\$ 309,000	2.90%
State Gasoline Tax	\$ 329,000	3.08%
Surface Trans Program	1,956,000	18.34%
Other resources	537,600	5.04%
Transfers in	25,000	0.23%
Beginning balance	7,511,700	70.41%
Total Resources	\$10,668,300	100.00%



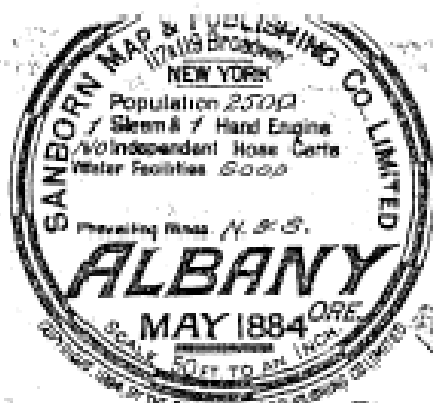
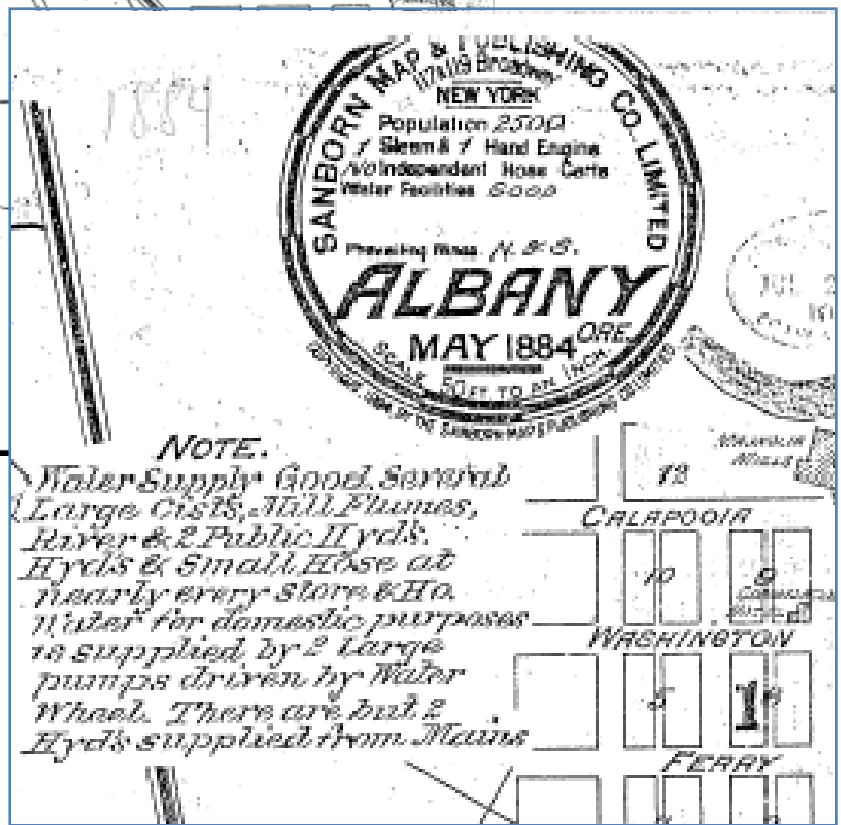
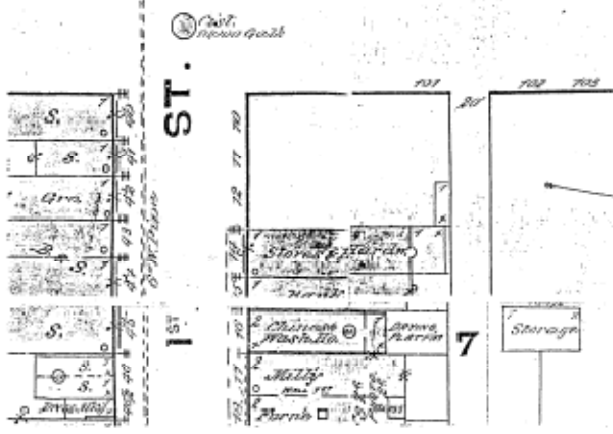


NOTE.
Water Supply Good, several
Large Cists, Mill Flumes,
River & 2 Public Hyds.
Hyds & Small, Edge at
nearly every store & H.O.
Water for domestic purposes
is supplied by 2 large
pumps driven by Water
Wheel. There are but 2
Hyds supplied from Mains

Niagara Flour Mills

Storage
Stables
Cobbler

St. Charles Hotel



NOTE.
Water Supply Good, several
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Wheel. There are but 2
Hyds supplied from Mains

STREET FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2014-2015

Project Description	Totals	Street Capital & Restoration	North Albany Frontage Fee Projects	Trans- portation SDC Imp Fee	Trans- portation SDC Reimb Fee	ADA Capital Projects
Sidewalk Infill Program	15,000	15,000	-	-	-	-
ST-13-03 N Albany Rd-Quarry to RR Tracks	4,509,900	2,799,400	327,600	1,301,000	81,900	-
ST13-04 Main Street Rehab	1,850,000	314,500	-	1,535,500	-	-
ST-14-02 Center & 16th Rehab	214,000	214,000	-	-	-	-
ST-14-03 Ped Crossing Imp	160,000	160,000	-	-	-	-
ST-14-04 Water Main Geary Rehab	195,000	195,000	-	-	-	-
Project Totals	6,943,900	3,697,900	327,600	2,836,500	81,900	-
Reserve: Street Connection Fees	192,500	192,500	-	-	-	-
Reserve: Capital Projects	2,483,100	66,000	124,300	2,098,700	194,000	100
Reserve: Waverly RH Land Mod Dep - WM	203,300	203,300	-	-	-	-
Reserve: Albany Transit	10,000	-	-	-	-	10,000
Reserve: Street Capital	27,000	-	-	-	-	27,000
Total Reserves	2,915,900	461,800	124,300	2,098,700	194,000	37,100
Grand Totals	\$ 9,859,800	\$ 4,159,700	\$ 451,900	\$ 4,935,200	\$ 275,900	\$ 37,100

**STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS***

June 30,	Franchise Fees**	Licenses & Fees	Inter-governmental Resources	State Gasoline Taxes	Other Resources	Transfers In	Beginning Balance	Total Resources
2006	\$ 736,190	\$ 1,116,081	\$ 31,235	\$ 2,170,883	\$ 372,187	\$ 260,000	\$ 8,695,311	\$13,381,887
2007	795,959	1,079,182	449,955	2,151,490	471,302	408,111	9,134,197	14,490,196
2008	878,893	1,096,168	110,274	2,056,995	455,989	260,000	9,472,507	14,330,826
2009	942,711	405,953	878,258	1,857,308	270,478	519,474	9,052,861	13,927,043
2010	1,016,466	403,227	4,836	2,024,426	155,678	381,300	8,363,513	12,349,446
2011	848,969	1,086,992	-	2,365,624	75,157	1,753,285	8,327,379	14,457,406
2012	891,255	415,283	70,693	2,745,670	272,210	892,855	9,969,701	15,257,666
2013	932,792	565,435	885,440	2,764,402	59,239	934,992	6,874,827	13,017,127
2014	988,500	333,300	1,965,000	2,800,000	29,600	1,015,700	6,643,400	13,775,500
2015	1,051,500	379,000	1,956,000	2,800,000	41,100	1,079,100	7,733,300	15,040,000

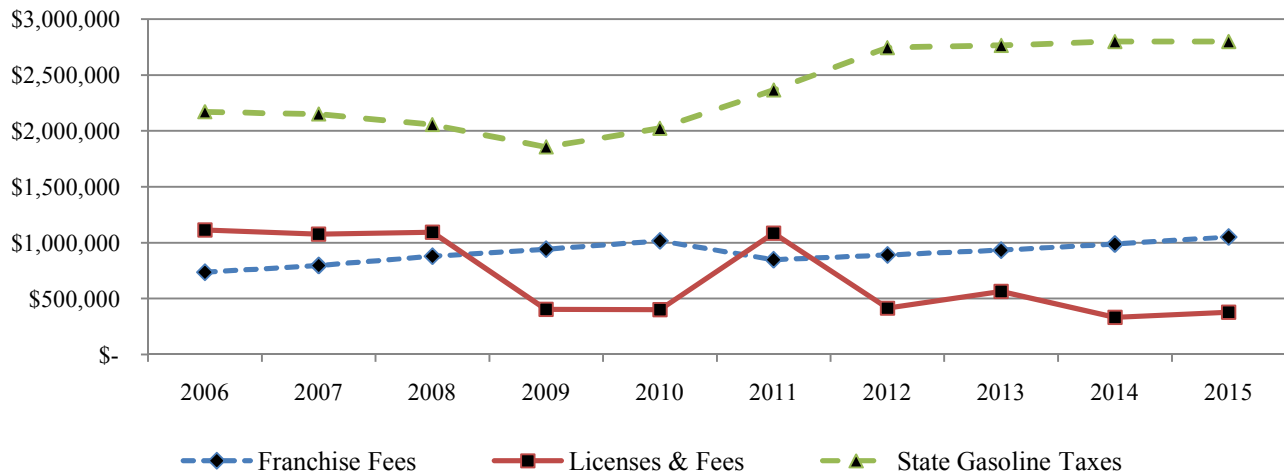
* Actual revenues for Fiscal Years 2006 through 2013. Budgeted resources for Fiscal Years 2014 and 2015.

** Franchise Fees after Fiscal Year 2009-10 are included in Transfers In.

STREET FUND RESOURCES - PERCENT OF TOTAL RESOURCES

June 30,	Franchise Fees	Licenses & Fees	Inter-governmental Resources	State Gasoline Taxes	Other Resources	Transfers In	Beginning Balance	Total Resources
2006	5.51%	8.34%	0.23%	16.22%	2.78%	1.94%	64.98%	100.00%
2007	5.48%	7.45%	3.11%	14.85%	3.25%	2.82%	63.04%	100.00%
2008	6.14%	7.65%	0.77%	14.35%	3.18%	1.81%	66.10%	100.00%
2009	6.77%	2.91%	6.31%	13.34%	1.94%	3.73%	65.00%	100.00%
2010	8.23%	3.27%	0.04%	16.39%	1.26%	3.09%	67.72%	100.00%
2011	5.87%	7.52%	-	16.36%	0.52%	12.13%	57.60%	100.00%
2012	5.85%	2.72%	0.46%	18.00%	1.78%	5.85%	65.34%	100.00%
2013	7.17%	4.34%	6.80%	21.24%	0.46%	7.18%	52.81%	100.00%
2014	7.18%	2.42%	14.26%	20.33%	0.21%	7.37%	48.23%	100.00%
2015	6.99%	2.52%	13.01%	18.62%	0.27%	7.17%	51.42%	100.00%

**STATE GAS TAXES, LICENSES & FEES, AND FRANCHISE FEES
TEN FISCAL YEARS**



**STREET FUND
STREET FUND RESOURCES - TEN FISCAL YEARS¹**

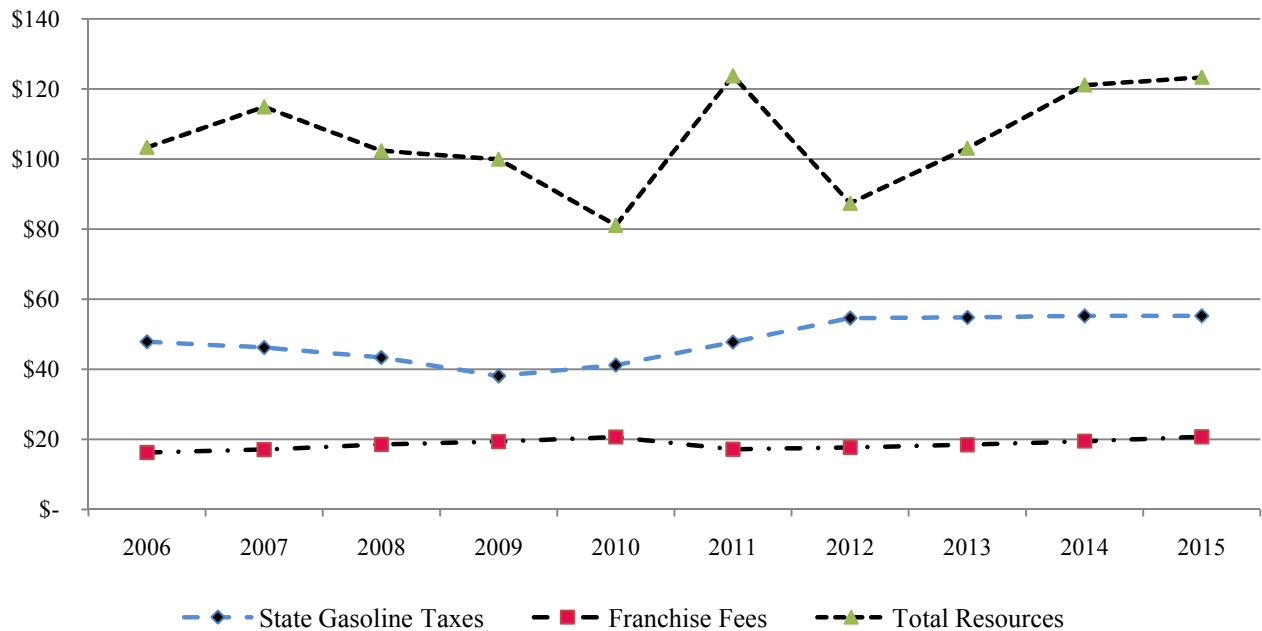
June 30,	Population	State Gasoline Tax		Franchise Fees ³		Current Resources ²	
		Annual Amount	Per Capita	Annual Amount	Per Capita	Annual Amount	Per Capita
2006	45,360	\$ 2,170,883	\$ 47.86	\$ 736,190	\$ 16.23	\$ 4,686,576	\$ 103.32
2007	46,610	2,151,490	46.16	795,959	17.08	5,355,999	114.91
2008	47,470	2,056,995	43.33	878,893	18.51	4,858,319	102.35
2009	48,770	1,857,308	38.08	942,711	19.33	4,874,182	99.94
2010	49,165	2,024,426	41.18	1,016,466	20.67	3,985,934	81.07
2011	49,530	2,365,624	47.76	848,969	17.14	6,130,027	123.76
2012	50,325	2,745,670	54.56	891,255	17.71	4,396,710	87.37
2013	50,520	2,764,402	54.72	932,792	18.46	5,209,508	103.12
2014	50,710	2,800,000	55.22	988,500	19.49	6,143,600	121.15
2015	50,720	2,800,000	55.21	1,051,500	20.73	6,255,200	123.33

(1) Actual revenues for Fiscal Years 2006 through 2013. Budgeted resources for Fiscal Years 2014 and 2015.

(2) Current Resources equals Total Resources less Beginning Balance.

(3) Franchise Fees after Fiscal Year 2009-10 are included in Transfers In.

**PER CAPITA STATE GASOLINE TAX, FRANCHISE FEES,
AND CURRENT RESOURCES
TEN FISCAL YEARS**



PROGRAM NARRATIVE

STREET FUND: STREET MAINTENANCE (250-50-2602)

Responsible Manager/Title: Jon Goldman, Utility Superintendent - Transportation

FUNCTIONS AND RESPONSIBILITIES

- The primary function of this activity is to maintain the transportation system facilities.
- Pavement management and street restoration responsibilities include sweeping (to meet storm water regulations), sanding, base repair, crack sealing, pothole patching, chip-seal streets, overlay projects, and bridge maintenance.
- Repair tree-damaged sidewalks and gutters on an as-needed basis.
- Right-of-way maintenance responsibilities include barricades, property clean-up, and vegetation maintenance.
- Transportation management responsibilities include pavement markings, traffic sign maintenance, quarterly streetlight inspections, and quarterly traffic signal inspections and maintenance.
- Perform yearly street condition rating for one-quarter of the City streets and annually update traffic sign inventory program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none"> • Develop sidewalk rating/inventory system. • Update Pavement Management Program. • Develop sweeper debris recycling program.
	03/14	In Progress	
	06/14	Delayed	
Budget Year 2014-2015			
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Update Pavement Management Program. • Update sidewalk inventory. • Develop sweeper debris recycling program.
	06/15		
	06/15		

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of miles of improved streets.	189.76	191.46	191.46	191.46
Number of customer service work orders.	509	550	552	500
Number of City traffic signals.	19	19	19	19
Percentage of traffic signals inspected quarterly.	100%	100%	100%	100%
Miles of painted pavement marking.	60.24	60.24	61	61
Percentage of pavement marking annually painted.	100%	100%	100%	100%
Number of signs repaired annually.	267	281	320	250

STAFFING SUMMARY

Budgeted FTEs	8.00	7.45	7.00	7.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2602: Street Maintenance

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	766,542.16	721,899.22	755,100	755,100	724,400	-4.07%
Materials & Services	1,452,352.04	1,532,674.60	1,080,100	1,080,100	1,097,500	1.61%
Capital	-	-	-	-	-	- %
TOTAL EXPENDITURES	2,218,894.20	2,254,573.82	1,835,200	1,835,200	1,821,900	-0.72%

PROGRAM NARRATIVE

STREETS FUND: PUBLIC WORKS, STREETS ADMINISTRATION (250-50-2604)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for a portion of the Transportation Superintendent position, PW Internal Services Fund, which includes charges for Public Works Administration, Operations Administration, and PW Engineering Services.
- Transfers funds to other City programs such as Urban Forestry.
- Maintains the contingency for the Streets Fund.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	In Progress	• Complete the Storm Drainage Master Plan.
	06/14	Ongoing	• Identify and pursue funding opportunities to complete transportation improvements.
	06/14	Completed	• Initiate identification of storm water management costs included in street operations.
Budget Year 2014-2015			
Effective Government	06/15		• Participate in the development of the Albany Area Metropolitan Planning Organization (AAMPO) funding plan for Surface Transportation Program (STP) funds.
	06/15		• Continue to track storm water management costs.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of arterial streets in satisfactory or better condition.	n/a	81%	81%	82%
Percentage of collector streets in satisfactory or better condition.	n/a	66%	67%	68%

STAFFING SUMMARY

Budgeted FTEs	0.00	0.00	0.45	0.45
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2604: Street Administration

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	68.34	-	66,100	66,100	68,200	3.18%
Materials & Services	972,286.23	873,801.63	894,300	892,400	908,400	1.79%
Transfers Out	114,000.00	80,000.00	80,000	80,000	80,000	- %
Contingencies	-	-	57,900	59,800	217,500	263.71%
TOTAL EXPENDITURES	1,086,354.57	953,801.63	1,098,300	1,098,300	1,274,100	16.01%

PROGRAM NARRATIVE

STREETS FUND: STORMWATER OPERATIONS (250-50-2607)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

FUNCTIONS AND RESPONSIBILITIES

- Manage stormwater runoff to minimize impacts to private property and public infrastructure.
- Provide street sweeping services for the improved roads under the jurisdiction of the City.
- No personnel are assigned to this program. All work is performed by Street Maintenance staff.
- Respond to storm events to control street flooding, place high water signs, and close streets as necessary.
- Maintain open channel capacity to convey stormwater runoff through routine maintenance.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	09/13	Completed	<ul style="list-style-type: none"> • Begin scheduling and tracking stormwater functions in the CarteGraph Computerized Maintenance Management System (CMMS).
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Establish procedures to clearly separate and track stormwater functions performed by street maintenance staff.
Budget Year 2014-2015			
Safe City	12/15		<ul style="list-style-type: none"> • Install permanent signs warning of high water at Lochner Road.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Miles of streets swept annually.	n/a	n/a	4,720	4,720
Pounds of debris removed by street sweeping (millions).	n/a	n/a	1.4	1.2

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2607: Stormwater Operations

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	-	-	-	-	75,000	- %
Materials & Services	-	-	147,900	147,900	149,200	0.88%
TOTAL EXPENDITURES	-	-	147,900	147,900	224,200	51.59%

PROGRAM NARRATIVE

STREET FUND: STREET CAPITAL & RESTORATION (250-50-2700)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity receives funds from franchise fees, STP funds, grants, gas tax, and interest income.
- Provide local funding match for bicycle and pedestrian improvement grants that become available.
- This program provides funding for transportation-related capital construction projects including pavement restoration, bridge repair, bicycle and pedestrian improvements, and grant match.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	10/13	Completed	<ul style="list-style-type: none"> • Construct ST-13-02, Madison Street ADA Improvements.
	06/14	Completed	<ul style="list-style-type: none"> • Design and initiate construction for ST-13-03, North Albany Road: Quarry to RR Tracks.
	10/13	In Progress	<ul style="list-style-type: none"> • Complete construction of ST-13-04, Main Street Rehabilitation.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct ST-14-01, Transit Stop Pedestrian Improvements.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct ST-14-02, Center Street & 16th Avenue Rehabilitation.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct ST-14-03, Pedestrian Crossing Improvements.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct ST-14-04, Water Avenue – Main to Geary.
Budget Year 2014-2015			
Great Neighborhoods	07/14		<ul style="list-style-type: none"> • Construct ST-14-01, Transit Stop Pedestrian Improvements (Phase 1).
	09/14		<ul style="list-style-type: none"> • Construct ST-13-04, Main Street Rehabilitation.
	09/14		<ul style="list-style-type: none"> • Construct ST-14-02, Center Street & 16th Avenue Rehabilitation.
	09/14		<ul style="list-style-type: none"> • Construct ST-14-04, Water Avenue – Main to Geary.
	09/14		<ul style="list-style-type: none"> • Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	06/15		<ul style="list-style-type: none"> • Construct ST-14-03, Pedestrian Crossing Improvements.

PROG 2700: Street Capital & Restoration

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	104,754.00	-	15,000	15,000	15,000	- %
Intergovernmental Revenue	58,197.07	885,439.87	2,387,000	2,387,000	2,285,000	-4.27%
Miscellaneous Revenue	206,316.10	13,960.00	-	-	-	- %
Investment Earnings	4,480.54	4,460.51	1,500	1,500	10,800	620.00%
Transfers In	400,000.00	742,216.74	409,300	952,500	500,000	-47.51%
Beginning Balance	849,620.56	984,767.08	1,129,100	1,129,100	2,153,900	90.76%
TOTAL REVENUES	1,623,368.27	2,630,844.20	3,941,900	4,485,100	4,964,700	10.69%
EXPENDITURES						
Materials & Services	265,887.35	201,341.95	255,000	255,000	285,000	11.76%
Capital	332,539.17	1,268,950.79	3,539,400	4,082,600	4,159,700	1.89%
Transfers Out	40,174.67	21,000.00	147,500	147,500	520,000	252.54%
TOTAL EXPENDITURES	638,601.19	1,491,292.74	3,941,900	4,485,100	4,964,700	10.69%

PROG 2700 Street Capital & Restoration

Revenues less Expenditures	984,767.08	1,139,551.46	-	-	-
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PROGRAM NARRATIVE

STREET FUND: NORTH ALBANY FRONTAGE FEE PROJECTS (250-50-2701)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenue from North Albany Street Improvement Assurance fees. New developments in North Albany that are adjacent to arterial and collector streets pay these fees as an improvement assurance when they choose not to construct their required frontage improvements at the time of development.
 - Reserves are built to help fund larger arterial and collector street projects in North Albany.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none">• Design and initiate construction for ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Build reserves for future improvement projects.
Budget Year 2014-2015			
Great Neighborhoods	06/15		<ul style="list-style-type: none">• Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/15		<ul style="list-style-type: none">• Build reserves for future improvement projects.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2701: N. Albany Frontage Fee Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	16,805.43	13,913.48	16,200	16,200	2,000	-87.65%
Investment Earnings	4,267.75	4,404.39	2,500	2,500	2,200	-12.00%
Beginning Balance	755,390.61	768,403.01	769,700	769,700	447,700	-41.83%
TOTAL REVENUES	776,463.79	786,720.88	788,400	788,400	451,900	-42.68%
EXPENDITURES						
Capital	8,060.78	17,913.31	537,400	537,400	451,900	-15.91%
Transfers Out	-	-	251,000	251,000	-	-100.00%
TOTAL EXPENDITURES	8,060.78	17,913.31	788,400	788,400	451,900	-42.68%

PROG 2701 N. Albany Frontage Fee Projects

Revenues less Expenditures	768,403.01	768,807.57	-	-	-
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PROGRAM NARRATIVE

STREET FUND: TRANSPORTATION SDC IMPROVEMENT FEE PROJECTS (250-50-2703)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from Transportation Systems Development Charges (SDC).
- The current Transportation Systems Development Charge (effective July 2013) is \$2,582 for a single-family residence. This program receives \$2,102 of the residential fee.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none"> • Design and initiate construction for ST-13-03, North Albany Road: Quarry to RR Tracks.
	10/13	In Progress	<ul style="list-style-type: none"> • Complete construction of ST-13-04, Main Street Rehabilitation.
	06/14	In Progress	<ul style="list-style-type: none"> • Complete construction of ST-14-01, Transit Stop Pedestrian Improvements.
Budget Year 2014-2015			
Great Neighborhoods	07/14		<ul style="list-style-type: none"> • Construct ST-14-01, Transit Stop Pedestrian Improvements (Phase 1).
	09/14		<ul style="list-style-type: none"> • Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
	09/14		<ul style="list-style-type: none"> • Construct ST-13-04, Main Street Rehabilitation.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2703: Transportation SDC Imp Fee

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	191,351.39	375,911.65	195,800	195,800	240,700	22.93%
Investment Earnings	31,706.02	27,968.94	16,000	16,000	23,400	46.25%
Transfers In	-	-	-	82,700	-	- %
Beginning Balance	8,024,173.92	4,707,557.72	4,561,200	4,561,200	4,674,300	2.48%
TOTAL REVENUES	8,247,231.33	5,111,438.31	4,773,000	4,855,700	4,938,400	1.70%
EXPENDITURES						
Materials & Services	2,194.27	3,782.31	3,200	3,200	3,200	- %
Capital	20,479.34	498,504.83	4,722,800	4,805,500	4,935,200	2.70%
Transfers Out	3,517,000.00	-	47,000	47,000	-	-100.00%
TOTAL EXPENDITURES	3,539,673.61	502,287.14	4,773,000	4,855,700	4,938,400	1.70%

PROG 2703 Transportation SDC Imp Fee

Revenues less Expenditures	4,707,557.72	4,609,151.17	-	-	-
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PROGRAM NARRATIVE

STREET FUND: TRANSPORTATION SDC REIMBURSEMENT FEE PROJECTS (250-50-2704)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City’s adopted transportation SDC methodology.
- Funding provided through this program is used to complete capital projects within the transportation system.
- The current Transportation Systems Development Charge (effective July 2013) is \$2,582 for a single-family residence. This program receives \$480 of the fee.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.
- Build reserves for future projects.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none"> • Design and initiate construction for ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Build reserves for future projects.
Budget Year 2014-2015			
Great Neighborhoods	09/14		<ul style="list-style-type: none"> • Construct ST-13-03, North Albany Road: Quarry to RR Tracks.
Effective Government	06/15		<ul style="list-style-type: none"> • Build reserves for future projects.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2704: Transportation SDC Reimb Fee

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	57,907.61	100,357.32	51,300	51,300	51,300	- %
Investment Earnings	434.44	1,007.09	1,000	1,000	1,100	10.00%
Beginning Balance	7,049.31	65,391.36	124,900	124,900	223,800	79.18%
TOTAL REVENUES	65,391.36	166,755.77	177,200	177,200	276,200	55.87%
EXPENDITURES						
Materials & Services	-	-	300	300	300	- %
Capital	-	3,756.95	176,900	176,900	275,900	55.96%
TOTAL EXPENDITURES	-	3,756.95	177,200	177,200	276,200	55.87%

PROG 2704 Transportation SDC Reimb Fee

Revenues less Expenditures	65,391.36	162,998.82	-	-	-
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PROGRAM NARRATIVE

STREETS: ADA CAPITAL PROJECTS (250-50-2705)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenues from a variety of sources including the Albany Transit System and Street Capital programs.
 - Build and maintain adequate reserves to fund future Americans with Disabilities Act (ADA) required capital projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014 Safe City	06/14	Completed	<ul style="list-style-type: none">• Build reserves to fund future ADA capital projects.
Budget Year 2014-2015 Safe City	06/15		<ul style="list-style-type: none">• Build reserves to fund future ADA capital projects.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2705: ADA Capital projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	-	-	100	100	100	- %
Transfers In	-	-	25,000	25,000	25,000	- %
Beginning Balance	-	-	-	-	12,000	- %
TOTAL REVENUES	-	-	25,100	25,100	37,100	47.81%
EXPENDITURES						
Capital	-	-	25,100	25,100	37,100	47.81%
TOTAL EXPENDITURES	-	-	25,100	25,100	37,100	47.81%

PROG 2705 ADA Capital projects						
Revenues less Expenditures	-	-	-	-	-	



Photo Courtesy of Albany Regional Museum

DEBT
SERVICE
FUNDS

DEBT SERVICE FUND

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Debt Service funds accumulate resources and account for the payment of general long-term debt principal and interest. The City has one Debt Service fund.

DEBT SERVICE FUND

Separate programs are maintained in this fund to account for each of the City's general long-term debt issuances.

2002 Limited Tax Pension Bonds

These limited tax bonds were used to finance a portion of the estimated unfunded actuarial liability with the Oregon Public Employees Retirement System (PERS). Each City program with personnel costs is assessed a fee proportionate to its PERS-eligible payroll to pay for the annual debt service requirements. The bonds will be retired in 2027-28. The debt service requirement for 2014-15 is \$555,300.

2004 Revenue Obligations

Issued in December 2004, these bonds provide funding for the Aquatic Center project and the defeasance of the 1994 City Hall Certificates of Participation. The requirement for 2014-15 is \$238,400 for the General Fund and \$179,500 for the Parks & Recreation Fund. The General Fund share of the debt will be retired in Fiscal Year 2013-14 and the final payment for the Parks & Recreation Fund portion will be in Fiscal Year 2019-20.

2007 General Obligation Refunding Bonds

Issued in March 2007, these bonds were used to refund the 1996 Fire Substation GO Bonds and advance refund the 1999 GO Street Improvement Bonds. Property taxes are levied to make the principal and interest payments. The requirement for 2014-15 is \$1,358,600. The estimated tax rate for the repayment of this debt for 2014-15 is \$0.413 per \$1,000 of assessed value. The debt will be retired in Fiscal Year 2014-15.

RESOURCES

Property Taxes	\$ 1,222,600
Charges for Service	454,000
Investment Earnings	4,300
Transfers In	180,100
Beginning Balance	453,900
Total Resources	\$ 2,314,900

REQUIREMENTS

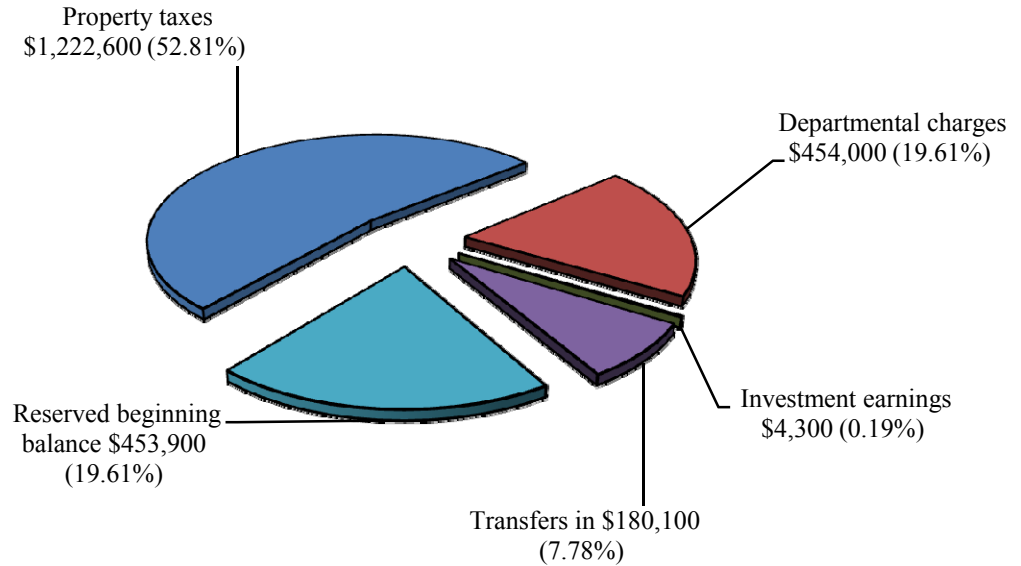
Materials & Services	\$ 1,600
Debt Service	2,313,300
Total Requirements	\$ 2,314,900

**DEBT SERVICE FUND
RESOURCE DETAIL**

RESOURCES	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Current	\$ 1,288,162	\$1,276,535	\$ 1,358,600	\$ 1,358,600	\$ 1,191,700	(12.28%)	51.48%
Property Taxes - Delinquent	45,028	49,585	30,000	30,000	30,900	3.00%	1.33%
Departmental Charges	207,401	594,769	555,300	555,300	454,000	(18.24%)	19.61%
Bonded Asmnts: Principal	603	163	-	-	-	-	-
Bonded Asmnts: Interest	47	26	-	-	-	-	-
Interest	8,339	16,312	5,400	5,400	4,300	(20.37%)	0.19%
Total Current Resources	1,549,580	1,937,391	1,949,300	1,949,300	1,680,900	(13.77%)	72.61%
From Parks Fund	178,937	167,244	179,500	179,500	180,100	0.33%	7.78%
From General Fund	240,051	221,858	238,400	238,400	-	(100.00%)	-
From Street Fund	34,000	-	-	-	-	-	-
Total Transfers In	452,988	389,102	417,900	417,900	180,100	(56.90%)	7.78%
Beginning Balance	738,624	319,703	-	-	-	-	-
Reserved Beginning Balance	-	-	357,200	357,200	453,900	27.07%	19.61%
Total Resources	\$ 2,741,193	\$2,646,196	\$2,724,400	\$2,724,400	\$2,314,900	(15.03%)	100.00%

DEBT SERVICE FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**DEBT SERVICE FUND
REQUIREMENT SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Bancroft Debt Service	\$ 206,723	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
1995 Fairgrounds Revenue Bonds	-	-	-	-	-	-	-
2002 LTD Tax Pension Bonds	505,803	530,235	730,600	730,600	746,000	746,000	746,000
2004 Revenue Obligations	419,414	423,704	417,900	417,900	180,100	180,100	180,100
2007 GO Refunding Bonds	1,289,550	1,320,750	1,575,900	1,575,900	1,388,800	1,388,800	1,388,800
Total Requirements	\$ 2,421,490	\$2,274,689	\$2,724,400	\$2,724,400	\$2,314,900	\$2,314,900	\$2,314,900

Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ 1,426	\$ 850	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600
Debt Service	2,420,064	2,273,839	2,722,800	2,722,800	2,313,300	2,313,300	2,313,300
Total Requirements	\$ 2,421,490	\$2,274,689	\$2,724,400	\$2,724,400	\$2,314,900	\$2,314,900	\$2,314,900

Adopted Requirements by Program and Type	Materials & Services		Debt Service		Adopted Budget	% of Fund Budget
	2002 LTD Tax Pension Bonds	\$ 600	\$ 745,400	\$ 746,000		\$ 746,000
2004 Revenue Obligations	600	179,500	180,100		180,100	7.78%
2007 GO Refunding Bonds	400	1,388,400	1,388,800		1,388,800	59.99%
Total Requirements	\$ 1,600	\$2,313,300	\$2,314,900		\$2,314,900	100.00%
Percent of Fund Budget		0.07%	99.93%		100.00%	

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
	2002 LTD Tax Pension Bonds	06/01/2028	105,100	480,300	160,000
2004 Revenue Obligations	01/01/2020	140,000	39,500	-	179,500
2007 GO Refunding Bonds	06/01/2015	1,335,000	53,400	-	1,388,400
Total Requirements		\$1,580,100	\$ 573,200	\$ 160,000	\$2,313,300

PROGRAM NARRATIVE

DEBT SERVICE FUND: 2002 LIMITED TAX PENSION BONDS (301-10-1021)

Responsible Manager/Title: Mike Murzynsky, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for payment of the \$6,851,826 Limited Tax Pension Obligations, Series 2002.
- The bonds, dated March 15, 2002, were issued as the Limited Tax Pension Deferred Interest Obligations, Series 2002A, and the Limited Tax Pension Obligations, Series 2002B. Interest rates range from 2.00% to 7.41% with a true interest cost (TIC) of 7.061361%. Interest paid is subject to federal income tax.
- Interest on the 2002A Obligations will be paid only at maturity, and will be compounded semiannually as of June 1 and December 1. Interest on the 2002B Obligations, issued as current interest obligations, is payable on June 1, 2002, and semiannually thereafter until June 1, 2028.
- The 2002A Obligations are not subject to prepayment prior to their stated maturities. The 2002B Obligations maturing on June 1, 2025, are subject to prepayment prior to their stated maturities.
- The bonds are insured by AMBAC Corporation and are rated “Aaa” by Moody’s Investors Service.
- The Bond Registrar and Paying Agent is Wells Fargo Bank Northwest, National Association, Portland, Oregon. The Bond Counsel is Preston Gates & Ellis LLP, Portland, Oregon. The Financial Advisor is Seattle-Northwest Securities Corporation, Portland, Oregon.
- On December 1, 2010, a prepayment of callable bonds in the amount of \$770,000 was made from litigation settlement proceeds.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>	<u>Interest Rate</u>
2014-2015	\$ 105,020	\$ 480,218	\$ 585,238	7.15%
2015-2016	107,498	507,740	615,238	7.25%
2016-2017	109,483	535,755	645,238	7.30%
2017-2018	111,140	564,098	675,238	7.31%
2018-2019	111,257	593,980	705,237	7.36%
2019-2020	159,604	580,634	740,238	7.41%
2020-2021	460,000	315,785	775,785	6.85%
2021-2022	530,000	284,275	814,275	6.85%
2022-2028	3,620,000	909,680	4,529,680	6.85%
Totals	\$ 5,314,002	\$ 4,772,165	\$ 10,086,167	

PROG 1021: 2002 LTD Tax Pension Bonds

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	207,400.77	594,769.29	555,300	555,300	454,000	-18.24%
Investment Earnings	2,043.11	2,826.75	2,000	2,000	2,000	- %
Beginning Balance	468,143.08	171,784.36	173,300	173,300	290,000	67.34%
TOTAL REVENUES	677,586.96	769,380.40	730,600	730,600	746,000	2.11%
EXPENDITURES						
Materials & Services	575.85	-	600	600	600	- %
Debt Service	505,226.75	530,235.43	730,000	730,000	745,400	2.11%
TOTAL EXPENDITURES	505,802.60	530,235.43	730,600	730,600	746,000	2.11%

PROG 1021 2002 LTD Tax Pension Bonds

Revenues less Expenditures	171,784.36	239,144.97	-	-	-
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PROGRAM NARRATIVE

DEBT SERVICE FUND: 2004 REVENUE OBLIGATIONS (301-10-1022)

Responsible Manager/Title: Mike Murzynsky, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This activity provides for payment of the principal and interest on the 2004 Revenue Obligations used for the Aquatic Center project and the defeasance of the City's Certificates of Participation, Series 1994.
- The bonds were dated December 30, 2004, and accrue interest from that date until maturity or earlier redemption, payable semiannually on July 1 and January 1 of each fiscal year.
- The bond payments are made from the Parks and Recreation fund. The General Fund obligation matured in January 2014.
- The original amount of the bond issue was \$3,720,000.
- The bonds are rated by Moody's Investors Service as "Aaa."
- The Bond Registrar and Paying Agent is Bank of New York Trust Co., N.A; Los Angeles, California. The Bond Counsel is Orrick, Herrington & Sutcliffe, LLP, Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014-2015	\$140,000	\$39,454	\$179,454
2015-2016	145,000	34,554	179,554
2016-2017	155,000	27,303	182,303
2017-2018	160,000	19,553	179,553
2018-2019	165,000	13,394	178,394
2019-2020	175,000	7,000	182,000
Totals	\$940,000	\$141,258	\$1,081,258

PROG 1022: 2004 Revenue Obligations

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Investment Earnings	(19.71)	(20.63)	-	-	-	- %
Transfers In	418,988.29	389,101.88	417,900	453,500	180,100	-60.29%
Beginning Balance	445.18	-	-	-35,600	-	- %
TOTAL REVENUES	419,413.76	389,081.25	417,900	417,900	180,100	-56.90%
EXPENDITURES						
Materials & Services	500.00	500.00	600	600	600	- %
Debt Service	418,913.76	423,203.76	417,300	417,300	179,500	-56.99%
TOTAL EXPENDITURES	419,413.76	423,703.76	417,900	417,900	180,100	-56.90%

PROG 1022 2004 Revenue Obligations

Revenues less Expenditures	-	(34,622.51)	-	-	-
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PROGRAM NARRATIVE

DEBT SERVICE FUND: 2007 G.O. REFUNDING BONDS (301-10-1050)

Responsible Manager/Title: Mike Murzynsky, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for payment of the \$8.3 million General Obligation Bonds, Series 2007.
 - The bonds are dated March 2, 2007, and accrue interest from that date until maturity. They are payable semiannually, on December 1 and June 1, commencing June 1, 2007. The interest rate is 4.00%.
 - The bonds mature on June 1 of each year with the last payment due on June 1, 2015.
 - The bonds are rated “Aaa” by Moody’s and “A” by Standard & Poor’s.
 - The Bond Registrar and Paying Agent is the Bank of New York Trust Company, N.A. The Bond Counsel is Orrick, Herrington & Sutcliffe LLP. The Financial Advisor is Regional Financial Advisors, Inc., Portland, Oregon. The Underwriter is Seattle-Northwest Securities Corporation.
-

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014-2015	\$1,335,000	\$53,400	\$1,388,400
Total	\$1,335,000	\$53,400	\$1,388,400

PROG 1050: 2007 GO Refunding Bonds

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Property Taxes	1,333,189.82	1,326,120.63	1,388,600	1,388,600	1,222,600	-11.95%
Investment Earnings	3,108.34	13,489.55	3,400	3,400	2,300	-32.35%
Beginning Balance	98,730.02	145,478.18	183,900	183,900	163,900	-10.88%
TOTAL REVENUES	1,435,028.18	1,485,088.36	1,575,900	1,575,900	1,388,800	-11.87%
EXPENDITURES						
Materials & Services	350.00	350.00	400	400	400	- %
Debt Service	1,289,200.00	1,320,400.00	1,575,500	1,575,500	1,388,400	-11.88%
TOTAL EXPENDITURES	1,289,550.00	1,320,750.00	1,575,900	1,575,900	1,388,800	-11.87%

PROG 1050 2007 GO Refunding Bonds

Revenues less Expenditures	145,478.18	164,338.36	-	-	-
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*G.T. Hockensmith and Mayor A.G. Senders (1939-1942)
Photo Courtesy of Albany Regional Museum*

CAPITAL
PROJECT
FUNDS

CAPITAL PROJECT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Capital Project funds are created to account for the financial resources used for the acquisition or construction of major capital facilities. The City has one Capital Project fund.

CAPITAL PROJECTS FUND

Local Improvement District Construction Projects: This program will be used to account for the construction and financing of local improvement district (LID) projects benefiting properties within the City. The primary sources of revenue for this program are assessment payoffs and Bancroft bond proceeds.

Albany Station Pathway: Funds from Parks Systems Development Charges and the Federal TEA program will be used to construct a pathway improving pedestrian access along the railroad tracks from the rail depot building to Swanson Park.

North Albany Park & Ride: This project will provide a paved and lighted parking lot with a passenger shelter at the northwest corner of Hickory and North Albany Road. Funding will be from the Federal TEA program.

RESOURCES

Intergovernmental Services	\$	-
Assessment Revenues		654,500
Investment Earnings		5,000
Beginning Balance		668,100
Total Resources	\$	1,327,600

REQUIREMENTS

Personnel	\$	695,600
Materials & Services		632,000
Total Requirements	\$	1,327,600

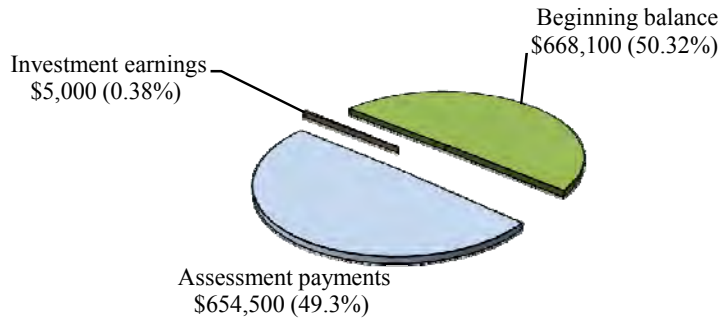
**CAPITAL PROJECTS FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change from 2013-14	% of Fund Budget
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget		
Federal TEA Grant	\$ 139,398	\$ 439,533	\$ 20,000	\$ 20,000	\$ -	(100.00%)	-
Financed Asmnts: Principal	47,083	28,700	25,000	25,000	18,500	(26.00%)	1.39%
Financed Asmnts: Interest	6,401	12,984	10,000	10,000	4,000	(60.00%)	0.30%
Unbonded Asmnts: Principal	-	-	245,000	245,000	632,000	157.96%	47.60%
Unbonded Asmnts: Interest	-	-	225,000	225,000	-	(100.00%)	-
Interest	12,650	9,922	1,300	1,300	5,000	284.62%	0.38%
Total Current Resources	205,532	491,139	526,300	526,300	659,500	25.31%	49.67%
From Street Fund	3,517,000	-	-	-	-	-	-
From Water Fund	247,000	-	-	-	-	-	-
From Litigation Proceeds	1,280,988	-	-	-	-	-	-
Total Transfers In	5,044,988	-	-	-	-	-	-
Beginning Balance	710,499	3,160,182	619,500	619,500	\$ 668,100	7.85%	50.33%
Total Resources	\$5,961,019	\$3,651,321	\$ 1,145,800	\$ 1,145,800	\$1,327,600	15.87%	100.00%

TEA - Transportation Equity Act

CAPITAL PROJECTS FUND RESOURCES BY SOURCE

Category Totals and Percent of Budget



**CAPITAL PROJECTS FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Albany Data Integration Project	\$ 79,638	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
LID Construction Projects	2,576,606	2,349,232	1,000,500	1,000,500	1,212,600	1,212,600	1,212,600
City Facility Projects	-	-	-	-	-	-	-
Albany Station REA Building	15,732	69,695	-	-	-	-	-
Albany Station Pathway	18,298	9,350	120,300	120,300	115,000	115,000	115,000
North Albany Park & Ride	110,563	533,685	25,000	25,000	-	-	-
ST-07-03 53rd Ave Bridge/Roadway	-	-	-	-	-	-	-
Total Requirements	\$2,800,837	\$2,961,962	\$ 1,145,800	\$ 1,145,800	\$ 1,327,600	\$ 1,327,600	\$ 1,327,600

Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ 80,033	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital	2,720,804	2,892,267	675,800	675,800	695,600	695,600	695,600
Transfers Out	-	69,695	470,000	470,000	632,000	632,000	632,000
Total Requirements	\$2,800,837	\$2,961,962	\$ 1,145,800	\$ 1,145,800	\$ 1,327,600	\$ 1,327,600	\$ 1,327,600

Adopted Requirements by Program and Type	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
	Albany Data Integration Project	\$ -	\$ -	\$ -	\$ -
LID Construction Projects	-	580,600	632,000	1,212,600	91.34%
Albany Station Pathway	-	115,000	-	115,000	8.66%
North Albany Park & Ride	-	-	-	-	-
Total Requirements	\$ -	\$ 695,600	\$ 632,000	\$ 1,327,600	100.00%
Percent of Fund Budget	-	52.40%	47.60%	100.00%	

PROGRAM NARRATIVE

CAPITAL PROJECTS FUND: LID CONSTRUCTION PROJECTS (402-10-1012)

Responsible Manager/Title: Anne Baker, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program accounts for the construction and financing of special assessment Local Improvement District (LID) projects and the payment of assessments from benefited property owners.
 - Assessment payments for the Timber Ridge and Oak Street LID assessments will be transferred to settlement proceeds to repay the loans for those projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014 Effective Government		Ongoing	<ul style="list-style-type: none">• Collect and disburse assessments due from completed LID projects.
Budget Year 2014-2015 Effective Government			<ul style="list-style-type: none">• Collect and disburse assessments due from completed LID projects.

PROG 1012: LID Construction Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Assessment Revenue	53,484.07	41,683.70	505,000	505,000	654,500	29.60%
Investment Earnings	10,408.85	9,278.98	1,000	1,000	5,000	400.00%
Transfers In	5,044,988.00	-	-	75,000	-	- %
Beginning Balance	304,845.67	2,837,120.87	494,500	494,500	553,100	11.85%
TOTAL REVENUES	5,413,726.59	2,888,083.55	1,000,500	1,075,500	1,212,600	12.75%
EXPENDITURES						
Materials & Services	395.00	-	-	-	-	- %
Capital	2,576,210.72	2,349,231.66	530,500	605,500	580,600	-4.11%
Transfers Out	-	-	470,000	470,000	632,000	34.47%
TOTAL EXPENDITURES	2,576,605.72	2,349,231.66	1,000,500	1,075,500	1,212,600	12.75%

PROG 1012 LID Construction Projects

Revenues less Expenditures	2,837,120.87	538,851.89	-	-	-
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PROGRAM NARRATIVE

CAPITAL PROJECTS: ALBANY STATION PATHWAY (402-50-1110)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This project (CIP Project #1796, Phase 3) will construct a pathway along the railroad tracks from the rail depot building east to Swanson Park and will improve pedestrian access to Albany Station and the aquatic center through an area that is currently fenced and to which access is restricted by the railroad.
- This budget receives \$520,000 funding from the Federal Highway Trust Fund and \$306,470 from ODOT Transportation Enhancement Program (TE) funds.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Great Neighborhoods	06/14	In Progress	<ul style="list-style-type: none">• Complete construction.
Budget Year 2014-2015			
Great Neighborhoods	06/15		<ul style="list-style-type: none">• Complete construction.

PROG 1110: Albany Station Pathway

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Investment Earnings	806.35	1,058.46	300	300	-	-100.00%
Beginning Balance	144,520.37	127,029.01	120,000	120,000	115,000	-4.17%
TOTAL REVENUES	145,326.72	128,087.47	120,300	120,300	115,000	-4.41%
EXPENDITURES						
Capital	18,297.71	9,350.40	120,300	120,300	115,000	-4.41%
TOTAL EXPENDITURES	18,297.71	9,350.40	120,300	120,300	115,000	-4.41%

PROG 1110 Albany Station Pathway

Revenues less Expenditures	127,029.01	118,737.07	-	-	-
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Ordinance No. 31

Be it ordained by the Common Council of the City of Albany:

Section 1. No person shall tie or hitch any horse, mare, mule, or beast of burden to any awning post, or shade tree in the City of Albany.

Sec. 2: Any person violating the provisions of this ordinance, shall upon the conviction before the Recorder be fined in any sum not less than two nor more than twenty dollars.

Sec. 3: This ordinance to be in force from and after five days after its publication.

Passed the Council December 28, 1875

D. Froman, Mayor

Attest: M. A. Baker, City Recorder

PERMANENT FUNDS

PERMANENT FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Permanent funds are used to report resources that are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry. The City has two Permanent funds.

SENIOR CENTER ENDOWMENT FUND

This fund receives private gifts and donations dedicated to Senior Center operations. Donations have ranged from \$3,500 to \$5,000 annually. Expenditures may be made from interest earned from investment of the donations.

LIBRARY TRUST FUND

Veda O. Torney Trust: Interest earnings on the \$10,000 trust balance are used for the purchase of children's picture books.

Manela Trust: Interest earnings on the \$69,429 trust balance are used to purchase scientific, educational, and technical books.

RESOURCES

Other Revenue	\$	100
Investment Earnings		700
Beginning Balance		55,100
Beginning Balance Held in Trust		79,500
Total Resources	\$	135,400

REQUIREMENTS

Materials & Services	\$	4,700
Unappropriated		130,700
Total Requirements	\$	135,400

Ordinance No. 2

Concerning the meetings of the City Council and the terms of office of City Officials, and powers of the City Council.

Be it ordained by the Common Council of the City of Albany:

Section 1. The regular meeting of the City Council shall be held on the second and fourth Tuesdays of each month, at a time and place as they shall designate.

Sec. 2: The City Council, when in session, may pass or appeal any ordinance or part of ordinance not inconsistent with the City Charter, or may make any order for the government or improvement of the city; allow or disallow any claims against the city; to provide for the prevention of fire, and for the protection of property in time of fire; to order any sidewalk, or improve any street that they may deem to be necessary; to appoint a night-watch and prescribe his duties, and to appoint all public officials and prescribe their duties, and to make all needful rules and regulations by ordinance or otherwise, to carry into effect the provisions of the City Charter.

Sec. 3: The official year shall commence on the first Monday of January of each year.

Sec. 4: This ordinance to take effect and be in force from and after five days from its publication.

Enacted May 2, 1873

COL VAN CLEVE, Mayor

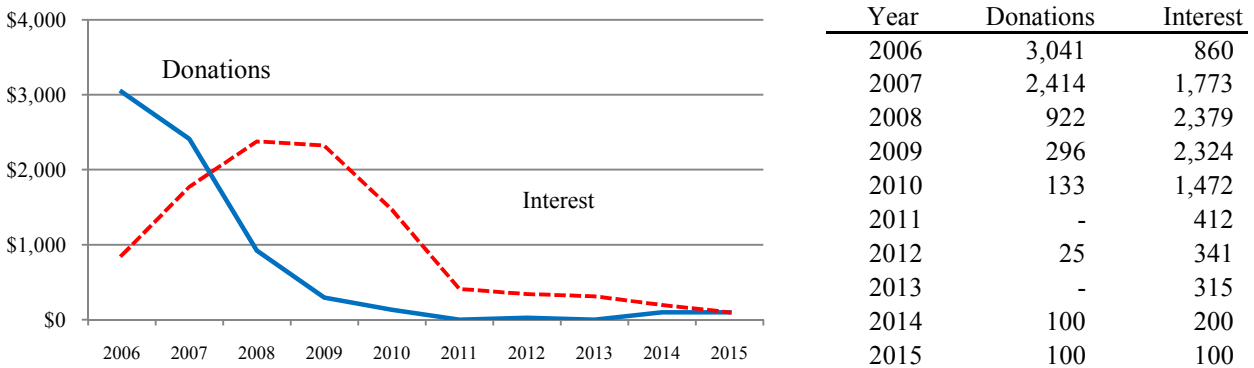
Attest: Jos Hannon, City Recorder

SENIOR CENTER ENDOWMENT FUND

RESOURCE DETAIL

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Donations	\$ 25	\$ -	\$ 100	\$ 100	\$ 100	-	0.19%
Interest	341	315	200	200	100	(50.00%)	0.19%
Total Current Resources	366	315	300	300	200	(33.33%)	0.38%
Beginning Balance	50,218	50,585	50,600	50,600	51,100	0.99%	99.61%
Total Resources	\$ 50,585	\$ 50,900	\$ 50,900	\$ 50,900	\$ 51,300	0.79%	99.99%

DONATIONS AND INTEREST EARNINGS FOR TEN FISCAL YEARS



REQUIREMENT SUMMARIES

Program Expenditures/ Requirements	2011-12 Actual	2012-13 Actual2013-14.....	2014-15.....		
			Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ -	\$ -	\$ 200	\$ 200	\$ 100	\$ 100	\$ 100
Unappropriated	-	-	50,700	50,700	51,200	51,200	51,200
Total Requirements	\$ -	\$ -	\$ 50,900	\$ 50,900	\$ 51,300	\$ 51,300	\$ 51,300

Percent of Fund Total	2011-12 Actual	2012-13 Actual2013-14.....	2014-15.....		
			Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	-	-	0.39%	0.39%	0.19%	0.19%	0.19%
Unappropriated	-	-	99.61%	99.61%	99.81%	99.81%	99.81%
Totals	-	-	100.00%	100.00%	100.00%	100.00%	100.00%

PROGRAM NARRATIVE

Senior Center Endowment Fund: Senior Center Endowment (501-35-1418)

Responsible Manager/Title: Katie Nooshazar, Recreation Programs Manager

FUNCTIONS AND RESPONSIBILITIES

- Promote collection of endowment funds to be used for operation of the Albany Senior Center.
 - Receive funds, recognize donors, and ensure capital is reinvested.
 - Oversee fund expenditures and ensure monies are used solely for operation of the Albany Senior Center.
-

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Identify how interest on account will be used.
	06/14	Completed	<ul style="list-style-type: none">• Oversee collection and disbursement of funds.
Budget Year 2014-2015			
Effective Government	09/14		<ul style="list-style-type: none">• Identify options for future of fund.
	09/14		<ul style="list-style-type: none">• Identify how interest on account will be used.

PROG 1418: Senior Center Endowment

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Miscellaneous Revenue	25.00	-	100	100	100	-
Investment Earnings	341.26	315.01	200	200	100	-50.00%
Beginning Balance	50,218.38	50,584.64	50,600	50,600	51,100	0.99%
TOTAL REVENUES	50,584.64	50,899.65	50,900	50,900	51,300	0.79%
EXPENDITURES						
Materials & Services	-	-	200	200	100	-50.00%
Unappropriated	-	-	50,700	50,700	51,200	0.99%
TOTAL EXPENDITURES	-	-	50,900	50,900	51,300	0.79%

PROG 1418 Senior Center Endowment						
Revenues less Expenditures	50,584.64	50,899.65	-	-	-	



Albany Carousel
Photo Courtesy of Albany Regional Museum

**LIBRARY TRUST FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Interest	\$ 569	\$ 521	\$ 600	\$ 600	\$ 600	-	0.71%
Total Current Resources	569	521	600	600	600	-	0.71%
Beginning Balance	84,222	1,373	4,000	4,000	4,000	-	4.76%
Beginning Balance Held in Trust	-	82,504	79,500	79,500	79,500	-	94.53%
Total Resources	\$ 84,791	\$ 84,398	\$ 84,100	\$ 84,100	\$ 84,100	-	100.00%

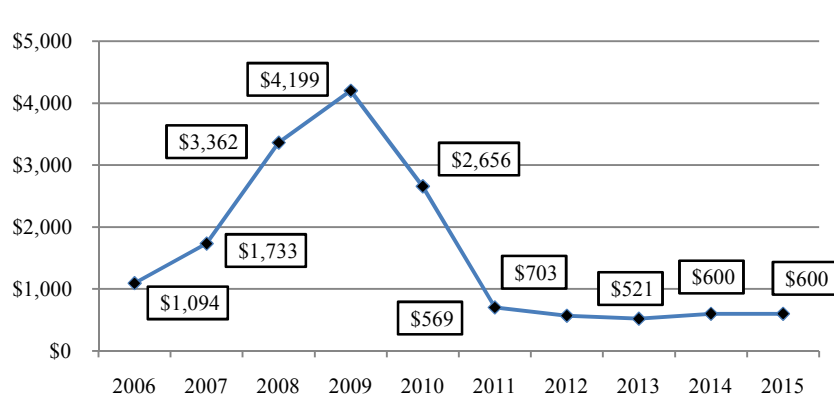
REQUIREMENT SUMMARIES

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
V. O. Torney Trust	\$ -	\$ -	\$ 13,100	\$ 13,100	\$ 13,100	\$ 13,100	\$ 13,100
Manela Trust	915	428	71,000	71,000	71,000	71,000	71,000
Total Requirements	\$ 915	\$ 428	\$ 84,100	\$ 84,100	\$ 84,100	\$ 84,100	\$ 84,100

Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Materials & Services	\$ 915	\$ 428	\$ 4,600	\$ 4,600	\$ 4,600	\$ 4,600	\$ 4,600
Unappropriated	-	-	79,500	79,500	79,500	79,500	79,500
Total Requirements	\$ 915	\$ 428	\$ 84,100	\$ 84,100	\$ 84,100	\$ 84,100	\$ 84,100

Adopted Requirements by Program and Type	Materials & Services	Unappropriated	Adopted Budget	% of Fund Budget
V. O. Torney Trust	\$ 3,100	\$ 10,000	\$ 13,100	15.58%
Manela Trust	1,500	69,500	71,000	84.42%
Total Requirements	\$ 4,600	\$ 79,500	\$ 84,100	100.00%
Percent of Fund Budget	5.47%	94.53%	100.00%	

INTEREST EARNINGS LAST TEN FISCAL YEARS



Year	Interest	Expends
2006	1,094	1,246
2007	1,733	-
2008	3,362	-
2009	4,199	3,334
2010	2,656	2,880
2011	703	3,172
2012	569	915
2013	521	428
2014	600	4,600
2015	600	4,600

PROGRAM NARRATIVE

LIBRARY TRUST FUND: V.O. TORNEY TRUST (502-45-1703)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon her death, Veda Torney left \$10,000 to the Library solely for the purchase of children's picture books. The principal is invested and only the interest is used each year for the intended purpose.
 - Established March 31, 1977.
-
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STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2012-2013			
Great Neighborhoods	06/14	Postponed	<ul style="list-style-type: none">• Purchase 125 picture books.
Budget Year 2013-2014			
Great Neighborhoods	06/15		<ul style="list-style-type: none">• Purchase 125 children's picture books.

PROG 1703: V. O. Torney Trust

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Investment Earnings	93.09	96.69	100	100	100	- %
Beginning Balance	12,910.21	13,003.30	13,000	13,000	13,000	- %
TOTAL REVENUES	13,003.30	13,099.99	13,100	13,100	13,100	- %
EXPENDITURES						
Materials & Services	-	-	3,100	3,100	3,100	- %
Unappropriated	-	-	10,000	10,000	10,000	- %
TOTAL EXPENDITURES	-	-	13,100	13,100	13,100	- %

PROG 1703 V. O. Torney Trust

Revenues less Expenditures	13,003.30	13,099.99	-	-	-
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PROGRAM NARRATIVE

LIBRARY TRUST FUND: MANELA TRUST (502-45-1704)

Responsible Manager/Title: Ed Gallagher, Library Director

FUNCTIONS AND RESPONSIBILITIES

- Upon the death of Olive Manela, a trust fund was established in the amount of \$69,500 for the Albany Public Library, with the principal to be invested and only the interest to be spent on religious, educational, scientific, or technical books.
 - Established June 11, 1975.
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STRATEGIES/ACTIONS

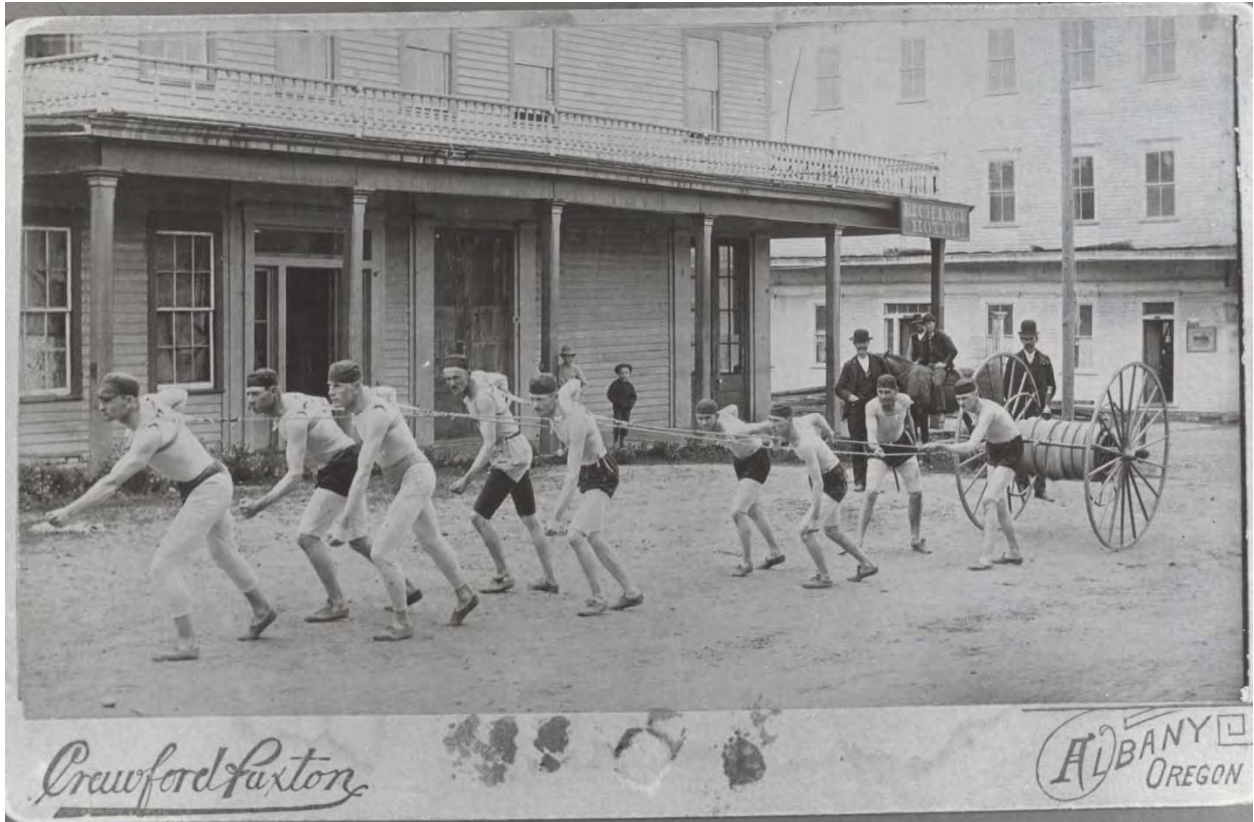
<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014 Great Neighborhoods	06/14	Completed	<ul style="list-style-type: none">• Purchase 150 books in the designated subject areas.
Budget Year 2014-2015 Great Neighborhoods	06/15		<ul style="list-style-type: none">• Purchase 75 books in the designated subject areas.

PROG 1704: Manela Trust

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Investment Earnings	475.83	424.45	500	500	500	- %
Beginning Balance	71,312.28	70,873.57	70,500	70,500	70,500	- %
TOTAL REVENUES	71,788.11	71,298.02	71,000	71,000	71,000	- %
EXPENDITURES						
Materials & Services	914.54	428.32	1,500	1,500	1,500	- %
Unappropriated	-	-	69,500	69,500	69,500	- %
TOTAL EXPENDITURES	914.54	428.32	71,000	71,000	71,000	- %

PROG 1704 Manela Trust

Revenues less Expenditures	70,873.57	70,869.70	-	-	-
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City of Albany Hose Team
Photo Courtesy of Albany Regional Museum

ENTERPRISE FUNDS

ENTERPRISE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Enterprise funds are established for operations that are financed and managed in a manner similar to private enterprises. The intent of Enterprise funds is that the cost of providing utility services to the general public on a continuing basis will be financed or recovered primarily through user charges. The City has two Enterprise funds.

SEWER FUND

The Sewer Fund accounts for all programs associated with the collection and treatment of wastewater in the City. Activities include collection, treatment, billing, equipment replacement, plant expansion, system improvements, economic development, and the repayment of debt incurred to make improvements to the sewer system.

The primary source of revenue for the Sewer Fund is sewer service charges. The City Council authorizes increases to sewer service charges on an annual basis to cover debt service for major construction projects and the cost of inflation.

In Fiscal Year 2004-05, the City began a major renovation and improvement of its wastewater treatment plant and facilities. Funding has been provided through a State Revolving Fund loan, the city of Millersburg, and resources of the Sewer Fund.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to remain the same in 2014-15.

WATER FUND

The Water Fund accounts for all activities associated with the provision of water to the citizenry of Albany. Activities include treatment, distribution, source (canal) maintenance, billing, plant expansion, system improvements, equipment replacement, economic development, and repayment of debt incurred to purchase and improve the water system.

The primary source of revenue for the Water Fund is water service charges. The City Council authorizes increases to the water rates on an annual basis to cover debt service for major capital projects and the costs of inflation.

In 2003, the City sold \$40.485 million of water revenue bonds to finance several large capital projects, including a new water treatment plant in a joint venture with the city of Millersburg, and to make fish screen, diversion dam, and hydroelectric improvements to the existing water system. The new treatment plant was put online in the fall of 2005.

Development fees, including systems development charges (SDC), vary with the level of residential and commercial development. SDC revenues are projected to decrease to \$223,000 in 2013-14.

RESOURCES

Licenses & fees	\$ 677,200
Intergovernmental resources	463,600
Charges for service	26,987,900
Assessment payments	17,500
Other resources	31,000
Investment earnings	141,500
Transfers in	384,900
Beginning balance	28,697,400
Reserved beginning balance	1,589,500
Total Resources	\$ 58,990,500

REQUIREMENTS

Personnel	\$ 4,877,500
Materials & Services	12,886,300
Capital	24,925,600
Transfers Out	1,441,800
Debt Service	13,044,200
Contingency	1,815,100
Total Requirements	\$ 58,990,500

**SEWER FUND
RESOURCE DETAIL**

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Storm Drain Plan Review/ Inspection Fees	\$ 1,797	\$ 3,271	\$ 2,000	\$ 2,000	\$ 5,000	150.00%	0.01%
Stormwater Quality Permits	-	-	-	-	5,000	-	0.01%
Sewer SDC: Principal	20,901	24,088	16,200	16,200	17,500	8.02%	0.05%
Sewer SDC: Interest	3,753	2,664	3,000	3,000	3,000	-	0.01%
Connection Fees: Principal	3,062	51,682	800	800	3,900	387.50%	0.01%
Connection Fees: Interest	376	26,584	100	100	2,900	2,800.00%	0.01%
General SCF	22,741	100,276	15,000	15,000	15,000	-	0.04%
Storm Drain Connection Fees	56,406	-	2,500	2,500	2,500	-	0.01%
Connection Fees	11,924	42,057	-	-	-	-	-
Public Facility Construction Permit	1,961	10,156	2,000	2,000	5,000	150.00%	0.01%
Sewer Systems Development Charges	323,152	632,104	302,200	302,200	302,200	-	0.88%
Stormwater Deferred Planting	-	-	-	-	5,000	-	0.01%
Stormwater In-Lieu of Planting	-	-	-	-	5,000	-	0.01%
ARRA: Wetlands-Millersburg	232,743	-	-	-	-	-	-
FEMA Disaster Reimbursement	17,815	-	-	-	-	-	-
Teledyne Industries (TDY)	-	500,000	-	-	-	-	-
Millersburg Debt Service Payment	417,316	420,135	406,300	406,300	405,600	(0.17%)	1.18%
Albany Sewer Service Charges	11,791,545	12,633,421	13,633,000	13,633,000	14,451,000	6.00%	42.02%
Certified Sewer Charges	24,085	38,834	30,000	30,000	30,000	-	0.09%
Millersburg O&M Charges	151,082	188,070	110,000	110,000	125,000	13.64%	0.36%
Wah Chang O&M Charges	75,503	91,681	100,000	100,000	100,000	-	0.29%
Collection Agency Payments	2,008	3,297	1,000	1,000	2,000	100.00%	0.01%
Equipment Replacement Charges	93,600	86,100	83,600	83,600	93,200	11.48%	0.27%
Financed Asmnts: Principal	28,341	20,526	25,000	25,000	14,000	(44.00%)	0.04%
Financed Asmnts: Interest	12,320	1,332	8,000	8,000	3,500	(56.25%)	0.01%
Miscellaneous Revenue	18,738	77,379	30,000	30,000	25,000	(16.67%)	0.08%
Siemens Settlement Proceeds	-	4,409,982	-	-	-	-	-
Interest	124,001	134,656	87,700	87,700	88,700	1.14%	0.26%
Total Current Resources	13,435,168	19,498,296	14,858,400	14,858,400	15,710,000	5.73%	45.67%
From Litigation Proceeds	840,000	-	-	-	-	-	-
From Capital Projects Fund	-	10,890	-	-	-	-	-
From WW Facilities Improvements	235,538	-	-	-	-	-	-
Total Transfers In	1,075,538	10,890	-	-	-	-	-
Beginning Balance	18,427,707	17,488,625	21,364,700	21,364,700	18,682,300	(12.56%)	54.33%
Total Resources	\$32,938,413	\$36,997,811	\$36,223,100	\$36,223,100	\$34,392,300	(5.05%)	100.00%

SDC - Systems Development Charges
SRF - State Revolving Fund
SCF - Sewer Connection Fee

ARRA - American Recovery and Reinvestment Act
SDC-I - Systems Development Charges - Improvement fee

**SEWER FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sewer Environmental Services	\$ 596,930	\$ 486,011	\$ -	\$ -	\$ -	\$ -	\$ -
Wastewater Treatment Plant	2,787,758	2,582,888	2,840,800	2,840,800	2,723,400	2,723,400	2,723,400
Wastewater Collection	1,815,368	1,986,371	2,132,700	2,132,700	2,271,900	2,271,900	2,271,900
Wastewater Administration	2,519,030	2,434,058	3,415,200	3,415,200	4,058,300	4,058,300	4,058,300
Water Reuse and Biosolids	336,373	59,579	17,600	17,600	7,900	7,900	7,900
TWG Wetlands	-	195,946	256,400	256,400	295,800	295,800	295,800
Stormwater Operations	-	-	172,400	172,400	420,800	420,800	420,800
Industrial Pretreatment	-	-	574,700	574,700	590,900	590,900	590,900
Sewer System Capital Projects	992,557	825,347	11,637,500	11,637,500	9,747,200	9,747,200	9,747,200
Sewer Equipment Replacement	16,272	161,575	1,207,600	1,207,600	1,054,000	1,054,000	1,054,000
Sewer SDC Imp. Fee Projects	8,474	6,630	2,079,400	2,079,400	2,575,100	2,575,100	2,575,100
Sewer SDC Reimb. Fee Projects	-	-	296,400	296,400	332,600	332,600	332,600
Sewer Debt Service	5,608,369	5,675,412	10,864,900	10,864,900	9,516,000	9,516,000	9,516,000
Sewer Economic Development	60,815	51,875	552,500	552,500	503,400	503,400	503,400
Wastewater Facilities Improvement	235,538	-	-	-	-	-	-
Wetlands Treatment Project	472,304	38,278	175,000	175,000	280,000	280,000	280,000
Stormwater Capital	-	-	-	-	15,000	15,000	15,000
Total Requirements	\$ 15,449,789	\$ 14,503,969	\$ 36,223,100	\$ 36,223,100	\$ 34,392,300	\$ 34,392,300	\$ 34,392,300

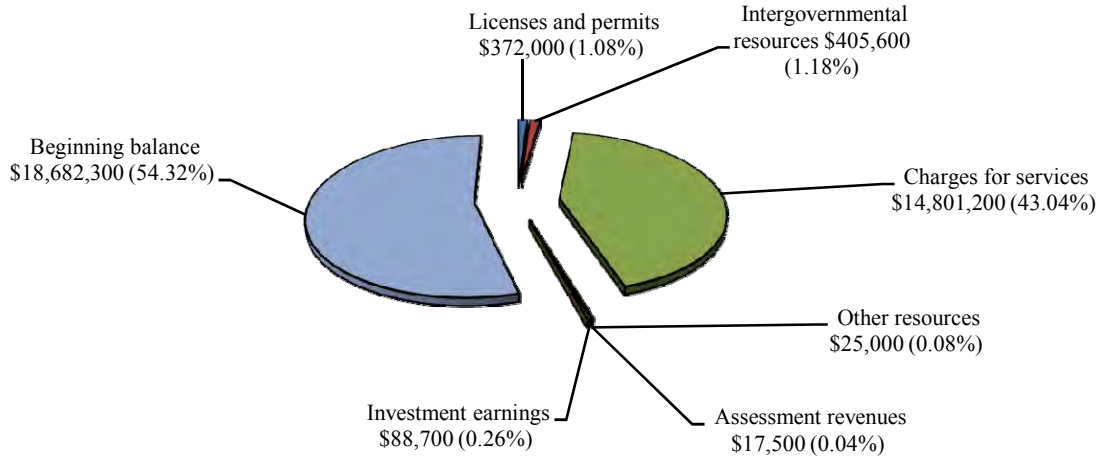
Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$ 1,838,660	\$ 1,923,055	\$ 2,422,100	\$ 2,422,100	\$ 2,485,100	\$ 2,485,100	\$ 2,485,100
Materials & Services	6,422,147	5,601,104	6,472,200	6,469,800	6,949,500	6,949,500	6,949,500
Capital	837,402	780,978	15,407,900	15,407,900	13,952,300	13,952,300	13,952,300
Transfers Out	743,211	523,420	550,000	550,000	546,800	546,800	546,800
Debt Service	5,608,369	5,675,412	10,864,900	10,864,900	9,516,000	9,516,000	9,516,000
Contingency	-	-	506,000	508,400	942,600	942,600	942,600
Total Requirements	\$ 15,449,789	\$ 14,503,969	\$ 36,223,100	\$ 36,223,100	\$ 34,392,300	\$ 34,392,300	\$ 34,392,300

Adopted Requirements by Program and Type	Materials		Transfers Out	Debt Service	Contin- gency	Adopted Budget	% of Fund Budget
	Personnel	& Services					
Wastewater Treatment Plant	731,100	1,992,300	-	-	-	2,723,400	7.92%
Wastewater Collection	977,500	1,294,400	-	-	-	2,271,900	6.61%
Wastewater Administration	132,600	2,436,300	-	546,800	-	4,058,300	11.80%
Water Reuse and Biosolids	-	7,900	-	-	-	7,900	0.02%
TWG Wetlands	100,300	170,500	25,000	-	-	295,800	0.86%
Stormwater Operations	115,000	305,800	-	-	-	420,800	1.22%
Industrial Pretreatment	428,600	162,300	-	-	-	590,900	1.72%
Sewer System Capital Projects	-	580,000	9,167,200	-	-	9,747,200	28.35%
Sewer Equipment Replacement	-	-	1,054,000	-	-	1,054,000	3.06%
Sewer SDC Imp. Fee Projects	-	-	2,575,100	-	-	2,575,100	7.49%
Sewer SDC Reimb. Fee Projects	-	-	332,600	-	-	332,600	0.97%
Sewer Debt Service	-	-	-	-	9,516,000	9,516,000	27.67%
Sewer Economic Development	-	-	503,400	-	-	503,400	1.46%
Wetlands Treatment Project	-	-	280,000	-	-	280,000	0.81%
Stormwater Capital	-	-	15,000	-	-	15,000	0.04%
Total Requirements	\$ 2,485,100	\$ 6,949,500	\$ 13,952,300	\$ 546,800	\$ 9,516,000	\$ 34,392,300	100.00%
Percent of Fund Budget	7.22%	20.21%	40.57%	1.59%	27.67%	2.74%	100.00%

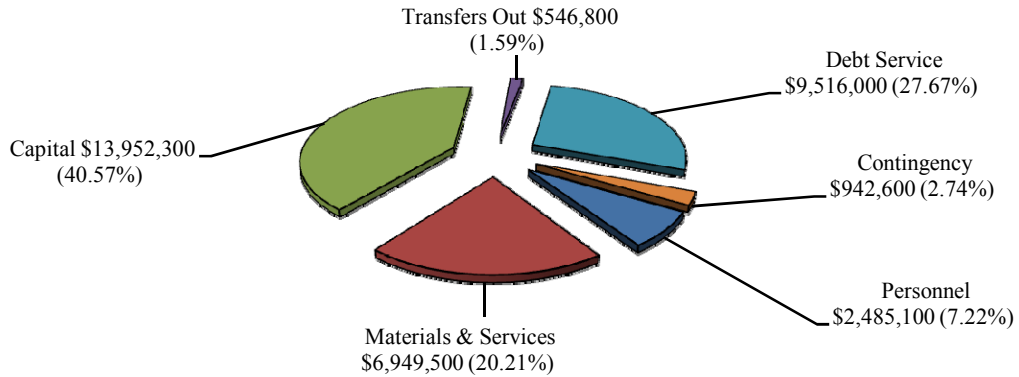
Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Sewer Environmental Services	4.000	4.000	-	-	-	-	-
Wastewater Treatment Plant	6.500	7.000	8.000	8.000	7.000	7.000	7.000
Wastewater Collection	9.500	10.000	9.500	9.500	10.500	10.500	10.500
Wastewater Administration	0.500	1.000	1.200	1.000	1.000	1.000	1.000
Water Reuse and Biosolids	2.000	0.200	-	-	-	-	-
TWG Wetlands	-	0.800	0.800	1.000	1.000	1.000	1.000
Industrial Pretreatment	-	-	4.000	4.000	4.000	4.000	4.000
Total FTE	22.500	23.000	23.500	23.500	23.500	23.500	23.500

SEWER FUND RESOURCES AND REQUIREMENTS

TOTAL SEWER FUND RESOURCES BY SOURCE



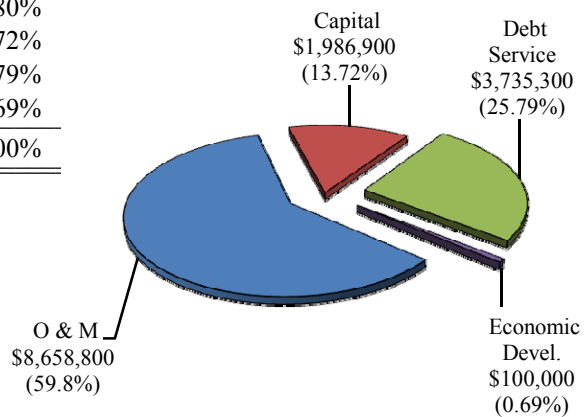
TOTAL SEWER FUND REQUIREMENTS BY TYPE



USE OF SEWER SERVICE CHARGES FOR FISCAL YEAR 2014-15

O & M	\$ 8,658,800	59.80%
Capital	1,986,900	13.72%
Debt Service	3,735,300	25.79%
Economic Development	100,000	0.69%
Total Sewer Service Charges	\$14,481,000	100.00%

O & M - Operation & Maintenance



**SEWER FUND
RESOURCES, TEN FISCAL YEARS**

Fiscal Year	Charges for Services	Licenses & Permits	Other Revenues	Transfers In	Debt Proceeds	Beginning Balance	Totals
2006	\$ 8,134,540	\$ 1,823,711	\$ 961,731	\$ -	\$ -	\$ 11,219,293	\$ 22,139,275
2007	9,070,353	1,951,017	920,190	-	29,258,343	9,756,587	50,956,490
2008	10,210,899	1,491,538	2,561,709	-	18,020,404	10,797,107	43,081,657
2009	10,883,554	458,541	495,910	-	7,637,289	12,719,639	32,194,933
2010	11,483,847	497,701	3,843,436	-	14,083,964	8,930,945	38,839,893
2011	12,091,105	529,652	10,366,748	2,053,108	426,336	13,051,865	38,518,814
2012	12,044,223	446,073	527,557	839,938	417,316	18,427,707	32,702,813
2013	12,955,303	892,883	5,229,976	10,890	420,135	17,488,625	36,997,811
2014	13,890,200	327,600	234,300	-	406,300	21,364,700	36,223,100
2015	14,708,000	372,000	224,400	-	405,600	18,682,300	34,392,300

NOTES:

Actual revenues for Fiscal Years 2006 through 2013. Budgeted resources for 2014 and 2015.

Other Revenues: In Fiscal Year 2008, the City received \$1,000,000 from the City of Millersburg and \$710,000 from Settlement Proceeds.

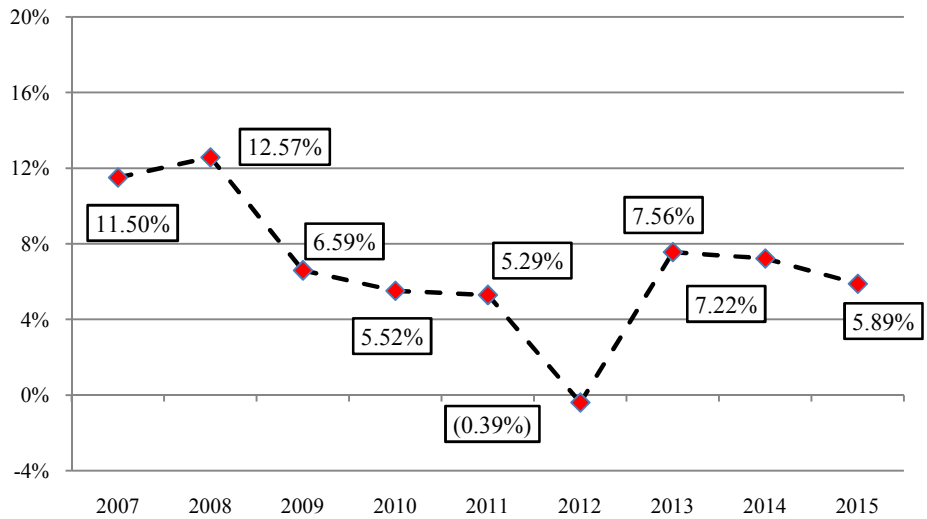
In Fiscal Year 2010, the City received resources of \$2,000,000 from the City of Millersburg.

Transfers In: Intrafund transfers have been eliminated from all years in the table above.

Debt Proceeds: The City received SRF loan proceeds for the new Wastewater Treatment Plant from Fiscal Year 2007 through Fiscal Year 2010.

**SEWER SERVICE CHARGE REVENUES
Annual Percentage Change**

Fiscal Year	Annual % Change
2007	11.50%
2008	12.57%
2009	6.59%
2010	5.52%
2011	5.29%
2012	(0.39%)
2013	7.56%
2014	7.22%
2015	5.89%



**SEWER FUND
REQUIREMENTS, TEN FISCAL YEARS**

Fiscal Year	Operating Expenditures	Capital	Transfers Out	Debt Service	Totals
2006	\$ 5,947,003	\$ 5,712,804	\$ 20,600	\$ 702,280	\$ 12,382,687
2007	6,712,760	32,621,499	124,800	700,323	40,159,382
2008	7,197,809	22,446,181	25,000	693,036	30,362,026
2009	7,151,115	15,315,647	101,874	695,351	23,263,987
2010	7,851,432	10,287,148	2,348,802	5,300,646	25,788,028
2011	7,997,179	6,576,349	493,492	5,054,086	20,121,106
2012	8,260,807	837,402	507,611	5,608,369	15,214,189
2013	7,524,159	780,978	523,420	5,675,412	14,503,969
2014	8,891,900	12,018,000	550,000	10,864,900	32,324,800
2015	9,434,600	9,301,600	546,800	9,516,000	28,799,000

NOTES:

Actual expenditures for Fiscal Years 2006 through 2013. Budgeted requirements for 2014 and 2015.

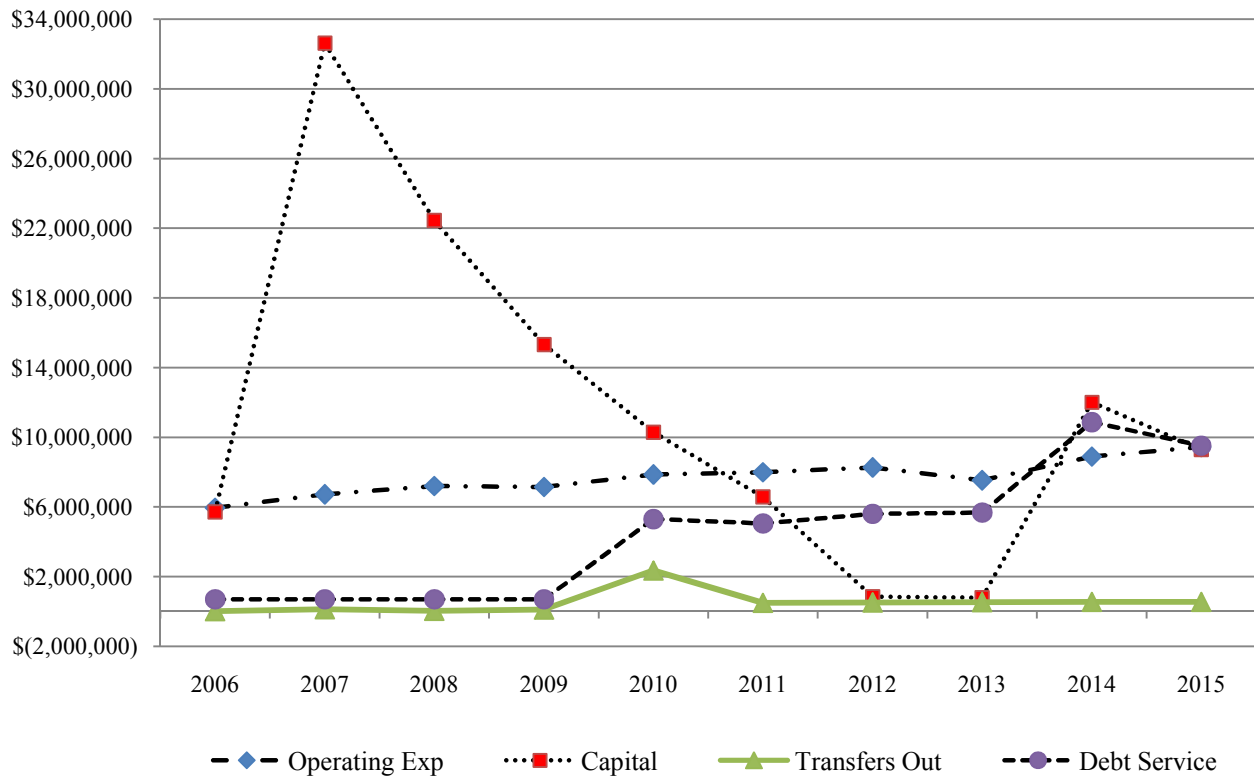
Operating Expenditures equal Personnel plus Materials and Services.

Transfers Out: Intrafund transfers have been eliminated from all years in the table above.

Debt Service: In Fiscal Year 2004, the City advanced refunded the 1993 Sewer Refunding Bonds. In April 2010, there was a \$4.3 million payment on the SRF loan used to finance the new sewage treatment plant.

Debt reserves are not included.

REQUIREMENTS, TEN FISCAL YEARS



**SEWER FUND
DEBT SERVICE COMBINED BUDGET**

Detailed below are the resources dedicated to fund sewer system debt service. The Sewer Fund currently has one debt service program: Sewer Debt Service. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Teledyne Industries (TDY)	-	500,000	-	-	-	-	-
Millersburg Debt Service Payment	417,316	420,135	406,300	406,300	405,600	(0.17%)	4.26%
Albany Sewer Service Charges	2,878,300	3,241,100	3,767,800	3,767,800	3,735,300	(0.86%)	39.25%
Interest	42,572	39,504	30,000	30,000	15,000	(50.00%)	0.16%
Total Current Resources	3,338,188	4,200,739	4,204,100	4,204,100	4,155,900	(1.15%)	43.67%
From WW Facilities Improvements	235,538	-	-	-	-	-	-
Total Transfers In	235,538	-	-	-	-	-	-
Beginning Balance	10,179,968	8,145,325	6,660,800	6,660,800	5,360,100	(19.53%)	56.33%
Total Resources	\$13,753,694	\$12,346,064	\$10,864,900	\$10,864,900	\$9,516,000	(12.42%)	100.00%

Adopted Requirements by Program and Type	Debt Service	Adopted Budget	% of Fund Budget
Sewer Debt Service	\$ 9,516,000	\$ 9,516,000	100.00%
Total Requirements	\$ 9,516,000	\$ 9,516,000	100.00%
Percent of Budget	100.00%	100.00%	

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
WWTP SRF Loan	10/01/2029	\$ 3,509,300	\$ 1,985,600	\$ 4,021,100	\$ 9,516,000
Totals		\$ 3,509,300	\$ 1,985,600	\$ 4,021,100	\$ 9,516,000

WWTP - Wastewater Treatment Plant
SRF - State Revolving Fund

SDC - Systems Development Charge
WW - Wastewater

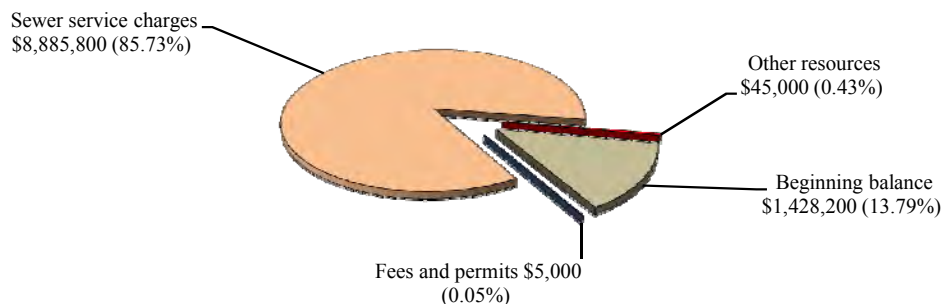
**SEWER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET**

Detailed below are the resources which provide funding for operation and maintenance of the sewer system. Programs funded are Sewer Environmental Services, Wastewater Treatment Plant, Wastewater Collection, and Wastewater Administration. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Storm Drain Plan Review/ Inspection Fees	\$ 1,797	\$ 3,271	\$ 2,000	\$ 2,000	\$ 5,000	150.00%	0.05%
Public Facility Construction Permit	1,961	10,156	2,000	2,000	5,000	150.00%	0.05%
FEMA Disaster Reimbursement	6,932	-	-	-	-	-	-
Albany Sewer Service Charges	6,813,245	8,266,421	8,524,800	8,524,800	8,628,800	1.22%	83.22%
Certified Sewer Charges	24,085	38,834	30,000	30,000	30,000	-	0.29%
Millersburg O&M Charges	151,082	188,070	110,000	110,000	125,000	13.64%	1.21%
Wah Chang O&M Charges	75,503	91,681	100,000	100,000	100,000	-	0.96%
Collection Agency Payments	2,008	3,297	1,000	1,000	2,000	100.00%	0.02%
Miscellaneous Revenue	18,738	46,097	30,000	30,000	25,000	(16.67%)	0.24%
Interest	37,991	15,544	20,000	20,000	20,000	-	0.19%
Total Current Resources	7,133,342	8,663,371	8,819,800	8,819,800	8,940,800	1.37%	86.23%
From Litigation Proceeds	840,000	-	-	-	-	-	-
Total Transfers In	840,000	-	-	-	-	-	-
Beginning Balance	554,372	472,254	590,000	590,000	1,428,200	142.07%	13.77%
Total Resources	\$ 8,527,714	\$ 9,135,625	\$ 9,409,800	\$ 9,409,800	\$ 10,369,000	10.19%	100.00%

Adopted Requirements by Program and Type	Personnel	Materials & Services	Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
Wastewater Collection	977,500	1,294,400	-	-	-	2,271,900	21.91%
Wastewater Administration	132,600	2,436,300	-	546,800	942,600	4,058,300	39.14%
Water Reuse and Biosolids	-	7,900	-	-	-	7,900	0.08%
TWG Wetlands	100,300	170,500	25,000	-	-	295,800	2.85%
Stormwater Operations	115,000	305,800	-	-	-	420,800	4.06%
Industrial Pretreatment	428,600	162,300	-	-	-	590,900	5.70%
Total Requirements	\$ 2,485,100	\$ 6,369,500	\$ 25,000	\$ 546,800	\$ 942,600	\$ 10,369,000	100.00%
Percent of Budget	23.97%	61.43%	0.24%	5.27%	9.09%	100.00%	

SEWER OPERATION & MAINTENANCE RESOURCES BY TYPE
Category Totals and Percent of Budget



**SEWER FUND
CAPITAL AND ECONOMIC DEVELOPMENT COMBINED BUDGET**

Detailed below are the resources used to fund sewer system capital projects and economic development. Programs funded are Sewer System Capital Projects, Sewer Equipment Replacement, Sewer SDC Improvement Fee Projects, Sewer SDC Reimbursement Fee Projects, Sewer Economic Development, Wastewater Facilities Improvement, and Wetlands Treatment Project. The resource items listed below are included in the Sewer Fund - Resource Detail presented earlier.

Resources	2011-12	2013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Stormwater Quality Permits	\$ -	\$ -	\$ -	\$ -	\$ 5,000	-	0.03%
Sewer SDC: Principal	20,901	24,088	16,200	16,200	17,500	8.02%	0.12%
Sewer SDC: Interest	3,753	2,664	3,000	3,000	3,000	-	0.02%
Connection Fees: Principal	3,062	51,682	800	800	3,900	387.50%	0.03%
Connection Fees: Interest	376	26,584	100	100	2,900	2,800.00%	0.02%
General SCF	22,741	100,276	15,000	15,000	15,000	-	0.10%
Storm Drain Connection Fees	56,406	-	2,500	2,500	2,500	-	0.02%
Connection Fees	11,924	42,057	-	-	-	-	-
Sewer Systems Development Charges	323,152	632,104	302,200	302,200	302,200	-	2.08%
Stormwater Deferred Planting	-	-	-	-	5,000	-	0.03%
Stormwater In-Lieu of Planting	-	-	-	-	5,000	-	0.03%
ARRA: Wetlands-Millersburg	232,743	-	-	-	-	-	-
FEMA Disaster Reimbursement	10,883	-	-	-	-	-	-
Albany Sewer Service Charges	2,100,000	1,125,900	1,340,400	1,340,400	2,086,900	55.69%	14.39%
Equipment Replacement Charges	93,600	86,100	83,600	83,600	93,200	11.48%	0.64%
Financed Asmnts: Principal	28,341	20,526	25,000	25,000	14,000	(44.00%)	0.10%
Financed Asmnts: Interest	12,320	1,332	8,000	8,000	3,500	(56.25%)	0.02%
Miscellaneous Revenue	-	31,283	-	-	-	-	-
Siemens Settlement Proceeds	-	4,409,982	-	-	-	-	-
Interest	43,438	79,608	37,700	37,700	53,700	42.44%	0.37%
Total Current Resources	2,963,639	6,634,186	1,834,500	1,834,500	2,613,300	42.45%	18.00%
From Capital Projects Fund	-	10,890	-	-	-	-	-
Total Transfers In	-	10,890	-	-	-	-	-
Beginning Balance	7,693,367	8,871,046	14,113,900	14,113,900	11,894,000	(15.73%)	82.00%
Total Resources	\$10,657,006	\$15,516,122	\$15,948,400	\$15,948,400	\$14,507,300	26.72%	100.00%

SDC System Development Charge
SCF Sewer Connection Fee
SRF State Revolving Fund

Adopted Requirements by Program and Type	Personnel Services	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Sewer System Capital Projects	\$ -	\$ 580,000	\$ 9,167,200	\$ -	\$ 9,747,200	67.19%
Sewer Equipment Replacement	-	-	1,054,000	-	1,054,000	7.27%
Sewer SDC Improvement Fee Projects	-	-	2,575,100	-	2,575,100	17.75%
Sewer SDC Reimbursement Fee Projects	-	-	332,600	-	332,600	2.29%
Sewer Economic Development	-	-	503,400	-	503,400	3.47%
Wetlands Treatment Project	-	-	280,000	-	280,000	1.93%
Stormwater Capital	-	-	15,000	-	15,000	0.10%
Total Requirements	\$ -	\$ 580,000	\$13,927,300	\$ -	\$14,507,300	100.00%
Percent of Budget	-	4.00%	96.00%	-	100.00%	

SEWER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2014-2015

Project Description	Totals	Wastewater Collection	Water Reuse and Biosolids	TWG Wetlands	Sewer System Capital Projects	Sewer Equipment Replace- ment
Capital Equipment	\$ 174,400	\$ -	\$ -	\$ -	\$ -	\$ 174,400
Wetlands Fencing	25,000	-	-	25,000	-	-
FP-15-01 RFI Alternatives Analysis	75,000	-	-	-	75,000	-
SS-13-04 Wetlands Int w/AMWRF Outfalls	80,000	-	-	-	-	-
SS-13-05 Main St:2nd-Salem Ave Sewer Rep	170,000	-	-	-	170,000	-
SS-14-05 Wetlands Invest & Imp	200,000	-	-	-	-	-
SS-15-01 2015 Cured In Place Pipe Proj	335,800	-	-	-	335,800	-
SS-15-02 2015 Pipe Bursting Projects	689,100	-	-	-	689,100	-
SS-15-03 Century Drive LS Imp	500,000	-	-	-	500,000	-
SS-15-04 2015 Manhole Repairs & Replace	100,000	-	-	-	100,000	-
2014 Cured In Place Pipe	220,000	-	-	-	220,000	-
2014 Pipe Bursting	189,000	-	-	-	189,000	-
2014 Sewer Main Repl	130,000	-	-	-	130,000	-
WWTP-13-01 WRF Solids Handling Imp Proj	500,000	-	-	-	500,000	-
Project Totals	3,388,300	-	-	25,000	2,908,900	174,400
Reserve: Pipe Over-sizing	10,000	-	-	-	-	-
Reserve: Connection Fees	645,200	-	-	-	645,200	-
Reserve: Equipment Replacement	879,600	-	-	-	-	879,600
Reserve: Storm Drain Collection Fees	110,800	-	-	-	110,800	-
Reserve: Capital Projects	5,150,400	-	-	-	1,749,300	-
Reserve: Siemens Settlement	3,753,000	-	-	-	3,753,000	-
Reserve: Stormwater Capital	5,000	-	-	-	-	-
Reserve: Stormwater Deferred Planting	5,000	-	-	-	-	-
Reserve: Stormwater In-Lieu of Planting	5,000	-	-	-	-	-
Reserve: SDC-I	654,700	-	-	-	-	-
Reserve: Rates	913,400	-	-	-	-	-
Reserve: SRF Requirements (WWTP)	2,403,000	-	-	-	-	-
Reserve :SRF Requirements (Wetlands)	50,000	-	-	-	-	-
Total Reserves	14,585,100	-	-	-	6,258,300	879,600
Grand Totals	\$ 17,973,400	\$ -	\$ -	\$ 25,000	\$ 9,167,200	\$ 1,054,000

SDC Improve- ment Fee Projects	SDC Reimburse- ment Fee Projects	Sewer Debt Service	Sewer Economic Develop- ment	Wetlands Treatment Project	Stormwater Capital	Project Description
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	- Capital Equipment
-	-	-	-	-	-	- Wetlands Fencing
-	-	-	-	-	-	- FP-15-01 RFI Alternatives Analysis
-	-	-	-	80,000	-	- SS-13-04 Wetlands Int w/AMWRF Outfalls
-	-	-	-	-	-	- SS-13-05 Main St:2nd-Salem Ave Sewer Rep
-	-	-	-	200,000	-	- SS-14-05 Wetlands Invest & Imp
-	-	-	-	-	-	- SS-15-01 2015 Cured In Place Pipe Proj
-	-	-	-	-	-	- SS-15-02 2015 Pipe Bursting Projects
-	-	-	-	-	-	- SS-15-03 Century Drive LS Imp
-	-	-	-	-	-	- SS-15-04 2015 Manhole Repairs & Replace
-	-	-	-	-	-	- 2014 Cured In Place Pipe
-	-	-	-	-	-	- 2014 Pipe Bursting
-	-	-	-	-	-	- 2014 Sewer Main Repl
-	-	-	-	-	-	- WWTP-13-01 WRF Solids Handling Imp Proj
-	-	-	-	280,000	-	- Project Totals
10,000	-	-	-	-	-	- Reserve: Pipe Over-sizing
-	-	-	-	-	-	- Reserve: Connection Fees
-	-	-	-	-	-	- Reserve: Equipment Replacement
-	-	-	-	-	-	- Reserve: Storm Drain Collection Fees
2,565,100	332,600	-	503,400	-	-	- Reserve: Capital Projects
-	-	-	-	-	-	- Reserve: Siemens Settlement
-	-	-	-	-	5,000	- Reserve: Stormwater Capital
-	-	-	-	-	5,000	- Reserve: Stormwater Deferred Planting
-	-	-	-	-	5,000	- Reserve: Stormwater In-Lieu of Planting
-	-	654,700	-	-	-	- Reserve: SDC-I
-	-	913,400	-	-	-	- Reserve: Rates
-	-	2,403,000	-	-	-	- Reserve: SRF Requirements (WWTP)
-	-	50,000	-	-	-	- Reserve :SRF Requirements (Wetlands)
2,575,100	332,600	4,021,100	503,400	-	15,000	Total Reserves
\$ 2,575,100	\$ 332,600	\$ 4,021,100	\$ 503,400	\$ 280,000	\$ 15,000	Grand Totals

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER TREATMENT PLANT (601-50-2404)
Responsible Manager/Title: Kristin Preston – Utility Superintendent - Wastewater
 Developed By: Richard Johnson, Wastewater Treatment Plant Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the operation of the Albany-Millersburg Water Reclamation Facility (AM WRF).
- The AM WRF processes domestic and industrial wastewater from the City of Albany and domestic wastewater from the City of Millersburg.
- Maintain management and operational practices commensurate with the City’s Biosolids Management Program.
- Maintain the Peak Performance Award from the National Association of Clean Water Agencies for treatment performance.
- Reinitiate a sustainable biosolids reuse program through the design, construction, start-up and successful operation of a solids stabilization and biosolids land application program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods	06/14	Ongoing	<ul style="list-style-type: none"> • Manage the biosolids storage facility in a manner that does not create an odor nuisance for our neighbors.
Healthy Economy	06/14	Ongoing	<ul style="list-style-type: none"> • Continue efforts to maximize the solids reduction capabilities of both the biological treatment systems and the mechanical solids separation modules.
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Continue to achieve 100% compliance record with the Oregon Department of Environmental Quality for both effluent quality and biosolids management.
Effective Government	12/13	Completed	<ul style="list-style-type: none"> • Obtain a third consecutive Gold Award for operational excellence from the National Association of Clean Water Agencies.
Budget Year 2014-2015			
Great Neighborhoods	06/14		<ul style="list-style-type: none"> • Develop an effective short-term sludge management system which will minimize operator involvement, control odors, and reduce costs for hauling and disposal.
Safe City	01/15		<ul style="list-style-type: none"> • Achieve 100% compliance record with the Oregon Department of Environmental Quality for both effluent quality and biosolids management.
Healthy Economy	12/14		<ul style="list-style-type: none"> • Participate in the City’s effort to plan, design and construct a safe, cost-effective and sustainable solids stabilization system which will produce a Class B or Class A biosolids material and resume the City’s award winning biosolids reuse program.
Effective Government	12/14		<ul style="list-style-type: none"> • Obtain a fourth consecutive Gold Award for operational excellence from the National Association of Clean Water Agencies.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Wastewater treated annually (million gallons).	2,980	2,842	3,100	3,200
Percentage of days facility is in regulatory compliance.	100%	100%	99.7%	100%
Cost/Wet Ton Sludge Hauling.	\$48.56	\$47.92	\$48.86	\$48.00

STAFFING SUMMARY

Budgeted FTEs	6.50	7.00	8.00	7.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2404: Wastewater Treatment Plant

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	617,472.93	668,111.41	805,200	805,200	731,100	-9.20%
Materials & Services	2,170,285.53	1,914,776.88	2,035,600	2,035,600	1,992,300	-2.13%
TOTAL EXPENDITURES	2,787,758.46	2,582,888.29	2,840,800	2,840,800	2,723,400	-4.13%

PROGRAM NARRATIVE

SEWER FUND: WASTEWATER COLLECTION (601-50-2405)

Responsible Manager/Title: Kristin Preston, Utility Superintendent - Wastewater

FUNCTIONS AND RESONSIBILITIES

- To ensure compliance with City of Albany *Standard Construction Specifications*, this work group inspects all service replacement connections, including warranty video inspection of all mainline construction projects.
- The televising program is on a five-year cycle and provides updated information on needed sanitary mainline repairs and replacements. Funding restraints limit televising and repairs of the storm system to an as-needed basis.
- The wastewater pipelines are on a four-year cleaning cycle to prevent blockages that could cause overflows. Large diameter mains are cleaned and assessed on a five-year cycle. Root cutting is a two-year process. The storm water pipelines are cleaned on an as-needed basis.
- Responsible for flow monitoring within the wastewater collection and stormwater systems to monitor flows during routine operations and storm events.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	Postponed	<ul style="list-style-type: none"> • Establish permanent vehicle access to all critical sewer easement manholes. • Complete assessment of sewer gravity pipes in system.
	06/14	98% Complete	
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none"> • Complete initial assessment of sewer manholes in system. • Initiate large pipe cleaning and assessment.
	06/15		

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of sanitary sewer overflows.	16	3	5	0
Volume of sanitary sewer overflows (millions of gallons).	14.03	0.96	0.35	0
Miles of sanitary sewer gravity mainline.	220	220	220	220
Percentage of the sewer system cleaned annually.	16%	42%	52%	30%
Percentage of sewer system televised annually.	7%	31%	42%	20%

STAFFING SUMMARY

Budgeted FTEs	8.50	9.50	9.50	10.50
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2405: Wastewater Collection

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	654,732.89	780,970.20	927,500	927,500	977,500	5.39%
Materials & Services	1,160,635.37	1,205,400.82	1,205,200	1,205,200	1,294,400	7.40%
TOTAL EXPENDITURES	1,815,368.26	1,986,371.02	2,132,700	2,132,700	2,271,900	6.53%

PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, WASTEWATER ADMINISTRATION (601-50-2407)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This activity provides funding for the Wastewater Superintendent and the PW Internal Services fund, which includes Administration charges and charges for Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Maintains the contingency for the Sewer fund.
- Pays in-lieu-of-franchise fees for the sewer utility.
- Maintain a sustainable funding plan for the utility.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City	06/14	Ongoing	<ul style="list-style-type: none"> • Continue to improve operation of Albany Millersburg Water Reclamation Facility (AM WRF) solids handling system.
Safe City	06/14	Ongoing	<ul style="list-style-type: none"> • Identify and prioritize collection system needs.
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none"> • Evaluate and implement cost saving measures for processing the solids waste at the AM WRF.
	06/15		<ul style="list-style-type: none"> • Evaluate options for solids processing improvements.
	06/15		<ul style="list-style-type: none"> • Continue to refine needs and priorities in the collection system.

STAFFING SUMMARY

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Budgeted FTEs	0.50	1.00	1.20	1.00

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2407: Wastewater Administration

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	64,025.30	12,340.28	149,200	149,200	132,600	-11.13%
Materials & Services	2,008,147.68	1,950,171.80	2,262,500	2,260,100	2,436,300	7.80%
Transfers Out	446,857.50	471,545.45	497,500	515,000	546,800	6.17%
Contingencies	-	-	506,000	490,900	942,600	92.01%
TOTAL EXPENDITURES	2,519,030.48	2,434,057.53	3,415,200	3,415,200	4,058,300	18.83%

PROGRAM NARRATIVE

SEWER FUND: WATER REUSE & BIOSOLIDS (601-50-2410)

Responsible Manager/Title: Kristin Preston, Utility Superintendent - Wastewater

FUNCTIONS AND RESPONSIBILITIES

- Ensure biosolids generated at the Albany-Millersburg Water Reclamation Facility (A-M WRF) are beneficially reused in conformance with state and federal regulations.
- This program is responsible for biosolids storage and agricultural application.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Coordinate with A-M WRF, consultants, and other City personnel to determine a viable Class A or B biosolids option and equipment needs.
Budget Year 2014-2015			
Safe City Effective Government	06/15		<ul style="list-style-type: none"> • Continue to coordinate with A-M WRF, consultants, and other City personnel to determine a viable Class A or B biosolids option and equipment needs.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Dry tons of biosolids applied per year/percentage of biosolids applied for beneficial agriculture use.	10/100%	0/0%	25/100%*	0

STAFFING SUMMARY

Budgeted FTEs	1.00	0.20	0.00	0.00
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*Biosolids amounts this year were generated in 2010 and stored until they could be land applied.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2410: Water Reuse and Biosolids

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	93,946.87	20,077.40	-	-	-	- %
Materials & Services	197,597.80	39,501.58	17,600	17,600	7,900	-55.11%
Capital	44,828.00	-	-	-	-	- %
TOTAL EXPENDITURES	336,372.67	59,578.98	17,600	17,600	7,900	-55.11%

PROGRAM NARRATIVE

SEWER FUND: TWG WETLANDS (601-50-2411)

Responsible Manager/Title: Kristin Preston, Utility Superintendent - Wastewater

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the Water Reuse Program, which is responsible for operating and maintaining Talking Water Gardens (TWG) in coordination with the City of Millersburg and ATI Wah Chang Albany.
- Ensure that TWG is operated and managed to provide maximum protection to the Willamette River, and to provide compliance with temperature allocations under the Willamette Total Maximum Daily Load (TMDL).

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Develop systems to determine thermal load.
Safe City Great Neighborhoods Effective Government	08/13	Ongoing	<ul style="list-style-type: none"> • Continue vegetative monitoring; add plants as necessary, and increase diversity. Use wetland as nursery for other plantings.
Safe City Great Neighborhoods Effective Government	08/13	Completed	<ul style="list-style-type: none"> • Print new Eco-Rangers books and increase public involvement in wetlands.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Continue vegetative monitoring; add plants as necessary, and increase diversity. Use wetland as nursery for other plantings.
Great Neighborhoods	06/15		<ul style="list-style-type: none"> • Install benches and informative signs to enhance the visitor experience.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Shade plant coverage of the wetland ponds.	*	24%	32%	50%
Number of TWG tours or events/participants.	41/986	49/1,627	25/800	25/800

* Information for this year is unavailable.

STAFFING SUMMARY

Budgeted FTEs	*	0.80	0.80	1.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2411: TWG Wetlands

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	-	81,613.83	89,700	89,700	100,300	11.82%
Materials & Services	-	114,332.35	154,700	154,700	170,500	10.21%
Capital	-	-	12,000	12,000	25,000	108.33%
TOTAL EXPENDITURES	-	195,946.18	256,400	256,400	295,800	15.37%

PROGRAM NARRATIVE

SEWER FUND: STORMWATER OPERATIONS (601-50-2412)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

FUNCTIONS AND RESPONSIBILITIES

- Manage stormwater runoff to minimize impacts to private property and public infrastructure.
- Inspect, maintain, and repair piped stormwater infrastructure and catch basins on an as-needed basis.
- Contract for flow monitoring of the stormwater system as necessary.
- Respond to storm events to control street flooding.
- Inspect, maintain, and repair post-construction stormwater quality facilities.
- No personnel are assigned to this program. All work is performed by Wastewater Collections and Water Quality Control staff.
- Respond to spills which may impact the stormwater system, including those affecting area streams and rivers.
- Ensure National Pollutant Discharge Elimination System (NPDES) 1200-Z stormwater permit and Willamette Total Maximum Daily Load (TMDL) actions are implemented as required.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	10/14	Completed	<ul style="list-style-type: none"> • Establish procedures to clearly separate and track stormwater functions performed by wastewater staff.
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Evaluate asset management data for stormwater infrastructure; develop schedule to fully describe stormwater infrastructure in Cartegraph.
	06/14	In Progress	<ul style="list-style-type: none"> • Develop water quality facility inspection program guidelines.
Budget Year 2014-2015			
Safe City	05/15		<ul style="list-style-type: none"> • Clean stormwater detention pipes.
Effective Government	12/14		<ul style="list-style-type: none"> • Finalize water quality facility inspection guidelines.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Miles of storm drain mainlines.	128	129	130	130
Percentage of storm drain mainlines cleaned annually.	2%	2%	3%	3%
Percentage of storm catch basins cleaned annually.	40%	50%	56%	50%
Number of after-hours stormwater callouts.	3	8	47	25

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2412: Stormwater Operations

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Personnel Services	-	-	-	-	115,000	-
Materials & Services	-	-	172,400	172,400	305,800	77.38%
TOTAL EXPENDITURES	-	-	172,400	172,400	420,800	144.08%

PROGRAM NARRATIVE

SEWER FUND: INDUSTRIAL PRETREATMENT (601-50-2413)

Responsible Manager/Title: Kristin Preston, Utility Superintendent – Wastewater

Developed by: Mark Humphrey, Industrial Pretreatment Supervisor

FUNCTIONS AND RESPONSIBILITIES

- This activity funds the Industrial Pretreatment Program, a regulatory program required by the National Pollutant Discharge Elimination System (NPDES) wastewater permit.
- Permits, inspects, and monitors industrial sewer users, including 15 Significant Industrial Users (SIUs) under federal and state regulations. Commercial and minor industrial sewer users in Albany and Millersburg are inspected regularly under the industrial survey.
- Staff evaluates and revises major program documents as needed, including Albany Municipal Code Chapter 10.06 (Wastewater Collection and Treatment System-Regulation of Industrial Wastes).
- This program also samples and reports on wet-weather sewer overflows as required by the Oregon Department of Environmental Quality (ODEQ) and responds to spills to the wastewater collection or stormwater systems.
- Performs Plan Reviews and Code Enforcement as related to Environmental Programs concerns.
- Responds to illicit discharges and overflows, perform corrective actions/enforcement, and distribute outreach materials.
- Responds to problem discharges including expansion of the fats, oil, and grease (FOG) program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	03/14	Completed	<ul style="list-style-type: none"> • Prepare for Oregon Department of Environmental Quality (ODEQ) audit.
Effective Government	10/14	In Progress	<ul style="list-style-type: none"> • Perform industrial user survey, including follow-up, to update discharger data.
Budget Year 2014-2015			
Safe City	12/14		<ul style="list-style-type: none"> • Complete industrial user survey, including follow-up, to update discharger data.
Effective Government			<ul style="list-style-type: none"> • Perform <i>Local Limits</i> evaluation.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	2011-2012	2012-2013	2013-2014	2014-2015
Number of responses to sewer and stormwater complaints or spills.	50	52	52	62
Number of Significant Industrial Users (SIU) in the Pretreatment Program.	16	16	17	15
Percent of SIUs inspected annually.	100%	100%	100%	100%
Number of non-SIUs in the Pretreatment Program.	300	292	300	430*
Number of non-SIUs inspected annually.	40	42	45	32*
Percent of non-SIUs inspected annually.	13%	15%	15%	7 %

*LINKO pretreatment database used to calculate these numbers.

STAFFING SUMMARY

Budgeted FTEs	5.00	4.00	4.00	4.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2413: Industrial Pretreatment

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	-	-	450,500	450,500	428,600	-4.86%
Materials & Services	-	-	124,200	124,200	162,300	30.68%
TOTAL EXPENDITURES	-	-	574,700	574,700	590,900	2.82%

PROGRAM NARRATIVE

SEWER FUND: SEWER SYSTEM CAPITAL PROJECTS (601-50-2500)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This activity provides very limited funding to repair, replace, or upgrade treatment facilities, pumping stations, and collection systems.
- Funding provided through this budget is used to repair or replace sewer system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.
- Eliminate basement flooding by replacing inadequate piping in the collection system and managing the Storm Drain Disconnection and Sewer Lateral Replacement Programs.
- Prevent sanitary sewer overflows by completing projects to reduce infiltration and inflow into the sanitary sewer system.
- Continue perpetual life replacement program of failing (cracked, collapsing) sewer pipes as funds become available.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014 Safe City	06/14	In Progress	<ul style="list-style-type: none"> • Construct SS-14-01, 2014 Cured-In-Place Pipe Projects.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct SS-14-02, 2014 Pipe Bursting Projects.
	06/14	In Progress	<ul style="list-style-type: none"> • Construct SS-14-03, 2014 Sewer Main Replacement.
	10/13	Completed	<ul style="list-style-type: none"> • Construct SS-14-04, Lyon Street Sewer Realignment.
	10/13	Completed	<ul style="list-style-type: none"> • Construct SS-07-05, Oak Creek Pump Station/Force Main.
	06/14	Deferred	<ul style="list-style-type: none"> • Complete design of WWTP-13-01, WRF Solids Handling Improvements.
Budget Year 2014-2015 Safe City	08/14		<ul style="list-style-type: none"> • Construct SS-14-01, 2014 Cured-In-Place Pipe Projects.
	08/14		<ul style="list-style-type: none"> • Construct SS-14-02, 2014 Pipe Bursting Projects.
	08/14		<ul style="list-style-type: none"> • Construct SS-14-03, 2014 Sewer Main Replacement.
	06/15		<ul style="list-style-type: none"> • Construct SS-15-01, 2015 Cured-In-Place Pipe Projects.
	06/15		<ul style="list-style-type: none"> • Construct SS-15-02, 2015 Pipe Bursting Projects.
	06/15		<ul style="list-style-type: none"> • Construct SS-15-03, Century Drive LS Improvements.

PROG 2500: Sewer System Capital Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	81,898.68	100,540.18	17,500	17,500	23,100	32.00%
Intergovernmental Revenue	10,882.69	-	-	-	-	- %
Charges for Services	2,000,000.00	1,025,899.56	1,109,100	1,109,100	1,886,900	70.13%
Miscellaneous Revenue	-	4,409,981.65	-	-	-	- %
Investment Earnings	26,351.60	57,647.65	25,000	25,000	36,000	44.00%
Transfers In	-	10,889.80	-	-	-	- %
Beginning Balance	4,474,631.37	5,601,207.18	10,485,900	10,485,900	7,801,200	-25.60%
TOTAL REVENUES	6,593,764.34	11,206,166.02	11,637,500	11,637,500	9,747,200	-16.24%
EXPENDITURES						
Materials & Services	697,033.07	250,851.96	500,000	500,000	580,000	16.00%
Capital	295,524.09	574,495.26	11,137,500	11,137,500	9,167,200	-17.69%
TOTAL EXPENDITURES	992,557.16	825,347.22	11,637,500	11,637,500	9,747,200	-16.24%

PROG 2500 Sewer System Capital Projects

Revenues less Expenditures	5,601,207.18	10,380,818.80	-	-	-
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PROGRAM NARRATIVE

SEWER FUND: PUBLIC WORKS, SEWER EQUIPMENT REPLACEMENT (601-50-2501)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of sewer system equipment in accordance with an established depreciation and replacement schedule.
 - Receive revenues from other sewer fund budgets to fund future equipment replacement.
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STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Receive revenues from other sewer fund budgets to fund future equipment replacement.
	06/14	Completed	<ul style="list-style-type: none">• Replace Vehicle 747-00.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Receive revenues from other sewer fund budgets to fund future equipment replacement.
	06/15		<ul style="list-style-type: none">• Replace Vehicle 612-01.
	06/15		<ul style="list-style-type: none">• Replace Vehicle 614-02.
	06/15		<ul style="list-style-type: none">• Replace Vehicle 707-05.

PROG 2501: Sewer Equipment Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	93,600.00	86,100.00	83,600	83,600	93,200	11.48%
Miscellaneous Revenue	-	31,282.50	-	-	-	- %
Investment Earnings	5,578.22	6,663.27	5,000	5,000	2,500	-50.00%
Beginning Balance	1,126,596.20	1,209,502.42	1,119,000	1,119,000	958,300	-14.36%
TOTAL REVENUES	1,225,774.42	1,333,548.19	1,207,600	1,207,600	1,054,000	-12.72%
EXPENDITURES						
Capital	16,272.00	161,575.00	1,207,600	1,207,600	1,054,000	-12.72%
TOTAL EXPENDITURES	16,272.00	161,575.00	1,207,600	1,207,600	1,054,000	-12.72%

PROG 2501 Sewer Equipment Replacement

Revenues less Expenditures	1,209,502.42	1,171,973.19	-	-	-
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PROGRAM NARRATIVE

SEWER FUND: SEWER SDC IMPROVEMENT FEE PROJECTS (601-50-2502)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from System Development Charges (SDC).
- In 1989, legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created in order to comply with that legislation.
- Maintain a reserve for future participation in funding of eligible over-sizing of capital projects. Maximum reserve of \$50,000.
- Provide funding for pipe over-sizing as needed.
- In January 2000, the City Council accepted the Mayor's Wastewater Task Force-recommended sewer SDC fees designed to recognize wastewater strength and to fund growth-related improvements identified in the Wastewater Facility Plan through the SDC improvement fee. The current wastewater SDC fee for a single-family residence is \$2,645 (effective July 2013). This program receives \$2,530 of the fee.
- This budget receives in-lieu-of assessment receipts from the former North Albany Sewer Health Project area to repay this program for a Fiscal Year 1995-1996 transfer used to retire the North Albany construction bonds.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City	10/13	Completed	<ul style="list-style-type: none"> • Construct SS-07-05, Oak Creek PS and FM.
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Build reserves for future planned projects and for debt service payments due for the Water Reclamation Facility and Talking Water Gardens State Revolving Fund loan.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Build reserves for future planned projects and for debt service payments due for the Water Reclamation Facility and Talking Water Gardens State Revolving Fund loan.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2502: Sewer SDC Improvement Fee Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	341,541.79	739,859.44	305,700	305,700	307,000	0.43%
Assessment Revenue	40,660.50	21,858.41	33,000	33,000	17,500	-46.97%
Investment Earnings	5,987.85	10,722.03	4,000	4,000	11,100	177.50%
Beginning Balance	910,635.82	1,290,352.17	1,736,700	1,736,700	2,239,500	28.95%
TOTAL REVENUES	1,298,825.96	2,062,792.05	2,079,400	2,079,400	2,575,100	23.84%
EXPENDITURES						
Capital	8,473.79	6,630.16	2,079,400	2,079,400	2,575,100	23.84%
TOTAL EXPENDITURES	8,473.79	6,630.16	2,079,400	2,079,400	2,575,100	23.84%

PROG 2502 Sewer SDC Improvement Fee Projects

Revenues less Expenditures	1,290,352.17	2,056,161.89	-	-	-
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PROGRAM NARRATIVE

SEWER FUND: SDC REIMBURSEMENT FEE PROJECTS (601-50-2503)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City's adopted sewer SDC methodology.
 - Funding provided through this program is used to complete capital projects within the sewer system.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs. This program complies with that legislation.
 - In January 2000, the City Council accepted the Mayor's Wastewater Task Force-recommended sewer SDC fees designed to recover the value of available system capacity through the SDC reimbursement fee. The current wastewater SDC fee for a single-family residence is \$2,645 (effective July 2013). This program receives \$115 of the fee.
 - Build reserves for future projects.
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STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Build reserves for future projects.

PROG 2503: Sewer SDC Reimbursement Fee Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	18,873.74	39,056.12	16,600	16,600	16,900	1.81%
Investment Earnings	1,206.97	1,613.40	1,300	1,300	1,600	23.08%
Beginning Balance	232,698.13	252,778.84	278,500	278,500	314,100	12.78%
TOTAL REVENUES	252,778.84	293,448.36	296,400	296,400	332,600	12.21%
EXPENDITURES						
Capital	-	-	296,400	296,400	332,600	12.21%
TOTAL EXPENDITURES	-	-	296,400	296,400	332,600	12.21%

PROG 2503 Sewer SDC Reimbursement Fee Projects						
Revenues less Expenditures	252,778.84	293,448.36	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: SEWER DEBT SERVICE: WWTP (601-50-2504)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal, interest, and .5% annual fee payments on the State Revolving Fund (SRF) loan associated with the 2009 Wastewater Treatment Plant.
 - A reserve is required in the amount of \$2,402,925.
 - This program provides for the principal and interest payments on the Wetlands land acquisition loan.
- This program provides for the principal and .5% annual fee payments on the SRF loan associated with the Wetlands Treatment Project.
 - A reserve is required in the amount of \$50,000.

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Annual Fee</u>	<u>Total</u>
SRF - Albany-Millersburg Water Reclamation Facility				
2014-2015	2,980,325	1,728,761	144,834	4,853,920
2015-2025	35,279,101	11,811,759	1,997,467	49,088,327
2025-2030	19,674,080	1,516,806	278,174	21,469,060
Totals (SRF - A-M WRF)	\$ 57,933,506	\$ 15,057,326	\$ 2,420,475	\$ 75,411,307
SRF - Wetlands Treatment Project				
2014-2015	100,000	0	4,375	104,375
2015-2025	1,000,000	0	60,000	1,060,000
2025-2032	650,000	0	12,250	662,250
Totals (SRF - Wetlands)	\$ 1,750,000	\$ -	\$ 76,625	\$ 1,826,625
Wetlands Land Acquisition				
2014-2015	392,417	107,583	0	500,000
2015-2021	2,297,149	292,989	0	2,590,138
Totals (Wetlands Land Acquisition)	\$ 2,689,566	\$ 400,572	\$ -	\$ 3,090,138

DEBT SUMMARY

<u>Issue</u>	<u>Original Amount</u>	<u>Principal Balance</u>	<u>Required Reserve</u>
SRF Loan (A-M WRF)	69,000,000	57,933,506	2,402,925
SRF Loan (Wetlands)	4,000,000	1,750,000	50,000
Wetlands Land Acquisition	4,114,000	2,689,566	-
Totals	\$ 77,249,000	\$ 62,373,072	\$ 2,452,925

PROG 2504: Sewer Debt Service

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	417,316.00	920,135.00	406,300	406,300	405,600	-0.17%
Charges for Services	2,878,300.00	3,241,100.00	3,767,800	3,767,800	3,735,300	-0.86%
Investment Earnings	42,571.99	39,503.99	30,000	30,000	15,000	-50.00%
Transfers In	235,538.02	-	-	-	-	- %
Beginning Balance	10,179,967.76	8,145,324.77	6,660,800	6,660,800	5,360,100	-19.53%
TOTAL REVENUES	13,753,693.77	12,346,063.76	10,864,900	10,864,900	9,516,000	-12.42%
EXPENDITURES						
Debt Service	5,608,369.00	5,675,411.50	10,864,900	10,864,900	9,516,000	-12.42%
TOTAL EXPENDITURES	5,608,369.00	5,675,411.50	10,864,900	10,864,900	9,516,000	-12.42%

PROG 2504 Sewer Debt Service

Revenues less Expenditures	8,145,324.77	6,670,652.26	-	-	-
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PROGRAM NARRATIVE

SEWER FUND: SEWER ECONOMIC DEVELOPMENT (601-50-2506)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development-related capital projects as approved by the City Council.
 - Fund balance for this program will be capped at \$500,000.
 - Council authorization to annually fund this program began in Fiscal Year 2003-2004.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	• No new projects planned – build reserves.
Budget Year 2014-2015			
Effective Government	06/15		• No new projects planned – build reserves.

PROG 2506: Sewer Economic Development

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	100,000.00	100,000.44	89,100	89,100	-	-100.00%
Investment Earnings	1,944.95	2,544.63	2,300	2,300	2,500	8.70%
Beginning Balance	370,216.51	411,346.45	461,100	461,100	500,900	8.63%
TOTAL REVENUES	472,161.46	513,891.52	552,500	552,500	503,400	-8.89%
EXPENDITURES						
Capital	-	-	500,000	500,000	503,400	0.68%
Transfers Out	60,815.01	51,875.00	52,500	52,500	-	-100.00%
TOTAL EXPENDITURES	60,815.01	51,875.00	552,500	552,500	503,400	-8.89%

PROG 2506 Sewer Economic Development

Revenues less Expenditures	411,346.45	462,016.52	-	-	-
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PROGRAM NARRATIVE

SEWER FUND: WETLANDS TREATMENT PROJECT (601-50-2508)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding from sewer service charges to complete capital improvements to the wetlands.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City	06/13	In Progress	<ul style="list-style-type: none">• Construct Wetlands Integration with Albany-Millersburg Water Reclamation Facility (A-M WRF) outfalls.
	06/14	In Progress	<ul style="list-style-type: none">• Complete needed capital improvements to address hydraulic issues with the wetlands that have led to unpermitted overflows and could threaten the wetlands during high flow and flood events.
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none">• Complete needed capital improvements to address hydraulic issues with the wetlands that have led to unpermitted overflows and could threaten the wetlands during high flow and flood events.
	06/15		<ul style="list-style-type: none">• Evaluate issues with poor plant establishment and develop a plan for improving establishment in order to meet design requirements and establish fully functioning Talking Water Gardens (TWG).

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2508: Wetlands Treatment Project

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Intergovernmental Revenue	232,742.77	-	-	-	-	- %
Charges for Services	-	-	142,200	142,200	200,000	40.65%
Investment Earnings	2,368.82	417.09	100	100	-	-100.00%
Beginning Balance	343,051.25	105,858.66	32,700	32,700	80,000	144.65%
TOTAL REVENUES	578,162.84	106,275.75	175,000	175,000	280,000	60.00%
EXPENDITURES						
Capital	472,304.18	38,277.64	175,000	175,000	280,000	60.00%
TOTAL EXPENDITURES	472,304.18	38,277.64	175,000	175,000	280,000	60.00%

PROG 2508 Wetlands Treatment Project						
Revenues less Expenditures	105,858.66	67,998.11	-	-	-	

PROGRAM NARRATIVE

SEWER FUND: STORMWATER CAPITAL (601-50-2509)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from post-construction stormwater quality permit fees and other post-construction stormwater quality program activities.
 - Funding provided through this program is used for design review and construction inspection of developer initiated post-construction stormwater quality facilities.
 - Complete landscaping requirements on facilities where the developer has funded City installation of plant materials.
 - Construct post-construction stormwater quality retrofit projects.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015 Effective Government			<ul style="list-style-type: none">• Build reserves for future projects.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2509: Stormwater Capital

<u>Acct# Description</u>	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	-	-	-	-	15,000	- %
TOTAL REVENUES	-	-	-	-	15,000	- %
EXPENDITURES						
Capital	-	-	-	-	15,000	- %
TOTAL EXPENDITURES	-	-	-	-	15,000	- %

**WATER FUND
RESOURCE DETAIL**

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
Property Taxes - Delinquent	25,898	10,988	-	-	-	-	-
Water SDC: Principal	8,062	13,062	3,800	3,800	700	(81.58%)	-
Water SDC: Interest	445	537	300	300	500	66.67%	-
Water Connection Fees	87,179	10,613	15,000	15,000	15,000	-	0.06%
Water SDC	202,787	269,812	223,000	223,000	223,000	-	0.91%
Public Facility Construction Permit	8,415	11,586	6,000	6,000	6,000	-	0.02%
Water Service Installation Charge	39,688	133,827	60,000	60,000	60,000	-	0.24%
FEMA Disaster Reimbursement	2,223	-	-	-	-	-	-
FEMA Grant	390,928	-	-	-	-	-	-
WComp Wage Subsidy Reimb	8,694	2,392	-	-	-	-	-
City of Lebanon	77,000	77,000	50,000	50,000	58,000	16.00%	0.24%
Hydropower Revenue	95,996	82,809	70,000	70,000	70,000	-	0.28%
Millersburg Service Charges	289,546	230,889	200,000	200,000	200,000	-	0.81%
Dumbeck Water District	77,508	55,842	57,900	57,900	46,200	(20.21%)	0.19%
Albany Water Service Charges	10,519,949	11,015,088	11,224,300	11,224,300	11,584,700	3.21%	47.12%
Capital Charges	98,200	99,700	101,700	101,700	109,300	7.47%	0.44%
Collection Agency Payments	2,008	3,013	1,000	1,000	2,500	150.00%	0.01%
Equipment Replacement Charges	130,500	132,300	176,900	176,900	174,000	(1.64%)	0.71%
2003 Albany Water Bond Proceeds	-	31,135,387	-	-	-	-	-
Miscellaneous Revenue	5,660	24,861	6,000	6,000	6,000	-	0.02%
Over & short	154	24	-	-	-	-	-
Interest	97,547	82,859	50,400	50,400	52,800	4.76%	0.21%
Total Current Resources	12,168,387	43,392,589	12,246,300	12,246,300	12,608,700	2.96%	51.26%
From Water Capital: Canal	-	88,263	-	-	-	-	-
From Water SDC-I	353,000	357,000	-	-	384,900	-	1.56%
From: Water SDC-R	-	-	432,200	432,200	-	(100.00%)	-
From Water GO Debt Service	49,501	-	-	-	-	-	-
Total Transfers In	402,501	445,263	432,200	432,200	384,900	(10.94%)	1.56%
Beginning Balance	13,281,176	13,221,196	10,062,100	10,062,100	10,015,100	(0.47%)	40.72%
Reserved Beginning Balance	1,557,202	1,192,506	1,673,700	1,673,700	1,589,500	(5.03%)	6.46%
Total Resources	\$27,409,266	\$58,251,554	\$24,414,300	\$24,414,300	\$24,598,200	0.75%	100.00%

SDC - System Development Charges

SDC-I - System Development Charge Improvement Fee

FEMA - Federal Emergency Management Administration

**WATER FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Water Administration	\$ 2,756,231	\$ 2,569,423	\$ 3,445,700	\$ 3,445,700	\$ 3,928,100	\$ 3,928,100	\$ 3,928,100
Water Canal Maintenance	793,021	706,458	790,700	790,700	1,054,800	1,054,800	1,054,800
Vine Street WTP	778,933	740,212	825,200	825,200	957,100	957,100	957,100
Water Distribution	1,687,730	1,838,762	2,093,800	2,093,800	2,085,300	2,085,300	2,085,300
Albany-Millersburg WTP	1,346,123	1,446,530	1,664,300	1,664,300	1,572,500	1,572,500	1,572,500
SDC Improvement Fee Projects	577,000	441,472	914,100	914,100	504,000	504,000	504,000
SDC Reimbursement Fee Projects	20,040	50,010	1,193,800	1,193,800	838,300	838,300	838,300
2003 Water Bond Projects	418,014	2,060,911	-	-	-	-	-
Water Debt Service	2,527,278	33,420,407	3,567,100	3,567,100	3,528,200	3,528,200	3,528,200
Water GO Debt Service	49,501	-	-	-	-	-	-
Water Capital: Canal	-	88,263	-	-	-	-	-
Water System Capital Projects	1,743,835	2,193,004	7,823,400	7,823,400	8,095,200	8,095,200	8,095,200
Water Economic Development	83,495	51,875	618,000	618,000	569,500	569,500	569,500
N. Albany Water Capital Projects	214,364	-	566,100	566,100	426,200	426,200	426,200
Water Equipment Replacement	-	1	912,100	912,100	1,039,000	1,039,000	1,039,000
Total Requirements	\$12,995,565	\$45,607,330	\$24,414,300	\$24,414,300	\$24,598,200	\$24,598,200	\$24,598,200

Requirements by Type

Personnel	\$ 2,080,125	\$ 1,960,554	\$ 2,255,700	\$ 2,255,700	\$ 2,392,400	\$ 2,392,400	\$ 2,392,400
Materials & Services	4,806,717	5,881,752	5,794,800	5,792,400	5,936,800	5,936,800	5,936,800
Capital	2,427,261	3,804,694	11,311,300	11,311,300	10,973,300	10,973,300	10,973,300
Transfers Out	1,154,714	958,385	981,100	981,100	895,000	895,000	895,000
Debt Service	2,526,748	33,001,945	3,567,100	3,567,100	3,528,200	3,528,200	3,528,200
Contingency	-	-	504,300	506,700	872,500	872,500	872,500
Total Requirements	\$12,995,565	\$45,607,330	\$24,414,300	\$24,414,300	\$24,598,200	\$24,598,200	\$24,598,200

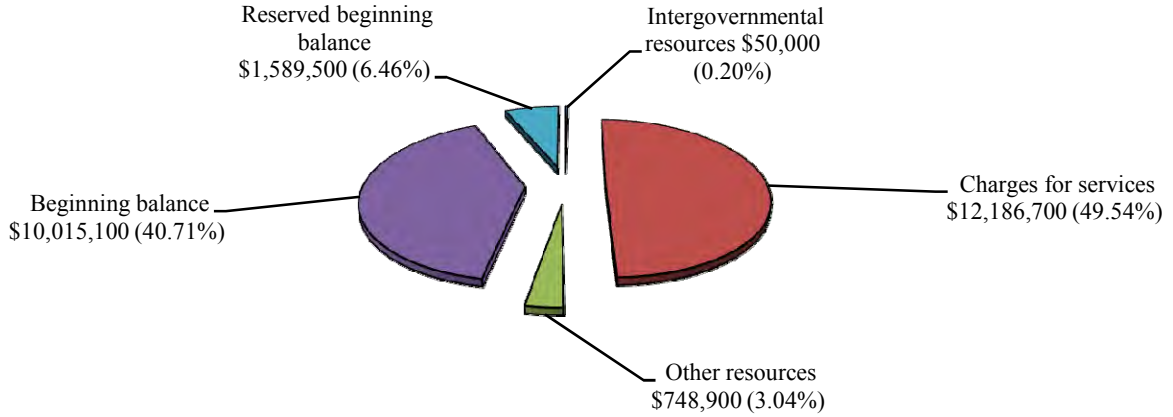
**Adopted Requirements
by Program and Type**

	Personnel	Materials & Services	Capital	Transfers Out	Debt Service	Contingency	Adopted Budget	% of Fund Budget
Water Administration	\$ 133,000	\$ 2,412,500	\$ -	\$ 510,100	\$ -	\$ 872,500	\$ 3,928,100	15.97%
Water Canal Maintenance	424,300	510,500	120,000	-	-	-	1,054,800	4.29%
Vine Street WTP	340,500	616,600	-	-	-	-	957,100	3.89%
Water Distribution	951,800	1,133,500	-	-	-	-	2,085,300	8.48%
Albany-Millersburg WTP	542,800	1,029,700	-	-	-	-	1,572,500	6.39%
SDC Improvement Fee Projects	-	-	119,100	384,900	-	-	504,000	2.05%
SDC Reimbursement Fee Projects	-	-	838,300	-	-	-	838,300	3.41%
2003 Water Bond Projects	-	-	-	-	-	-	-	-
Water Debt Service	-	-	-	-	3,528,200	-	3,528,200	14.34%
Water Capital: Canal	-	-	-	-	-	-	-	-
Water System Capital Projects	-	234,000	7,861,200	-	-	-	8,095,200	32.91%
Water Economic Development	-	-	569,500	-	-	-	569,500	2.32%
N. Albany Water Capital Projects	-	-	426,200	-	-	-	426,200	1.73%
Water Equipment Replacement	-	-	1,039,000	-	-	-	1,039,000	4.22%
Total Requirements	\$ 2,392,400	\$ 5,936,800	\$10,973,300	\$ 895,000	\$ 3,528,200	\$ 872,500	\$24,598,200	100.00%
Percent of Fund Budget	9.72%	24.14%	44.61%	3.64%	14.34%	3.55%	100.00%	

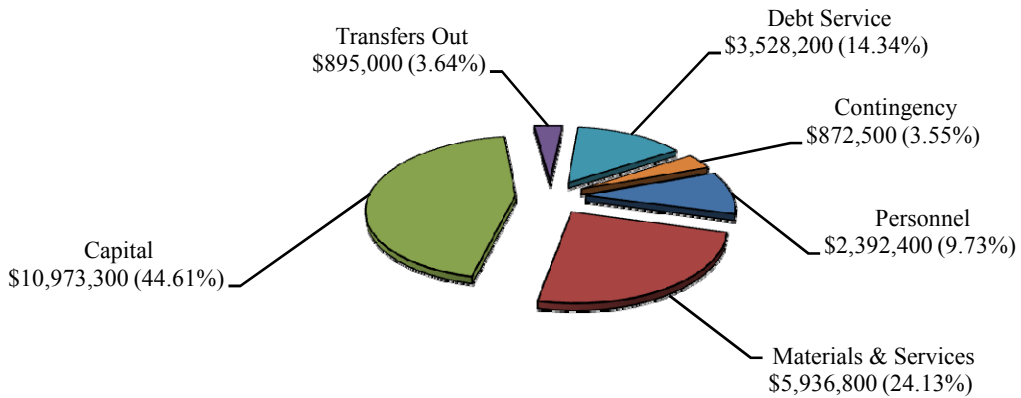
Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Water Administration	1.500	1.000	1.000	1.000	1.000	1.000	1.000
Water Canal Maintenance	3.000	3.000	3.000	3.000	3.500	3.500	3.500
Vine Street WTP	3.500	2.750	2.750	2.750	3.250	3.250	3.250
Water Distribution	9.500	10.000	9.500	9.500	9.000	9.000	9.000
Albany-Millersburg WTP	5.000	5.250	5.250	5.250	4.750	4.750	4.750
Total FTE	22.500	22.000	21.500	21.500	21.500	21.500	21.500

WATER FUND RESOURCES AND REQUIREMENTS

TOTAL WATER FUND RESOURCES BY SOURCE



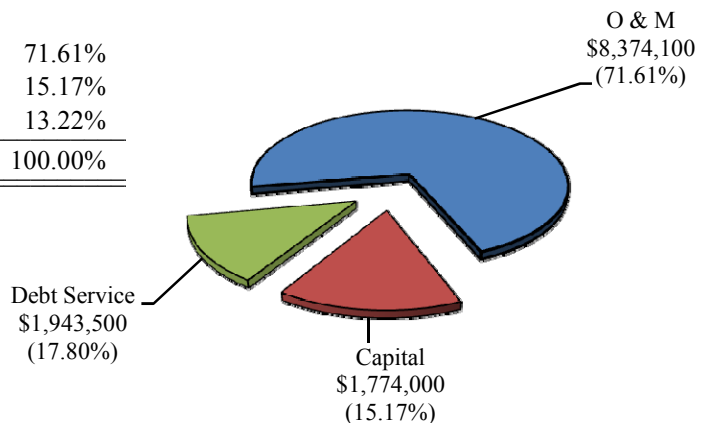
TOTAL WATER FUND REQUIREMENTS BY TYPE



USE OF WATER SERVICE CHARGES FOR FISCAL YEAR 2014-15

O & M	\$ 8,374,100	71.61%
Capital	1,774,000	15.17%
Debt Service	1,545,900	13.22%
Total Water Service Charges	\$11,694,000	100.00%

O & M - Operation & Maintenance



**WATER FUND
RESOURCES**

Ten Fiscal Years

Fiscal Year	Charges for Services	Property Taxes	Licenses & Permits	Other Revenues	Transfers In	Debt Proceeds	Beginning Balance	Totals
2006	\$ 10,615,217	\$ 769,943	\$ 870,409	\$ 1,363,308	\$ -	\$ -	\$ 25,362,551	\$ 38,981,428
2007	10,929,544	758,794	968,521	1,973,526	-	-	21,273,031	35,903,416
2008	11,569,268	822,803	850,440	2,121,721	-	-	18,585,511	33,949,743
2009	11,439,042	800,750	463,332	1,243,106	-	-	17,588,904	31,535,134
2010	11,533,472	656,587	446,300	1,195,995	-	-	16,628,741	30,461,095
2011	10,894,536	27,358	354,748	433,165	1,955,926	-	13,824,152	27,489,885
2012	11,083,208	25,898	346,576	712,705	-	-	14,838,378	27,006,765
2013	11,487,341	10,988	439,437	31,454,822	-	-	14,413,702	57,806,290
2014	11,654,900	-	308,100	283,300	-	-	11,735,800	23,982,100
2015	12,012,700	-	305,200	290,800	-	-	11,604,600	24,213,300

NOTES:

Actual revenues for Fiscal Years 2006 through 2013. Budgeted resources for 2014 and 2015.

Other Revenues: Included in 2005 is a payment of \$4,182,694 for construction of the new Water Treatment Plant.

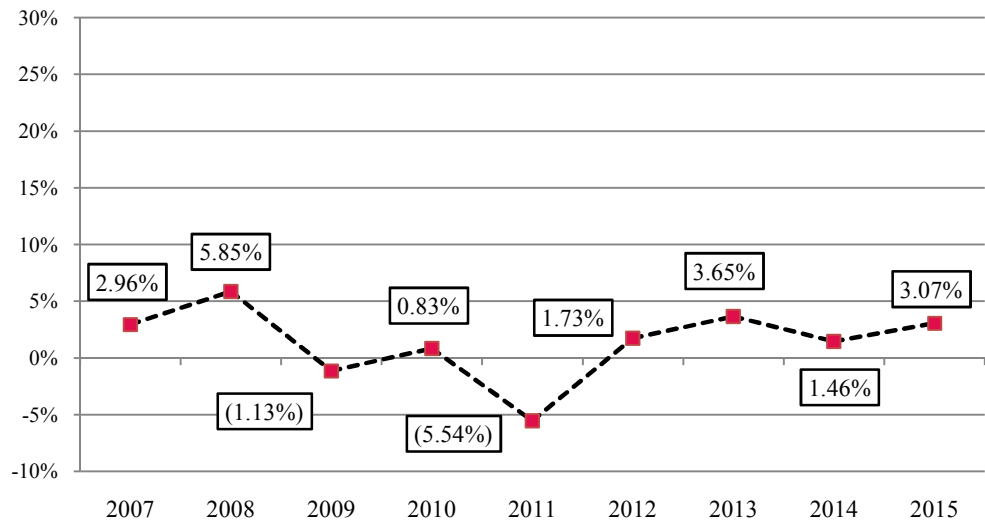
Transfers In: Intrafund transfers have been eliminated from all years in the table above.

Debt Service: In FY 2012-13, the City issued bonds in the amount of \$27,400,000 to refund the 2003 Water Revenue Bonds.

WATER SERVICE CHARGE REVENUES, ANNUAL PERCENTAGE CHANGE

Nine Fiscal Years

Fiscal Year	Annual % Change
2007	2.96%
2008	5.85%
2009	(1.13%)
2010	0.83%
2011	(5.54%)
2012	1.73%
2013	3.65%
2014	1.46%
2015	3.07%



WATER FUND REQUIREMENTS

Ten Fiscal Years

Fiscal Year	Operating Expenditures	Capital	Transfers Out	Debt Service	Totals
2006	\$ 6,583,701	\$ 7,219,552	\$ 20,600	\$ 3,884,544	\$ 17,708,397
2007	7,647,601	5,654,215	96,200	3,894,888	17,292,904
2008	7,656,359	4,796,032	25,000	3,883,452	16,360,843
2009	7,390,298	3,564,537	101,873	3,849,683	14,906,391
2010	7,499,726	3,171,286	2,130,452	3,835,479	16,636,943
2011	7,120,915	2,310,797	116,787	2,655,032	12,203,531
2012	6,886,842	2,427,261	752,213	2,526,748	12,593,064
2013	7,842,306	3,804,694	513,122	33,001,945	45,162,067
2014	8,048,100	7,381,000	548,900	3,567,100	19,545,100
2015	8,329,200	10,973,300	510,100	3,528,200	23,340,800

NOTES:

Actual expenditures for Fiscal Years 2006 through 2013. Budgeted requirements for 2014 and 2015.

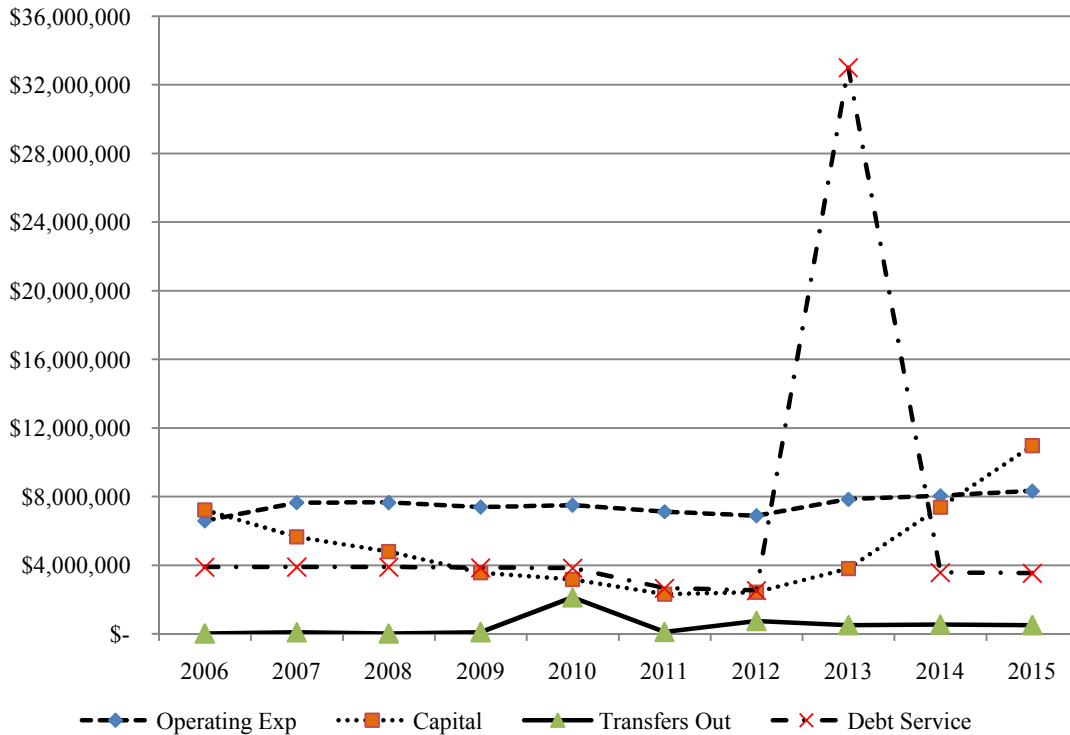
Operating Expenditures equal Personnel plus Materials & Services.

Transfers Out: Intrafund transfers have been eliminated from all years in the table above.

Debt Service: In FY 2012-13, the City issued bonds in the amount of \$27,400,000 to refund the 2003 Water Revenue Bonds.

EXPENDITURES/REQUIREMENTS

Ten Fiscal Years



WATER FUND
OPERATION AND MAINTENANCE COMBINED BUDGET

Detailed below are the resources used to fund operation and maintenance of the water system. Programs funded are Water Administration, Water Canal Maintenance, Vine Street Water Treatment Plant (WTP), Water Distribution, and Albany-Millersburg Water Treatment Plant (WTP). The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Public Facility Construction Permit	8,415	11,586	6,000	6,000	6,000	-	0.06%
Water Service Installation Charge	39,688	133,827	60,000	60,000	60,000	-	0.63%
FEMA Disaster Reimbursement	2,223	-	-	-	-	-	-
WComp Wage Subsidy Reimb	8,694	2,392	-	-	-	-	-
City of Lebanon	69,000	69,000	50,000	50,000	50,000	-	0.52%
Hydropower Revenue	95,996	82,809	70,000	70,000	70,000	-	0.73%
Millersburg Service Charges	289,546	230,889	200,000	200,000	200,000	-	2.08%
Dumbeck Water District	52,761	43,828	45,900	45,900	34,200	(25.49%)	0.36%
Albany Water Service Charges	6,906,949	6,331,788	7,844,800	7,844,800	8,374,100	6.75%	87.25%
Collection Agency Payments	2,008	3,013	1,000	1,000	2,500	150.00%	0.03%
Miscellaneous Revenue	5,660	14,662	6,000	6,000	6,000	-	0.06%
Over & short	154	24	-	-	-	-	-
Interest	19,979	8,970	5,000	5,000	5,000	-	0.05%
Total Current Resources	7,501,074	6,932,787	8,288,700	8,288,700	8,807,800	6.26%	91.77%
Beginning Balance	1,022,378	1,161,414	531,000	531,000	790,000	48.78%	8.23%
Total Resources	\$8,523,452	\$8,094,201	\$8,819,700	\$8,819,700	\$9,597,800	8.82%	100.00%

Adopted Requirements by Program and Type	Materials		Capital	Transfers Out	Contin- gency	Adopted Budget	% of Fund Budget
	Personnel	& Services					
Water Administration	\$ 133,000	\$2,412,500	\$ -	\$ 510,100	\$ 872,500	\$3,928,100	40.93%
Water Canal Maintenance	424,300	510,500	120,000	-	-	1,054,800	10.99%
Vine Street WTP	340,500	616,600	-	-	-	957,100	9.97%
Water Distribution	951,800	1,133,500	-	-	-	2,085,300	21.73%
Albany-Millersburg WTP	542,800	1,029,700	-	-	-	1,572,500	16.38%
Total Requirements	\$2,392,400	\$5,702,800	\$ 120,000	\$ 510,100	\$ 872,500	\$9,597,800	100.00%
Percent of Budget	24.93%	59.42%	1.25%	5.31%	9.09%	100.00%	

WATER FUND
DEBT SERVICE COMBINED BUDGET

Detailed below are the resources used to fund water system debt service. The Sewer Fund currently has one debt service program: Water Debt Service. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources	2011-12	2012-132013-14.....		2014-15	% Change	% of
	Actual	Actual	Adopted Budget	Revised Budget	Adopted Budget	from 2013-14	Fund Budget
Property Taxes - Delinquent	25,898	10,988	-	-	-	-	-
Albany Water Service Charges	1,730,200	2,390,000	1,452,800	1,452,800	1,545,900	6.41%	43.82%
2003 Albany Water Bond Proceeds	-	31,135,387	-	-	-	-	-
Interest	17,704	14,741	8,400	8,400	7,900	(5.95%)	0.22%
Total Current Resources	1,773,802	33,551,116	1,461,200	1,461,200	1,553,800	6.34%	44.04%
From Water SDC-I	353,000	357,000	-	-	384,900	-	10.91%
From: Water SDC-R	-	-	432,200	432,200	-	(100.00%)	-
From Water GO Debt Service	49,501	-	-	-	-	-	-
Total Transfers In	402,501	357,000	432,200	432,200	384,900	(10.94%)	10.91%
Beginning Balance	35,780	-	-	-	-	-	-
Reserved Beginning Balance	1,557,202	1,192,506	1,673,700	1,673,700	1,589,500	(5.03%)	45.05%
Total Resources	\$3,769,285	\$ 35,100,621	\$3,567,100	\$3,567,100	\$3,528,200	(1.09%)	100.00%

Adopted Requirements by Program and Type	Debt Service	Adopted Budget	% of Fund Budget
Water Debt Service	\$3,528,200	\$ 3,528,200	100.00%
Total Requirements	\$3,528,200	\$ 3,528,200	100.00%
Percent of Budget	100.00%	100.00%	

Adopted Budget Detail of Debt Service	Final Maturity	Principal	Interest	Debt Reserve	Adopted Budget
2004 Water Revenue Bonds	08/01/2033	895,000	1,033,200	1,600,000	3,528,200
Totals		\$ 895,000	\$ 1,033,200	\$ 1,600,000	\$ 3,528,200

WATER FUND
CAPITAL AND ECONOMIC DEVELOPMENT COMBINED BUDGET

Detailed below are the resources used to fund water system capital projects and economic development. Programs funded are Water SDC Improvement Fee Projects, Water SDC Reimbursement Fee Projects, 2003 Water Bond Projects, Water Capital: Canal, Water System Capital Projects, Water Economic Development, North Albany Water Capital Projects, and Water Equipment Replacement. The resource items listed below are included in the Water Fund - Resource Detail presented earlier.

Resources		2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
	2011-12 Actual	2012-13 Actual	Adopted Budget	Revised Budget			
Water SDC: Principal	\$ 8,062	\$ 13,062	\$ 3,800	\$ 3,800	\$ 700	(81.58%)	0.01%
Water SDC: Interest	445	537	300	300	500	66.67%	-
Water Connection Fees	87,179	10,613	15,000	15,000	15,000	-	0.13%
Water SDC	202,787	269,812	223,000	223,000	223,000	-	1.94%
FEMA Grant	390,928	-	-	-	-	-	-
City of Lebanon	8,000	8,000	-	-	8,000	-	0.07%
Dumbeck Water District	24,747	12,014	12,000	12,000	12,000	-	0.10%
Albany Water Service Charges	1,882,800	2,293,300	1,926,700	1,926,700	1,664,700	(13.60%)	14.51%
Capital Charges	98,200	99,700	101,700	101,700	109,300	7.47%	0.95%
Equipment Replacement Charges	130,500	132,300	176,900	176,900	174,000	(1.64%)	1.52%
Miscellaneous Revenue	-	10,199	-	-	-	-	-
Interest	59,864	59,148	37,000	37,000	39,900	7.84%	0.35%
Total Current Resources	2,893,511	2,908,686	2,496,400	2,496,400	2,247,100	(9.99%)	19.59%
From Water Capital: Canal	-	88,263	-	-	-	-	-
Total Transfers In	-	88,263	-	-	-	-	-
Beginning Balance	12,223,018	12,059,782	9,531,100	9,531,100	9,225,100	(3.21%)	80.41%
Total Resources	\$15,116,529	\$15,056,731	\$12,027,500	\$12,027,500	\$11,472,200	(4.62%)	100.00%

Adopted Requirements by Program and Type	Materials & Services	Capital	Transfers Out	Adopted Budget	% of Fund Budget
Water SDC Improvement Fee Projects	\$ -	\$ 119,100	\$ 384,900	\$ 504,000	4.39%
Water SDC Reimbursement Fee Projects	-	838,300	-	838,300	7.31%
2003 Water Bond Projects	-	-	-	-	-
Water Capital: Canal	-	-	-	-	-
Water System Capital Projects	234,000	7,861,200	-	8,095,200	70.56%
Water Economic Development	-	569,500	-	569,500	4.96%
North Albany Water Capital Projects	-	426,200	-	426,200	3.72%
Water Equipment Replacement	-	1,039,000	-	1,039,000	9.06%
Total Requirements	\$ 234,000	\$10,853,300	\$ 384,900	\$11,472,200	100.00%
Percent of Budget	2.04%	94.60%	3.36%	100.00%	

WATER FUND
SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2014-2015

Project Description	Totals	Water Canal Maint	Vine St Water Treatment Plant	Water Distribution	Water SDC Improv Fee Projects	Water SDC Reimburse Fee Projects	2003 Water Bond Projects
Capital Equipment	\$ 120,000	\$ 120,000	\$ -	\$ -	\$ -	\$ -	\$ -
FP-15-02 Water Model Update	-	-	-	-	-	-	-
WL-12-02 Broadway Trans Main Ph II	1,300,000	-	-	-	-	-	-
WC-13-01 Canal Diversion Structures	220,000	-	-	-	-	-	-
WL-14-02 Center & 16th WL	208,000	-	-	-	-	-	-
WL-14-03 Picardy Waterline Infill	192,000	-	-	-	-	-	-
WL-14-04 Zone 1 Dist Proj(Phase 2)	116,000	-	-	-	-	-	-
WC-14-01 Canal Bank Repairs	90,000	-	-	-	-	-	-
WL-14-06 Powers & Oak Grove E	100,000	-	-	-	-	-	-
WL-14-07 Scenic Back Lot Repl Design	10,000	-	-	-	-	-	-
WL-15-01 Davidson St:8th - Santiam WL	366,000	-	-	-	-	-	-
WL-15-02 Cleveland St:7th - Pacific WL	128,000	-	-	-	-	-	-
WL-15-03 Country Village Loop WL	240,000	-	-	-	-	-	-
WL-15-04 College Pk Dr:Pacif - E End WL	230,000	-	-	-	-	-	-
WL-15-05 Denver & Cleveland WL	229,000	-	-	-	-	-	-
WTP-14-01 LT2 Improvements	110,000	-	-	-	-	-	-
WTP-14-02 Vine WTP Filter Controls	250,000	-	-	-	-	-	-
WTP-15-01 Maple St Pump Stn Electric	1,355,000	-	-	-	-	-	-
W-12-02 AM WTP Sand Removal	250,000	-	-	-	-	-	-
Project Totals	5,902,000	120,000	-	-	-	-	-
Reserve: Pipe Over-sizing	10,000	-	-	-	10,000	-	-
Reserve: Connection Fees	157,500	-	-	-	-	-	-
Reserve: Equipment Replacement	726,000	-	-	-	-	-	-
Reserve: Capital Projects	4,078,000	-	-	-	109,100	838,300	-
Reserve: Lebanon Canal	99,800	-	-	-	-	-	-
Reserve: Rates	500,000	-	-	-	-	-	-
Bond Payment Stabilization Reserve	1,100,000	-	-	-	-	-	-
Total Reserves	6,671,300	-	-	-	119,100	838,300	-
Grand Totals	\$12,573,300	\$ 120,000	\$ -	\$ -	\$ 119,100	\$ 838,300	\$ -

Water Debt Service	Water Capital: Canal	Water System Capital Projects	Water Economic Development	North Albany Water Capital Projects	Water Equipment Replacement	Project Description
\$ -	\$ -	\$ -	\$ -	\$ -	\$ 313,000	Capital Equipment
-	-	75,000	-	-	-	- FP-15-02 Water Model Update
-	-	1,300,000	-	-	-	- WL-12-02 Broadway Trans Main Ph II
-	-	220,000	-	-	-	- WC-13-01 Canal Diversion Structures
-	-	208,000	-	-	-	- WL-14-02 Center & 16th WL
-	-	192,000	-	-	-	- WL-14-03 Picardy Waterline Infill
-	-	116,000	-	-	-	- WL-14-04 Zone 1 Dist Proj(Phase 2)
-	-	90,000	-	-	-	- WC-14-01 Canal Bank Repairs
-	-	-	-	100,000	-	- WL-14-06 Powers & Oak Grove E
-	-	-	-	10,000	-	- WL-14-07 Scenic Back Lot Repl Design
-	-	366,000	-	-	-	- WL-15-01 Davidson St:8th - Santiam WL
-	-	128,000	-	-	-	- WL-15-02 Cleveland St:7th - Pacific WL
-	-	240,000	-	-	-	- WL-15-03 Country Village Loop WL
-	-	230,000	-	-	-	- WL-15-04 College Pk Dr:Pacif - E End WL
-	-	229,000	-	-	-	- WL-15-05 Denver & Cleveland WL
-	-	110,000	-	-	-	- WTP-14-01 LT2 Improvements
-	-	250,000	-	-	-	- WTP-14-02 Vine WTP Filter Controls
-	-	1,355,000	-	-	-	- WTP-15-01 Maple St Pump Stn Electric
-	-	250,000	-	-	-	- W-12-02 AM WTP Sand Removal
-	-	5,359,000	-	110,000	313,000	Project Totals
-	-	-	-	-	-	- Reserve: Pipe Over-sizing
-	-	157,500	-	-	-	- Reserve: Connection Fees
-	-	-	-	-	726,000	- Reserve: Equipment Replacement
-	-	2,244,900	569,500	316,200	-	- Reserve: Capital Projects
-	-	99,800	-	-	-	- Reserve: Lebanon Canal
500,000	-	-	-	-	-	- Reserve: Rates
1,100,000	-	-	-	-	-	- Bond Payment Stabilization Reserve
1,600,000	-	2,502,200	569,500	316,200	726,000	Total Reserves
\$ 1,600,000	\$ -	\$ 7,861,200	\$ 569,500	\$ 426,200	\$ 1,039,000	Grand Totals

PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER ADMINISTRATION (615-50-2202)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the Water Superintendent and the Public Works (PW) Internal Services fund, which includes charges for PW Administration, Operations Administration, PW Engineering Services, Water Quality Control Services, and Facilities Engineering.
- Maintains a sustainable funding plan for the utility.
 - Pays in-lieu-of-franchise fees for the water utility.
 - Maintains the contingency for the Water Fund.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Ongoing	<ul style="list-style-type: none"> • Identify and evaluate opportunities to reduce non-revenue water consumption.
Safe City	06/14	Ongoing	<ul style="list-style-type: none"> • Identify and prioritize water treatment and distribution system needs.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Identify and manage upcoming regulatory requirements for water rights, water quality, and the canal.

STAFFING SUMMARY

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Budgeted FTEs	1.50	1.00	1.00	1.00

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2202: Water Administration

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	145,527.51	99,870.08	111,700	111,700	133,000	19.07%
Materials & Services	2,166,305.96	2,008,307.03	2,333,300	2,330,900	2,412,500	3.50%
Transfers Out	444,397.46	461,246.29	496,400	515,200	510,100	-0.99%
Contingencies	-	-	504,300	487,900	872,500	78.83%
TOTAL EXPENDITURES	2,756,230.93	2,569,423.40	3,445,700	3,445,700	3,928,100	14.00%

PROGRAM NARRATIVE

WATER FUND: CANAL MAINTENANCE (615-50-2204)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed By: Jeff Kinney, Utility Superintendent - Water

FUNCTIONS AND RESPONSIBILITIES

- Performs routine operation and maintenance of the Albany-Santiam Canal. Water is diverted from the South Santiam River into the Canal southeast of Lebanon. The Canal runs approximately 18 miles from the diversion dam to the Vine Street Water Treatment Plant, and into the Calapooia River.
- Removes debris, and performs vegetation and pest management.
- Operates hydro-electric generator to maximize revenue.
- Monitors and collects data from Canal gaging stations. Controls and monitors flow and water levels to ensure adequate raw water supplies for Albany and Lebanon and to control against flooding.
- Performs quarterly raw water sampling to monitor for potential contaminants in the Canal.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Complete bank repairs in Albany and in Linn County.
Effective Government	06/14	Ongoing	<ul style="list-style-type: none"> • Fully utilize the 190 cubic feet per second water right for hydro-power.
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none"> • Complete full inspection of canal banks.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percentage of the time the standard is met to control water levels and adjust flows to ensure a maximum supply of water to the Vine Street Water Treatment Plant (Standard=100%).	100%	100%	100%	100%
Number of miles of brush cleared to stabilize banks and provide sight distance.	2	2	2	2
During hydropower production, produce a minimum of 100,000 kWh a month.	108,352	224,949	200,000	225,000

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	3.00	3.50
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2204: Water Canal Maintenance

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	295,233.94	306,511.08	341,700	341,700	424,300	24.17%
Materials & Services	384,620.88	369,946.75	449,000	449,000	510,500	13.70%
Capital	113,166.00	30,000.00	-	-	120,000	- %
TOTAL EXPENDITURES	793,020.82	706,457.83	790,700	790,700	1,054,800	33.40%

PROGRAM NARRATIVE

WATER FUND: VINE STREET WATER TREATMENT PLANT (615-50-2205)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed by: Jeff Kinney, Utility Superintendent - Water

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Vine Street Water Treatment Plant.
- The plant has a current operating capacity of 14.5 million gallons per day, and is operated to meet peak demand requirements and to maintain filter readiness.
- The Vine Street Water Treatment Plant provides water to residential, commercial, and industrial customers in Albany and as a peaking water treatment plant facility in conjunction with the Albany-Millersburg Water Treatment Plant (AM WTP) as the base water treatment plant facility.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Oregon Department of Human Services, Drinking Water Program.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	12/14	Completed	<ul style="list-style-type: none"> • Complete state reporting requirements for the Long Term 2 Enhanced Surface Water Treatment (LT2) rule.
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Develop long-term strategy for operation of the plant with the operation of AM WTP.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Meet all regulatory and internal goals for LT2 compliance.
Safe City	01/15		<ul style="list-style-type: none"> • Prepare for Water System Survey performed by Oregon Health Authority.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Water treated annually (millions of gallons).	349	340	380	425
Peak daily demand in million gallons per day.	4	5	4	5
Percent of time plant met regulatory requirements for safe drinking water.	100%	100%	100%	100%
Percent of time plant met peak daily flow.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	3.21	2.75	2.75	3.25
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2205: Vine Street Water Treatment Plant

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	267,883.33	240,510.46	275,600	275,600	340,500	23.55%
Materials & Services	502,044.31	499,701.96	549,600	549,600	616,600	12.19%
Capital	9,005.00	-	-	-	-	- %
TOTAL EXPENDITURES	778,932.64	740,212.42	825,200	825,200	957,100	15.98%

PROGRAM NARRATIVE

WATER FUND: WATER DISTRIBUTION (615-50-2206)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed By: Jeff Kinney, Utility Superintendent - Water

FUNCTIONS AND RESPONSIBILITIES

- To ensure compliance with all Federal Safe Drinking Water Act and Oregon Drinking Water Rules and Regulations.
- Prepare and distribute the Consumer Confidence Report – an annual report on water quality mandated by state and federal regulations.
- Operate and maintain the water distribution system for the City of Millersburg and the Dumbeck Water Association.
- Operate and maintain a network of 285 miles of water mains, 7,446 valves, 1,920 fire hydrants, 18,999 meters, 88 large meters (3-inch or greater), and 49 water quality sample stations.
- Maintain water system flushing, fire hydrant maintenance, valve survey and exercising, and cross-connection programs.
- Perform perpetual meter maintenance of all small meters; changing out all meters more than 20 years old.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Develop a fire hydrant flow program.
Effective Government	06/14	Canceled	<ul style="list-style-type: none"> • Develop a large water line tapping program.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Develop an AC pipe replacement program.
Effective Government Safe City	01/15		<ul style="list-style-type: none"> • Prepare for Water System Survey performed by the Oregon Health Authority.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of miles of pipe maintained.	299	282.5	282.5	285
Number of leaks reported.	120	91	86	72
Percent of reported leaks repaired.	100%	100%	100%	100%
Percent of leaks (unaccounted for water production).	20%	19%	19%	18%
Percent of fire hydrants maintained.	100%	100%	100%	100%
Percent of large meters tested annually.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	10.50	10.50	9.50	9.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2206: Water Distribution

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	875,903.91	807,870.74	949,000	949,000	951,800	0.30%
Materials & Services	781,616.56	1,030,891.64	1,084,800	1,084,800	1,133,500	4.49%
Capital	30,210.00	-	60,000	60,000	-	-100.00%
TOTAL EXPENDITURES	1,687,730.47	1,838,762.38	2,093,800	2,093,800	2,085,300	-0.41%

PROGRAM NARRATIVE

WATER FUND: ALBANY-MILLERSBURG WATER TREATMENT PLANT (615-50-2207)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed by: Jeff Kinney, Utility Superintendent - Water

FUNCTIONS AND RESPONSIBILITIES

- This program funds the operation and maintenance of the Albany-Millersburg Water Treatment Plant.
- The Albany-Millersburg Water Treatment Plant provides the base water supply to residential, commercial, and industrial customers in Albany and Millersburg. The plant has a current operating capacity of 12 million gallons per day, and is operated 24 hours per day, 365 days per year.
- Control lead/copper levels through pH adjustments.
- Plant operations personnel are responsible for acquiring and interpreting operational and water quality data and using that information to develop operating strategies that will meet water quality objectives set forth by the Oregon Health Authority, Drinking Water Program.
- Control water usage and adjust plant production to meet system requirements for pressure, flow, and storage.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	Ongoing	<ul style="list-style-type: none"> • Develop membrane replacement program.
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Implement yearly maintenance schedule that has been developed.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Complete entry of plant equipment into Computerized Maintenance Management System (CMMS).
Effective Government Safe City	01/15		<ul style="list-style-type: none"> • Prepare for Water System Survey performed by the Oregon Health Authority.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Water treated annually (millions of gallons).	2,750	2,310	2,250	2,000
Peak demand in million gallons per day.	11	12.5	13	13
Percent of time the plant met regulatory requirements for safe drinking water.	100%	100%	100%	100%
Percent of time the plant met peak daily flow.	100%	100%	100%	100%

STAFFING SUMMARY

Budgeted FTEs	5.29	5.25	5.25	4.75
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2207: Albany-Millersburg WTP

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	495,576.35	505,791.24	577,700	577,700	542,800	-6.04%
Materials & Services	850,546.72	940,738.85	1,086,600	1,086,600	1,029,700	-5.24%
TOTAL EXPENDITURES	1,346,123.07	1,446,530.09	1,664,300	1,664,300	1,572,500	-5.52%

PROGRAM NARRATIVE

WATER FUND: WATER SDC IMPROVEMENT FEE PROJECTS (615-50-2300)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program is dedicated to funding eligible, capacity-increasing projects that are a direct result of new growth and development. Revenues are received from Water System Development Charges (SDCs).
- Provide over-sizing component funding for City projects constructed by development projects.
- Identify and complete capacity-increasing improvements necessary to support economic development and future growth.
- The current SDC for the water system is \$2,211 for a single-family residence with a 3/4-inch meter (effective July 2013). This program receives \$1,894 of the fee.
- In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs. This budget complies with that legislation.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City	06/14	Completed	<ul style="list-style-type: none">• Construct WL-13-01, Hill Street: Queen to 24th Avenue Waterline.
	06/14	Completed	<ul style="list-style-type: none">• Construct WL-14-01, Zone 1 Distribution Projects (Phase 1).
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Build reserves for future projects.

PROG 2300: Water SDC Improvement Fee Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	175,090.44	234,441.46	191,900	191,900	191,300	-0.31%
Investment Earnings	4,953.86	3,918.43	3,000	3,000	1,500	-50.00%
Beginning Balance	1,311,824.87	914,869.17	719,200	719,200	311,200	-56.73%
TOTAL REVENUES	1,491,869.17	1,153,229.06	914,100	914,100	504,000	-44.86%
EXPENDITURES						
Capital	224,000.00	84,472.28	914,100	914,100	119,100	-86.97%
Transfers Out	353,000.00	357,000.00	-	-	384,900	- %
TOTAL EXPENDITURES	577,000.00	441,472.28	914,100	914,100	504,000	-44.86%

PROG 2300 Water SDC Improvement Fee Projects

Revenues less Expenditures	914,869.17	711,756.78	-	-	-
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PROGRAM NARRATIVE

WATER FUND: WATER SDC REIMBURSEMENT FEE PROJECTS (615-50-2301)
Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Revenues are received from System Development Charges (SDCs). These revenues reimburse the City for past investments in capacity-increasing projects identified in the City’s adopted water SDC methodology.
 - The current SDC for the water system is \$2,211 for a single-family residence with a 3/4-inch meter (effective July 2013). This program receives \$317 of the fee.
 - Funding provided through this program is used to complete capital projects within the water system.
 - In 1989 legislation was adopted in Oregon requiring justification and separate accounting of revenues and expenditures for all SDCs effective July 1, 1991. This budget was created to comply with that legislation.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Provide funding for SDC component of debt service.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Provide funding for SDC component of debt service.

PROG 2301: Water SDC Reimbursement Fee Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	36,204.05	48,969.48	35,200	35,200	32,900	-6.53%
Charges for Services	24,746.70	12,014.16	12,000	12,000	12,000	- %
Investment Earnings	5,504.79	6,810.94	5,700	5,700	4,000	-29.82%
Beginning Balance	1,099,308.08	1,145,723.41	1,140,900	1,140,900	789,400	-30.81%
TOTAL REVENUES	1,165,763.62	1,213,517.99	1,193,800	1,193,800	838,300	-29.78%
EXPENDITURES						
Capital	20,040.21	50,009.91	761,600	761,600	838,300	10.07%
Transfers Out	-	-	432,200	432,200	-	-100.00%
TOTAL EXPENDITURES	20,040.21	50,009.91	1,193,800	1,193,800	838,300	-29.78%

PROG 2301 Water SDC Reimbursement Fee Projects

Revenues less Expenditures	1,145,723.41	1,163,508.08	-	-	-
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PROGRAM NARRATIVE

WATER FUND: WATER DEBT SERVICE (615-50-2305)

Responsible Manager/Title: Jeff Babbitt, Senior Accountant

FUNCTIONS AND RESPONSIBILITIES

- This program provides for the principal and interest payments on City of Albany Water Revenue Bonds.
-

MATURITY SCHEDULE

<u>Fiscal Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2014-2015	895,000	1,033,194	1,928,194
2015-2016	935,000	996,594	1,931,594
2016-2017	975,000	958,394	1,933,394
2017-2018	1,020,000	918,494	1,938,494
2018-2019	1,060,000	876,894	1,936,894
2019-2020	1,100,000	833,694	1,933,694
2020-2021	1,140,000	783,194	1,923,194
2021-2022	1,195,000	730,794	1,925,794
2022-2023	1,240,000	682,094	1,922,094
2023-2024	1,290,000	631,494	1,921,494
2024-2025	1,345,000	572,069	1,917,069
2025-2026	1,420,000	502,944	1,922,944
2026-2027	1,500,000	437,444	1,937,444
2027-2028	1,560,000	376,244	1,936,244
2028-2029	1,625,000	312,544	1,937,544
2029-2030	1,705,000	254,469	1,959,469
2030-2031	1,760,000	202,494	1,962,494
2031-2032	1,815,000	147,734	1,962,734
2032-2033	1,875,000	90,078	1,965,078
2033-2034	1,945,000	30,391	1,975,391
Totals	\$ 27,400,000	\$ 11,371,247	\$ 38,771,247

DEBT SUMMARY

<u>Issue</u>	<u>Original Amount</u>	<u>Principal Balance</u>	<u>Required Reserve</u>
2013	\$ 28,405,000	\$ 27,400,000	\$ 1,100,000
Totals	\$ 28,405,000	\$ 27,400,000	\$ 1,100,000

PROG 2305: Water Debt Service

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Property Taxes	12,177.07	10,988.24	-	-	-	- %
Charges for Services	1,730,200.00	2,390,000.00	1,452,800	1,452,800	1,545,900	6.41%
Miscellaneous Revenue	-	31,135,386.50	-	-	-	- %
Investment Earnings	17,703.63	14,740.93	8,400	8,400	7,900	-5.95%
Transfers In	402,501.35	357,000.00	432,200	432,200	384,900	-10.94%
Beginning Balance	1,557,201.70	1,192,505.80	1,673,700	1,673,700	1,589,500	-5.03%
TOTAL REVENUES	3,719,783.75	35,100,621.47	3,567,100	3,567,100	3,528,200	-1.09%
EXPENDITURES						
Materials & Services	530.00	418,461.59	-	-	-	- %
Debt Service	2,526,747.95	33,001,945.36	3,567,100	3,567,100	3,528,200	-1.09%
TOTAL EXPENDITURES	2,527,277.95	33,420,406.95	3,567,100	3,567,100	3,528,200	-1.09%

PROG 2305 Water Debt Service

Revenues less Expenditures	1,192,505.80	1,680,214.52	-	-	-
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PROGRAM NARRATIVE
WATER FUND: WATER SYSTEM CAPITAL PROJECTS (615-50-2308)
Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program provides only limited funding to repair, replace, or upgrade facilities, equipment, and accessories to maintain the design capacity of the existing Water Treatment Plants (WTP), reservoirs, and distribution system.
- Identify and complete capacity increasing improvements necessary to support economic development and future growth.
- Funding provided through this program is used to repair or replace water system facilities, equipment, and structures that are not accumulating a depreciation reserve from a specific replacement schedule.
- Maintain adequate reserve for funding emergency repairs or replacement of equipment or systems.

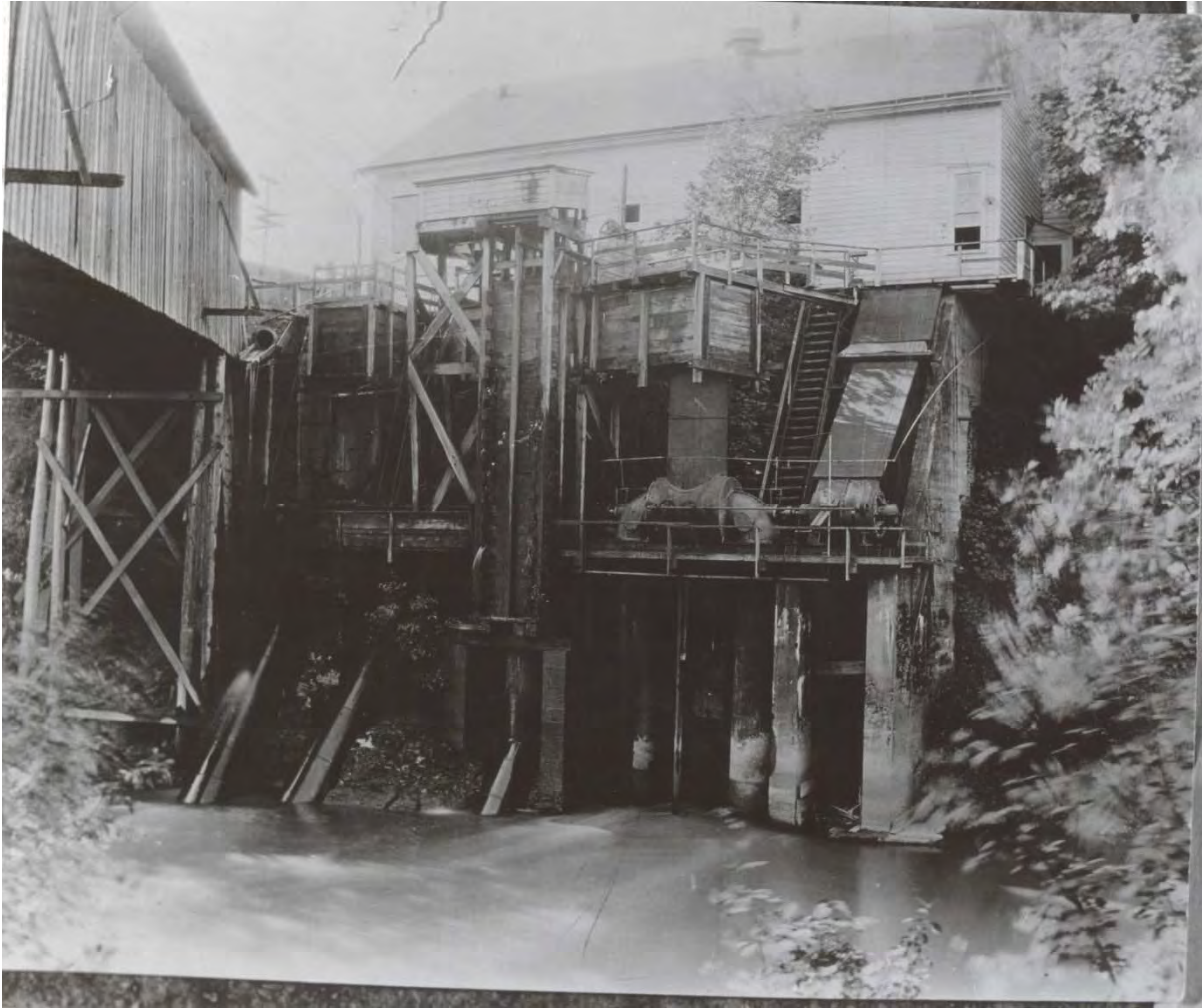
STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>	
Budget Year 2013-2014				
Safe City	06/14	Completed	<ul style="list-style-type: none"> • Design WL-12-02, Broadway Transmission Main Phase II. 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct WC-13-01, Canal Diversion Structures. 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct W-12-02 AM WTP Sand Removal. 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct WC-14-01, Canal Bank Repairs. 	
	06/14	Completed	<ul style="list-style-type: none"> • Construct WL-14-01, Zone 1 Distribution Projects (Phase 1). 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct WL-14-02, Center Street & 16th Avenue WL. 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct WTP-14-01, Vine Street WTP LT2 Improvements. 	
	06/14	In Progress	<ul style="list-style-type: none"> • Construct WL-14-03, Picardy Lane Waterline Infill. 	
Safe City	06/14	In Progress	<ul style="list-style-type: none"> • Construct WL-14-04, Zone 1 Distribution Projects (Phase 2). 	
	Budget Year 2014-2015			
	09/14		<ul style="list-style-type: none"> • Construct WL-12-02, Broadway Transmission Main Phase II. 	
	09/14		<ul style="list-style-type: none"> • Construct WC-14-01, WL-14-02, WL-14-03, & WL-14-04. 	
	06/15		<ul style="list-style-type: none"> • Construct WC-13-01, Canal Diversion Structures. 	
	06/15		<ul style="list-style-type: none"> • Complete design for W-12-02 AM WTP Sand Removal. 	
	06/15		<ul style="list-style-type: none"> • Construct WTP-14-01, Vine Street WTP LT2 Improvements. 	
06/15		<ul style="list-style-type: none"> • Construct WL-15-01, Davidson Street: 8th to Santiam Waterline Replacement. 		

PROGRAM NARRATIVE (continued)
WATER FUND: WATER SYSTEM CAPITAL PROJECTS (615-50-2308)
Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none"> • Construct WL-15-02, Cleveland Street 7th to Pacific Waterline Replacement.
	06/15		<ul style="list-style-type: none"> • Construct WL-15-03, Country Village Loop Waterline Replacement.
	06/15		<ul style="list-style-type: none"> • Construct WL-15-04, College Park Drive, Pacific Blvd. to East End Waterline Replacement.
	06/15		<ul style="list-style-type: none"> • Construct WL-15-05, Denver and Cleveland Streets North of Santiam Road WL Replacement.
	06/15		<ul style="list-style-type: none"> • Construct WTP-15-01, Maple Street Pump Station Electrical Improvements.



Albany Water Plant
Photo Courtesy of Albany Regional Museum

PROG 2308: Water System Capital Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Licenses & Fees	87,178.87	10,613.48	15,000	15,000	15,000	- %
Intergovernmental Revenue	390,927.54	-	-	-	8,000	- %
Charges for Services	1,831,200.00	2,249,699.56	1,926,700	1,926,700	1,664,700	-13.60%
Miscellaneous Revenue	-	-	-	-	-	- %
Investment Earnings	29,643.83	35,495.56	22,000	22,000	28,500	29.55%
Transfers In	-	88,263.44	-	-	-	- %
Beginning Balance	5,695,129.40	6,290,244.41	5,859,700	5,859,700	6,379,000	8.86%
TOTAL REVENUES	8,034,079.64	8,674,316.45	7,823,400	7,823,400	8,095,200	3.47%
EXPENDITURES						
Materials & Services	94,736.63	613,702.91	291,500	291,500	234,000	-19.73%
Capital	1,402,098.60	1,579,300.80	7,531,900	6,867,300	7,861,200	14.47%
Transfers Out	247,000.00	-	-	664,600	-	- %
TOTAL EXPENDITURES	1,743,835.23	2,193,003.71	7,823,400	7,823,400	8,095,200	3.47%

PROG 2308 Water System Capital Projects

Revenues less Expenditures	6,290,244.41	6,481,312.74	-	-	-
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PROGRAM NARRATIVE

WATER FUND: WATER ECONOMIC DEVELOPMENT (615-50-2309)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program annually receives up to \$100,000 from service charges to help fund economic development-related capital projects as approved by the City Council.
 - Fund balance for this program will be capped at \$500,000.
 - Council authorization to annually fund this program began in Fiscal Year 2003-2004.
-

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none">• Build reserves for future projects.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none">• Build reserves for future projects.

PROG 2309: Water Economic Development

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	51,600.00	43,600.44	-	-	-	- %
Investment Earnings	3,114.90	3,657.56	2,800	2,800	2,800	- %
Beginning Balance	650,050.73	621,270.91	615,200	615,200	566,700	-7.88%
TOTAL REVENUES	704,765.63	668,528.91	618,000	618,000	569,500	-7.85%
EXPENDITURES						
Capital	22,679.81	-	565,500	565,500	569,500	0.71%
Transfers Out	60,814.91	51,875.00	52,500	52,500	-	-100.00%
TOTAL EXPENDITURES	83,494.72	51,875.00	618,000	618,000	569,500	-7.85%

PROG 2309 Water Economic Development

Revenues less Expenditures	621,270.91	616,653.91	-	-	-
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PROGRAM NARRATIVE

WATER FUND: NORTH ALBANY WATER CAPITAL PROJECTS (615-50-2310)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- This program receives revenue (\$22.65 per month per customer) from water customers outside the city limits in North Albany. Currently there are 402 meters in this location.
- Revenues received in this program are dedicated to funding capital projects and fixed assets that benefit the North Albany water system outside the city limits.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Safe City	06/14	In Progress	<ul style="list-style-type: none">• Construct WL-14-06, Powers Avenue, Oak Grove Drive East.
	06/14	In Progress	<ul style="list-style-type: none">• Complete design for WL-14-07, Scenic Drive Back Lot Replacement Design.
Budget Year 2014-2015			
Safe City	09/14		<ul style="list-style-type: none">• Construct WL-14-06, Powers Avenue, Oak Grove Drive East.
	06/15		<ul style="list-style-type: none">• Complete design for WL-14-07, Scenic Drive Back Lot Replacement Design.

CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 2310: N. Albany Water Capital Projects

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	98,200.00	99,700.44	101,700	101,700	109,300	7.47%
Investment Earnings	1,838.97	2,406.80	1,000	1,000	1,100	10.00%
Beginning Balance	476,075.54	361,750.59	463,400	463,400	315,800	-31.85%
TOTAL REVENUES	576,114.51	463,857.83	566,100	566,100	426,200	-24.71%
EXPENDITURES						
Capital	214,363.92	-	566,100	566,100	426,200	-24.71%
TOTAL EXPENDITURES	214,363.92	-	566,100	566,100	426,200	-24.71%

PROG 2310 N. Albany Water Capital Projects

Revenues less Expenditures	361,750.59	463,857.83	-	-	-
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PROGRAM NARRATIVE

WATER FUND: PUBLIC WORKS, WATER EQUIPMENT REPLACEMENT (615-50-2311)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program funds replacement of water system vehicles and major equipment in accordance with an established depreciation and replacement schedule.
- Receive revenues from other water fund budgets to fund future equipment replacement.

STRATEGIES/ACTIONS

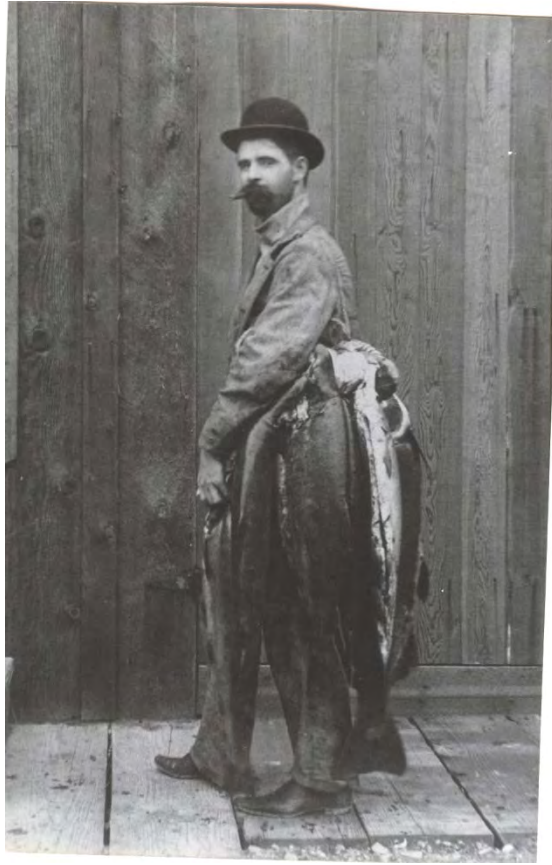
<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Receives revenues from other water fund budgets to fund future equipment replacement.
	06/14	Delayed	<ul style="list-style-type: none"> • Replace Vehicle 980-02.
	06/14	Completed	<ul style="list-style-type: none"> • Purchase replacement membranes for the Albany-Millersburg Water Treatment Plant.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Receives revenues from other water fund budgets to fund future equipment replacement.
	06/15		<ul style="list-style-type: none"> • Replace Vehicle 980-02.
	06/15		<ul style="list-style-type: none"> • Replace Vehicle 707-05.
	06/15		<ul style="list-style-type: none"> • Replace Vehicle 901-00.
	06/15		<ul style="list-style-type: none"> • Replace Vehicle 947-03.

PROG 2311: Water Equipment Replacement

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	130,500.00	132,300.00	176,900	176,900	174,000	-1.64%
Miscellaneous Revenue	-	-	-	-	-	- %
Investment Earnings	2,608.02	3,890.49	2,500	2,500	2,000	-20.00%
Beginning Balance	464,807.68	597,915.70	732,700	732,700	863,000	17.78%
TOTAL REVENUES	597,915.70	734,106.19	912,100	912,100	1,039,000	13.91%
EXPENDITURES						
Materials & Services	-	1.47	-	-	-	- %
Capital	-	-	912,100	912,100	1,039,000	13.91%
TOTAL EXPENDITURES	-	1.47	912,100	912,100	1,039,000	13.91%

PROG 2311 Water Equipment Replacement

Revenues less Expenditures	597,915.70	734,104.72	-	-	-
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*Photo Courtesy of Albany Regional
Museum*

INTERNAL
SERVICE
FUNDS

INTERNAL SERVICE FUNDS

PROGRAM FUNCTIONS, REVENUE TRENDS, AND ASSUMPTIONS

Internal Service funds are used to account for the financing of goods and/or services provided to various City departments on a cost-reimbursement basis. The City has two Internal Service funds.

CENTRAL SERVICES FUND

The Central Services Fund provides services to all City departments. Those services are provided by the following programs: City Council & Nondepartmental, City Manager's Office, Finance, Human Resources, Information Technology Services, Geographic Information Systems Services, Permit Tracking Services, and Building Maintenance.

On a Citywide basis, each operating program is charged fees for the services provided by the Central Services Fund. The fees are based on a range of factors including number of personnel, current operating budget, pieces of information technology equipment, usage of the GIS and Permit Tracking systems, square footage, and age of City buildings.

PUBLIC WORKS SERVICES FUND

The Public Works Services Fund is divided into six programs: Administration, Engineering Services, Operations Administration, Water Quality Control Services, Public Works Customer Services, and Facilities and Maintenance Engineering, which primarily provide services to the Water, Sewer, and Street Funds. Responsibilities include management of public improvements, traffic engineering and design, fee and rate development guidance, laboratory testing of water and wastewater samples, water and sanitary sewer flow monitoring, oversight of the bridge maintenance program, and oversight and development of the automated process control and monitoring system for water and sewer treatment.

RESOURCES

Charges for Services	\$ 13,323,700
Other Revenues	40,000
Investment Earnings	4,000
Beginning Balance	112,600
Total Resources	\$ 13,480,300

REQUIREMENTS

Personnel	\$ 10,247,800
Materials & Services	3,232,500
Total Requirements	\$ 13,480,300

Ordinance No. 1

Concerning the city elections and city organization.

Be it ordained by the Common Council of the City of Albany:

Section 1. The annual election of officers of the City of Albany shall be held on the first Monday in December each year, and the polls shall be opened at 9 o'clock in the morning and closed at 6 o'clock in the evening, but the judge may, for the purpose of receiving all votes, hold the polls open until 7 o'clock in the evening.

Sec. 12: There shall be provided by the Recorder two poll books at each election, which shall be given to the judges at the time they are sworn in as judges of election.

Sec. 3: It shall be the duty of the Marshal to see that the places selected as a voting place is properly furnished for that purpose as the accommodation of the judges and clerks may require.

Sec. 4: So far as the annual election is not provided for by this ordinance the same shall be, as far as circumstances will permit, conducted according to the laws of this State regulating elections for State and county affairs.

Sec. 5: Each voter must be a resident of the state of Oregon for six months, also a resident of the City of Albany for thirty days previous to the time of voting.

Sec. 6: Hereafter at the annual election there shall be chosen one Mayor, one Recorder, one Treasurer, one Marshall, and six Aldermen, who shall be citizens of, and reside within the city, who shall serve one year from the first Monday in January following each election, or until their successors are elected and qualified.

Sec. 7: Whenever any Alderman shall remove from the city or shall fail to attend two regular meetings of the council in succession, without satisfactory excuse made to the Council, in person or in writing, his office shall become vacant and the Council shall proceed to fill the same by appointment of some resident of the city.

Sec. 8: At the first regular meeting of November of each year, or at a special meeting called for any purpose, the City Council shall appoint three persons who are legal voters of the city to act as judges of election, who shall take to their assistance two competent persons to act as clerks of said election.

...

Sec. 17: In case two or more persons shall at any election receive an equal number of votes for any office, the Mayor and the Recorder shall certify the same to the City Council, and at the first meeting thereafter, the clerk shall write the names of such candidates on separate pieces of paper and put them into a hat or box, and put into another hat or box the same number of pieces of paper. On one shall be written the name of the office for which they are candidates, and after the hats or boxes are shaken by two Aldermen, two others shall draw in presence of the others, one paper from one box or hat and the other from the other box or hat, and so on until the paper is drawn on which the name of the office is written, and the person whose name is drawn against that, shall be declared to be elected to the office in question as if he had received a majority of votes at the annual election.

Sec. 18: Any candidate failing to receive a certificate of election, and intending to contest the election of the candidates in whose favor return has been made, shall, before the next regular meeting of the City Council, file with the Recorder a notice of his intention to so contest, addressed to said Council, stating therein the points on which he will contest the same.

Sec. 19: The City Council shall then appoint a committee to examine testimony, and report thereon at some regular meeting, provided that the points on which the contest was made are such that they deem it necessary to take testimony. Said committee shall give five days' notice to both parties of the time and place where such hearing will be had, and after concluding the hearing of testimony hereon they shall report the result to the Council with a brief review of the testimony elicited, and the reasons of their decisions, and thereupon the contest shall be finally decided by a vote of the Council, unless they determine to re-examine the testimony themselves before deciding, which they may do by renewing the five days' notice to the parties interested.

Sec. 20: The residence of any voter, under the terms of this evidence, shall be considered to be where his family resides, and in case he has no family, where he boards.

Sec. 21: Any person who shall willfully vote at any city election illegally, not being a voter in this city, or shall attempt to vote twice at any city election, shall, on conviction thereof before the City Recorder, be fined not less than fifty dollars, nor more than one hundred dollars and costs, in default of which he shall be committed to prison not to exceed twenty days.

Sec. 22: Judges and clerks of election for city officers shall be allowed a fee of two dollars for their services, and after each election the Recorder shall make out an account and return it to the City Council of those who served as judges and clerks, and their claims shall be allowed as other claims are by the council.

Sec. 23: This ordinance to take effect and be in force from and after five days from its publication.

Enacted May 2, 1873

COL VAN CLEVE, Mayor

Attest: Jos Hannon, City Recorder

COST ALLOCATION METHODOLOGY FOR CENTRAL SERVICES FUND PROGRAMS

ADMINISTRATIVE SERVICES

There are four programs included in Administrative Services: City Council and Nondepartmental, City Manager's Office, Finance, and Human Resources. To calculate the amount of administrative charges to be allocated Citywide, the estimated budgets of the four programs are added together to determine the gross budget. Interest, miscellaneous revenues, and estimated beginning balance are subtracted from the gross budget to determine the net budget to allocate.

The net budgets for the four programs are divided into three cost centers: personnel, special assessments, and everything else. The total budget of the "personnel" cost center is allocated Citywide based on employee full-time equivalents (FTE). The total budget of the "special assessment" cost center is allocated to the funds which generate property assessments: Water, Sewer, Street, and Parks Funds. The "everything else" cost center is allocated Citywide based on a fund's current year operating budget. The City does not allocate Central Services charges to the Grants, Risk Management, Public Safety Levy, Capital Replacement, Debt Service, Capital Projects, and Permanent Funds.

For Fiscal Year 2014-15, the net budget to allocate is \$3,035,100, and the operating budget allocation basis is \$66,904,400, making the administrative central service charge average \$0.0454 per \$1 of operating budget.

INFORMATION TECHNOLOGY (IT)

Information Technology Services is responsible for maintenance and support of the City's network infrastructure, business applications, telephone system, server room operations, database systems, systems security, backup and restore services, and hardware maintenance and replacement.

The first step in calculating IT Service charges is to prepare the estimated budget for the IT Services program and to prepare a list of all of the IT equipment, personal computers, laptop computers, and mobile data terminals it is responsible for servicing. The IT Services estimated budget is allocated as a Citywide service charge based on the number of pieces of equipment on the list. For Fiscal Year 2014-15, the net budget to allocate is \$1,366,200 and the total number of pieces of equipment in the allocation basis is 424, making the information technology charge \$3,222 per piece of equipment.

GEOGRAPHIC INFORMATION SYSTEMS (GIS)

GIS Services coordinates the planning, implementation, and maintenance of the Citywide Geographic Information System. The GIS Services program provides mapping services, analysis, application development, GIS software, and GIS training to participating departments. The GIS Services estimated budget is reduced by GIS sales, interest earnings, and beginning balance to determine the amount to allocate. The net budget is distributed to using programs based on their estimated use of services. For Fiscal Year 2014-15, the GIS charges to using programs will be \$395,700.

PERMIT TRACKING

Permit Tracking is responsible for the day-to-day operation of the City's permit tracking software, including development, maintenance, and implementation of source code and documents required for generating permits and collecting fees. The Permit Tracking budget is reduced by estimated interest earnings and beginning balance to determine the net amount to allocate. The net budget is charged to using programs based on their estimated use of services. For Fiscal Year 2014-15, the Permit Tracking charges to using programs will be \$116,900.

BUILDING MAINTENANCE

Building Maintenance is responsible for providing in-house and contractual services for building maintenance, repair, and renovation of sixteen City facilities including City Hall, both libraries, four fire stations, the Police Station, and Parks, Airport, and Transit facilities. The estimated Building Maintenance budget is allocated based on a formula which considers a number of factors including square footage and age of the facility. For Fiscal Year 2014-15, the Building Maintenance charges to using programs will be \$709,000.

FISCAL YEAR SURPLUS/DEFICIT

At fiscal year end, any surplus, total revenues less total expenditures, will be refunded Citywide using the same allocation proportion as when initially charged. An allowance for the estimated beginning balance of the new fiscal year will be considered when determining the amount of the refund. In a deficit situation, significant additional charges would be approved and program expenditures appropriated by City Council action.

**CENTRAL SERVICES FUND
RESOURCE DETAIL**

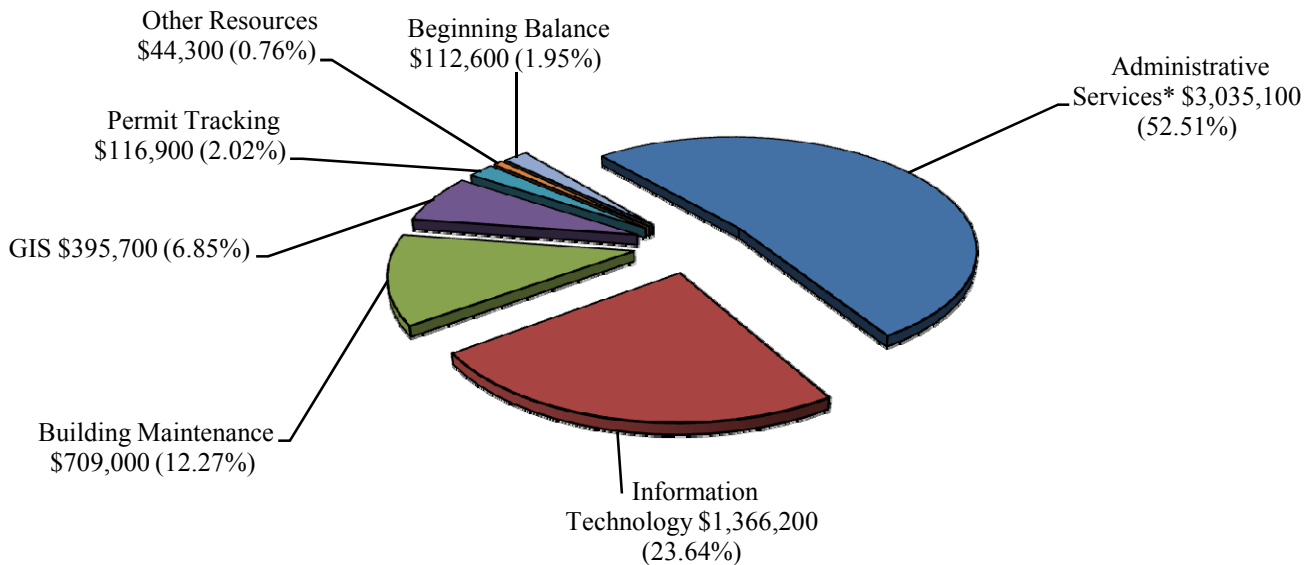
Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
WComp Wage Subsidy Reimb	\$ 5,045	\$ -	\$ -	\$ -	\$ -	-	-
GIS Information Sales Revenue	180	199	300	300	300	-	-
Building Maintenance Charges	615,346	623,200	699,400	709,000	709,000	-	12.27%
Administrative Services Charges	3,026,400	2,894,200	3,075,000	3,075,000	3,035,100	(1.30%)	52.51%
IT Services Charge	1,159,516	1,213,600	1,226,500	1,226,500	1,366,200	11.39%	23.64%
GIS Services Charge	353,764	355,900	364,300	364,300	395,700	8.62%	6.85%
Permit Tracking Services Charge	80,750	86,300	86,300	86,300	116,900	35.46%	2.02%
Miscellaneous Revenue	44,928	54,704	40,000	40,000	40,000	-	0.69%
Over & short	25	(1)	-	-	-	-	-
Interest	4,019	2,087	4,000	4,000	4,000	-	0.07%
Total Current Resources	5,289,974	5,230,189	5,495,800	5,505,400	5,667,200	2.94%	98.05%
From Economic Development	-	-	98,300	98,300	-	(100.00%)	-
Total Transfers In	-	-	98,300	98,300	-	(100.00%)	-
Beginning Balance	537,024	356,071	103,400	103,400	112,600	8.90%	1.95%
Total Resources	\$5,826,997	\$5,586,260	\$5,697,500	\$5,707,100	\$5,779,800	1.27%	100.00%

IT - Information Technology

GIS - Geographic Information Systems

CENTRAL SERVICES FUND RESOURCES

Category Totals and Percent of Budget



* Council & Nondepartmental, City Manager's Office, Finance, and Human Resources

**CENTRAL SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Finance	\$1,360,922	\$1,268,573	\$1,319,600	\$1,319,600	\$1,376,400	\$1,376,400	\$1,376,400
Council & Nondepartmental	244,922	236,399	252,400	252,400	213,300	213,300	213,300
City Manager's Office	1,090,581	1,028,251	1,068,600	1,068,600	931,500	931,500	931,500
IT Services	1,170,101	1,204,904	1,256,500	1,256,500	1,366,200	1,366,200	1,366,200
Human Resources	547,303	596,807	612,200	612,200	644,500	644,500	644,500
Facilities Maintenance	626,110	590,053	699,400	709,000	709,000	709,000	709,000
GIS Services	351,363	351,832	400,600	400,600	422,000	422,000	422,000
Permit Tracking	79,623	83,535	88,200	88,200	116,900	116,900	116,900
Total Requirements	\$5,470,927	\$5,360,354	\$5,697,500	\$5,707,100	\$5,779,800	\$5,779,800	\$5,779,800

Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$3,947,681	\$3,827,549	\$4,103,800	\$4,103,800	\$4,151,000	\$4,151,000	\$4,151,000
Materials & Services	1,523,246	1,532,805	1,593,700	1,603,300	1,628,800	1,628,800	1,628,800
Capital	-	-	-	-	-	-	-
Total Requirements	\$5,470,927	\$5,360,354	\$5,697,500	\$5,707,100	\$5,779,800	\$5,779,800	\$5,779,800

Adopted Requirements by Program and Type			Materials		Adopted Budget	% of Fund Budget
	Personnel		& Services			
Finance		\$1,145,600	\$	230,800	\$1,376,400	23.81%
Council & Nondepartmental		15,600		197,700	213,300	3.69%
City Manager's Office		622,700		308,800	931,500	16.12%
IT Services		1,150,800		215,400	1,366,200	23.64%
Human Resources		524,200		120,300	644,500	11.15%
Facilities Maintenance		349,800		359,200	709,000	12.27%
GIS Services		289,500		132,500	422,000	7.30%
Permit Tracking		52,800		64,100	116,900	2.02%
Total Requirements		\$4,151,000		\$1,628,800	\$5,779,800	100.00%
Percent of Fund Budget		71.82%		28.18%	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Council & Nondepartmental	7.000	7.000	7.000	7.000	7.000	7.000	7.000
City Manager's Office	6.800	5.600	5.700	4.700	4.700	4.700	4.700
IT Services	8.500	8.500	8.500	9.500	9.500	9.500	9.500
Human Resources	5.000	4.000	4.000	4.000	4.000	4.000	4.000
Facilities Maintenance	3.500	3.500	2.500	2.500	3.500	-	-
Finance	12.000	9.750	9.750	9.750	10.000	10.000	10.000
GIS Services	3.500	2.000	2.000	2.000	2.000	2.000	2.000
Permit Tracking	1.000	0.500	0.500	0.500	0.500	0.500	0.500
Total FTE	47.300	40.850	39.950	39.950	41.200	37.700	37.700

PROGRAM NARRATIVE

CENTRAL SERVICES: FINANCE DEPARTMENT (701-10-1035)

Responsible Manager/Title: Stewart Taylor, Finance Director

FUNCTIONS AND RESPONSIBILITIES

- Provide administration and management of the City’s financial services including general ledger, budget preparation, payroll, purchasing, assessments, accounts payable and receivable, and treasury.
- Maintain official records and legal documents of the City and provide for the recording of necessary records with Linn County, Benton County, and the state.
- Prepare a Comprehensive Annual Financial Report (CAFR), Popular Annual Financial Report (PAFR), and annual budget document. Submit each to the Government Finance Officers Association (GFOA) to be considered for annual awards of excellence.
- Administer risk management and franchise functions for the City.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	07/13	Ongoing	<ul style="list-style-type: none"> • Develop and implement a sustainable work plan to reduce staffing and maintain high performance.
	12/13	Completed	<ul style="list-style-type: none"> • Document arbitrage compliance and file continuing disclosure through Electronic Municipal Market Access (EMMA).
	03/14	Completed	<ul style="list-style-type: none"> • Complete a competitive RFP for auditing services.
Budget Year 2014-2015			
Effective Government	01/15		<ul style="list-style-type: none"> • Modify the annual financial forecast to include more meaningful charts and information.
	01/15		<ul style="list-style-type: none"> • Explore and report on the merits of adopting a biennial budget.
	06/15		<ul style="list-style-type: none"> • Continue to receive the GFOA awards of excellence for the CAFR, PAFR, and budget.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014*</u>	<u>2014-2015</u>
Number of consecutive years - GFOA Distinguished Budget Presentation Award.	21	22	23	24
Number of consecutive years - GFOA Excellence in Financial Reporting Award.	28	29	30	31
Number of Accounts Payable checks issued.	8,135	8,332	5,459	8,329
Average number of active assessments.	360	270	200	225
Average number of monthly paychecks issued.	458	454	450	450
Number of RFPs, ITBs, and other formal purchasing processes.	25	17	34	23
Average number of documents recorded and filed each month.	108	86	82	90

*YTD through February

STAFFING SUMMARY

Budgeted FTEs	10.50	9.75	9.75	10.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1035: Finance Department

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	1,120,317.17	1,012,943.06	1,080,900	1,080,900	1,145,600	5.99%
Materials & Services	240,605.02	255,629.68	238,700	314,700	230,800	-26.66%
TOTAL EXPENDITURES	1,360,922.19	1,268,572.74	1,319,600	1,395,600	1,376,400	-1.38%

PROGRAM NARRATIVE

CENTRAL SERVICES: COUNCIL & NONDEPARTMENTAL (701-11-1027)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- The seven-member City Council is responsible for establishing general policies that govern the functions and operations of the City, accomplished primarily through the adoption of ordinances and resolutions.
- The Council meets in regular meetings on 24 occasions during the year. In addition, many special meetings and Council work sessions are held to study upcoming issues and develop an understanding of their impact upon the community.
- Develop a balanced budget that reflects changing costs, revenues, and constitutional limitations.
- The Council members represent the City in many areas of community activity; e.g., AMEDC, Linn-Benton Transit Committee, Cascades West Council of Governments, and Albany Visitors Association.
- Publish *City Bridges* on-line monthly.
- Implement multiyear Strategic Plan.
- Use economic development resources to improve prosperity throughout the community.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Healthy Economy	06/14	Completed	<ul style="list-style-type: none"> • Implement Mayor's Business-Ready Task Force recommendations.
	06/14	Completed	<ul style="list-style-type: none"> • Resume financial assistance to development through CARA.
Budget Year 2014-2015			
Healthy Economy	06/15		<ul style="list-style-type: none"> • Work with LBCC to assist with workforce training and development.
	06/15		<ul style="list-style-type: none"> • Maintain commitment to enterprise zone program.
	06/17		<ul style="list-style-type: none"> • Work with existing employers to create at least 100 jobs within three years.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Implement Mayor's Business-Ready Task Force recommendations.	N/A	N/A	Yes	Yes
Update the City's Strategic Plan annually.	No	Yes	Yes	Yes

STAFFING SUMMARY

Budgeted FTEs	7.0	7.0	7.0	7.0
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PROG 1027: Council & Nondepartmental

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	15,757.03	15,789.84	15,600	15,600	15,600	- %
Materials & Services	229,165.24	220,609.65	236,800	236,800	197,700	-16.51%
TOTAL EXPENDITURES	244,922.27	236,399.49	252,400	252,400	213,300	-15.49%

PROGRAM NARRATIVE

CENTRAL SERVICES: CITY MANAGER’S OFFICE (701-11-1028)

Responsible Manager/Title: Wes Hare, City Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership, coordination, and management for the affairs of the City.
- Provide oversight for the City Attorney contract, budget development, legislative activities, public information, and graphic services.
- Conduct annual review of City’s Strategic Plan.
- Monitor legislative sessions.
- Work with local businesses to assist with job creation.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014 Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Review ICMA Performance Measurement data and implement at least one cost-savings initiative.
Budget Year 2014-2015 Effective Government	06/15		<ul style="list-style-type: none"> • Improve ICMA reporting by increasing number of measures.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014*</u>	<u>2014-2015</u>
Percent of departments that rate legal services as satisfactory or better.	80%	100%	100%	100%
Percent of departments that rate graphic & web services as satisfactory or better.	90%	100%	100%	100%

* Estimate through February 28, 2014.

STAFFING SUMMARY

Budgeted FTEs	6.6	5.6	5.7	4.7
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PROG 1028: City Manager's Office

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
EXPENDITURES						
Personnel Services	781,882.98	756,047.10	766,000	766,000	622,700	-18.71%
Materials & Services	308,697.97	272,203.72	302,600	302,600	308,800	2.05%
TOTAL EXPENDITURES	1,090,580.95	1,028,250.82	1,068,600	1,068,600	931,500	-12.83%

PROGRAM NARRATIVE

CENTRAL SERVICES: INFORMATION TECHNOLOGY (701-13-1030)

Responsible Manager/Title: Jorge Salinas, IT Director

FUNCTIONS AND RESPONSIBILITIES

- Responsible for maintenance and support of network and virtual infrastructure, business applications, telephone system, server room operations, database systems, information system security, desktops, laptops, and mobile data terminals.
- Provide system analyst and IT project management services, including gathering requirements and mapping business processes.
- Manage software licensing program, assist departments in improving service through the effective use of technology, and provide limited software training to City employees.
- Provide IT Help Desk services to all City departments, including installation and configuration of software and hardware-related equipment.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014 Effective Government	09/13	Complete	<ul style="list-style-type: none"> • Distribute IT customer satisfaction survey.
	09/13	Complete	<ul style="list-style-type: none"> • Deploy ePlans Solution.
	12/13	In Progress	<ul style="list-style-type: none"> • Deploy Permits Solution.
	04/14	Complete	<ul style="list-style-type: none"> • Workstations OS Upgrade.
Budget Year 2014-2015 Effective Government	07/14		<ul style="list-style-type: none"> • Deploy IT Help Desk System.
	07/14		<ul style="list-style-type: none"> • Phase 1 – CAD/RMS System Upgrade (APD and AFD).
	08/14		<ul style="list-style-type: none"> • ArcGIS upgrade 10.2.
	08/14		<ul style="list-style-type: none"> • CarteGraph upgrade 8.4.
	12/14		<ul style="list-style-type: none"> • Core Network Switch upgrade.
	06/15		<ul style="list-style-type: none"> • Phase 2 – CAD/RMS System Upgrade.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of IT service requests per year.	5,382	5,176	4,859	5,100
Monthly average closed calls.	448	431	404	425
IT Help Desk calls closed within 8 hours.	76.4%	75.1%	73.6%	75%
System availability.	99.99%	99.99%	99.99%	99.99%
Number of servers and workstations supported.	533	533	620	590
National Benchmark Performance submissions.	15	14	13	14

STAFFING SUMMARY

Budgeted FTEs	9.00 ³⁸⁴	8.50	8.50	8.75
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PROG 1030: Information Technology Services

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	1,159,515.74	1,213,600.00	1,226,500	1,226,500	1,366,200	11.39%
Miscellaneous Revenue	20.00	-	-	-	-	- %
Investment Earnings	-	-	-	-	-	- %
Beginning Balance	62,884.06	52,318.31	30,000	45,000	-	-100.00%
TOTAL REVENUES	1,222,419.80	1,265,918.31	1,256,500	1,271,500	1,366,200	7.45%
EXPENDITURES						
Personnel Services	958,823.30	987,369.18	1,054,500	1,069,500	1,150,800	7.60%
Materials & Services	211,278.19	217,534.64	202,000	202,000	215,400	6.63%
TOTAL EXPENDITURES	1,170,101.49	1,204,903.82	1,256,500	1,271,500	1,366,200	7.45%

PROG 1030 Information Technology Services

Revenues less Expenditures	52,318.31	61,014.49	-	-	-
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PROGRAM NARRATIVE

CENTRAL SERVICES: GEOGRAPHIC INFORMATION SERVICES (701-13-2010)

Responsible Manager/Title: Peter J. Brandstetter, Data Systems Manager

FUNCTIONS AND RESPONSIBILITIES

- Coordinate the planning, implementation, and maintenance of a computerized Geographic Information System (GIS) accessible to all departments. Evaluate and implement significant software upgrades.
- Provide timely maintenance and enhancements for data sets including parcels, zoning, addressing, transportation, environmental, political, etc.
- Provide data and record-keeping services.
- Coordinate with other governmental agencies conducting mutually beneficial GIS projects, including Linn and Benton Counties and the cities of Corvallis and Lebanon.
- Provide mapping services, analysis, application development, GIS software, and GIS training to participating City departments.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	09/13	Completed	• Support implementation and administer ProjectDox application.
	12/13	Completed	• Evaluate ArcGIS On-line for additional citizen access.
Budget Year 2014-2015			
Effective Government	7/14		• Implement Accela GIS in conjunction with Accela automation implementation.
	8/14		• Complete upgrade to ArcGIS 10.2.
	12/14		• Implement ArcGIS Online for additional citizen access.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Complete or schedule GIS user requests within three working days.	90%	90%	90%	90%

As requests to create routine mapping and analysis products are received, GIS staff will review the project requirements with the submitting department. For smaller projects, GIS staff will complete the work within three working days of finalizing the project requirements. For larger projects, GIS staff will provide a schedule for completion of the project within three working days of finalizing the project requirements.

STAFFING SUMMARY

Budgeted FTEs	2.50	2.50	2.00	2.00
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PROG 2010: GIS Services

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	353,944.41	356,099.00	364,600	364,600	396,000	8.61%
Investment Earnings	345.29	342.95	1,000	1,000	1,000	- %
Beginning Balance	48,665.17	51,591.88	35,000	35,000	25,000	-28.57%
TOTAL REVENUES	402,954.87	408,033.83	400,600	400,600	422,000	5.34%
EXPENDITURES						
Personnel Services	269,990.19	269,055.32	282,300	282,300	289,500	2.55%
Materials & Services	81,372.80	82,776.26	118,300	118,300	132,500	12.00%
TOTAL EXPENDITURES	351,362.99	351,831.58	400,600	400,600	422,000	5.34%

PROG 2010 GIS Services

Revenues less Expenditures	51,591.88	56,202.25	-	-	-
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PROGRAM NARRATIVE

CENTRAL SERVICES: PERMIT TRACKING (701-13-2011)
Responsible Manager/Title: Peter J. Brandstetter, Data Systems Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide daily user support and guidance to using departments; develop documentation for system procedures.
- Design program reports for system users.
- Develop and provide training courses and materials for system users.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014 Effective Government	06/14	On schedule	• Assist with evaluation and implementation of permitting software upgrade.
Budget Year 2014-2015 Effective Government	03/15		• Assist with implementation of software to support on-line processing and payment for simple electrical, plumbing, or mechanical permits.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Complete or schedule permit user requests within two working days.	95%	95%	95%	95%

As requests for new enhancements and additions are received, the program analyst will review the requirements with the submitting department. For smaller projects, the analyst will complete the work within two working days of finalizing the project requirements. For larger projects, the analyst will provide a schedule for project completion within two working days of finalizing the project requirements.

STAFFING SUMMARY

Budgeted FTEs	0.50	0.50	0.50	0.50
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PROG 2011: Permit Tracking

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	80,749.78	86,300.00	86,300	86,300	116,900	35.46%
Investment Earnings	259.22	115.04	-	-	-	- %
Beginning Balance	6,578.92	7,964.58	1,900	1,900	-	-100.00%
TOTAL REVENUES	87,587.92	94,379.62	88,200	88,200	116,900	32.54%
EXPENDITURES						
Personnel Services	38,065.01	47,707.74	51,000	51,000	52,800	3.53%
Materials & Services	41,558.33	35,826.89	37,200	37,200	64,100	72.31%
TOTAL EXPENDITURES	79,623.34	83,534.63	88,200	88,200	116,900	32.54%

PROG 2011 Permit Tracking

Revenues less Expenditures	7,964.58	10,844.99	-	-	-
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PROGRAM NARRATIVE

CENTRAL SERVICES: HUMAN RESOURCES (701-14-1032)
Responsible Manager/Title: David Shaw, Human Resources Director

FUNCTIONS AND RESPONSIBILITIES

- Provide leadership and expertise in attracting, retaining, and sustaining an effective and high-quality workforce committed to providing quality public service for a better Albany.
- Increase diversity of the City’s applicant pools and workforce for underrepresented populations.
- Continue and enhance the Wellness Program and Benefits Committee.
- Provide recruitment, training, and development, safety compliance, employee relations, benefit and compensation administration, and collective bargaining services to the City of Albany.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	07/13	Completed	<ul style="list-style-type: none"> • Negotiate a fiscally responsible collective bargaining agreement with the IAFF Local 845 Union.
	10/13	Completed	<ul style="list-style-type: none"> • Educate employees on and implement changes resulting from the Affordable Care Act (ACA).
Budget Year 2014-2015			
Effective Government	08/14		<ul style="list-style-type: none"> • Complete negotiations with APA resulting in a fiscally responsible collective bargaining agreement.
	01/15		<ul style="list-style-type: none"> • Review benefit offerings to ensure affordability and value for the City and its employees.
	07/15		<ul style="list-style-type: none"> • Negotiate a fiscally responsible collective bargaining agreement with the AFSCME union (two contracts).

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Personnel Action forms processed	827	388	671	800
Percent processed by monthly deadline	100%	100%	100%	100%
Recruitments	n/a	56	20	60
Applications processed	n/a	2,070	1,337	2,400
FMLA cases	n/a	86	38	40
Worker’s Comp claims filed	25	32	28	35

STAFFING SUMMARY

Budgeted FTEs	4.00	4.00	4.00	4.00
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CITY OF ALBANY, OREGON
Adopted Budget Summary

PROG 1032: Human Resources

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
EXPENDITURES						
Personnel Services	444,308.39	464,624.48	494,500	494,500	524,200	6.01%
Materials & Services	102,995.08	132,182.97	117,700	117,700	120,300	2.21%
TOTAL EXPENDITURES	547,303.47	596,807.45	612,200	612,200	644,500	5.28%

PROGRAM NARRATIVE

**General Fund: Parks & Recreation Department,
Facilities Maintenance (701-35-1033)
Responsible Manager/Title: Rick Barnett, Park Operations Supervisor**

FUNCTIONS AND RESPONSIBILITIES

- Provide both in-house and contractual services for building maintenance, repair, and renovation at seventeen City facilities including City Hall, Libraries, Fire Stations, Police Station, Park buildings, Airport, Train Depot, Operations, and Transit.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Implement Asset Management Program.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Take action on Energy Trust of Oregon recommendations for utility savings.
Effective Government	06/15		<ul style="list-style-type: none"> • Work with Finance Department to plan for replacement of mechanical systems reaching the end of their intended lifespan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of work requests completed.	2,200	2,311	2,522	2,700
FTE per 50,000 sq. ft. of facilities.	.75	.50	.75	.75
Avg. cost per unit of service, contracted.	\$69.5/hr	\$70/hr	\$71.40/hr	\$73/hr
Avg. cost per unit of service, in-house.	\$2.20 sq. ft.	\$2.23 sq. ft.	\$2.27 sq. ft.	\$2.30 sq. ft.

STAFFING SUMMARY

Budgeted FTEs	3.50	2.50	3.50	3.50
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PROG 1033: Facilities Maintenance

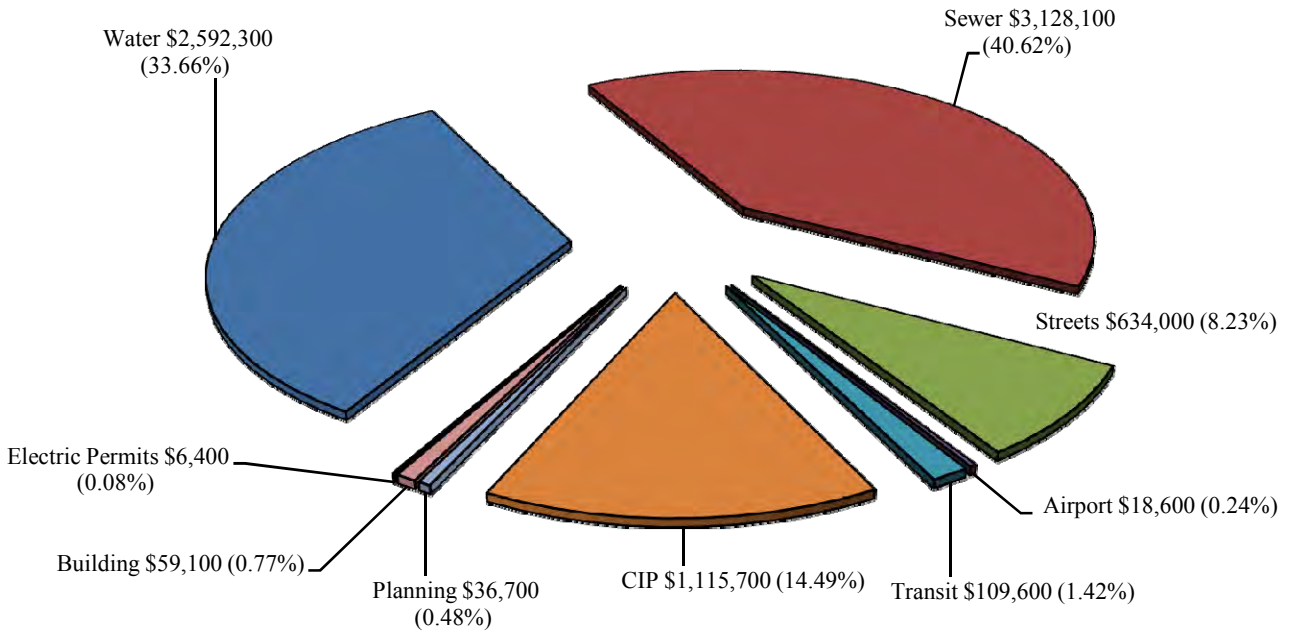
Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	615,345.76	623,200.00	699,400	709,000	709,000	-
Beginning Balance	25,265.80	14,501.56	-	-	-	-
TOTAL REVENUES	640,611.56	637,701.56	699,400	709,000	709,000	-
EXPENDITURES						
Personnel Services	318,536.98	274,012.17	359,000	359,000	349,800	-2.56%
Materials & Services	307,573.02	316,041.25	340,400	350,000	359,200	2.63%
TOTAL EXPENDITURES	626,110.00	590,053.42	699,400	709,000	709,000	-

PROG 1033 Facilities Maintenance						
Revenues less Expenditures	14,501.56	47,648.14	-	-	-	

**PUBLIC WORKS SERVICES FUND
RESOURCE DETAIL**

Resources	2011-12 Actual	2012-13 Actual2013-14.....		2014-15 Adopted Budget	% Change from 2013-14	% of Fund Budget
			Adopted Budget	Revised Budget			
FEMA Disaster Reimbursement	1,032	-	-	-	-	-	-
Dept Charges - Water	2,199,174	2,152,295	2,438,400	2,438,400	2,592,300	6.31%	33.66%
Dept Charges - Sewer	2,647,205	2,629,718	2,988,900	2,988,900	3,128,100	4.66%	40.62%
Dept Charges - Streets	775,609	666,656	641,400	641,400	634,000	(1.15%)	8.23%
Dept Charges - Airport	9,395	12,047	13,000	13,000	18,600	43.08%	0.24%
Dept Charges - Transit	36,231	58,476	63,200	63,200	109,600	73.42%	1.42%
Dept Charges - CIP	782,016	1,042,264	1,204,700	1,204,700	1,115,700	(7.39%)	14.49%
Dept Charges - Planning	-	-	-	-	36,700	-	0.48%
Dept Charges - Bldg Inspection	-	-	-	-	59,100	-	0.77%
Dept Charges - Elec Permit	-	-	-	-	6,400	-	0.08%
Miscellaneous Revenue	3,864	871	-	-	-	-	-
Interest	3,374	2,784	-	-	-	-	-
Total Current Resources	6,457,899	6,565,110	7,349,600	7,349,600	7,700,500	4.77%	100.00%
Beginning Balance	268,539	146,142	-	-	-	-	-
Total Resources	\$ 6,726,438	\$ 6,711,252	\$ 7,349,600	\$ 7,349,600	\$ 7,700,500	4.77%	100.00%

SOURCE OF REVENUE - DEPARTMENTAL CHARGES FOR SERVICES



**PUBLIC WORKS SERVICES FUND
REQUIREMENT/STAFFING SUMMARIES**

Program Requirements	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
PW Administration	\$ 553,277	\$ 679,540	\$ 759,300	\$ 759,300	\$1,249,600	\$1,249,600	\$1,249,600
Engineering Services	2,335,835	2,364,040	2,727,800	2,727,800	2,561,700	2,561,700	2,561,700
Operations Administration	1,252,505	744,537	796,800	796,800	575,000	575,000	575,000
Water Quality Control Services	337,813	328,776	375,500	375,500	360,800	360,800	360,800
PW Customer Services	1,026,394	1,062,839	1,189,800	1,189,800	1,236,800	1,236,800	1,236,800
Facilities & Maintenance Engineering	1,074,471	1,346,650	1,500,400	1,500,400	1,716,600	1,716,600	1,716,600
Total Requirements	\$6,580,296	\$6,526,382	\$7,349,600	\$7,349,600	\$7,700,500	\$7,700,500	\$7,700,500

PW-Public Works

Requirements by Type	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
Personnel	\$5,073,370	\$4,968,846	\$5,646,400	\$5,646,400	\$6,096,800	\$6,096,800	\$6,096,800
Materials & Services	1,506,926	1,557,537	1,703,200	1,703,200	1,603,700	1,603,700	1,603,700
Total Requirements	\$6,580,296	\$6,526,382	\$7,349,600	\$7,349,600	\$7,700,500	\$7,700,500	\$7,700,500

Adopted Requirements by Program and Type	Personnel	Materials & Services	Contin- gency	Adopted	% of Fund
				Budget	Budget
PW Administration	\$1,076,600	\$ 173,000	\$ -	\$1,249,600	16.22%
Engineering Services	2,228,800	332,900	-	2,561,700	33.27%
Operations Administration	233,300	341,700	-	575,000	7.47%
Water Quality Control Services	312,900	47,900	-	360,800	4.69%
PW Customer Services	774,100	462,700	-	1,236,800	16.06%
Facilities & Maintenance Engineering	1,471,100	245,500	-	1,716,600	22.29%
Total Requirements	6,096,800	1,603,700	-	\$7,700,500	100.00%
Percent of Fund Budget	79.17%	20.83%	-	100.00%	

Staffing Summary (FTE)	2011-12	2012-132013-14.....	2014-15.....		
	Actual	Actual	Adopted	Revised	Proposed	Approved	Adopted
PW Administration	3.000	4.000	4.000	4.000	10.000	10.000	10.000
Engineering Services	19.000	18.000	19.000	19.000	17.000	17.000	17.000
Operations Administration	9.000	5.000	4.000	4.000	2.000	2.000	2.000
Water Quality Control Services	4.000	3.000	3.000	3.000	3.000	3.000	3.000
PW Customer Services	9.000	9.000	9.000	9.000	9.000	9.000	9.000
Facilities & Maintenance Engineering	10.000	11.000	12.000	12.000	13.000	13.000	13.000
Total FTE	54.000	50.000	51.000	51.000	54.000	54.000	54.000

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS, PW ADMINISTRATION (705-50-2802)

Responsible Manager/Title: Mark Shepard, P.E., Public Works Director & Community Development Director

FUNCTIONS AND RESPONSIBILITIES

- This program provides funding for the Public Works Administration Charges, which is an overhead to the Public Works and Community Development Departments' programs in the Airport, Transit, Water, Sewer, Street, and Planning and Building Funds.
- Provides leadership and administrative support for all operations and functions of the Public Works and Community Development Departments.
- Provides process improvements in the administration of operation functions for the Department programs.
- Maintains American Public Works Association Accreditation for Best Management Practices.
- Provide priorities and direction for funding and budget expenditures.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Improve effectiveness and efficiencies in the functions of the entire department.
	06/14	Ongoing	<ul style="list-style-type: none"> • Provide priorities and direction for funding and budget expenditures.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Complete Community Development Department reorganization.
	06/15		<ul style="list-style-type: none"> • Successfully complete re-accreditation from the American Public Works Association.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of years accredited by the American Public Works Association.	1	2	3	4

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	4.00	10.00
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PROG 2802: PW Administration

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Charges for Services	510,037.85	642,624.86	759,300	759,300	1,249,600	64.57%
TOTAL REVENUES	510,037.85	642,624.86	759,300	759,300	1,249,600	64.57%
EXPENDITURES						
Personnel Services	373,086.96	495,006.29	543,400	543,400	1,076,600	98.12%
Materials & Services	180,190.05	184,533.71	215,900	215,900	173,000	-19.87%
TOTAL EXPENDITURES	553,277.01	679,540.00	759,300	759,300	1,249,600	64.57%

PROG 2802 PW Administration

Revenues less Expenditures	(43,239.16)	(36,915.14)	-	-	-
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PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

FUNCTIONS AND RESPONSIBILITIES

- Manage the design and construction of capital improvement projects.
- Management of public improvements constructed through the Local Improvement District (LID) process. Includes efforts to form the district, prepare the Engineer's Report, conduct engineering designs, manage construction, and develop final assessments.
- Coordination with developers through the Site Improvement (SI) Project process to evaluate the adequacy of existing infrastructure and to issue permits for privately constructed public improvements.
- Transportation Management responsibilities include traffic engineering and design, transportation planning, and development review.
- Provide financial planning, System Development Charges (SDC) fee and rate-setting guidance, and policy development for the water, wastewater, storm water, and transportation utilities.
- Provide long-range facility planning services for the City's water, wastewater, storm water, and transportation facilities.
- Manage permit development, such as the City's National Pollution Discharge Elimination System (NPDES) permit for the Albany-Millersburg Water Reclamation Facility (AM WRF), and monitor regulatory activities that affect utility operations and participate in the development of state and federal rules and regulations.
- Manage administration of sewer lateral replacement program, basement protection program, roof drain separation program, and the inflow reduction program.
- Support Community Development in developing conditions of approval for land use applications.
- Manage the City's Erosion Prevention Sediment Control (EPSC) program for compliance with state of Oregon regulations and guidelines.
- Oversight and development of the Bridge Maintenance Program. Provide interaction with the state highway department and subcontractor for National Bridge Inventory (NBI) bridge inspections.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Great Neighborhoods Safe City	12/13	Completed	<ul style="list-style-type: none"> • Complete Sanitary Sewer model update and identify existing system and build-out deficiencies.
	12/13	In Progress	<ul style="list-style-type: none"> • Develop post-construction stormwater quality facility design standards for Council consideration.
	06/14	In Progress	<ul style="list-style-type: none"> • Secure new NPDES discharge permit for AM WRF.
	06/14	In Progress	<ul style="list-style-type: none"> • Secure NPDES Phase II stormwater permit, if required by DEQ.
Budget Year 2014-2015			
Great Neighborhoods Safe City	12/14		<ul style="list-style-type: none"> • Develop post-construction stormwater quality facility design standards for Council consideration.
	06/15		<ul style="list-style-type: none"> • Secure new NPDES discharge permit for AM WRF, if DEQ initiates permit renewal for Albany.
	06/15		<ul style="list-style-type: none"> • Secure NPDES Phase II stormwater permit, if required by DEQ.

PROGRAM NARRATIVE (continued)

PUBLIC WORKS SERVICES FUND: PUBLIC WORKS ENGINEERING SERVICES (705-50-2803)

Responsible Manager/Title: Jeff Blaine, P.E., Assistant Public Works Director/City Engineer

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of new site improvement (SI) projects.	7	7	7	10
Number of capital projects in design or construction phase.	36	30	30	30
Number of local improvement district (LID) projects.	2	1	0	0
Number of sewer lateral replacement projects completed.	45	35	35	50
Number of development reviews performed annually.	70	70	70	70
Number of permits issued annually.	1,000	750	750	550
Update master plan every 10 to 15 years. Age of the current plan:				
Water master plan	7 yr	8 yr	9 yr	10 yr
Wastewater master plan	13 yr	14 yr	15 yr	16 yr
Transportation master plan	2 yr	3 yr	4 yr	5 yr
Storm drain master plan	23 yr	24 yr	25 yr	26 yr

STAFFING SUMMARY

Budgeted FTEs	19.00	18.00	19.00	17.00
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*Photo Courtesy of Albany Regional
Museum*

PROG 2803: Engineering Services

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Charges for Services	2,291,159.77	2,373,351.89	2,727,800	2,727,800	2,561,700	-6.09%
TOTAL REVENUES	2,291,159.77	2,373,351.89	2,727,800	2,727,800	2,561,700	-6.09%
EXPENDITURES						
Personnel Services	2,032,361.18	2,079,312.19	2,385,400	2,385,400	2,228,800	-6.56%
Materials & Services	303,473.55	284,727.98	342,400	342,400	332,900	-2.77%
TOTAL EXPENDITURES	2,335,834.73	2,364,040.17	2,727,800	2,727,800	2,561,700	-6.09%

PROG 2803 Engineering Services

Revenues less Expenditures	(44,674.96)	9,311.72	-	-	-
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PROGRAM NARRATIVE

PUBLIC WORKS SERVICE FUND: OPERATIONS ADMINISTRATION SERVICES (705-50-2805)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

FUNCTIONS AND RESPONSIBILITIES

- Provides management for the Operations work groups including Water Distribution, Wastewater Collection, Water and Wastewater Treatment Plants, Street Maintenance, Facilities Engineering, Transit, and Utility Facilities Maintenance.
- Provides emergency on-call service for Public Works.
 - Provides inventory support and control for the Operations work unit.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Implement active Asset Management program for Public Works assets.
	12/13	Completed	<ul style="list-style-type: none"> • Complete design for replacement Operations crew quarters.
Safe City	06/14	In Progress	<ul style="list-style-type: none"> • Improve Public Works Operations emergency planning and facilities.
Budget Year 2014-2015			
Effective Government	06/16		<ul style="list-style-type: none"> • Complete implementation of Asset Management program for Public Works assets.
Safe City	06/15		<ul style="list-style-type: none"> • Complete initial sections of Public Works Emergency Operations Plan.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Percent completion of Asset Management Program.	30%	50%	82%	85%
Percent completion of PW Emergency Operations Plan.	n/a	n/a	n/a	25%

STAFFING SUMMARY

Budgeted FTEs	9.00	5.00	4.00	2.00
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PROG 2805: Operations Admin

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Charges for Services	1,221,770.53	740,599.07	796,800	796,800	575,000	-27.84%
TOTAL REVENUES	1,221,770.53	740,599.07	796,800	796,800	575,000	-27.84%
EXPENDITURES						
Personnel Services	828,689.89	371,160.29	386,800	386,800	233,300	-39.68%
Materials & Services	423,815.48	373,376.95	410,000	410,000	341,700	-16.66%
TOTAL EXPENDITURES	1,252,505.37	744,537.24	796,800	796,800	575,000	-27.84%

PROG 2805 Operations Admin

Revenues less Expenditures	(30,734.84)	(3,938.17)	-	-	-
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PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: WATER QUALITY CONTROL SERVICES (705-50-2806)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed By: Kristin Preston, Utility Superintendent - Wastewater

FUNCTIONS AND RESPONSIBILITIES

- Provides outreach for citizens of Albany on water conservation, stormwater runoff, and other issues of concern to the City. Provides educational outreach to schools within Albany on water and related environmental issues.
- Perform laboratory tests on wastewater samples, storm water samples, biosolids, and other tests as required. Coordinate contract lab sample collection and testing.
- Provides water audits for Albany residents, identifies water conservation opportunities.
- Assists in developing City response to regulatory requirements relating to water quality, including federal and state storm water, Total Maximum Daily Load (TMDL), and pretreatment requirements.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City Effective Government	08/13	Completed	<ul style="list-style-type: none"> • Finish year 5 TMDL report; prepare next 5-year report.
Safe City Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Work with Engineering to develop procedures for maintaining stormwater quality facilities.
Safe City Effective Government	06/14	Completed	<ul style="list-style-type: none"> • Continue all community outreach programs and stream clean-up events.
Budget Year 2014-2015			
Effective Government	06/15		<ul style="list-style-type: none"> • Expand school outreach through a partnership with Calapooia Watershed Council.
Safe City Effective Government	06/15		<ul style="list-style-type: none"> • Coordinate drinking water system sample collection for federal and state water quality requirements.
Safe City Effective Government	12/14		<ul style="list-style-type: none"> • Develop strategy to mitigate zinc contamination in airport stormwater runoff.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Number of residential water conservation audits performed.	15	10	10	10
Tons of trash removed from local streams annually.	8	4	3	5
Number of laboratory tests performed in-house annually.	1,700	2,050	2,005	2,935
Number of area students receiving outreach programs.	1,035	1,100	1,100	1,200
Number of public storm system inlets marked.	800	100	60	100

STAFFING SUMMARY

Budgeted FTEs	3.00	3.00	3.00	3.00
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PROG 2806: Water Quality Control Service

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Charges for Services	334,530.37	364,159.89	375,500	375,500	360,800	-3.91%
TOTAL REVENUES	334,530.37	364,159.89	375,500	375,500	360,800	-3.91%
EXPENDITURES						
Personnel Services	271,388.00	280,898.47	301,600	301,600	312,900	3.75%
Materials & Services	66,425.36	47,877.11	73,900	73,900	47,900	-35.18%
TOTAL EXPENDITURES	337,813.36	328,775.58	375,500	375,500	360,800	-3.91%

PROG 2806 Water Quality Control Service

Revenues less Expenditures	(3,282.99)	35,384.31	-	-	-
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PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: PW CUSTOMER SERVICE (705-50-2807)

Responsible Manager/Title: Mark A. Yeager, P.E., Utility Services Manager

FUNCTIONS AND RESPONSIBILITIES

- Provide all services related to the billing and collection of revenues for the water and wastewater utilities.
- Provide all office and field customer service activities for water and sewer accounts served by the City of Albany.

STRATEGIES/ACTIONS

<u>Strategic Plan Theme</u>	<u>Target Date</u>	<u>Status</u>	<u>Strategies/Actions</u>
Budget Year 2013-2014			
Effective Government	11/13	Not Started	<ul style="list-style-type: none"> • Develop and present incentive-based program to encourage more customers to utilize electronic utility billing services.
	06/14	In Progress	<ul style="list-style-type: none"> • Work with Operations to replace the oldest large-diameter water meters to improve accuracy and increase revenue generation.
	12/13	Completed	<ul style="list-style-type: none"> • Explore alternative payment arrangement options for customers that become delinquent on their utility accounts.
	03/14	Ongoing	<ul style="list-style-type: none"> • Update utility billing web pages to improve communications with customers.
Budget Year 2014-2015			
Effective Government	02/15		<ul style="list-style-type: none"> • Develop and present incentive-based program to encourage more customers to utilize electronic utility billing services.
	12/14		<ul style="list-style-type: none"> • Work with Operations to replace the oldest large-diameter water meters to improve accuracy and increase revenue generation.
	03/15		<ul style="list-style-type: none"> • Update utility billing web pages to improve communications with customers.
	06/15		<ul style="list-style-type: none"> • Utilize billing inserts for communication with customers for timely topics.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
Maintain the dollar amount of Utility Billing write-offs of uncollectible accounts at less than 0.5% of annual billings.	n/a	0.5%	0.5%	0.5%

STAFFING SUMMARY

Budgeted FTEs	9.00	9.00	9.00	9.00
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PROG 2807: PW Customer Services

Acct# Description	2011-2012 Actual	2012-2013 Actual	2013-2014 Adopted	2013-2014 Revised	2014-2015 Adopted	% Change
REVENUES						
Charges for Services	1,007,454.45	1,118,897.91	1,189,800	1,189,800	1,236,800	3.95%
TOTAL REVENUES	1,007,454.45	1,118,897.91	1,189,800	1,189,800	1,236,800	3.95%
EXPENDITURES						
Personnel Services	638,066.44	663,552.45	732,900	732,900	774,100	5.62%
Materials & Services	388,327.63	399,286.96	456,900	456,900	462,700	1.27%
TOTAL EXPENDITURES	1,026,394.07	1,062,839.41	1,189,800	1,189,800	1,236,800	3.95%

PROG 2807 PW Customer Services						
Revenues less Expenditures	(18,939.62)	56,058.50	-	-	-	

PROGRAM NARRATIVE

PUBLIC WORKS SERVICES FUND: FACILITIES & MAINTENANCE ENGINEERING (705-50-2809)

Responsible Manager/Title: Chris Bailey, Assistant Public Works Director/Operations Manager

Developed by: Mike Bryan, Facilities Maintenance and Control Manager

FUNCTIONS AND RESPONSIBILITIES

- Management of Public Works infrastructure asset data through the CarteGraph Maintenance Management Software (CMMS) system.
- Assist in the review of existing infrastructure condition reports, and assist in developing plans for future rehabilitation/replacement work.
- Management of preventive, predictive, and corrective maintenance management tasks including repairs and replacement of the various pieces of equipment at the Water Treatment Plants (WTPs) and Albany-Millersburg Water Reclamation Facility (AM WRF).
- Oversight and development of Supervisory Control and Data Acquisition (SCADA) automated process control and monitoring systems for the WTPs and AM WRF and associated systems outside of the plants.
- Perform weekly, bi-weekly, monthly, six-month, and annual inspections of eight reservoirs, five water pump stations, and 16 sewer lift stations.

STRATEGIES/ACTIONS

Strategic Plan Theme	Target Date	Status	Strategies/Actions
Budget Year 2013-2014			
Safe City	06/14	In Progress	<ul style="list-style-type: none"> • Continue security upgrades and vulnerability assessment for SCADA.
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Continue preventative maintenance practices to reduce the number of unplanned repairs of equipment and allow better cost management.
Effective Government	06/14	In Progress	<ul style="list-style-type: none"> • Improve quality and quantity of asset data in the CMMS System.
Budget Year 2014-2015			
Safe City	06/15		<ul style="list-style-type: none"> • Review the security evaluation report and implement necessary processes, policies, and equipment for a secure SCADA infrastructure.
Effective Government	06/15		<ul style="list-style-type: none"> • Implement a new naming convention structure for continuity and improved data in the Cartegraph Maintenance Management system.

PERFORMANCE MEASURES AND WORKLOAD INDICATORS

	<u>2011-2012</u>	<u>2012-2013</u>	<u>2013-2014</u>	<u>2014-2015</u>
CMMS:				
Percent of total assets in the CMMS system per division.				
Water	NA	NA	88%	92%
Wastewater	NA	NA	91%	92%
Streets	NA	NA	85%	86%
Storm water	NA	NA	75%	80%
Maintenance:				
Number of after-hours call-outs.	NA	NA	40	38
SCADA:				
Number of major facilities/Percent of monitoring data captured.	3/99.6%	3/99.8%	3/100%	30/100%
Number of secondary facilities/Percent of monitor data captured.	30/98.7%	30/98.9%	30/100%	30/100%

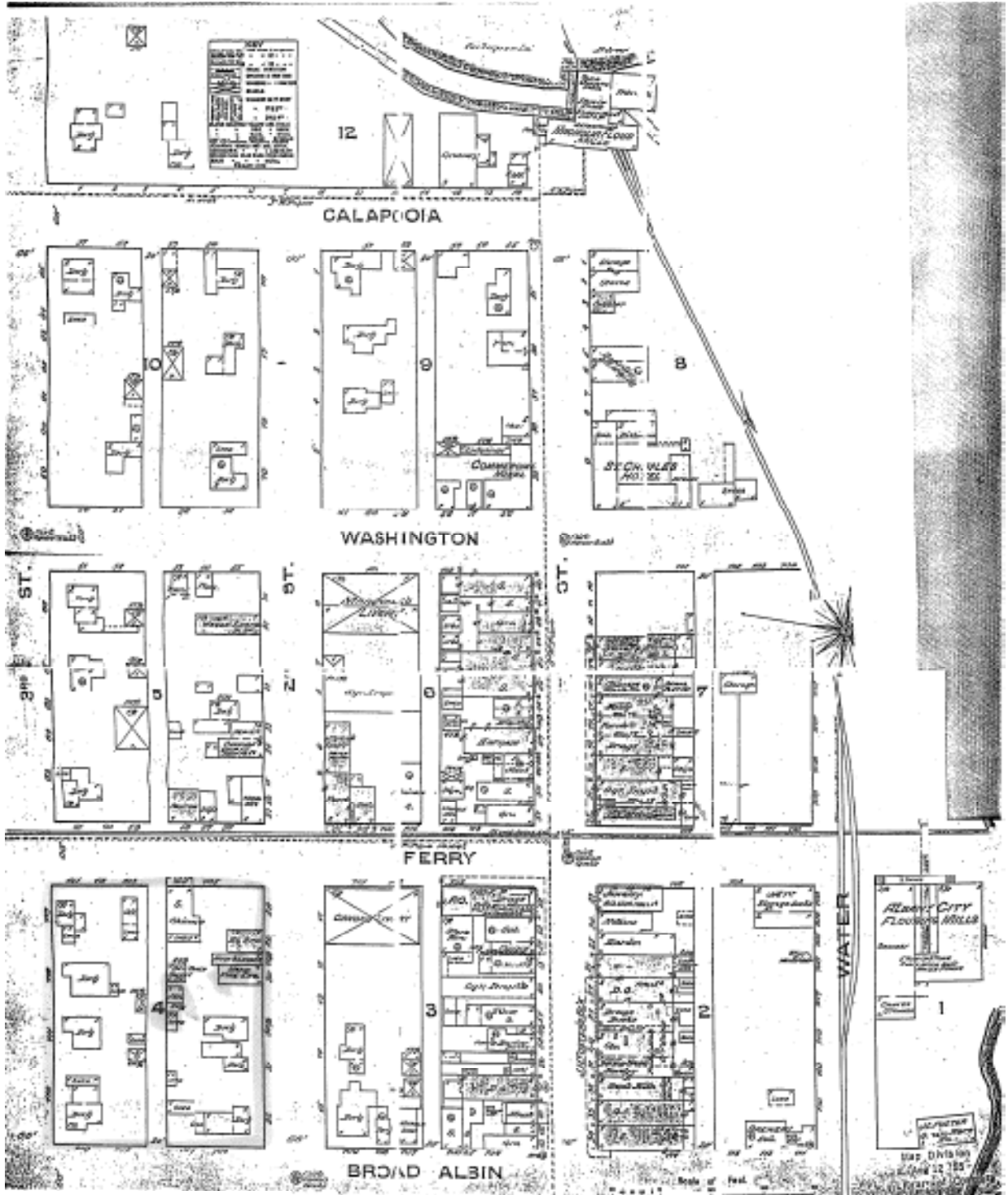
STAFFING SUMMARY

Budgeted FTEs	10.00	11.00	12.00	13.00
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PROG 2809: Facilities & Maintenance Engineering

<u>Acct# Description</u>	<u>2011-2012 Actual</u>	<u>2012-2013 Actual</u>	<u>2013-2014 Adopted</u>	<u>2013-2014 Revised</u>	<u>2014-2015 Adopted</u>	<u>% Change</u>
REVENUES						
Charges for Services	1,084,676.20	1,321,821.85	1,500,400	1,500,400	1,716,600	14.41%
TOTAL REVENUES	1,084,676.20	1,321,821.85	1,500,400	1,500,400	1,716,600	14.41%
EXPENDITURES						
Personnel Services	929,777.80	1,078,915.82	1,296,300	1,296,300	1,471,100	13.48%
Materials & Services	144,693.67	267,734.14	204,100	204,100	245,500	20.28%
TOTAL EXPENDITURES	1,074,471.47	1,346,649.96	1,500,400	1,500,400	1,716,600	14.41%

PROG 2809 Facilities & Maintenance Engineering						
Revenues less Expenditures	10,204.73	(24,828.11)	-	-	-	



May 1884

CAPITAL BUDGET

City Manager's Message

To the City Council and Citizens of Albany:

I have been writing introductions to the City's Capital Improvement Plan (CIP) since 2006 and I think most of them have repeated the general themes that capital planning is really important, we do a good job of identifying needed projects, and there is never enough money to do everything that should be done.

I doubt that very many people in Albany outside of City Hall ever look at or read our CIP, but I continue to believe it is a very important annual exercise. Ideally, the CIP complements our Strategic Plan and helps us plan effectively for the major projects that are a part of making needed improvements happen. The local economy will not grow if the water, sewer, or street system is dysfunctional, while police and fire responses may be compromised if critical facilities are inadequate. The CIP, at the very least, communicates needs and the plans to address them to our policy makers.

My commendation to our engineers and administrative staff who are involved in preparing the CIP is based on my knowledge of the effort and detail that goes into this work. The CIP requires coordination and planning, as well as recognition that most of the work will not be well understood or appreciated. Thankless jobs are often among the most necessary things we do.

Money, or the lack of it, is an important part of the CIP process which helps allocate scarce resources to what sometimes seems like an infinite list of needs. The CIP forces us to choose among many competing priorities and commit to those believed to be the most critical. Our City Council policy makers and their advisors on the Budget Committee and Planning Commission review the plan to make sure the technical judgments it makes are consistent with perceived community needs. The City has a responsibility to be right, but an additional responsibility to be perceived as right by the community we serve.

The proposed 2015 CIP contains no radical departures from past practice and I do not believe it will be controversial or the source of conflict. It does propose important choices and there is certainly the opportunity for disagreement. My hope is that the good work completed by all those who have contributed to the CIP will answer the important questions and allow the community to take positive steps toward completing necessary improvements.

Respectfully submitted,



Wes Hare, City Manager

Introduction

Decisions, Decisions, Decisions!

Strategic planning will focus our community strategies and actions

The City of Albany Strategic Plan is guided by three fundamental elements: our mission, our vision, and our core values. Our mission statement is based on the principles of high quality and continuous improvement. Our vision statement presents a compelling future toward which our strategic plan is directed. Both our mission and our vision are founded on basic values that guide all our actions and reflect what we expect from our employees and elected officials.

<p>Our Mission: Providing quality public services for a better Albany community.</p> <p>Our Vision: A vital and diverse community that promotes a high quality of life, great neighborhoods, balanced economic growth, and quality public services.</p>

If our mission and vision statements are to have any meaning, they must be accompanied by deliberate planning efforts to move the organization and community toward a desired future. This requires clearly defined goals, proactive objectives, committed leadership, and effective management under significant forces of change. These forces include changing community demographics, new state and federal mandates, fiscal constraints, changing economic conditions, emerging technologies, and many other influences on our service delivery efforts. The best tool for accomplishing our community objectives is strategic planning. Therefore, the Albany City Council has developed a strategic plan.

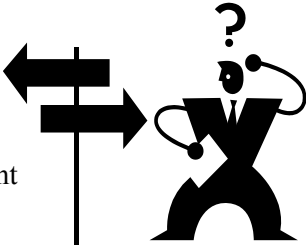
The four primary themes of the strategic plan are Great Neighborhoods, a Safe City, a Healthy Economy, and an Effective Government.

Financial Planning

The Capital Improvement Program (CIP) is a planning document that identifies capital projects in the next five-year horizon for elected officials, citizens, and staff. The first year of the CIP will be the basis for developing the capital portion of the forthcoming City Budget for 2014-2015. This CIP shows the total cost of a project in the year it is funded. Once a project appears in the first year of the CIP and makes it into the budget, it does not appear again in the CIP because the project has moved beyond the planning phase.

How to Use This Report

Each section of the report deals with a major infrastructure service the City provides. You will find separate sections for accessibility, finance, parks, public facilities, revitalization, stormwater, transportation, wastewater, and water. There is also a community needs section showing the most important projects without secured funding sources.



Each project scheduled over the next five years is individually identified. Each project shows the total cost and the sources of money used to pay for it. In certain cases, special emphasis by way of a signpost is shown for projects financed through General Obligation bonds or revenue bonds, along with those projects qualifying for System Development Charge funding for some or all of their costs.

Example:

REVENUE BOND

SDC

Each project has a unique CIP identification number attached to it. Related projects occurring in different areas, or over several years, are linked by use of a phase identifier. As a result, on any given project sheet, you will also see all the related projects regardless of the CIP section in which they appear.

Throughout the CIP document there are many commonly used acronyms. The following list provides the most frequently used:

- AC – Asbestos Cement
- CARA – Central Albany Revitalization Area
- HDPE – High Density Polyethylene
- SDC – System Development Charges
- STP – Surface Transportation Program
- TMDL – Total Maximum Daily Load

The CIP Process

Actually it is fairly simple. This report is distributed to the City Council, Planning Commission, and Budget Committee and copies are made available to the public at the Libraries, City Hall, and on the City's website. A joint work session of the City Council, Planning Commission, and Budget Committee is held to go over the proposed project list and give opportunity to ask questions to clarify issues and information.

Following the joint work session, a public hearing is held where everyone is invited to express feelings about these plans for the future. Following the public hearing process, the City Council revises the CIP as necessary and then adopts the final Program. This final version becomes the basis for projects found in the City Budget.

Cross Check: Accomplishments and On-Going Projects

The following list shows projects funded in prior CIPs and budgets that are currently in process or that have been revised or completed. Because these and earlier continuing projects have been authorized and funded, they no longer appear in the detail pages of the CIP.

ACCESSIBILITY

COMPLETED #2171 Madison Street ADA Improvements – 28th Avenue to 34th Avenue

IN PROCESS #2004, Phase 1, Improved Pedestrian Crossings at Transit Stops (Phase 1)
Construction is currently scheduled for summer 2014.

PARKS

COMPLETED #1897 Picnic Shelters at Gibson Hill, Lexington, and Takena Parks

IN PROCESS #2008 East Thornton Lake Natural Area Development

The project is in design. Pending the securing of a State Parks grant and private resources, the project is expected to be completed in 2015.

IN PROCESS #2167 Dog Park

The project is expected to be completed in spring 2014.

PUBLIC FACILITIES

IN PROCESS #1964 Replacement Downtown Fire Station Property

Property is being purchased surrounding the existing fire station for a new facility.

IN PROCESS #2178 Fire Station 13 Water Reclamation Project

Construction is scheduled for fiscal year 2014.

IN PROCESS #2287 Fire Station 14 Roof Replacement

Construction is scheduled for fiscal year 2014.

REVITALIZATION

IN PROCESS #1339 CARA Central Albany Building Revitalization Program

This Central Albany Revitalization Area (CARA)-funded program offers technical assistance, loans, and grants for the private redevelopment of commercial structures, as well as funding for specific public infrastructure projects in the 919-acre Urban Renewal District.

STORMWATER

IN PROCESS #1958 Stormwater Master Plan

Computer modeling of the current stormwater system is underway.

TRANSPORTATION

IN PROCESS #1949 Gibson Hill Road Sidewalk Improvements – Phase A

The City of Albany has received a grant for this project which will cover an expanded scope to construct sidewalk improvements all the way to Scenic Drive. Staff is currently working with ODOT to develop the project. Construction is currently scheduled for summer 2015.

IN PROCESS #1971 Belmont Avenue Culvert Replacement

Construction is currently scheduled for summer 2014.

IN PROCESS #1989 North Albany Road: Quarry Road to Railroad Tracks

Construction is currently scheduled for summer 2015.

IN PROCESS #1994 Main Street Rehabilitation

Construction is currently scheduled for summer 2014.

IN PROCESS #2165 Update Airport Master Plan and Airport Layout Plan

This project is currently underway and scheduled for completion in spring 2014.

IN PROCESS #2224 Center Street and 16th Avenue Rehabilitation

Construction is currently scheduled for summer 2014.

IN PROCESS #2283 Pedestrian Crossing Improvements

Construction is currently scheduled for summer 2014.

IN PROCESS #2284 Water Avenue: Main Street to Geary Street Rehabilitation

These improvements are being completed in partnership with the railroad and are being completed in two phases. Phase 1 is complete and phase 2 will be constructed in summer 2014.

DEFERRED #1972 Bridge Scour Repairs

This project has been on hold while the City evaluates grant opportunities for an expanded project scope.

WASTEWATER

COMPLETED #1630 Oak Creek Lift Station and Force Main Improvements

COMPLETED #2194 2013 Cured-in-Place Pipe Projects

COMPLETED #2195 2013 Pipe Bursting Projects

COMPLETED #2196 2013 Sewer Main Replacements

COMPLETED #2282 Lyon Street Sewer Realignment

IN PROCESS #2197 Wetlands Integration with AMWRF Outfalls

Required improvements are currently being identified. A construction schedule is not yet known.

IN PROCESS #2209 2014 Cured-in-Place Pipe Projects

Construction is currently scheduled for summer 2014.

IN PROCESS #2210 2014 Pipe Bursting Projects

Construction is currently scheduled for summer 2014.

IN PROCESS #2211 2014 Sewer Main Replacements

Construction is currently scheduled for summer 2014.

WATER

COMPLETED #1002, Phase 1 Hill Street: Queen Avenue to 24th Avenue

COMPLETED #1572 East Thornton Lake Drive NW

COMPLETED #2185 Vine Street and 14th Avenue Waterline Replacement

IN PROCESS #1567 Powers Avenue, Oak Grove Drive East

Construction is currently scheduled for spring 2014.

IN PROCESS #1638, Phase 1 Zone 1 Distribution Projects

Construction is currently scheduled for spring 2014.

IN PROCESS #1638, Phase 2 Zone 1 Distribution Projects

Construction is currently scheduled for spring 2014.

IN PROCESS #1965 Broadway Reservoir Transmission Main (Phase 2)

This project is being coordinated with the street improvements for North Albany Road. Construction is currently scheduled for summer 2015.

IN PROCESS #1969 Picardy Lane Water Line

Construction is currently scheduled for spring 2014.

IN PROCESS #1999 Albany-Millersburg Water Treatment Plant Sand Removal

Design is underway and construction is currently scheduled for summer 2015.

IN PROCESS #2002 Center Street and 16th Avenue Water Line

This project is being coordinated with the street improvements for Center Street and 16th Avenue. Construction is currently scheduled for summer 2014.

IN PROCESS #2217 Canal Bank Repairs

Construction is currently scheduled for summer 2014.

IN PROCESS #2285 Vine Street LT2 Improvements

This project is in various stages of design and construction. Construction should be completed in 2014.

DEFERRED #2187 Canal Diversion Structures

This project is currently on hold while staff works with the resource agencies to define operating parameters for these structures.

Paying for Capital Projects

A preliminary look at financing, pending further decisions

Let us make it clear right at the top: there is not enough money available for all the projects the City needs to do. In most cases the source of money determines which projects get included. For instance, Water Fund revenue can only be spent on water projects. The money each of these funds receives must be spent for the purposes for which the fund was created.

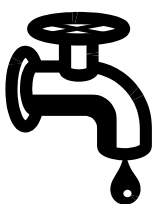
Sources of Funding

The table on the next page shows the relative breakdown of funding sources for all the projects contained in the 2015-2019 CIP.

This chart shows a projection of funds needed for projects in any given year. As you can see, the relative amounts of money can vary significantly and can change from year to year based on the projects being constructed.

Grants are a one-time source of money. To rely on grants as a major source of improving our infrastructure is a precarious approach. The money may or may not be there and is available only through decisions made outside our community. While the City actively looks to get grants where available, we still have to provide our own source of money for a portion of the cost, even on grant projects.

Any given project can have funding from more than one source. For instance, a major sewer upgrade project may be funded by a combination of Sewer Rate revenue and Sewer Improvement System Development Charges (SDC) revenue. Each project in this CIP will have all funding sources clearly identified.



What is a Fund?
A fund is an accounting term that denotes a stand-alone operation that has its own set of accounting books. Even though it is part of the City, for financial purposes it operates as a separate service.



Projected Cost Totals by Funding Source

FUNDING SOURCE	2015	2016	2017	2018	2019	TOTAL
ADA Capital Reserves	\$0	\$0	\$0	\$0	\$92,000	\$92,000
Community Development Block Grant	\$35,000	\$0	\$0	\$0	\$0	\$35,000
Donations	\$5,000	\$0	\$0	\$0	\$0	\$5,000
GF Facilities Maintenance Projects	\$15,000	\$30,000	\$0	\$0	\$0	\$45,000
Parks and Recreation	\$35,000	\$0	\$0	\$0	\$0	\$35,000
SDC Improvement – Transportation	\$0	\$171,000	\$377,000	\$50,000	\$0	\$598,000
SDC Improvement – Water	\$212,000	\$0	\$0	\$0	\$0	\$212,000
Sewer Rates/Operating Revenues	\$1,845,000	\$2,620,000	\$2,620,000	\$2,420,000	\$2,420,000	\$11,925,000
State Grant	\$25,000	\$0	\$0	\$0	\$0	\$25,000
State of Oregon	\$0	\$0	\$409,000	\$147,000	\$0	\$556,000
Street Capital Reserves	\$40,000	\$125,000	\$1,421,000	\$702,000	\$328,000	\$2,616,000
Water Rates/Operating Revenues	\$2,336,000	\$1,909,000	\$2,263,000	\$1,569,000	\$1,732,000	\$9,809,000
<u>TOTAL:</u>	\$4,548,000	\$4,855,000	\$7,090,000	\$4,888,000	\$4,572,000	\$25,953,000

Financing Projects with Bonds or Loans

The City finances capital projects primarily through taxes and fees for service. In order to stretch the buying power of the available resources and to pay for big-ticket projects, the City may issue General Obligation bonds or revenue bonds. Bonds are sold in the worldwide financial marketplace in order to get the lowest interest rate possible. The federal tax code provides for municipal bonds that can be tax-exempt for the people or institutions that buy them. Because of this tax break, the interest rate is usually much lower than would be paid for a prime-rate loan from a bank. This saves the taxpayers money.

There are two types of bonds:

General Obligation (GO) bonds must be approved by a vote of the people before they can be issued. This is because GO bonds result in an additional property tax above and beyond the property tax otherwise paid. The bonds are secured by the revenue from the tax and the tax lasts only for the life of the bonds, usually 15 to 20 years.

Revenue bonds are not backed by property taxes and, in Albany, also require a vote of the people. Revenue bonds are repaid out of specific revenues, such as water rates for a water revenue bond.

In addition to bonds, the City can secure a loan from a bank or other source. In 2003 the City was able to secure a loan from the State of Oregon Clean Water Revolving Loan Fund for the planned wastewater projects at interest rates that were far better than what was available under bond programs.

It is important to remember bonds and loans are not a source of revenue; they are financing tools. The sources of revenue to pay for the projects are the taxes or rates that secure the bonds or loan.

The Five-Year Plan in a Snapshot

The following table shows the total cost of projects authorized in each of the next five years for each major category of capital projects. Some projects will be paid for in a single year, while other projects will take three years or more to complete.

Occasionally new issues, changing cost and revenue realities, or shifts in City priorities will cause a project, or a number of projects, to be either bumped forward or back in the five-year schedule. Any changes of this nature would be reflected in future CIP documents.

Projected Cost Totals by Category

CATEGORY	2015	2016	2017	2018	2019	TOTAL
Accessibility	\$0	\$256,000	\$0	\$0	\$92,000	\$348,000
Parks	\$100,000	\$0	\$0	\$0	\$0	\$100,000
Public Facilities	\$15,000	\$30,000	\$0	\$0	\$0	\$45,000
Revitalization	\$0	\$0	\$0	\$0	\$0	\$0
Stormwater	\$0	\$0	\$0	\$0	\$0	\$0
Transportation	\$40,000	\$40,000	\$2,207,000	\$899,000	\$328,000	\$3,514,000
Wastewater	\$1,845,000	\$2,620,000	\$2,620,000	\$2,420,000	\$2,420,000	\$11,925,000
Water	\$2,548,000	\$1,909,000	\$2,263,000	\$1,569,000	\$1,732,000	\$10,021,000
GRAND TOTALS:	\$4,548,000	\$4,855,000	\$7,090,000	\$4,888,000	\$4,572,000	\$25,953,000

Major Needs that Remain Unfunded

Projects to strengthen our community...if we can find the cash

This section of the CIP highlights projects that are considered important but were not proposed for funding within this five-year CIP time frame.

Residential Utility Services

Several pockets of residential areas within city limits remain without City utilities. Most were annexed after development under county jurisdiction, and most are characterized by moderate income households and modest homes.

Albany Train/Multimodal Station

The Albany train/multimodal station has been a great success. The station is seeing high volumes of use and often the existing parking is near or at capacity. To allow continued growth of the multiple transportation services using the station to service the region, additional space for parking will need to be developed.

Central Albany Revitalization

Central Albany remains a focus for public and private redevelopment and economic development activity. While CARA funding has stimulated significant private investment, completion of the vision for central Albany will require spending beyond the scope of the renewal agency. The following are among the projects that do not have fully identified funding:

- Public Spaces – The CALUTS Plan and the Town Center Plan call for a suite of public spaces designed to enhance the central Albany area, provide spatial organizing elements, offer alternate transportation options, and stimulate private investment.
- Water Avenue – The Water Avenue Streetscape Design Guide (2008) calls for reconstruction of Water Avenue from Washington Street to Main Street. This will be a key investment to support redevelopment of parcels along the river, including the riverfront housing in the Town Center Plan concept. The scope and timing of this project is currently being reviewed by CARA.

Park Equipment Replacement/Renovation Needs

Currently, there is a backlog of park equipment replacement projects. Examples of these projects include the replacement of unsafe, 30-year-old playgrounds; ball field lighting systems; irrigation systems; and park buildings/structures. The 2006 Parks Master Plan proposes several projects that would address many of these needs through a funding mix including Parks SDCs, annual operating dollars, private donations, and grants. However, most of these funds have not yet been secured.

Fire Department

- Fire Station 11 – The downtown station is currently located on a half-acre site. Additional property is in the process of being acquired to allow replacement of Station 11. The current building is aging and is not safe in an earthquake. The Albany Public Safety Facilities Review

Committee is reviewing the facility and is expected to make recommendations to the City Council later this year.

- Both Fire and Police emergency responders lack adequate local training facilities to develop new skills and maintain proficiency and current capabilities. Emergency responders' skills must be maintained to safely and adequately handle the numerous high-risk and hazardous events they encounter.

Police

The City owns slightly over a four-acre site on Pacific Boulevard for a new police station. Police along with Fire have completed preliminary work on a formal architectural and engineering study to solidify estimated costs of building the needed facilities or to remodel existing structures. A citizen committee is reviewing both facilities and is expected to make recommendations to the City Council later this year.

Street Construction

In the 1990s a Task Force commissioned by the Mayor evaluated the needs for maintaining Albany's streets. The backlog in street maintenance needs was large. In 1998 the Citizens of Albany passed a \$10 million bond measure to fund the reconstruction of five streets. The City was able to complete the five street improvements as well as fund work on an additional four streets with the \$10 million. A second \$10 million street bond measure in 2000 was not approved by Albany voters.

The needs for street repair and improvement remain. Aging streets that cannot be properly maintained and invested in will fall into disrepair and ultimately will require full reconstruction rather than repair. Reconstruction of streets is multiple times more expensive than ongoing repair and investment.

The revenue picture for streets is bleak. Gas tax revenues are not anticipated to continue to grow to support past funding levels. Surface Transportation Program (STP) funding is subject to federal approval and appropriation. The City was recently informed by ODOT that funding from the federal Highway Trust Fund is in question unless Congress acts to provide more funding. This could result in the City losing STP funding which is one source of the limited funds that we use for capital improvement to our streets.

Stormwater Utility

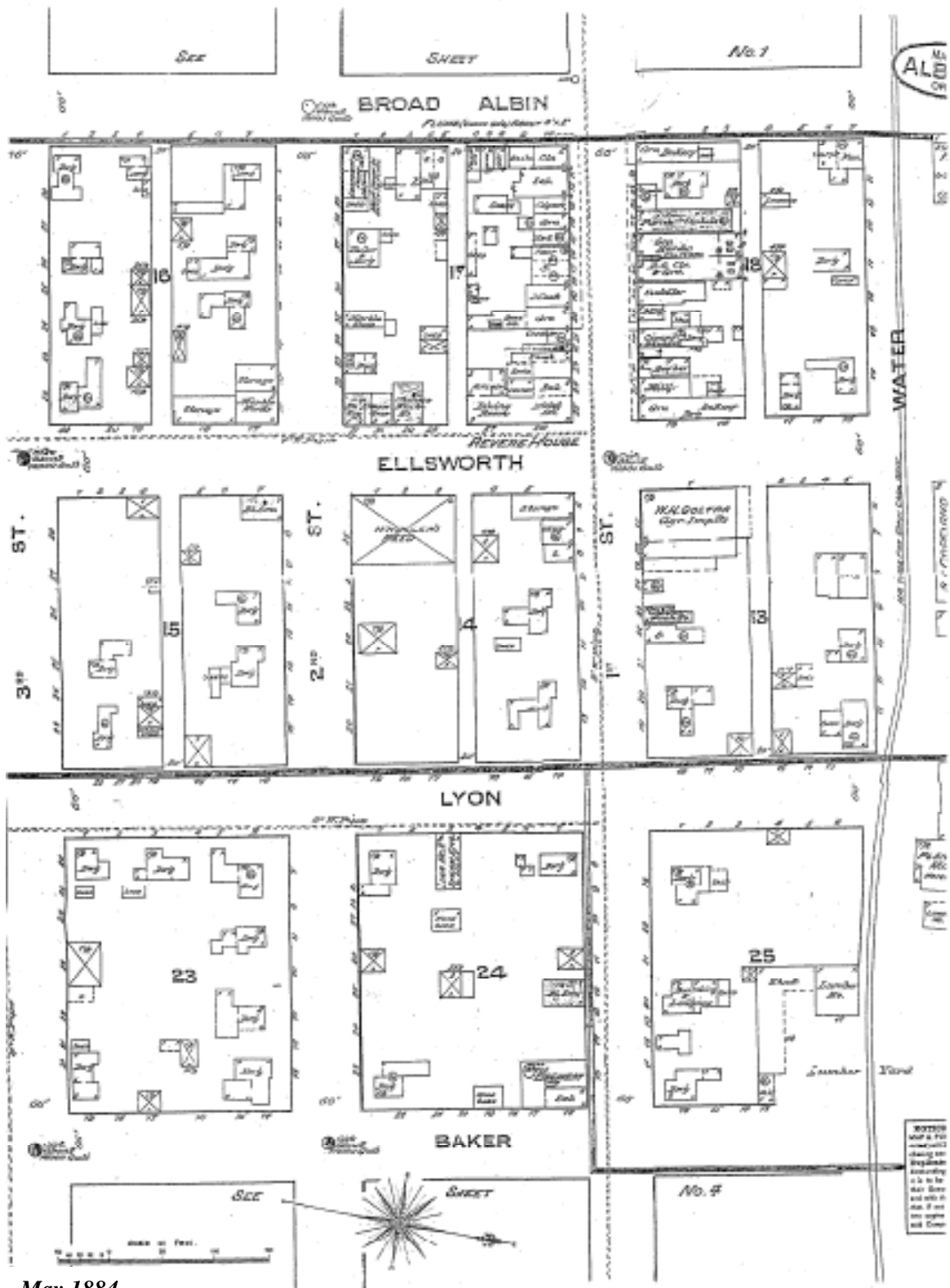
The City does not currently have a dedicated funding source for addressing stormwater quality and quantity, facility maintenance, or capital project needs within the community. When problems arise within the existing system, they are addressed by either the street maintenance or sewer maintenance crews, depending on the type of facility. The City is undergoing a significant stormwater planning effort. The new stormwater plan will identify short- and long-term maintenance and capital improvement needs. When the needs have been identified, different funding strategies to address those needs will be considered.

South Albany Area Plan

This plan provides a land use/transportation/natural resource/utility plan that will guide decades of development. There are significant public and private capital investments required in future years. These will include, at the least:

- Lochner Road/Marion Street improvements
- 53rd Avenue roadway and bridge improvement project
- Water reservoir to serve the area

-
- Relocation of Ellingson Road, east of Columbus Street
 - Development of the community park site, and two or three neighborhood parks
 - Trails and paths connecting neighborhoods and accessing Oak Creek
 - A new elementary school
 - A new residential street network for north-south and east-west movements, including the proposed Oak Creek Parkway
 - Potential land acquisition of property along the Oak Creek corridor



May 1884

SCHEDULE OF CAPITAL EQUIPMENT
Fiscal Year 2014-2015

Department:				
Program Name			Budget	Fund
(Program Number)	Capital Description		Amount	Total
Fire:				
Emergency Services (100-25-1208)	Thermal Imaging Camera Replacement		\$ 10,900	
	Treadmill Replacement		6,100	
	Holmatro Rescue Tool Replacement		10,000	
				\$ 27,000
Equipment Replacement (217-10-1010)	Ambulance		\$200,000	\$200,000
Total Fire Department				\$227,000
Parks & Recreation Department:				
Park Maintenance (202-35-1407)	Fertilizer Spreader		\$ 7,000	\$ 7,000
Equipment Replacement (202-35-1410)	Locker/storage/pump room rehab		\$ 10,000	
				\$10,000
Equipment Replacement (217-10-1010)	Flatbed Truck (Replaces 357-98)		\$ 40,000	
	28-Passenger Bus (Replaces 351)		132,000	
				\$172,000
Total Parks & Recreation Department				\$189,000
Public Works Department:				
Albany Transit (213-50-1106)	35-Ft Gillig Bus		\$440,000	\$440,000
Linn-Benton Loop (213-50-1107)	40-Ft Gillig Bus		\$380,000	\$380,000
Sewer Equipment Replacement (601-50-2501)	Replace Vehicle 707-05		\$ 20,000	
	Replace Vehicle 612-01		29,400	
	Replace Vehicle 614-02		125,000	
				\$174,400
Albany-Millersburg WTP (615-50-2204)	Heavy Dump w/Hook Lift		\$120,000	\$120,000
Canal Maintenance (615-50-2311)	Replace Vehicle 707-05		\$ 10,000	
	Replace Vehicle 980-02		23,000	
	Replace Vehicle 901-00		30,000	
	Replace Vehicle 947-03		250,000	
				\$313,000
Total Public Works Department				\$1,427,400
TOTAL CAPITAL EQUIPMENT				<u>\$1,843,400</u>

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2014-2015

The City evaluates its service delivery systems according to established efficiency and effectiveness criteria to determine whether a service should be provided with staff or by contract. It is the policy of the City to make every effort to construct public improvements at the least cost to the citizens of Albany. The following summary lists projects included in the 2014-2015 budget. The projects may also be included in the City's five-

Project Description	Total	General Fund	Parks & Recreation	Grants	Public Transit	Capital Replacement
CAPITAL PROJECTS						
Capital Equipment	\$ 1,766,400	\$ 27,000	\$ 17,000	\$ -	\$ 820,000	\$ 295,000
Building Improvements	48,300	-	-	48,300	-	-
Project Construction	115,000	-	-	-	-	-
Airport Fencing	20,000	-	-	20,000	-	-
Comm Dev - Accessibility	55,800	-	-	55,800	-	-
Comm Dev - Public Improvements	148,500	-	-	148,500	-	-
Sunrise Park Play Replace	50,000	-	50,000	-	-	-
Wetlands Fencing	25,000	-	-	-	-	-
Bus Location Software - Hardware	10,800	-	-	-	10,800	-
Ops Building Addition	1,100,000	-	-	-	-	1,100,000
Station 13 Paint & Waterproofing	15,000	-	-	-	-	15,000
Sidewalk Infill Program	15,000	-	-	-	-	-
FP-15-01 RFI Alternatives Analysis	75,000	-	-	-	-	-
FP-15-02 Water Model Update	75,000	-	-	-	-	-
BR-12-02 Belmont Ave Culvert Repl	510,000	-	-	510,000	-	-
SS-13-04 Wetlands Int w/AMWRF Outfalls	80,000	-	-	-	-	-
SS-13-05 Main St:2nd-Salem Ave Sewer Rep	170,000	-	-	-	-	-
SS-14-05 Wetlands Invest & Imp	200,000	-	-	-	-	-
SS-15-01 2015 Cured In Place Pipe Proj	335,800	-	-	-	-	-
SS-15-02 2015 Pipe Bursting Projects	689,100	-	-	-	-	-
SS-15-03 Century Drive LS Imp	500,000	-	-	-	-	-
SS-15-04 2015 Manhole Repairs & Replace	100,000	-	-	-	-	-
ST-12-02 Gibson Hill Rd Sidewalks PH A	268,000	-	-	268,000	-	-
ST-13-03 N Albany Rd-Quarry to RR Tracks	4,509,900	-	-	-	-	-
ST13-04 Main Street Rehab	1,850,000	-	-	-	-	-
ST-14-02 Center & 16th Rehab	214,000	-	-	-	-	-
ST-14-03 Ped Crossing Imp	160,000	-	-	-	-	-
ST-14-04 Water Main Geary Rehab	195,000	-	-	-	-	-
WL-12-02 Broadway Trans Main Ph II	1,300,000	-	-	-	-	-
WC-13-01 Canal Diversion Structures	220,000	-	-	-	-	-
WL-14-02 Center & 16th WL	208,000	-	-	-	-	-
WL-14-03 Picardy Waterline Infill	192,000	-	-	-	-	-
WL-14-04 Zone 1 Dist Proj(Phase 2)	116,000	-	-	-	-	-
WC-14-01 Canal Bank Repairs	90,000	-	-	-	-	-
WL-14-06 Powers & Oak Grove E	100,000	-	-	-	-	-
WL-14-07 Scenic Back Lot Repl Design	10,000	-	-	-	-	-
WL-15-01 Davidson St:8th - Santiam WL	366,000	-	-	-	-	-
WL-15-02 Cleveland St:7th - Pacific WL	128,000	-	-	-	-	-
WL-15-03 Country Village Loop WL	240,000	-	-	-	-	-
WL-15-04 College Pk Dr:Pacif - E End WL	230,000	-	-	-	-	-
WL-15-05 Denver & Cleveland WL	229,000	-	-	-	-	-
2014 Cured In Place Pipe	220,000	-	-	-	-	-
2014 Pipe Bursting	189,000	-	-	-	-	-
2014 Sewer Main Repl	130,000	-	-	-	-	-
WTP-14-01 LT2 Improvements	110,000	-	-	-	-	-
WTP-14-02 Vine WTP Filter Controls	250,000	-	-	-	-	-
WTP-15-01 Maple St Pump Stn Electric	1,355,000	-	-	-	-	-
WWTP-13-01 WRF Solids Handling Imp Proj	500,000	-	-	-	-	-
W-12-02 AM WTP Sand Removal	250,000	-	-	-	-	-
Capital Project Totals	19,734,600	27,000	67,000	1,050,600	830,800	1,410,000

Debt Service	Street	Capital Projects	Sewer	Water	Project Description
					CAPITAL PROJECTS
\$ -	\$ -	\$ -	\$ 174,400	\$ 433,000	Capital Equipment
-	-	-	-	-	- Building Improvements
-	-	115,000	-	-	- Project Construction
-	-	-	-	-	- Airport Fencing
-	-	-	-	-	- Comm Dev - Accessibility
-	-	-	-	-	- Comm Dev - Public Improvements
-	-	-	-	-	- Sunrise Park Play Replace
-	-	-	25,000	-	- Wetlands Fencing
-	-	-	-	-	- Bus Location Software - Hardware
-	-	-	-	-	- Ops Building Addition
-	-	-	-	-	- Station 13 Paint & Waterproofing
-	15,000	-	-	-	- Sidewalk Infill Program
-	-	-	75,000	-	- FP-15-01 RFI Alternatives Analysis
-	-	-	-	75,000	- FP-15-02 Water Model Update
-	-	-	-	-	- BR-12-02 Belmont Ave Culvert Repl
-	-	-	80,000	-	- SS-13-04 Wetlands Int w/AMWRF Outfalls
-	-	-	170,000	-	- SS-13-05 Main St:2nd-Salem Ave Sewer Rep
-	-	-	200,000	-	- SS-14-05 Wetlands Invest & Imp
-	-	-	335,800	-	- SS-15-01 2015 Cured In Place Pipe Proj
-	-	-	689,100	-	- SS-15-02 2015 Pipe Bursting Projects
-	-	-	500,000	-	- SS-15-03 Century Drive LS Imp
-	-	-	100,000	-	- SS-15-04 2015 Manhole Repairs & Replace
-	-	-	-	-	- ST-12-02 Gibson Hill Rd Sidewalks PH A
-	4,509,900	-	-	-	- ST-13-03 N Albany Rd-Quarry to RR Tracks
-	1,850,000	-	-	-	- ST13-04 Main Street Rehab
-	214,000	-	-	-	- ST-14-02 Center & 16th Rehab
-	160,000	-	-	-	- ST-14-03 Ped Crossing Imp
-	195,000	-	-	-	- ST-14-04 Water Main Geary Rehab
-	-	-	-	1,300,000	WL-12-02 Broadway Trans Main Ph II
-	-	-	-	220,000	WC-13-01 Canal Diversion Structures
-	-	-	-	208,000	WL-14-02 Center & 16th WL
-	-	-	-	192,000	WL-14-03 Picardy Waterline Infill
-	-	-	-	116,000	WL-14-04 Zone 1 Dist Proj(Phase 2)
-	-	-	-	90,000	WC-14-01 Canal Bank Repairs
-	-	-	-	100,000	WL-14-06 Powers & Oak Grove E
-	-	-	-	10,000	WL-14-07 Scenic Back Lot Repl Design
-	-	-	-	366,000	WL-15-01 Davidson St:8th - Santiam WL
-	-	-	-	128,000	WL-15-02 Cleveland St:7th - Pacific WL
-	-	-	-	240,000	WL-15-03 Country Village Loop WL
-	-	-	-	230,000	WL-15-04 College Pk Dr:Pacif - E End WL
-	-	-	-	229,000	WL-15-05 Denver & Cleveland WL
-	-	-	220,000	-	- 2014 Cured In Place Pipe
-	-	-	189,000	-	- 2014 Pipe Bursting
-	-	-	130,000	-	- 2014 Sewer Main Repl
-	-	-	-	110,000	WTP-14-01 LT2 Improvements
-	-	-	-	250,000	WTP-14-02 Vine WTP Filter Controls
-	-	-	-	1,355,000	WTP-15-01 Maple St Pump Stn Electric
-	-	-	500,000	-	- WWTP-13-01 WRF Solids Handling Imp Proj
-	-	-	-	250,000	W-12-02 AM WTP Sand Removal
-	6,943,900	115,000	3,388,300	5,902,000	Capital Project Totals

continued

SUMMARY OF CAPITAL REQUIREMENTS AND CAPITAL RESERVES - FISCAL YEAR 2014-2015, continued

Project Description	Total	General Fund	Parks & Recreation	Grants	Public Transit	Capital Replacement
CAPITAL RESERVES						
Reserve: Pipe Over-sizing	20,000	-	-	-	-	-
Reserve: Connection Fees	802,700	-	-	-	-	-
Reserve: Replacement	4,682,500	-	-	-	-	4,682,500
Reserve: Equipment Replacement	1,605,600	-	-	-	-	-
Reserve: Building Replacement	201,000	-	-	-	-	201,000
Reserve: Street Connection Fees	192,500	-	-	-	-	-
Reserve: Building Maintenance	115,400	-	-	-	-	115,400
Reserve: Storm Drain Collection Fees	110,800	-	-	-	-	-
Reserve: Capital Projects	13,149,900	-	692,900	-	-	-
Reserve: Parks Capital Projects	118,000	-	118,000	-	-	-
Reserve: PepsiCo Settlement	9,087,900	-	-	-	-	-
Reserve: Facilities Maintenance	186,200	-	-	-	-	-
Reserve: Facilities Replacement	68,700	-	-	-	-	68,700
Reserve: Monteith House	28,700	-	-	-	-	28,700
Reserve: Waverly RH Land Mod Dep - WM	203,300	-	-	-	-	-
Reserve: Siemens Settlement	3,753,000	-	-	-	-	-
Reserve: Albany Transit	10,000	-	-	-	-	-
Reserve: Street Capital	27,000	-	-	-	-	-
Reserve: Lebanon Canal	99,800	-	-	-	-	-
Reserve: Stormwater Capital	5,000	-	-	-	-	-
Reserve: Stormwater Deferred Planting	5,000	-	-	-	-	-
Reserve: Stormwater In-Lieu of Planting	5,000	-	-	-	-	-
Reserve: Debt Service	160,000	-	-	-	-	-
Reserve: SDC-I	654,700	-	-	-	-	-
Reserve: Rates	1,413,400	-	-	-	-	-
Bond Payment Stabilization Reserve	1,100,000	-	-	-	-	-
Reserve: SRF Requirements (WWTP)	2,403,000	-	-	-	-	-
Reserve :SRF Requirements (Wetlands)	50,000	-	-	-	-	-
Total Capital Reserves	40,259,100	-	810,900	-	-	5,096,300
Grand Totals	\$ 59,993,700	\$ 27,000	\$ 877,900	\$1,050,600	\$ 830,800	\$ 6,506,300

Capital Replacement	Street	Capital Projects	Sewer	Water	Project Description
CAPITAL RESERVES					
-	-	-	10,000	10,000	Reserve: Pipe Over-sizing
-	-	-	645,200	157,500	Reserve: Connection Fees
-	-	-	-	-	Reserve: Replacement
-	-	-	879,600	726,000	Reserve: Equipment Replacement
-	-	-	-	-	Reserve: Building Replacement
-	192,500	-	-	-	Reserve: Street Connection Fees
-	-	-	-	-	Reserve: Building Maintenance
-	-	-	110,800	-	Reserve: Storm Drain Collection Fees
-	2,483,100	580,600	5,150,400	4,078,000	Reserve: Capital Projects
-	-	-	-	-	Reserve: Parks Capital Projects
-	-	-	-	-	Reserve: PepsiCo Settlement
-	-	-	-	-	Reserve: Facilities Maintenance
-	-	-	-	-	Reserve: Facilities Replacement
-	-	-	-	-	Reserve: Monteith House
-	203,300	-	-	-	Reserve: Waverly RH Land Mod Dep - WM
-	-	-	3,753,000	-	Reserve: Siemens Settlement
-	10,000	-	-	-	Reserve: Albany Transit
-	27,000	-	-	-	Reserve: Street Capital
-	-	-	-	99,800	Reserve: Lebanon Canal
-	-	-	5,000	-	Reserve: Stormwater Capital
-	-	-	5,000	-	Reserve: Stormwater Deferred Planting
-	-	-	5,000	-	Reserve: Stormwater In-Lieu of Planting
160,000	-	-	-	-	Reserve: Debt Service
-	-	-	654,700	-	Reserve: SDC-I
-	-	-	913,400	500,000	Reserve: Rates
-	-	-	-	1,100,000	Bond Payment Stabilization Reserve
-	-	-	2,403,000	-	Reserve: SRF Requirements (WWTP)
-	-	-	50,000	-	Reserve :SRF Requirements (Wetlands)
160,000	2,915,900	580,600	14,585,100	6,671,300	Total Capital Reserves
\$ 160,000	\$ 9,859,800	\$ 695,600	\$ 17,973,400	\$ 12,573,300	Grand Totals

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2014 - 2015		
1892	SUNRISE PARK PLAYGROUND REPLACEMENT	\$100,000
Total for FY 2014 - 2015		\$100,000
Grand Total for Parks:		\$100,000

Plan FY: 2014-2015 SUNRISE PARK PLAYGROUND REPLACEMENT

CIP Project #: 1892

Master Plan: Parks Master Plan **Plan Element:**
Category: Parks **Classification:** Replacement Projects
Department: Parks & Recreation Department

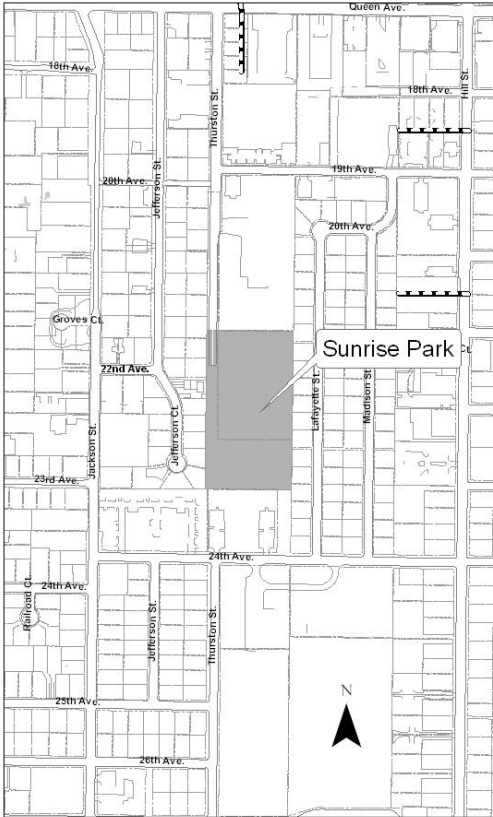
Total Cost: \$100,000

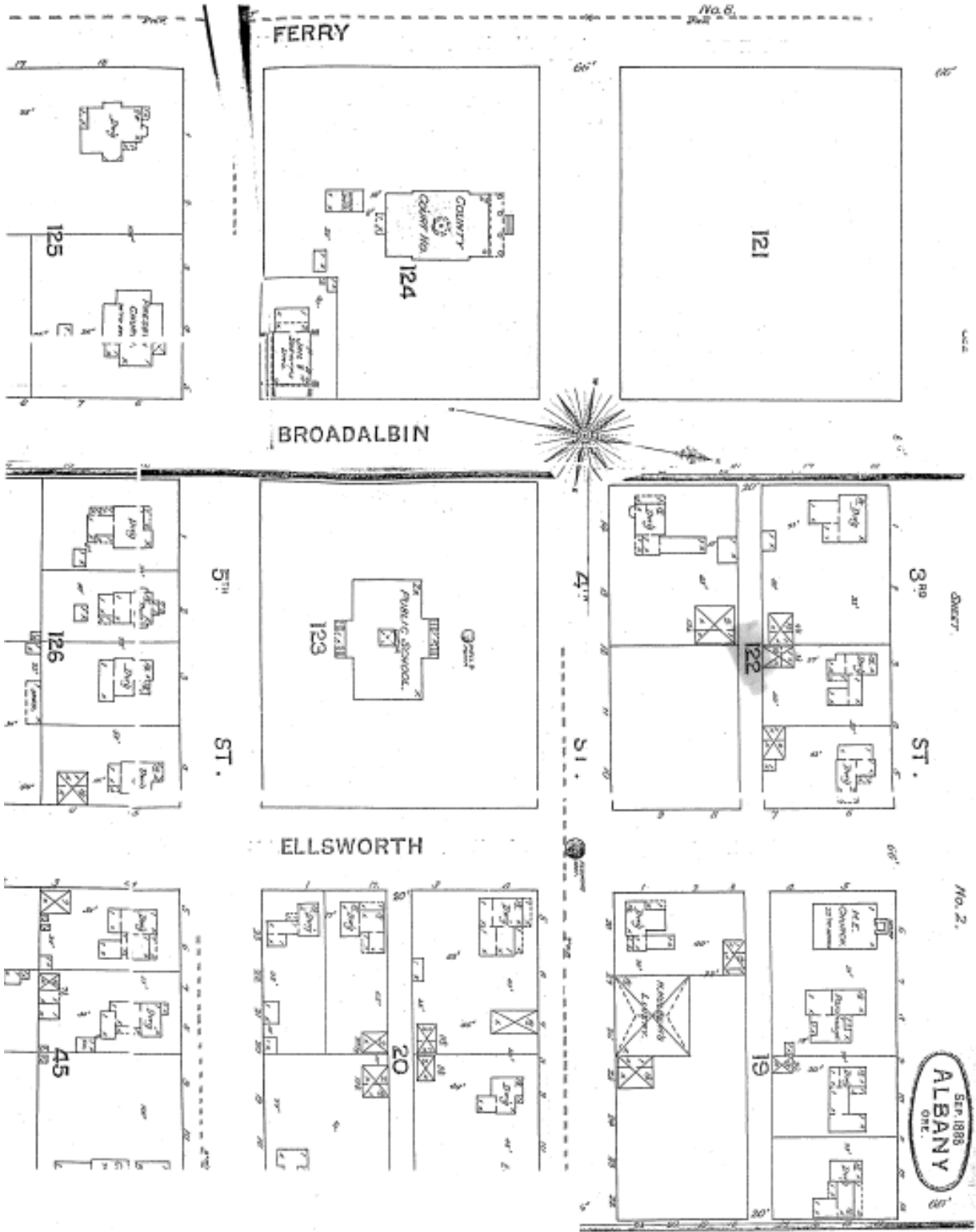
The current Parks Master Plan calls for the replacement of this 35-year old playground with new play equipment to meet current safety and accessibility standards. Elements of this project include the demolition of existing facilities, the installation of new equipment, and the construction of new accessibility paths.

Operating Budget Impact: This project will not impact the operating budget because this project replaces existing playground and other deteriorating equipment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
	DONATIONS	\$5,000
	STATE GRANT	\$25,000
	COMMUNITY DEVELOPMENT BLOCK GRANT	\$35,000
202-35-1408	PARKS AND RECREATION	\$35,000
	Total:	\$100,000





September 1888

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Miscellaneous - Parks

CIP #	Phase	Year	Title	Projected Total
1937		0	NEW HIKE/BIKE TRAIL DEVELOPMENT	\$500,000
Total for Unfunded Miscellaneous - Parks:				\$500,000

Park Development

CIP #	Phase	Year	Title	Projected Total
1321		0	TIMBER RIDGE PARK ACQUISITION	\$300,000
1886		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1B	\$400,000
1887		0	TIMBER LINN PARK IMPROVEMENTS - PHASE 1C	\$600,000
1895		0	COMMUNITY PARK DEVELOPMENT - PHASE 1	\$1,500,000
1903		0	NEIGHBORHOOD PARK DEVELOPMENT - TIMBER RIDGE SITE	\$300,000
1904		0	NEIGHBORHOOD PARK DEVELOPMENT - TIMBER RIDGE SITE PHASE 2	\$200,000
1936		0	COMMUNITY PARK DEVELOPMENT - PHASE 2	\$1,000,000
Total for Unfunded Park Development:				\$4,300,000

Park Renovations

CIP #	Phase	Year	Title	Projected Total
1893		0	DEERFIELD PARK RENOVATION	\$400,000
Total for Unfunded Park Renovations:				\$400,000

Replacement Projects

CIP #	Phase	Year	Title	Projected Total
1889		0	GRAND PRAIRIE PARK PLAYGROUND REPLACEMENT	\$150,000
1896		0	DRAPER PARK PLAYGROUND REPLACEMENT	\$150,000
1898		0	PINEWAY PARK PLAYGROUND REPLACEMENT	\$100,000
1899		0	HENDERSON PARK PLAYGROUND REPLACEMENT	\$70,000
Total for Unfunded Replacement Projects:				\$470,000

Grand Total for Unfunded Parks: \$5,670,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2014 - 2015		
2179	FIRE STATION 14 WATER RECLAMATION PROJECT	\$15,000
Total for FY 2014 - 2015		\$15,000
Plan Year: 2015 - 2016		
2177	FIRE STATION 11 WATER RECLAMATION PROJECT	\$30,000
Total for FY 2015 - 2016		\$30,000
Grand Total for Public Facilities:		\$45,000

Plan FY: 2014-2015 FIRE STATION 14 WATER RECLAMATION PROJECT

CIP Project #: 2179

Master Plan:

Category: Public Facilities

Department: Fire Department

Plan Element:

Classification: Fire Facilities

Total Cost: \$15,000

In September 2006, DEQ issued the Willamette River Basin TMDL order. In June 2013 the City received approval of our second TMDL Implementation Plan. Our approved plan requires that fire stations capture and treat emergency vehicles wash water and not allow runoff into the storm drainage system. This project intends to retrofit Fire Station 14 with the equipment necessary to meet current standards.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
217-10-2002 GF FACILITIES MAINTENANCE PROJECTS	\$15,000
Total:	\$15,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Fire Facilities

CIP #	Phase	Year	Title	Projected Total
1334		0	DOWNTOWN FIRE STATION	\$8,000,000
1943		0	EMERGENCY SERVICE TRAINING CENTER	\$4,500,000
2180		0	UPDATE CURRENT RADIO SYSTEM TO 700/800 MHZ	\$1,500,000
Total for Unfunded Fire Facilities:				\$14,000,000

Police Facilities

CIP #	Phase	Year	Title	Projected Total
1335		0	POLICE STATION REPLACEMENT	\$15,000,000
Total for Unfunded Police Facilities:				\$15,000,000

Grand Total for Unfunded Public Facilities: \$29,000,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Development Partnerships

CIP #	Phase	Year	Title	Projected Total
1338		0	PROPERTY ACQUISITION & ASSEMBLY	\$250,000
1341		0	PROPERTY REDEVELOPMENT ASSISTANCE	\$1,000,000
1342		0	PAINT PROGRAM	\$100,000
1343		0	ALBANY SQUARE DEVELOPMENT	\$150,000
1344		0	WATER AVENUE IMPROVEMENTS	\$2,000,000
1345		0	RIVERFRONT HOUSING INFRASTRUCTURE	\$2,625,000
1346		0	TRANSITION AREAS REDEVELOPMENT	\$1,250,000
1347		0	HOUSING DEMONSTRATION	\$250,000
1348		0	HOUSING DEVELOPMENT	\$825,000
1349		0	HOUSING REHABILITATION	\$700,000
Total for Unfunded Development Partnerships:				\$9,150,000

General Facilities

CIP #	Phase	Year	Title	Projected Total
1331		0	CANAL ESPLANADE	\$3,295,000
1333		0	COMMUNITY GATEWAYS	\$558,000
Total for Unfunded General Facilities:				\$3,853,000

Infrastructure

CIP #	Phase	Year	Title	Projected Total
1366		0	COMMUNICATIONS INFRASTRUCTURE	\$500,000
1367		0	UNDERGROUND OVERHEAD UTILITIES	\$1,000,000
1368		0	ROADS, WATER, SEWER, STORM SEWER, RAIL CROSSING	\$3,000,000
1369		0	STREET REDEVELOPMENT	\$2,000,000
1370		0	ALLEY REDEVELOPMENT	\$750,000
1371		0	DOWNTOWN GRID SYSTEM	\$100,000
1372		0	TRAFFIC CALMING	\$250,000
1373		0	QUEEN AVENUE RAIL CROSSING	\$300,000
1374		0	1ST AVENUE UNDERCROSSING	\$500,000
Total for Unfunded Infrastructure:				\$8,400,000

Pedestrian/Bicycle Connectivity

CIP #	Phase	Year	Title	Projected Total
1375		0	WILLAMETTE RIVERFRONT PATH - CALAPOOIA CROSSING	\$1,000,000
1376		0	WILLAMETTE RIVERWALK - BOWMAN/HARRISON CONNECTION	\$250,000

CIP #	Phase	Year	Title	Projected Total
1377		0	CALAPOOIA RIVERWALK	\$500,000
1379		0	8TH AVENUE CANAL ESPLANADE	\$500,000
1380		0	THURSTON CANAL ESPLANADE	\$600,000

Total for Unfunded Pedestrian/Bicycle Connectivity: \$2,850,000

Public Spaces & Facilities

CIP #	Phase	Year	Title	Projected Total
1352		0	BROADALBIN PROMENADE	\$500,000
1353		0	ALBANY SQUARE	\$200,000
1354		0	ALBANY LANDING	\$350,000
1356		0	DOWNTOWN BEAUTIFICATION	\$300,000
1357		0	AWNING PROGRAM	\$125,000
1358		0	RIVERFRONT HOUSING AREA STREETSCAPE	\$120,000
1359		0	MAIN STREET AREA STREETSCAPE	\$75,000
1360		0	SIDEWALK PROGRAM	\$250,000
1361		0	STREET TREE PLANTING	\$250,000
1362		0	HISTORIC DISTRICTS SIGNAGE	\$200,000
1363		0	DOWNTOWN PARKING AREAS	\$350,000
1364		0	GOVERNMENT CENTER PARKING STRUCTURE	\$2,000,000
1365		0	WATER AVENUE AREA PARKING STRUCTURE	\$1,500,000
1384		0	PUBLIC FACILITIES	\$550,000
1990		0	DOWNTOWN STREETSCAPE	\$560,000

Total for Unfunded Public Spaces & Facilities: \$7,330,000

Watershed Health & Education

CIP #	Phase	Year	Title	Projected Total
1381		0	WATERSHED HEALTH	\$265,000
1382		0	RIPARIAN RESTORATION	\$50,000
1383		0	ALBANY GROVE	\$75,000

Total for Unfunded Watershed Health & Education: \$390,000

Grand Total for Unfunded Revitalization: \$31,973,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase	Title	Projected Total
Plan Year: 2014 - 2015			
1802		BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
			Total for FY 2014 - 2015
			\$40,000
Plan Year: 2015 - 2016			
1995		BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
			Total for FY 2015 - 2016
			\$40,000
Plan Year: 2016 - 2017			
1002	6	HILL STREET: QUEEN AVENUE TO 24TH AVENUE	\$1,630,000
2181		BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
2225		OAK STREET REHABILITATION – 34TH TO 38TH AVENUE	\$387,000
2228		DAVIDSON STREET REHABILITATION – 14TH AVENUE TO 16TH AVENUE	\$150,000
			Total for FY 2016 - 2017
			\$2,207,000
Plan Year: 2017 - 2018			
2182		BROADWAY STREET OVERLAY: 9TH AVENUE TO QUEEN AVENUE	\$147,000
2226		24TH AVENUE REHABILITATION – JACKSON STREET TO GEARY STREET	\$712,000
2231		BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
			Total for FY 2017 - 2018
			\$899,000
Plan Year: 2018 - 2019			
2230		THURSTON STREET REHABILITATION – QUEEN AVENUE TO SOUTH OF 19TH AVENUE	\$288,000
2288		BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH	\$40,000
			Total for FY 2018 - 2019
			\$328,000
Grand Total for Transportation:			\$3,514,000

Plan FY: 2014-2015 BICYCLE AND PEDESTRIAN IMPROVEMENT GRANT MATCH
CIP Project #: 1802

Master Plan: Transportation **Plan Element:**
Category: Transportation **Classification:** Pedestrian & Bikeway
Department: Public Works Department

Total Cost: \$40,000

This is an annual dedication to provide funds for match requirements on bicycle and pedestrian grants that are made available annually by the Oregon Department of Transportation. Many of the grants available require a local match. This dedication will provide a funding source should appropriate opportunities arise. All grant opportunities will come before the City Council for approval prior to acceptance.

Operating Budget Impact: None. There is no impact to street maintenance costs because this is reserve funding for potential grants, should the opportunity arise.

Funding Sources For This Project:

<u>Activity Funding Source</u>	<u>Projected Amount</u>
250-50-2700 STREET CAPITAL RESERVES	\$40,000
	<hr/>
Total:	\$40,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Airport

CIP #	Phase	Year	Title	Projected Total
1697	1	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$198,000
1697	2	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$223,000
1697	3	0	REHABILITATE THE FIXED BASE OPERATOR BUILDING	\$266,000
1700	0	0	ACQUIRE PROPERTY - RUNWAY 16 RPZ	\$33,000
1879	0	0	LANDSCAPE FBO FRONTAGE	\$245,000
1880	0	0	SEWER EXTENSION TO NORTH HANGARS	\$669,000
1881	0	0	RUNWAY 34 SAFETY OVERRUN PROTECTION	\$357,000
1926	0	0	ALBANY AIRPORT SEWER EXTENSION	\$200,000
1953	0	0	AIRPORT MASTER PLAN UPDATE & ENVIRONMENTAL ASSESSMENT	\$350,000
1954	0	0	RUNWAY 16-34 EXTENSION	\$1,476,000
2162	0	0	AIRPORT EQUIPMENT & FENCING	\$160,000
2163	0	0	WEATHER REPORTING EQUIPMENT & INSTALLATION	\$200,000
2164	0	0	CONSTRUCT TAXIWAY	\$162,500
2166	0	0	APRON REHABILITATION	\$682,500
Total for Unfunded Airport:				\$5,222,000

Bicycle Projects

CIP #	Phase	Year	Title	Projected Total
2010		0	14TH AVENUE SHARROWS (B1)	\$2,000
2011		0	WAVERLY DRIVE BIKE SHARROWS (B2)	\$5,000
2012		0	HILL STREET BIKE LANES (B3)	\$743,000
2013		0	24TH AVENUE BIKE SHARROWS (B4)	\$5,000
2014		0	JACKSON STREET BIKE LANES (B5)	\$674,000
2015		0	CENTER STREET BIKE SHARROWS (B6)	\$6,000
2016		0	US 20, NORTH ALBANY SHOULDER TO BIKE LANES (B7)	\$31,000
2017		0	1ST AVENUE BIKE BOULEVARD (B8)	\$43,000
2018		0	2ND AVENUE BIKE BOULEVARD (B9)	\$43,000
2019		0	MADISON STREET - 7TH AVENUE BIKE BOULEVARD (B10)	\$40,000
2020		0	7TH AVENUE BIKE BOULEVARD (B11)	\$95,000
2021		0	TAKENA BIKE BOULEVARD (B12)	\$53,000
2022		0	LIBERTY - LAKEWOOD BIKE BOULEVARD (B13)	\$76,000
2023		0	12TH AVENUE (WEST) BIKE BOULEVARD (B14)	\$32,000
2024		0	BAIN STREET BIKE BOULEVARD (B15)	\$49,000
2025		0	SOUTH SHORE DRIVE BIKE BOULEVARD (B16)	\$33,000
2026		0	SHORTRIDGE STREET BIKE BOULEVARD (B17)	\$27,000
2027		0	24TH AVENUE BIKE BOULEVARD (B18)	\$44,000
2028		0	38TH AND 39TH AVENUE BIKE BOULEVARDS (B19)	\$106,000
2029		0	LYON STREET SHARROWS (B20)	\$2,000

CIP #	Phase	Year	Title	Projected Total
2030		0	ELLSWORTH STREET SHARROWS (B21)	\$4,000
Total for Unfunded Bicycle Projects:				\$2,113,000

Bridges

CIP #	Phase	Year	Title	Projected Total
1063		0	7TH AVENUE AT ALBANY CANAL	\$68,000
1064		0	9TH AVENUE AT ALBANY CANAL	\$62,000
1065		0	10TH AVENUE AT ALBANY CANAL	\$43,000
1066		0	11TH AVENUE AT ALBANY CANAL	\$37,000
1069		0	SALEM AVENUE AT PERIWINKLE CREEK	\$50,000
Total for Unfunded Bridges:				\$260,000

Intersection Projects

CIP #	Phase	Year	Title	Projected Total
2036		0	WAVERLY AVENUE/QUEEN AVENUE INTERSECTION ADD LANE(S) (I6)	\$72,000
2037		0	WAVERLY AVENUE/GRAND PRAIRIE INTERSECTION ADD LANE(S) (I7)	\$175,000
2038		0	US 20/NORTH ALBANY ROAD INTERSECTION ADD LANE(S) (I8)	\$40,000
2039		0	US 20/SPRINGHILL DRIVE INTERSECTION ADD LANE(S) (I9)	\$14,000
2040		0	KNOX BUTTE/CENTURY DRIVE INTERSECTION CONTROL CHANGE (I10)	\$345,000
2041		0	34TH AVENUE/MARION STREET INTERSECTION CONTROL CHANGE (I11)	\$345,000
2042		0	US 20 (LYON STREET)/2ND AVENUE INTERSECTION ADD LANE(S) (I12)	\$23,000
2043		0	US 20/CLAY STREET SAFETY (I13)	\$185,000
2044		0	OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I14)	\$192,000
2045		0	34TH AVENUE/HILL STREET INTERSECTION CONTROL CHANGE (I15)	\$350,000
2046		0	ELLINGSON ROAD/COLUMBUS STREET INTERSECTION CONTROL CHANGE (I16)	\$345,000
2047		0	WAVERLY AVENUE/14TH AVENUE INTERSECTION ADD LANE(S) (I17)	\$77,000
2048		0	QUEEN AVENUE/GEARY STREET INTERSECTION ADD LANE(S) (I18)	\$1,901,000
2049		0	WAVERLY AVENUE/34TH AVENUE INTERSECTION ADD LANE(S) (I19)	\$42,000
2050		0	US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I20)	\$18,000
2051		0	US 20 (LYON STREET)/1ST AVENUE INTERSECTION ADD LANE(S) (I21)	\$11,000
2053		0	US 20 (ELLSWORTH STREET) INTERSECTION ADD LANE(S) (I23)	\$17,000
2054		0	OR 99E/WAVERLY AVENUE INTERSECTION ADD LANE(S) (I24)	\$959,000
2055		0	US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I25)	\$853,000
2056		0	US 20/WAVERLY DRIVE INTERSECTION ADD LANE(S) (I26)	\$240,000
2057		0	OR 99E/QUEEN AVENUE INTERSECTION ADD LANE(S) (I27)	\$894,000
2058		0	OR 99E/34TH AVENUE INTERSECTION ADD LANE(S) (I28)	\$456,000
2059		0	OR 99E/KILLDEER AVENUE INTERSECTION ADD LANE(S) (I29)	\$3,207,000
2060		0	US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I30)	\$571,000
2061		0	US 20/TIMBER STREET INTERSECTION ADD LANE(S) (I31)	\$619,000
2063		0	SPRINGHILL DRIVE/HICKORY STREET INTERSECTION CONTROL CHANGE (I34)	\$345,000
2064		0	GIBSON HILL ROAD/CROCKER LANE INTERSECTION CONTROL CHANGE (I35)	\$345,000
2065		0	TIMBER STREET EXTENSION/18TH AVENUE INTERSECTION CONTROL CHANGE (I36)	\$1,513,000
2066		0	OR 99E/29TH AVENUE INTERSECTION ADD LANE(S) (I37)	\$106,000

CIP #	Phase	Year	Title	Projected Total
2067		0	SALEM AVENUE/GEARY STREET INTERSECTION CONTROL CHANGE (I38)	\$845,000
2068		0	OR 99E/LYON STREET INTERSECTION ADD LANE(S) (I39)	\$205,000
2069		0	OR 99E/53RD AVENUE INTERSECTION ADD LANE(S) (I40)	\$550,000
Total for Unfunded Intersection Projects:				\$15,860,000

Link Projects

CIP #	Phase	Year	Title	Projected Total
2070		0	53RD AVENUE EXTENSION (L1)	\$17,986,000
2071		0	WAVERLY DRIVE ADD LANE(S) (L2)	\$1,394,000
2072		0	WASHINGTON/CALAPOOIA/1ST/2ND AVENUE SAFETY (L3)	\$100,000
2073		0	TIMBER STREET EXTENSION (L4)	\$3,674,000
2074		0	MAIN STREET/7TH AVENUE/HILL STREET URBAN UPGRADE (L5)	\$1,292,000
2076		0	LOCHNER - COLUMBUS CONNECTOR (L8)	\$2,742,000
2078		0	NEW NORTH ALBANY CONNECTOR (L10)	\$5,818,000
2079		0	SPICER DRIVE EXTENSION (WEST OF TIMBER STREET) (L11)	\$982,000
2080		0	SPICER DRIVE EXTENSION (EAST OF TIMBER STREET) (L12)	\$1,666,000
2081		0	GOLDFISH FARM ROAD EXTENSION (L13)	\$1,013,000
2082		0	DOGWOOD AVENUE EXTENSION (L14)	\$3,294,000
2083		0	NEW NORTH/SOUTH COLLECTOR (L15)	\$7,497,000
2084		0	NEW EAST/WEST COLLECTOR (L16)	\$3,723,000
2085		0	EXPO PARKWAY EXTENSION (SOUTH OF DUNLAP) (L17)	\$996,000
2086		0	TIMBER STREET EXTENSION TO SOMERSET AVENUE (L18)	\$1,720,000
2087		0	SOMERSET AVENUE EXTENSION (L19)	\$1,653,000
2088		0	SANTA MARIA AVENUE EXTENSION (L20)	\$1,872,000
2089		0	KNOX BUTTE ROAD WIDENING (L21)	\$4,647,000
2090		0	KNOX BUTTE ROAD WIDENING (L22)	\$856,000
2091		0	KNOX BUTTE ROAD WIDENING (L23)	\$1,256,000
2092		0	KNOX BUTTE ROAD WIDENING (L24)	\$7,688,000
2093		0	DUNLAP AVENUE EXTENSION (L25)	\$1,045,000
2094		0	SPRINGHILL DRIVE WIDENING (L26)	\$3,406,000
2095		0	US 20 WIDENING (L27)	\$8,351,000
2096		0	ELLINGSON ROAD EXTENSION (L28)	\$4,430,000
2097		0	OAK STREET (L30)	\$1,830,000
2098		0	FESCUE STREET TO THREE LAKES ROAD CONNECTOR (L31)	\$886,000
2099		0	FESCUE STREET EXTENSION (L32)	\$3,054,000
2100		0	THREE LAKES ROAD REALIGNMENT (L33)	\$2,617,000
2101		0	LOONEY LANE EXTENSION (L34)	\$914,000
2102		0	ALBANY AVENUE WIDENING (L35)	\$1,177,000
2103		0	WEST THORNTON LAKE DRIVE, NORTH ALBANY ROAD & NORTH ALBANY MIDDLE SCHOOL (L36)	\$565,000
2104		0	SPRINGHILL DRIVE URBAN UPGRADE (L37)	\$4,158,000
2105		0	SCENIC DRIVE URBAN UPGRADE (L38)	\$6,842,000
2106		0	CENTURY DRIVE URBAN UPGRADE (L39)	\$3,199,000
2107		0	GIBSON HILL ROAD URBAN UPGRADE (L40)	\$3,816,000
2108		0	SKYLINE DRIVE URBAN UPGRADE (L41)	\$1,523,000
2109		0	CROCKER LANE URBAN UPGRADE (L42)	\$4,529,000
2110		0	VALLEY VIEW DRIVE URBAN UPGRADE (L43)	\$3,695,000

CIP #	Phase	Year	Title	Projected Total
2111		0	WEST THORNTON LAKE DRIVE URBAN UPGRADE (L44)	\$6,097,000
2112		0	ALLEN LANE URBAN UPGRADE (L45)	\$2,689,000
2113		0	COLUMBUS STREET URBAN UPGRADE (L46)	\$2,727,000
2114		0	GRAND PRAIRIE ROAD URBAN UPGRADE (L47)	\$2,260,000
2115		0	SPICER DRIVE URBAN UPGRADE (L48)	\$868,000
2116		0	SCRAVEL HILL ROAD URBAN UPGRADE (L49)	\$9,699,000
2117		0	QUARRY ROAD URBAN UPGRADE (L50)	\$3,493,000
2118		0	SPICER ROAD URBAN UPGRADE (L51)	\$676,000
2119		0	GOLDFISH FARM ROAD URBAN UPGRADE (L52)	\$4,444,000
2120		0	ELLINGSON ROAD URBAN UPGRADE (L53)	\$5,847,000
2121		0	LOCHNER ROAD URBAN UPGRADE (L54)	\$5,756,000
2122		0	THREE LAKES ROAD URBAN UPGRADE (L55)	\$4,856,000
2123		0	US 20 - EAST OF I-5 URBAN UPGRADE (L56)	\$2,068,000
2124		0	SANTA MARIA AVENUE URBAN UPGRADE (L57)	\$694,000
2125		0	OAK STREET URBAN UPGRADE (L58)	\$2,445,000
2126		0	WATER AVENUE URBAN UPGRADE (L59)	\$4,070,000
2127		0	US 20 SUPERELEVATION AND WIDENING (L60)	\$3,122,000
2128		0	THREE LAKES ROAD URBAN UPGRADE (L61)	\$1,879,000

Total for Unfunded Link Projects: \$191,596,000

Multi-Use Path Projects

CIP #	Phase	Year	Title	Projected Total
2129		0	QUEEN/GEARY PERIWINKLE PATH CROSSING IMPROVEMENT (M1)	\$46,000
2130		0	OAK CREEK TRAIL (M2)	\$2,645,000
2131		0	WEST TIMBER-LINN TRAIL (M3)	\$161,000
2132		0	SOUTH WATERFRONT TRAIL (M4)	\$76,000
2133		0	ALBANY-CORVALLIS MULTIUSE PATH (M5)	\$435,000
2134		0	ALBANY-CORVALLIS MULTIUSE PATH (M6)	\$761,000
2135		0	EAST TIMBER-LINN TRAIL (M7)	\$277,000
2136		0	BAIN STREET/WAVERLY LAKE TRAIL (M8)	\$153,000
2137		0	LEBANON TRAIL (M9)	\$581,000
2138		0	PERIWINKLE TRAIL EXTENSION (M10)	\$1,528,000
2139		0	EAST ALBANY WILLAMETTE RIVER BRIDGE (M11)	\$7,657,000
2140		0	99E/OAK CREEK CROSSING IMPROVEMENT (M12)	\$129,000
2141		0	US 20/99E UNDERCROSSING (M13)	\$1,500,000

Total for Unfunded Multi-Use Path Projects: \$15,949,000

Pavement Preservation

CIP #	Phase	Year	Title	Projected Total
2233		0	5TH AVENUE OVERLAY – LYON STREET TO MAIN STREET	\$239,000

Total for Unfunded Pavement Preservation: \$239,000

Pedestrian & Bikeway

CIP #	Phase	Year	Title	Projected Total
1993		0	TAKENA STREET BIKE BOULEVARD	\$58,000

CIP #	Phase	Year	Title	Projected Total
Total for Unfunded Pedestrian & Bikeway:				\$58,000

Pedestrian Projects

CIP #	Phase	Year	Title	Projected Total
2142		0	SPRINGHILL DRIVE SIDEWALK (P1)	\$542,000
2143		0	99E/24TH AVENUE CROSSING IMPROVEMENT (P2)	\$129,000
2144		0	OR 99E: BURKHART TO WAVERLY CROSSING IMPROVEMENT (P3)	\$129,000
2145		0	FERRY STREET SIDEWALK (P4)	\$725,000
2146		0	COLUMBUS STREET SIDEWALK (P5)	\$277,000
2147		0	GEARY STREET SIDEWALK (P6)	\$791,000
2148		0	AIRPORT ROAD SIDEWALK (P7)	\$485,000
2149		0	KILLDEER AVENUE SIDEWALK (P8)	\$174,000
2150		0	WAVERLY DRIVE SIDEWALK (P9)	\$88,000
2151		0	ALBANY-SANTIAM CANAL PEDESTRIAN ESPLANADE (P10)	\$1,232,000
2152		0	THURSTON STREET CANAL PEDESTRIAN ESPLANADE (P11)	\$1,863,000
2153		0	GIBSON HILL ROAD SIDEWALK (P12)	\$220,000
2208		0	KNOX BUTTE ROAD PEDESTRIAN IMPROVEMENT	\$70,000
Total for Unfunded Pedestrian Projects:				\$6,725,000

Street Reconstruction/Improvements

CIP #	Phase	Year	Title	Projected Total
2183		0	FERRY STREET REPAIR AND OVERLAY: QUEEN AVENUE TO 34TH AVENUE	\$463,000
2184		0	WAVERLY DRIVE OVERLAY: SANTIAM HIGHWAY TO QUEEN AVENUE	\$270,000
2227		0	24TH AVENUE REHABILITATION – LIBERTY STREET TO PACIFIC BOULEVARD	\$416,000
2232		0	38TH AVENUE REHABILITATION – 35TH AVENUE TO THURSTON STREET	\$291,000
2234		0	2ND AVENUE OVERLAY: ELLSWORTH STREET TO MAIN STREET	\$245,000
2235		0	QUEEN AVENUE OVERLAY: BROADWAY STREET TO PACIFIC BOULEVARD	\$234,000
2236		0	34TH AVENUE OVERLAY: PACIFIC BOULEVARD TO LYON STREET	\$312,000
2237		0	HICKORY STREET OVERLAY: NORTH ALBANY ROAD TO SPRINGHILL DRIVE	\$156,000
2238		0	TIMBER STREET OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$141,000
2239		0	DOGWOOD AVENUE OVERLAY: PRICE ROAD TO GOLDFISH FARM ROAD	\$146,000
2240		0	GEARY STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$250,000
2241		0	1ST AVENUE OVERLAY: LYON STREET TO MAIN STREET	\$245,000
2242		0	QUEEN AVENUE OVERLAY: SHERMAN STREET TO WAVERLY DRIVE	\$364,000
2243		0	GEARY STREET OVERLAY: 17TH AVENUE TO 24TH AVENUE	\$260,000
2244		0	PRICE ROAD OVERLAY: DOGWOOD AVENUE TO BLUE OX RV PARK	\$182,000
2245		0	LOCHNER ROAD OVERLAY: OREGON YOUTH AUTHORITY FRONTAGE	\$115,000
2246		0	GRAND PRAIRIE ROAD OVERLAY: GEARY STREET TO WAVERLY DRIVE	\$260,000
2247		0	QUEEN AVENUE OVERLAY: MARION STREET TO SHERMAN STREET	\$260,000
2248		0	SALEM AVENUE OVERLAY: UNION PACIFIC RAILROAD TO CITY LIMITS	\$453,000
2249		0	21ST AVENUE OVERLAY: WAVERLY DRIVE TO LEXINGTON STREET	\$104,000

CIP #	Phase	Year	Title	Projected Total
2250		0	LEXINGTON STREET OVERLAY: 21ST AVENUE TO GRAND PRAIRIE ROAD	\$208,000
2251		0	53RD AVENUE OVERLAY: CHINOOK DRIVE TO ELK RUN DRIVE	\$104,000
2252		0	CHINOOK DRIVE OVERLAY: COUGAR DRIVE TO 53RD AVENUE	\$115,000
2253		0	14TH AVENUE OVERLAY: SHORTRIDGE STREET TO END OF CONCRETE	\$31,000
2254		0	ELM STREET OVERLAY: 5TH AVENUE TO 24TH AVENUE	\$416,000
2255		0	SANTIAM ROAD OVERLAY: MAIN STREET TO CLEVELAND STREET	\$135,000
2256		0	MARION STREET OVERLAY: 24TH AVENUE TO 34TH AVENUE	\$172,000
2257		0	34TH AVENUE OVERLAY: LYON STREET TO WAVERLY DRIVE	\$547,000
2258		0	NORTH ALBANY ROAD OVERLAY: PORTLAND & WESTERN RAILROAD TO U.S. HIGHWAY 20	\$156,000
2259		0	KILLDEER AVENUE OVERLAY: PACIFIC BOULEVARD TO AIRPORT ROAD	\$141,000
2260		0	5TH AVENUE OVERLAY: ELM STREET TO WASHINGTON STREET	\$115,000
2261		0	GEARY/14TH/CLAY OVERLAYS	\$573,000
2262		0	CLOVER RIDGE ROAD OVERLAY: KNOX BUTTE ROAD TO TRUAX CREEK BRIDGE	\$213,000
2263		0	53RD AVENUE OVERLAY: PACIFIC BOULEVARD TO ELK RUN DRIVE	\$141,000
2264		0	NORTH ALBANY ROAD OVERLAY: GIBSON HILL ROAD TO WEST OF GALE STREET	\$250,000
2265		0	HILL STREET OVERLAY: 9TH AVENUE TO QUEEN AVENUE	\$245,000
2266		0	GOLDFISH FARM ROAD OVERLAY: U.S. HIGHWAY 20 TO CREEL AVE	\$156,000
2267		0	NORTH ALBANY ROAD OVERLAY: PORTLAND & WESTERN RAILROAD TO U.S. HIGHWAY 20	\$156,000
2268		0	SOMERSET DRIVE OVERLAY: TIMBER RIDGE STREET TO KNOX BUTTE ROAD	\$141,000
2269		0	MARION STREET OVERLAY: 34TH AVENUE TO ALBANY & EASTERN RAILROAD TRACKS	\$78,000
2270		0	GOLDFISH FARM ROAD OVERLAY: KNOX BUTTE ROAD TO DOGWOOD AVENUE	\$135,000
2271		0	WAVERLY DRIVE OVERLAY: GRAND PRAIRIE ROAD TO 36TH AVENUE	\$234,000
2272		0	GRAND PRAIRIE ROAD OVERLAY: WAVERLY DRIVE TO EAST OF LEXINGTON STREET	\$177,000
2273		0	SALEM AVENUE OVERLAY: SHERMAN STREET TO UNION PACIFIC RAILROAD	\$167,000
2274		0	GEARY STREET OVERLAY: FRONT AVENUE TO 6TH AVENUE	\$130,000
2275		0	LIBERTY STREET OVERLAY: QUEEN AVENUE 24TH AVENUE	\$167,000
2276		0	WAVERLY DRIVE OVERLAY: PACIFIC BOULEVARD TO SANTIAM HIGHWAY	\$156,000
2277		0	WAVERLY DRIVE OVERLAY: QUEEN AVENUE TO GRAND PRAIRIE ROAD	\$239,000
2278		0	DEL RIO AVENUE OVERLAY: COLUMBUS STREET TO WAVERLY DRIVE	\$78,000
2279		0	TIMBER RIDGE STREET OVERLAY: SOMERSET DRIVE TO KNOX BUTTE ROAD	\$208,000
2207		2020	HILL STREET: 24TH AVENUE TO 34TH AVENUE	\$2,652,000
Total for Unfunded Street Reconstruction/Improvements:				\$13,603,000

Study Projects

CIP #	Phase	Year	Title	Projected Total
2154		0	ADA ACCESSIBILITY AUDIT (S1)	\$25,000
2155		0	HIGHWAY 20 CORRIDOR AND DOWNTOWN REFINEMENT PLAN (S2)	\$250,000
2156		0	SAFETY AUDIT (S3)	\$30,000

Presented by Ord. 1880

Ordinance No 98
An ordinance to Amend section 4 of
ordinance No 5 relating to the qualifications
and duties of the City Treasurer

Be it ordained by the common
Council of the City of Albany
Section 4. That section 4 of ordinance No 5
be amended so as to read as follows.
as his salary the sum of (\$1000⁰⁰) one hundred
Dollars per year, one fourth of which
Amount shall be paid at the expiration
of each quarter. This ordinance to be in force
from and after the first day of January
1881

Passed the Council May 11th 1880

Approved May 11th 1880

D. S. Clark
Mayor

Attest
J. H. Haller
City Recorder

CIP #	Phase	Year	Title	Projected Total
2157		0	ALBANY TSP MPO UPDATE (S6)	\$350,000
2158		0	WAYFINDING (S8)	\$25,000
2159		0	INTERSTATE 5/OR 99E/KNOX BUTTE REFINEMENT PLAN (S9)	\$100,000
2160		0	INTERSTATE 5/US 20 (SANTIAM) REFINEMENT PLAN (S10)	\$100,000
Total for Unfunded Study Projects:				\$880,000

Transit Projects

CIP #	Phase	Year	Title	Projected Total
2161		0	IMPROVED PEDESTRIAN CROSSINGS AT TRANSIT STOPS (T1)	\$430,000
2174		0	PURCHASE OF BUS MAINTENANCE FACILITY PROPERTY	\$750,000
2175		0	DESIGN AND CONSTRUCTION OF BUS MAINTENANCE FACILITY	\$500,000
2303		0	LAND ACQUISITION, ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
2304		0	DESIGN AND CONSTRUCTION OF ALBANY TRAIN/MULTIMODAL STATION ADDITIONAL PARKING LOT	\$1,500,000
Total for Unfunded Transit Projects:				\$4,680,000

Grand Total for Unfunded Transportation: \$257,185,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2014 - 2015		
1228	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
1742	INFLOW REDUCTION PROGRAM	\$0
1986	RAIN DRAIN SEPARATION PROJECTS	\$0
2296	CENTURY DRIVE LIFT STATION IMPROVEMENTS	\$500,000
2297	2015 MANHOLE REPAIRS & REPLACEMENT	\$100,000
2298	2015 CURED-IN-PLACE PIPE PROJECTS	\$336,000
2299	2015 PIPE BURSTING PROJECTS	\$689,000
Total for FY 2014 - 2015		\$1,845,000
Plan Year: 2015 - 2016		
1996	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
1997	INFLOW REDUCTION PROGRAM	\$150,000
1998	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2200	2016 COLLECTION SYSTEM REHABILITATION PROJECTS	\$2,100,000
Total for FY 2015 - 2016		\$2,620,000
Plan Year: 2016 - 2017		
2201	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2202	INFLOW REDUCTION PROGRAM	\$150,000
2203	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2204	2017 COLLECTION SYSTEM REHABILITATION PROJECTS	\$2,100,000
Total for FY 2016 - 2017		\$2,620,000
Plan Year: 2017 - 2018		
2212	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2213	INFLOW REDUCTION PROGRAM	\$150,000
2214	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2215	2018 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,900,000
Total for FY 2017 - 2018		\$2,420,000
Plan Year: 2018 - 2019		
2292	LATERAL REPLACEMENT & BASEMENT PROTECTION	\$220,000
2293	INFLOW REDUCTION PROGRAM	\$150,000
2294	RAIN DRAIN SEPARATION PROJECTS	\$150,000
2295	2019 COLLECTION SYSTEM REHABILITATION PROJECTS	\$1,900,000
Total for FY 2018 - 2019		\$2,420,000
Grand Total for Wastewater:		\$11,925,000

Plan FY: 2014-2015 LATERAL REPLACEMENT & BASEMENT PROTECTION**CIP Project #: 1228**

Master Plan: Sanitary Sewer Master Plan**Plan Element:****Category:** Wastewater**Classification:** Miscellaneous - Wastewater**Department:** Public Works Department**Total Cost: \$220,000**

During FY 1999-2000, the City Council adopted three new programs to assist property owners with sanitary sewer lateral service issues.

The Basement Flooding Protection Loan Program provides a no-interest, ten-year loan to assist property owners with installation of backflow protection valves and sump pumps needed to protect buildings from flooding due to the sanitary sewer system.

The Council also adopted a Basement Flooding Protection Grant Program that provides limited City participation in the cost of basement flooding protection improvements. The grant program is targeted for properties that have experienced frequent flooding, have responded with good faith efforts to minimize the flooding risk, and in spite of these efforts, continue to experience basement flooding.

The lateral replacement program provides a one-time-only replacement of qualifying sanitary sewer service laterals on private property. Replacement of these laterals reduces the amount of infiltration entering the sanitary sewer system through cracks and breaks in older, deteriorated service lines.

Operating Budget Impact: This project will reduce sewer maintenance costs over the long term by reducing the amount of extraneous flow into the sanitary sewer system that is receiving treatment.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$220,000
	Total:	\$220,000

Plan FY: 2014-2015 INFLOW REDUCTION PROGRAM

CIP Project #: 1742

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$0

Funding for the Inflow Reduction Program is suspended this fiscal year in order to allow limited funding to be directed to capital projects that will address failing sewer mains identified through the City’s sewer collection system condition assessment. Replacement or repair of these main lines will significantly reduce the amount of water infiltrating the collection system and will thus accomplish the same underlying goals of the Inflow Reduction Program.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$0
	Total:	\$0

Plan FY: 2014-2015 RAIN DRAIN SEPARATION PROJECTS

CIP Project #: 1986

Master Plan: Sanitary Sewer Master Plan **Plan Element:**
Category: Wastewater **Classification:** Miscellaneous - Wastewater
Department: Public Works Department

Total Cost: \$0

Funding for the Rain Drain Disconnection Program is suspended this fiscal year in order to allow limited funding to be directed to capital projects that will address failing sewer mains identified through the City’s sewer collection system condition assessment. Replacement or repair of these main lines will significantly reduce the amount of water infiltrating the collection system and will thus accomplish the same underlying goals of the Rain Drain Disconnection Program.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$0
	Total:	\$0

Plan FY: 2014-2015 CENTURY DRIVE LIFT STATION IMPROVEMENTS

CIP Project #: 2296

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

Classification: Lift Stations

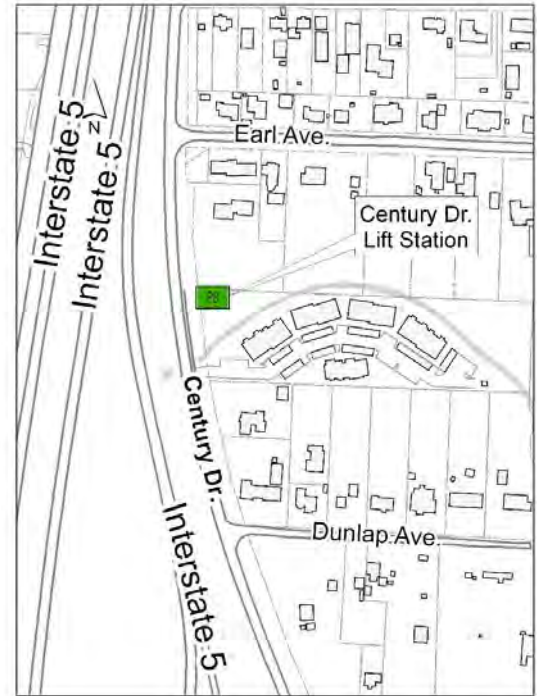
Total Cost: \$500,000

This project provides for improvements to the Century Drive Lift Station. Predesign evaluations are currently being completed for conversion of the existing pumps to submersible pumps. The existing lift station consists of the dry well stacked on top of the wet well and the existing pumps are primed by a vacuum system. These systems are prone to vacuum leaks and plugging which results in additional maintenance costs for crew callouts and monthly cleaning of the wet well. In order to improve the reliability and reduce maintenance cost for this type of lift station (popular in the 1980's) many municipalities are converting these stations to submersible pump stations.

Operating Budget Impact: This project will reduce maintenance costs over the long term because of more efficient pumps and motors, reduced callouts for plugged vacuum systems and expansion of the wet well cleaning interval.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$500,000
Total:		\$500,000



Plan FY: 2014-2015 2015 MANHOLE REPAIRS & REPLACEMENT

CIP Project #: 2297

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

Classification: Miscellaneous - Wastewater

Total Cost: \$100,000

As part of the City's ongoing collection system condition assessment efforts, many manholes have been identified as being in various states of failure. This project will provide for significant structural repairs or replacement to manholes throughout the collection system that are not part of a near term pipe replacement/rehabilitation project. Manholes will be prioritized for replacement based on condition assessment results and the potential community impact that would result from a failure.

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating ground water that must be pumped and treated.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500SEWER RATES/OPERATING REVENUES	\$100,000
Total:	\$100,000

Plan FY: 2014-2015 2015 CURED-IN-PLACE PIPE PROJECTS

CIP Project #: 2298

Master Plan:

Category: Wastewater

Department: Public Works Department

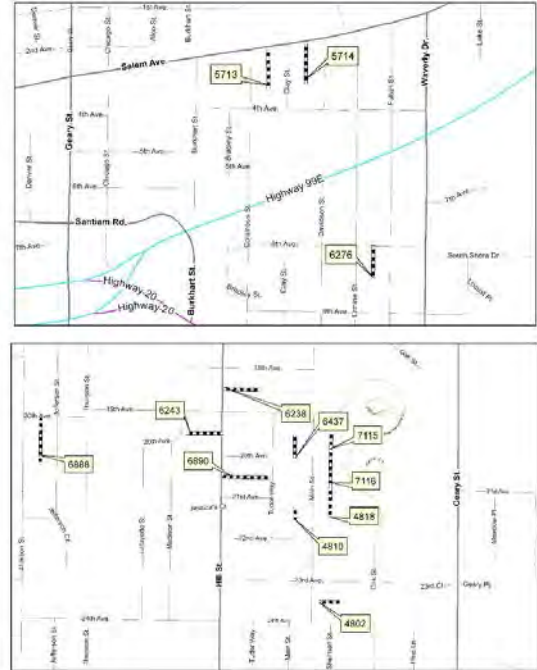
Plan Element:

Classification: Sewer Mains

Total Cost: \$336,000

Cured-in-place Pipe (CIPP) is an effective and cost-efficient way to rehabilitate existing sewer mains that are at the end of their service life. CIPP is a form of “trenchless technology,” which means costly excavations and surface restorations are minimized. Not all pipes are good candidates for CIPP treatments, but the ones that are can be rehabilitated with reduced costs to the City and reduced inconvenience to the public when compared to more traditional open-trench methods of construction. For this fiscal year approximately 3,400 feet of sewer mains are proposed for rehabilitation with CIPP. These pipes have been prioritized based on the City’s system-wide condition assessment. (ID’s for the subject lines are 5714, 6437, 5713, 4802, 6890, 7116, 6888, 6243, 4810, 7115, 6238, 4818, 6276).

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$336,000
Total:		\$336,000

Plan FY: 2014-2015 2015 PIPE BURSTING PROJECTS

CIP Project #: 2299

Master Plan:

Category: Wastewater

Department: Public Works Department

Plan Element:

Classification: Sewer Mains

Total Cost: \$689,000

For pipes that can't be rehabilitated through Cured-In-Place Pipe, pipe bursting is another form of "trenchless technology" that reduces overall project costs and inconvenience to the public when compared to traditional open-trench methods of sewer main construction. Not all pipes are good candidates for pipe bursting. This fiscal year, approximately 2,100 feet of pipe is proposed for replacement by pipe bursting. These pipes have been prioritized based on the City's system-wide condition assessment. (ID's for the subject lines are 6186, 7230, 6827, 5715, 7180, 6052, 7156, 6275, 4811, 5906, 5851, 5590).

Operating Budget Impact: This project will reduce long-term operations and maintenance costs through reduction in emergency responses and reduction in infiltrating groundwater that must be pumped and treated.



Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
601-50-2500	SEWER RATES/OPERATING REVENUES	\$689,000
Total:		\$689,000

Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Interceptors/Collectors

CIP #	Phase	Year	Title	Projected Total
1249	1	0	COX CREEK INTERCEPTOR: WRF TO BAIN STREET	\$1,733,000
1249	2	0	COX CREEK INTERCEPTOR: BAIN STREET TO PRICE ROAD	\$2,310,000
1251		0	KNOX BUTTE ROAD COLLECTOR: UPSIZE LINE FROM CENTURY DRIVE LIFT STATION UPSTREAM TO ONYX STREET	\$2,465,000
1253		0	47TH AVENUE COLLECTOR: UPSIZE LINE FROM COLUMBUS STREET UPSTREAM TO END OF GRAVITY LINE	\$932,000
1724		0	28TH AVENUE COLLECTOR REPLACEMENT	\$778,000
1769		0	WEST LEG OF THE COX CREEK INTERCEPTOR	\$1,395,000
1770		0	SOUTH LEG OF THE COX CREEK INTERCEPTOR	\$1,960,000
1771		0	NORTH LEG OF THE COX CREEK INTERCEPTOR	\$719,000
Total for Unfunded Interceptors/Collectors:				\$12,292,000

Lift Stations

CIP #	Phase	Year	Title	Projected Total
1254		0	LIFT STATION UPGRADES: OAK CREEK & UMATILLA	\$1,398,000
1255		0	NEW LIFT STATIONS: THORNTON LAKE, AND SPRING HILL DRIVE	\$777,000
1753		0	CHARLOTTE STREET LIFT STATION REMOVAL	\$155,000
Total for Unfunded Lift Stations:				\$2,330,000

Sewer Mains

CIP #	Phase	Year	Title	Projected Total
1247		0	14TH AVENUE & HOWARD DRIVE REPLACEMENT	\$1,581,000
1248		0	1ST AVENUE - COLUMBUS ST TO SALEM AVENUE RAILROAD CROSSING	\$316,000
1626		0	JEFFERSON STREET, SE 21ST AVENUE TO 18TH AVENUE	\$658,000
1716		0	UMATILLA/VINE - 12TH AVENUE/QUEEN AVENUE AREA SEWER REHABILITATION	\$498,000
1717		0	LAFAYETTE SCHOOL AND TUDOR STREET/32ND AVENUE SEWER REHABILITATION	\$342,000
1718		0	27TH AVENUE AND OAK STREET SEWER REHABILITATION	\$246,000
1719		0	GEARY STREET AND COUPLET AREA SEWER REHABILITATION	\$542,000
1720		0	GEARY ST. - WATER AVENUE TO SALEM AVENUE AREA SEWER REHABILITATION	\$582,000
1721		0	OAK AND PINE STREET AREA SEWER REHABILITATION	\$404,000
1722		0	COLUMBUS AND PACIFIC BLVD SEWER REHABILITATION	\$92,000
1740		0	BASIN 1 REPLACEMENT, SOUTH OF 14TH AVENUE	\$1,242,000
1741		0	BASIN 1 REPLACEMENT, NORTH OF 14TH AVENUE	\$951,000
1772		0	WATER AND FRONT AVENUE BACK LOT SEWERS	\$226,000
1909		0	HIGHWAY 99E AT PINE STREET SEWER	\$167,000

CIP #	Phase	Year	Title	Projected Total
1910		0	MAIN STREET, 19TH TO 23RD AVENUE SEWER	\$279,000
1911		0	ELLSWORTH TO BROADWAY SEWER REPLACEMENT, BETWEEN 7TH AND 8TH AVENUE	\$84,000
1912		0	QUEEN AVENUE, MARION ST., JACKSON ST., AND 13TH AVENUE AREA SEWER REPLACEMENT	\$301,000
1928		0	SOUTH SHORE AREA SEWER REPLACEMENT	\$448,000
1946		0	HAZELWOOD AREA SEWER REPLACEMENT	\$328,000
Total for Unfunded Sewer Mains:				\$9,287,000

Talking Water Gardens

CIP #	Phase	Year	Title	Projected Total
2190		0	TALKING WATER GARDENS: COMPLETE ENTRANCE/PARKING LOT LANDSCAPING	\$130,000
2191		0	TALKING WATER GARDENS: COMPLETE BRIDGE IMPROVEMENTS AND LANDSCAPING	\$125,000
2192		0	TALKING WATER GARDENS: REROUTE OVERHEAD POWER LINES	\$400,000
2193		0	TALKING WATER GARDENS: ENTRANCE ROAD IMPROVEMENTS	\$700,000
Total for Unfunded Talking Water Gardens:				\$1,355,000

Grand Total for Unfunded Wastewater: \$25,264,000

Funded Projects Summary & Detail

The following projects have been identified for inclusion in this five-year Capital Improvement Program.

Each project shown below is explained in detail on the pages that follow. Projects are listed in the fiscal year order they are planned to occur, and in CIP ID# order within a given fiscal year set.

CIP #	Phase Title	Projected Total
Plan Year: 2014 - 2015		
1589	DAVIDSON STREET, 8TH TO SANTIAM	\$366,000
1593	CLEVELAND STREET, 7TH AVENUE TO PACIFIC BOULEVARD	\$128,000
2189	COUNTRY VILLAGE LOOP WATERLINE REPLACEMENT	\$240,000
2219	COLLEGE PARK DRIVE: PACIFIC BOULEVARD TO EAST END	\$230,000
2223	DENVER AND CLEVELAND STREET NORTH OF SANTIAM ROAD	\$229,000
2286	MAPLE STREET PUMP STATION ELECTRICAL IMPROVEMENTS	\$1,355,000
Total for FY 2014 - 2015		\$2,548,000
Plan Year: 2015 - 2016		
1570	CALAPOOIA STREET BETWEEN 5TH AND 6TH	\$52,000
1587	6TH AVENUE, ELM TO MAPLE AND WALNUT STREET, 6TH TO 7TH	\$143,000
1594	WASHINGTON AND FERRY STREETS AREA; 9TH TO 14TH	\$767,000
1606	LAFAYETTE, CLOVERDALE, PEACH TREE, CHERRY AND FAIRWAY AREA	\$947,000
Total for FY 2015 - 2016		\$1,909,000
Plan Year: 2016 - 2017		
1585	SKYLINE DRIVE, GIBSON HILL ROAD TO ORCHARD HEIGHTS DRIVE	\$186,000
2188	JEFFERSON STREET WATERLINE REPLACEMENT	\$172,000
2220	18TH AVENUE: WAVERLY DRIVE TO WEST END	\$119,000
2289	VINE STREET WTP, ACCELATOR #2 SETTLING TUBES	\$399,000
2290	PINE MEADOWS WATERLINE REPLACEMENT	\$596,000
2291	MEADOW WOOD DRIVE WATERLINE REPLACEMENT	\$415,000
2300	OAK STREET WATER LINE - 34TH AVENUE TO 38TH AVENUE	\$231,000
2301	DAVIDSON WATER LINE - 14TH AVENUE TO 16TH AVENUE	\$145,000
Total for FY 2016 - 2017		\$2,263,000
Plan Year: 2017 - 2018		
2003	24TH AVENUE WATER LINE, HILL TO GEARY STREET	\$554,000
2221	BELMONT AVENUE AREA WATER LINE REPLACEMENTS	\$772,000
2222	WILLAMETTE AVENUE: GEARY STREET TO DAVIDSON STREET	\$243,000
Total for FY 2017 - 2018		\$1,569,000
Plan Year: 2018 - 2019		
2218	THURSTON STREET: QUEEN AVENUE TO SOUTH OF 19TH AVENUE	\$139,000
2302	ERMINE AREA WATER LINE - 22ND TO 27TH AVENUES & CLAY COURT TO WAVERLY DRIVE	\$1,593,000
Total for FY 2018 - 2019		\$1,732,000
Grand Total for Water:		\$10,021,000

Plan FY: 2014-2015 DAVIDSON STREET, 8TH TO SANTIAM

CIP Project #: 1589

Master Plan: Water Supply Master Plan

Plan Element: P25

Category: Water

Classification: Water Mains

Department: Public Works Department

SDC

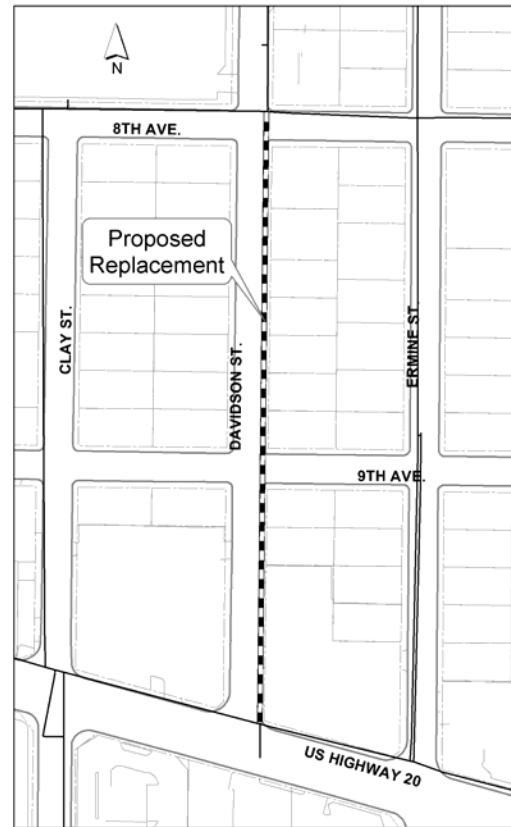
Total Cost: \$366,000

This project will replace 875 feet of deteriorated 6-inch galvanized water line with 30-inch ductile iron pipe. Replacement with a large diameter water main is recommended in the Water Facility Plan to support the future completion of the Central Albany Transmission Main project.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-50-2300SDC - IMPROVEMENT - WATER	\$212,000
615-50-2308WATER RATES/OPERATING REVENUES	\$154,000
Total:	\$366,000



Plan FY: 2014-2015 CLEVELAND STREET, 7TH AVENUE TO PACIFIC BOULEVARD

CIP Project #: 1593

Master Plan: Water Supply Master Plan

Plan Element: Program -1

Category: Water

Classification: Water Mains

Department: Public Works Department

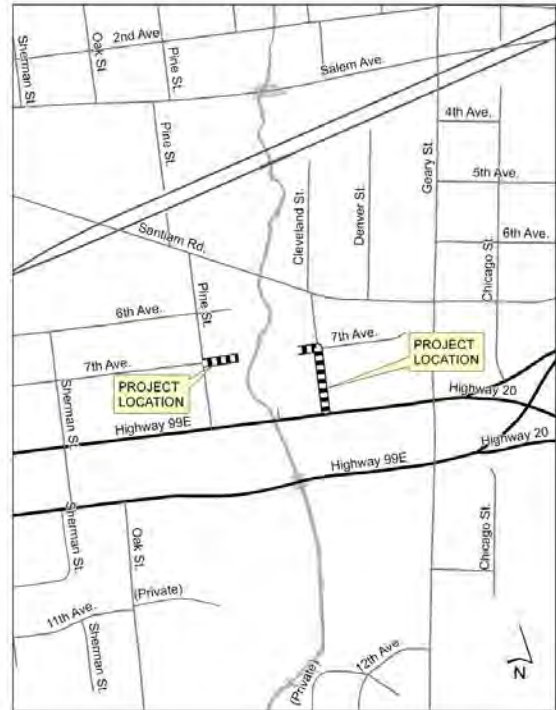
Total Cost: \$128,000

This project will replace 660 feet of 2-inch and 10-inch water lines with new 4-inch and 8-inch ductile iron water lines. The existing water lines are undersized and deteriorated due to age.

Operating Budget Impact: Operating costs will be reduced due to the need for fewer water line repairs and a reduction in water loss from leaking joints.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$128,000
Total:		\$128,000



Plan FY: 2014-2015 COUNTRY VILLAGE LOOP WATERLINE REPLACEMENT

CIP Project #: 2189

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Mains

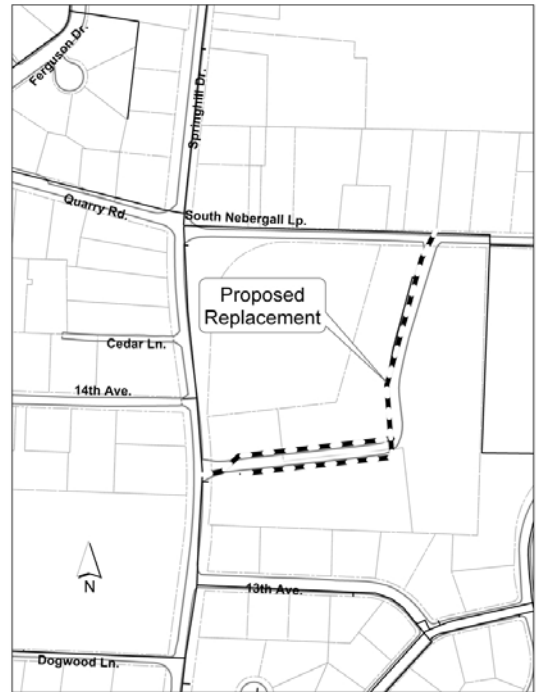
Total Cost: \$240,000

This project will replace approximately 1,400 feet of deteriorating and undersized PVC pipe with 8-inch ductile iron pipe. This project will improve pressure, water quality, and fire flows in the area.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$240,000
Total:		\$240,000



Plan FY: 2014-2015 COLLEGE PARK DRIVE: PACIFIC BOULEVARD TO EAST END
CIP Project #: 2219

Master Plan: **Plan Element:**
Category: Water **Classification:** Water Mains
Department: Public Works Department

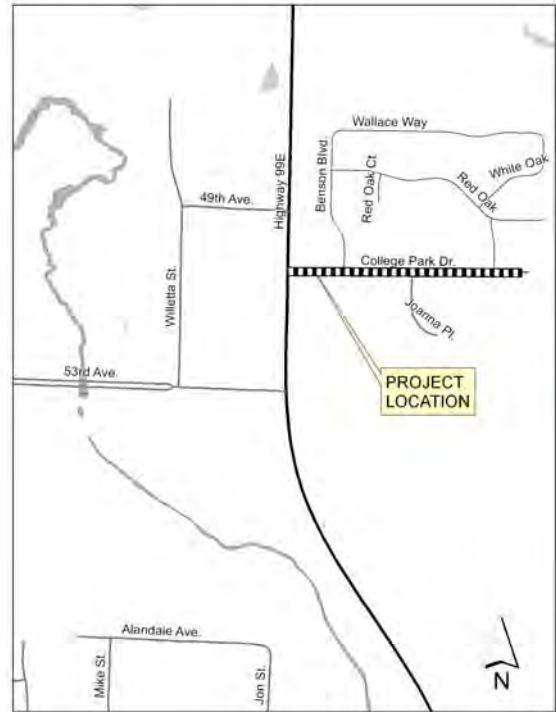
Total Cost: \$230,000

This project will replace approximately 1,100 feet of 12-inch asbestos cement water line with new 12-inch HDPE water line. The existing water line requires frequent maintenance and repairs.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$230,000
Total:		\$230,000



Plan FY: 2014-2015 DENVER AND CLEVELAND STREET NORTH OF SANTIAM ROAD
CIP Project #: 2223

Master Plan: **Plan Element:**
Category: Water **Classification:** Water Mains
Department: Public Works Department

Total Cost: \$229,000

This project will replace approximately 1,350 feet of deteriorating and undersized pipes with new 8-inch ductile iron waterline. This project will improve pressure, water quality, and fire flows in the area.

Operating Budget Impact: This project will reduce maintenance costs over the long term. Replacement of these water mains will reduce the amount of water loss from the system and the number of emergency responses required to fix leaks.

Funding Sources For This Project:

<u>Activity</u>	<u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308	WATER RATES/OPERATING REVENUES	\$229,000
Total:		\$229,000



Plan FY: 2014-2015 MAPLE STREET PUMP STATION ELECTRICAL IMPROVEMENTS
CIP Project #: 2286

Master Plan:

Category: Water

Department: Public Works Department

Plan Element:

Classification: Water Supply & Storage

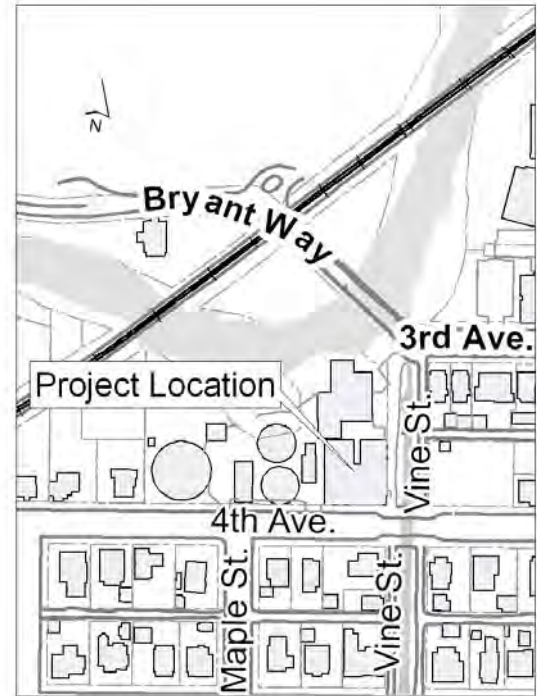
Total Cost: \$1,355,000

A recent evaluation of the Vine Street Water Treatment Plant identified concerns with the existing electrical system for the Maple Street Pump Station. The electrical system appears to be 1950's vintage, is obsolete and well beyond its normal expected service life. Component failures would likely be complete failures that would cause subsequent components to fail. Since replacement components for this equipment are not readily available, such an event could lead to an extended outage. This project would provide for a new motor control center, new PLC cabinet and integration, and various other electrical conduit and wiring improvements.

Operating Budget Impact: This project will reduce maintenance costs over the long term.

Funding Sources For This Project:

<u>Activity</u> <u>Funding Source</u>	<u>Projected Amount</u>
615-50-2308 WATER RATES/OPERATING REVENUES	\$1,355,000
Total:	\$1,355,000



Unfunded Projects

The following projects have been identified as needed repairs and/or improvements to the City's infrastructure. In most cases, these projects are the result of a master plan process, which attempts to systematically look at the needs for public infrastructure over the next 10 to 20 years. These projects are considered "Unfunded" because either a source of funding has not been made available, or they will not be implemented within the five-year window this plan covers.

Miscellaneous - Water

CIP #	Phase	Year	Title	Projected Total
1790	1	2017	WATER FACILITY PLAN UPDATE	\$398,000
1790	2	2027	WATER FACILITY PLAN UPDATE	\$490,000
Total for Unfunded Miscellaneous - Water:				\$888,000

New Construction - Water

CIP #	Phase	Year	Title	Projected Total
1311		0	MARION STREET & 41ST AVENUE TO COLLEGE PARK DRIVE	\$272,000
1640		0	CENTRAL ALBANY TRANSMISSION PROJECT	\$5,481,000
1641		0	DEVELOPMENT DRIVEN TRANSMISSION/DISTRIBUTION PROJECTS	\$5,093,000
1862		0	SOUTH NEBERGALL LOOP WATER LINE	\$266,000
1866		0	THREE LAKES ROAD WATERLINE EXTENSION (21ST AVE TO 2,500 FEET SOUTH)	\$635,000
Total for Unfunded New Construction - Water:				\$11,747,000

Water Mains

CIP #	Phase	Year	Title	Projected Total
1002	4	0	HILL STREET: 34TH TO 38TH AVENUE	\$342,000
1314		0	STEEL LINE REPLACEMENT PROGRAM	\$8,937,000
1558		0	SPRINGHILL DRIVE OFF COUNTRYMAN CIRCLE	\$122,000
1559		0	RIDGEVIEW LANE NW	\$110,000
1560		0	KOUNS DRIVE AREA TO SCENIC DRIVE	\$849,000
1561		0	RONDO STREET AREA, HIGHWAY 20 TO KOUNS DRIVE	\$1,130,000
1562		0	COUNTRYMAN CIRCLE, WEST SIDE	\$676,000
1564		0	SCENIC DRIVE NW, VALLEY VIEW DRIVE TO DEAD END NORTH OF PALESTINE AVENUE	\$996,000
1565		0	KNOLLWOOD DRIVE, SOUTH OF POWERS AVENUE NW	\$101,000
1566		0	SOX LANE NW, SOUTH OF POWERS AVENUE	\$103,000
1568		0	OAK GROVE DRIVE, NORTH OF POWERS AND ALONG PALESTINE DRIVE	\$660,000
1569		0	VINE STREET, 6TH TO 7TH	\$51,000
1571		0	THORNTON LAKE DRIVE NW, REPLACE SERVICE CONNECTION	\$19,000
1573		0	PARK TERRACE NW, OFF GIBSON HILL ROAD	\$173,000
1575		0	LYON STREET; 1ST TO 9TH	\$690,000
1578		0	FRANKLIN AVENUE WATER LINE REPLACEMENT	\$113,000
1580		0	FRONT AVENUE, MAIN TO SHERMAN	\$34,000
1581		0	MONTGOMERY STREET, WATER AVENUE TO 1ST AVENUE	\$30,000
1582		0	2ND AVENUE, CALAPOOIA STREET TO WASHINGTON STREET	\$51,000
1583		0	PACIFIC BOULEVARD, WAVERLY DRIVE TO ALBANY AVENUE	\$455,000

CIP #	Phase	Year	Title	Projected Total
1592		0	JEFFERSON, MONTGOMERY, JACKSON AND 6TH AVENUE AREA	\$586,000
1596		0	LINCOLN STREET, 12TH AVENUE TO 15TH AVENUE	\$271,000
1597		0	WILLAMETTE AVENUE AND BURKHART; GEARY TO DAVIDSON STREET AREA	\$249,000
1608		0	BROADALBIN STREET: 1ST TO 2ND AVENUE AND 3RD TO 4TH AVENUE	\$104,000
1746		0	UNDERSIZED PIPELINES WITH HYDRANTS REPLACEMENT PROGRAM	\$4,328,000
1747		0	PERPETUAL LIFE REPLACEMENT PROGRAM	\$91,650,000
1782		0	CENTURY DRIVE WATER SYSTEM	\$1,251,000
1783		0	DRAPERVILLE WATER SYSTEM	\$858,000
1974		0	CEDAR CIRCLE WATER LINE	\$35,000
1975		0	PRAIRIE PLACE WATER LINE	\$52,000
1976		0	15TH AVENUE WATER LINE	\$71,000
1977		0	PARK TERRACE WATER LINE	\$109,000
1978		0	LAUREL COURT WATER LINE	\$48,000
1002	2	2020	HILL STREET: 24TH TO 28TH AVENUE	\$574,000
1002	3	2020	HILL STREET: 28TH TO 34TH AVENUE	\$707,000
Total for Unfunded Water Mains:				\$116,535,000

Water Supply & Storage

CIP #	Phase	Year	Title	Projected Total
1300	1	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 1	\$7,506,000
1300	2	0	KNOX BUTTE RESERVOIR PROJECT, PHASE 2	\$4,364,000
1634		0	INCREASE LEVEL 2 PUMP STATION CAPACITY	\$12,000
1636	1	0	VINE STREET WTP IMPROVEMENTS, PHASE 1	\$1,226,000
1636	2	0	VINE STREET WTP PROJECTS, PHASE 2	\$5,630,000
1639	1	0	ELLINGSON ROAD RESERVOIR PROJECT	\$5,377,000
1639	2	0	ELLINGSON ROAD RESERVOIR PROJECT	\$4,220,000
1644		0	JOINT WATER PROJECT, PHASE 2	\$4,863,000
1675	11	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000
1675	12	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$250,000
1675	13	0	SANTIAM-ALBANY CANAL IMPROVEMENTS	\$270,000
1749	2	0	MAPLE STREET RESERVOIR IMPROVEMENTS	\$253,000
1751	3	0	NORTH ALBANY DISTRIBUTION PROJECTS	\$25,000
1788		0	VINE STREET WTP SOLIDS HANDLING IMPROVEMENTS	\$274,000
Total for Unfunded Water Supply & Storage:				\$34,520,000

Grand Total for Unfunded Water: \$163,690,000

APPENDIX

RESOLUTION NO. 6330

BE IT RESOLVED that the Albany City Council hereby adopts the approved 2014-2015 budget in the total sum of \$160,228,600 now on file at the Albany City Hall.

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2014, and for the purposes shown below are hereby appropriated as follows:

GENERAL FUND

Nondepartmental	
Materials & Services	\$ 276,100
Municipal Court	673,800
Code Enforcement	17,000
Public Safety Levy: Fire	1,061,300
Fire & Life Safety	698,200
Fire Emergency Services	11,063,100
Police	12,454,800
Public Safety Levy: Police	995,500
Planning	897,400
Library	2,518,600
Transfers Out	701,400
Contingency	1,262,100
Total GENERAL FUND	\$ 32,619,300

SPECIAL REVENUE FUNDS

PARKS & RECREATION

Sports Services	\$ 267,500
Children/Youth/Family Rec Services	278,100
Resource Development/Marketing Services	355,600
Park Maintenance Services	1,915,700
Parks & Recreation Administration	1,209,400
Aquatic Services	796,400
Adult Recreation Services	502,300
Performance and Cultural Arts	548,500
Park SDC Projects	930,500
Senior Center Foundation	15,600
Parks Capital Improvement Program	168,000
Transfers Out	348,100
Contingency	325,000
Total PARKS & RECREATION	\$ 7,660,700

SPECIAL REVENUE FUNDS, continued

GRANTS

Personnel	\$ 472,800
Materials & Services	1,298,000
Capital	1,050,600
Total GRANTS	\$ 2,821,400

BUILDING INSPECTION

Building Inspection	\$ 1,426,700
Electrical Permit Program	196,300
ADA Code Enforcement	8,900
Transfers Out	9,000
Total BUILDING INSPECTION	\$ 1,640,900

RISK MANAGEMENT

Risk Management	\$ 1,455,900
PepsiCo Settlement Projects	9,087,900
Interfund Loan	500,000
Total RISK MANAGEMENT	\$ 11,043,800

ECONOMIC DEVELOPMENT

Target Utilities	\$ 40,100
Economic Development Activities	963,400
Albany Municipal Airport	455,600
Municipal Airport Capital Projects	189,900
Transfers Out	245,600
Total ECONOMIC DEVELOPMENT	\$ 1,894,600

PUBLIC TRANSIT

Albany Transit System	\$ 1,150,700
Linn-Benton Loop	1,038,600
Paratransit System	484,500
Transfers Out	5,000
Total PUBLIC TRANSIT	\$ 2,678,800

PUBLIC SAFETY LEVY

Transfers Out	\$ 2,422,600
Total PUBLIC SAFETY LEVY	\$ 2,422,600

CAPITAL REPLACEMENT

Equipment Replacement	\$ 3,803,200
City Facilities Replacement	201,000
GF Facilities Maintenance Projects	174,100
IT Equipment Replacement	1,774,300
Facilities Replacement	1,168,700
Transfers Out	88,000
Total CAPITAL REPLACEMENT	\$ 7,209,300

SPECIAL REVENUE FUNDS, continued

STREET

Personnel	\$ 867,600
Materials & Services	2,443,600
Capital	9,859,800
Transfers Out	600,000
Contingency	217,500
Total STREET	\$ 13,988,500

DEBT SERVICE FUND

DEBT SERVICE

2002 LTD Tax Pension Bonds	\$ 746,000
2004 Revenue Obligations	180,100
2007 GO Refunding Bonds	1,388,800
Total DEBT SERVICE	\$ 2,314,900

CAPITAL PROJECT FUND

CAPITAL PROJECTS

LID Construction Projects	\$ 580,600
Albany Station Pathway	115,000
Transfers Out	632,000
Total CAPITAL PROJECTS	\$ 1,327,600

PERMANENT FUNDS

SENIOR CENTER ENDOWMENT

Materials & Services	\$ 100
Unappropriated	51,200
Total SENIOR CENTER ENDOWMENT	\$ 51,300

LIBRARY TRUST

V. O. Torney Trust	\$ 13,100
Manela Trust	71,000
Total LIBRARY TRUST	\$ 84,100

ENTERPRISE FUNDS

SEWER

Personnel	\$ 2,485,100
Materials & Services	6,949,500
Capital	13,952,300
Transfers Out	546,800
Debt Service	9,516,000
Contingency	942,600
Total SEWER	\$ 34,392,300

WATER

Personnel	\$ 2,392,400
Materials & Services	5,936,800
Capital	10,973,300
Transfers Out	895,000
Debt Service	3,528,200
Contingency	872,500
Total WATER	\$ 24,598,200

INTERNAL SERVICE FUNDS

CENTRAL SERVICES

Finance	\$ 1,376,400
Council & Nondepartmental	213,300
City Manager's Office	931,500
Information Technology Services	1,366,200
GIS Services	422,000
Permit Tracking	116,900
Human Resources	644,500
Facilities Maintenance	709,000
Total CENTRAL SERVICES	\$ 5,779,800

PUBLIC WORKS SERVICES

PW Administration	\$ 1,249,600
Engineering Services	2,561,700
Operations Administration	575,000
Water Quality Control Services	360,800
PW Customer Services	1,236,800
Facilities & Maintenance Engineering	1,716,600
Total PUBLIC WORKS SERVICES	\$ 7,700,500

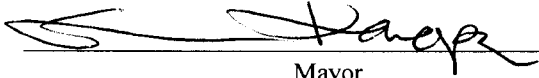
BE IT FURTHER RESOLVED that the Albany City Council hereby imposes the taxes provided for in the adopted budget at a permanent rate of \$6.3984 per one thousand of assessed value, a local option rate of \$1.15 per one thousand of assessed value, and bonded debt service in the amount of \$1,261,058, plus an adjustment for annexations, and that these taxes are hereby levied upon all taxable property within said districts as of 1 a.m., July 1, 2014. The following allocations and categorizations, subject to the limits of SECTION IIIB, Article XI, of the Oregon Constitution, make the aggregate levy.

	Subject to the General Government Limitation	Excluded from the Limitation
Gross tax levy	\$6.3984 per \$1,000 of Assessed Value	
Public Safety Levy	\$1.15 per \$1,000 of Assessed Value	
Debt Service		\$ 1,261,058
Linn/Benton Sewer Certification		\$ 58,000

Passed by the Council: June 11, 2014


Approved by the Mayor: June 11, 2014

Effective Date: June 11, 2014



Mayor

ATTEST:



City Clerk

Mid-Valley
Newspapers
ALBANY Democrat-Herald CORVALLIS Gazette-Times LEBANON EXPRESS

AFFIDAVIT OF PUBLICATION

State of Oregon

ss)

County of Linn

I, Pam Burright, being first duly sworn depose and say, that I am the Legal Clerk of the Democrat Herald, a newspaper of general circulation, as defined by section 193.010 O.R.S., published at 600 Lyons SW, Albany OR, in the aforesaid county and state; that the advertisement number 13066 for the account number 60000049, described as Notice of Budget Hearing, a copy is hereto annexed, was published in the entire issue of said newspaper.

Start Date: June 3, 2014

Stop Date: June 3, 2014

Insertions: 1

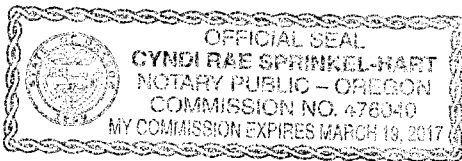
Pam Burright

Pam Burright
Legal Clerk

Cyndi Rae Sprinkel-Hart

Subscribed and sworn to before me on June 5, 2014

Cyndi Rae Sprinkel-Hart, Notary



RECEIVED
JUN 10 2014

CITY OF ALBANY
FINANCE DEPARTMENT

6205

**CITY OF ALBANY
NOTICE OF BUDGET HEARING**

The City of Albany will hold a PUBLIC HEARING on Wednesday, June 11, 2014, at 7:15 p.m. in the City Hall Council Chambers, 333 Broadalbin Street SW, Albany, for the purpose of discussing the budget for the Fiscal Year beginning July 1, 2014, as approved by the City of Albany Budget Committee on May 29, 2014. The public is invited to present any written or oral testimony at this time. Written testimony may be addressed to the Finance Director's Office, 333 Broadalbin SW, Albany, OR 97321

A copy of the Approved Budget document may be inspected between the hours of 8:00 a.m. and 5:00 p.m. at City Hall, 333 Broadalbin Street SW, Albany.

A notice of the City of Albany Budget Committee Hearing is posted on the City's website at www.cityofalbany.net.

A summary of the budget is presented below. The budget includes \$466,800 from State Revenue Sharing. The budget was prepared on a basis of accounting consistent with the basis of accounting used the preceding year. Major changes, if any and their affect on the budget are explained below.

FINANCIAL SUMMARY - RESOURCES

	2012-13 Actual	2013-14 Adopted	2014-15 Approved
Property taxes	\$ 23,693,704	\$ 24,746,100	\$ 24,872,000
Other taxes	4,639,372	4,772,600	4,984,800
Licenses & fees	3,511,704	2,271,800	2,582,500
Intergovernmental resources	9,996,847	11,664,900	11,871,800
Charges for service	41,609,588	43,450,100	45,430,100
Fines & forfeitures	522,756	596,900	582,900
Assessment payments	63,731	538,000	672,000
Other resources	36,754,133	602,000	619,300
Investment earnings	591,859	286,600	285,400
Total Current Resources	\$ 121,383,696	\$ 88,929,000	\$ 91,900,800
Transfers in	6,217,104	7,186,300	7,186,700
Beginning balance	63,738,035	59,940,200	58,832,600
Reserved beginning balance	1,329,825	2,156,600	2,229,000
Beginning balance held in trust	82,504	79,500	79,500
Total Resources	\$ 192,751,165	\$ 158,291,600	\$ 160,228,600

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

	2012-13 Actual	2013-14 Adopted	2014-15 Approved
Personnel Services	\$ 40,630,929	\$ 44,754,400	\$ 46,014,900
Materials and Services	28,728,002	32,269,800	33,859,600
Capital Projects	10,821,057	54,266,500	54,212,600
Transfers Out	6,105,204	7,066,700	6,993,500
Debt Service	40,988,979	17,191,200	15,397,600
Contingencies	-	2,612,800	3,619,700
Unappropriated	-	130,200	130,700
Total Requirements	\$ 127,274,172	\$ 158,291,600	\$ 160,228,600

**CITY OF ALBANY
NOTICE OF BUDGET HEARING**

FINANCIAL SUMMARY - REQUIREMENTS BY ORGANIZATIONAL UNIT

	2012-13 Actual	2013-14 Adopted	2014-15 Approved
10 - Finance	\$ 11,548,390	\$ 26,050,600	\$ 25,832,000
FTE	14.125	14.125	14.375
11 - City Manager's Office	2,125,106	2,463,300	2,350,800
FTE	13.600	13.700	13.700
13 - Information Technology	1,902,445	3,819,900	3,679,400
FTE	11.000	11.000	12.000
14 - Human Resources	596,807	612,200	644,500
FTE	4.000	4.000	4.000
25 - Fire	12,329,403	13,098,300	13,241,300
FTE	79.600	79.200	78.400
30 - Police	12,248,489	13,109,300	13,523,300
FTE	87.750	87.875	87.875
35 - Parks & Recreation	7,591,826	8,008,700	8,568,600
FTE	28.925	30.025	30.150
40 - Community Development	2,013,203	2,733,900	3,470,600
FTE	15.750	14.750	12.600
45 - Library	2,410,373	2,721,400	2,798,200
FTE	20.900	20.925	20.925
50 - Public Works	74,508,128	85,674,000	86,119,900
FTE	113.175	114.175	117.850
Total Requirements	\$ 127,274,172	\$ 158,291,600	\$ 160,228,600
Total FTE	388.825	389.775	391.875

Prominent Changes

Budget estimates are based on the continued slowed growth of the assessed values and also the effects of compression on the Public Safety Levy.

Statement of Indebtedness (Debt Service)

The City has a General Obligation Bond rating of "A2" from Moody's Investors Service and a rate of "A+" from Standard & Poors. The ratings reflect the City's growing tax base, stable financial position, and modest debt burden. Assessed value per capita is \$67,563.

**CITY OF ALBANY
NOTICE OF BUDGET HEARING**

As of July 1, 2014, the City will have the following debt issues outstanding:

Total Debt Outstanding

General Obligation	\$ 1,335,000
Water Revenue	27,400,000
Limited Tax Pension Obligation	5,314,001
Revenue Obligations	<u>940,000</u>
TOTAL	\$34,989,001

Other Debt:

State Revolving Fund (SRF) Loan	\$57,933,506
2010 Wetlands	2,689,566
2011 SRF ARRA Loan	<u>1,750,000</u>
	\$62,373,072

Oregon Revised Statutes Chapter 287 provides a debt limit for General Obligation Bonds of three percent of the true cash value (TCV) of all taxable property within the City's boundaries. As of June 30, 2014, the City's net General Obligation Bonded debt will be well below the estimated limit of \$102 million.

FTE	20.900	20.925	20.925
50 - Public Works	74,508,128	85,674,000	86,119,900
FTE	113.175	114.175	117.850
Total Requirements	\$ 127,274,172	\$ 158,291,600	\$ 160,228,600
Total FTE	388.825	389.775	391.875

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Summary of Property Tax Levies

The Budget Committee approved a total gross tax levy of \$6.3984/\$1,000 of the assessed valuation.

The estimated assessed valuation for Fiscal Year 2014-2015 is \$3,426,866,350.

Gross tax levy:

Subject to the General Government Limitation	\$6.3984/\$1,000 of Assessed Value
Public Safety Levy	\$1.15/\$1,000 of Assessed Value

	<u>2013-2014</u> <u>Current Year</u>	<u>2014-2015</u> <u>Budget Year</u>
Debt Service:		
Excluded from the Limitation	\$1,409,775	\$1,261,058

Stewart Taylor
Finance Director

DATED THIS 3rd DAY OF JUNE 2014.

#13066

PUBLISH: June 3, 2014

GLOSSARY

City of Albany

FY 2014-2015

Account - A separate financial reporting unit for budgeting, management, or accounting purposes. All budgetary transactions, whether revenue or expenditure, are recorded in accounts.

Accounting standards - The Generally Accepted Accounting Principles (GAAP) promulgated by the Governmental Accounting Standards Board (GASB), which guides the recording and reporting of financial information by state and local governments. The standards establish such guidelines as when transactions are recognized, the types and purpose of funds, and the content and organization of the annual financial report.

Accrual basis of accounting - A method of accounting in which revenues are recorded when measurable and earned, and expenses are recognized when obligations are incurred.

Activity - A departmental effort that contributes to the accomplishment of specific identified program strategy or action.

ADA - Albany Downtown Association

Ad Valorem Taxes - Commonly referred to as property taxes; a property tax as a percentage of the value of taxable property; a tax based on the assessed value of the taxable property; a tax levied on both real and personal property according to the property's valuation and the tax rate.

Adopted Budget - The final budget appropriations approved by the City Council, which become the budget of the City.

AFSCME - American Federation of State, County, and Municipal Employees. One of the union organizations representing bargaining employees of the City of Albany.

AMBAC - American Municipal Bonds Assurance Corporation

AMC - Albany Municipal Code

AMEDC - Albany/Millersburg Economic Development Corporation. A non-profit organization that the City contracts with to provide economic development coordination.

Annexation - The incorporation of land into an existing city with a resulting change in the boundaries of that city.

APD - Albany Police Department

Appropriation - Legal authorization granted by the governing body to make expenditures and to incur obligations for specific purposes.

Approved Budget - The budget recommended by the Budget Committee for adoption by the City Council. The Council has limited authority to modify the budget. In no case may the City Council increase the tax levy approved by the Budget Committee, nor may the appropriation of any fund be increased more than 10 percent above that approved by the Budget Committee.

ARA - Albany Revitalization Agency

Assessed Value - The value set by the County Assessor on real and personal taxable property as a basis for levying taxes.

Assessment - An amount levied against a property for improvements specifically benefiting that property.

ATS - Albany Transit System

AVA - Albany Visitors Association

Balanced Budget - A balanced budget means the total resources, including transfers in, less total expenditures, including transfers out, net to zero.

Ballot Measure 5 - A 1.5 percent property tax measure passed by Oregon voters on November 6, 1990, limiting the consolidated tax rate for non-educational local governments to \$10 per \$1,000 of the assessed value. Effective date was July 1, 1991.

GLOSSARY

City of Albany

FY 2014-2015

Ballot Measure 47 - A statewide property tax limitation measure approved by voters in November 1996. The measure rolled back taxes to individual properties by either the amount paid in 1995 less 10 percent or the amount paid in 1994, whichever was less. It limited future tax increases to not more than 3 percent per year. It placed limits on the kinds of purchases that can be made with general obligation bonds. It imposed a double majority, 50 percent turnout and 50 percent approval, requirement to approve new bonds or property tax levies (this portion of the measure was removed through voter approval in May 2010).

Ballot Measure 50 - A statewide property tax limitation measure proposed by the Oregon Legislature and approved by voters on May 20, 1997. The measure was prompted by confusion over the meaning and language contained in Measure 47. It keeps most of the tax reduction intent of Measure 47, but attempts to make the system simpler and avoid legal challenges of the meaning of Measure 47.

Bancroft - (also referred to as Bancroft Bonding Act). Oregon law (ORS 223.205) which allows property owners to make installment payments on specific property benefited from a City improvement. Property owners make scheduled payments to the City until assessment has been paid in full.

Basis of accounting – The method employed in the recording and reporting of transactions. Three bases are commonly recognized: the cash basis, the modified accrual basis, and the accrual basis.

Beginning Fund Balance - The unexpended amount in a fund at fiscal year end, which is carried over into the next fiscal year.

BLM - Bureau of Land Management

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity dates(s), together with periodic interest at a specified rate. The difference between a note and a bond is that the latter runs for a longer period of time and requires greater legal formality.

Bond Refinancing - The payoff and re-issuance of bonds to obtain better interest rates and/or bond conditions.

Budget - A plan of financial operation embodying an estimate of expenditures for a given purpose and/or period (typically a fiscal year) and the proposed means of financing the estimated expenditures and revenues. The budget is the financial plan for the City's allocation of resources to provide services and accomplish the City's objectives.

Budget Calendar - The schedule of key dates, or events, which a government follows in the preparation and adoption of the budget.

Budget Committee - A committee required by Oregon Local Budget Law (ORS 294.305) which must recommend a budget and approve the maximum tax levy.

Budget Manual - A set of documents published in preparation for the budget year outlining the City's budget policies, procedures, forms, and calendar.

Budget Message - Written explanation of the budget and the City's financial plan and priorities presented to the Budget Committee by the City Manager, which is a requirement of Local Budget Law, ORS 294.

Budget Officer - The person designated by the Governing Body to be responsible for the preparation of the budget and meeting legal deadlines. The designation is required by Oregon Local Budget Law (ORS 294.305). The Finance Director is the designated Budget Officer for the City of Albany.

Budget Phases - The following are the major phases of the budget process:

Requested The requested appropriation of an activity as submitted to the City Manager.

Proposed The City Manager's recommended budget to the Budget Committee and City Council.

Approved The budget as approved by the Budget Committee and subsequently reviewed and certified by the City Council.

Adopted The budget as passed by ordinance by the City Council.

CAFR (Comprehensive Annual Financial Report) - Prepared at the close of each fiscal year to show the actual audited condition of the City's funds and serve as the official public record of the City's financial status and activities.

GLOSSARY

City of Albany

FY 2014-2015

Capital Assets - Non-consumable assets of significant value (\$5,000 or more) and having a useful life of more than one year. Capital assets are also called **fixed assets**.

Capital Equipment - Operating equipment with unit costs of more than \$5,000 and a useful life of more than one year.

Capital Improvements - Expenditures related to acquisition, construction, expansion, or rehabilitation for improving an element of the government's physical plant and/or infrastructure.

Capital Improvement Program (CIP) - A plan for capital expenditures to be incurred each year over a fixed period of several future years setting forth each capital project, identifying the expected beginning and ending dates for each project, the amount to be expended in each year, and the method of financing those expenditures.

Capital Outlays - Expenditures for the acquisition of capital assets.

Capital Projects - Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Capital Reserve - An account used to segregate a portion of the government's equity to be used for future capital program expenditures. The amount of capital reserve is roughly equal to the government's annual equipment depreciation and an amount identified as being needed for future capital acquisition.

CARA - Central Albany Revitalization Area. An urban renewal district in downtown Albany.

Cash basis of accounting - The system of accounting under which revenues are accounted for only when received, and expenditures are accounted for only when paid.

CDBG - Community Development Block Grant

Charter - Oregon law allows Municipal Corporations, upon a vote of the people, to establish a charter government. Commonly referred to as Home Rule, it allows a local government more flexibility in organization and legal authority. The City of Albany's original Charter was adopted in 1864.

CIP - (Capital Improvement Program) - A five-year financial plan, which ranks and prioritizes proposed capital improvement projects. The plan includes estimated costs, the year of anticipated construction, and revenue sources.

City Council - The governing body, consisting of the Mayor and six other elected persons, which sets policies and procedures for the functioning of the municipal government of the City of Albany.

City Match - The expenditure of City resources as the necessary condition for the award of a grant.

CLG - Certified Local Government

COG - Oregon Cascades West Council of Governments

COLA - Cost of Living Adjustment

Compression (Tax Limitation) - The Oregon Constitution sets limits on the amount of property taxes that can be collected from each property tax account. These limits are often called the "Measure 5 limits." To figure these limits, taxes are divided into categories described in the constitution. The categories are: education and general government. If taxes in either category exceed the limit for that property, the taxes are reduced or "compressed" until the limit is reached. Local option taxes are compressed first. If the local option tax is compressed to zero, and the limit still hasn't been reached, the other taxes in the category are proportionally reduced.

Contingency - A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted for. Formal Council action is required for transfers from Contingency to an expenditure appropriation.

Contract - An agreement where the City and an individual, legal, or political entity agree to provide certain things. If the City is to provide a service(s) for reimbursement, the department providing the service must indicate the appropriation necessary and identify the source and amount of funds to be received in its budget request.

COP (Certificate of Participation) - Provides long-term financing through a lease, installment sale agreement, or loan agreement.

GLOSSARY

City of Albany

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COPS - Community Oriented Policing Services

CYF – Children, Youth, and Families

DARE - Drug Abuse Resistance Education

Depreciation – The decrease in the value of an asset due to use or becoming out of date. The depreciation of general fixed assets is calculated using the straight-line method, which calculates annual expense by dividing the historical cost by the number of years of useful life.

Debt Service - Annual principal and interest payments that the local government owes on money it has borrowed.

Debt Service Fund - One or more funds established to account for expenditures used to repay the principal and interest on debt.

Defeasement - Relieving the City of a particular liability (such as a specific bond series) by refunding the liability through an escrow account. Legally defeased liabilities do not need to be appropriated each year as the escrow account is removed from the control of the City.

Development-related Fees - Those fees and charges generated by building, development, and growth in a community. Included are building and street permit fees, development review fees, zoning, platting, and subdivision fees.

Disbursement - Payment for goods or services that have been delivered and invoiced.

Distinguished Budget Presentation Awards Program - A voluntary awards program administered by the Government Finance Officers Association of America and Canada to encourage governments to prepare effective and exceptional budget documents. To receive this award is the highest form of recognition in governmental budgeting. Budgets are evaluated for effectiveness as a policy document, a financial plan, an operations guide, and a communication device.

DOJ – Department of Justice

DUII – Driving Under the Influence of Intoxicants

ELA – Engineering, Legal & Administrative Fees

EMMA – Electronic Municipal Market Access system.

EMS - Emergency Medical Services

EMT - Emergency Medical Technician

Encumbrances - Obligations in the form of purchase orders, contracts, or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. Obligations cease to be encumbrances when paid.

Enterprise Fund - A separate fund used to account for services supported primarily by service charges; examples are water and sewer funds.

Entitlement Program - A program in which funding is allocated according to eligibility criteria; all persons or governments that meet the criteria specified in law receive the benefit.

EPA – Environmental Protection Agency

Equipment Replacement Reserves - Reserves designated for the purchase of new vehicles or operating equipment as existing equipment becomes obsolete or unusable.

Equipment Replacement Schedule - A schedule of annual purchases to replace major equipment and vehicles that have met or exceeded their useful life to the City.

ESD – Educational Service District

Expenditure -For accounts that are kept on the *accrual basis*, the total charge incurred, whether paid or unpaid, including provision for retirement of unreported debt as a liability of a fund from which retained, and capital outlay. The modified accrual basis shows decreases in net financial resources and may include encumbrances.

For accounts kept on the *cash basis*, the term covers only actual disbursement, the drawing of the check or warrant for these purposes and not encumbrances, except that deferred employee compensation shall be included as a personal service expenditure where an approved deferred employee compensation plan is in effect for a municipal corporation.

GLOSSARY

City of Albany

FY 2014-2015

FAA – Federal Aviation Administration

FEMA – Federal Emergency Management Agency

Fiduciary Funds -

Agency Funds - Account for resources where the governmental unit acts solely as an agent in collecting and dispersing monies such as federal payroll monies. No fund balance is maintained and no appropriations are necessitated. These funds are accounted for on a modified accrual basis.

Internal Service Funds - Account for goods and/or services provided to other funds or departments within the organization. Internal charges, set to cover costs of the goods or services, provide the revenue for these funds.

Trust Funds - Account for resources where the governmental unit acts as a trustee either formally or informally for restricted fund users. Trust funds may be expendable (and thus subscribe to a modified accrual basis of accounting) for a specific project or service. Non-expendable trusts focus on the ongoing retention of earnings and subscribe to an accrual basis of accounting.

Fiscal Year (FY) - ORS 294.311(17) “Fiscal year” means for municipal corporations with the power to impose ad valorem property taxes, the fiscal year commencing on July 1 and closing on June 30, and for all other municipal corporations, an accounting period of 12 months ending on the last day of any month. This fiscal year is referred to using both calendar years. For example, a fiscal year beginning July 1, 2008, and ending June 30, 2009, would be called Fiscal Year 2008-09, or FY 08-09.

Fixed Assets (also see Capital Assets) - Non-consumable assets of a tangible nature (such as buildings, furniture, and other equipment) that have a useful life greater than one year and cost more than \$5,000.

Franchise Fees - Fees charged to utilities for the use of public right-of-way.

FTA - Federal Transit Administration

FTE - Full-Time Equivalent position. A part-time position converted to the decimal equivalent of a full-time position based on 2,080 hours per year.

Fund - A budgetary and fiscal accounting mechanism for designating a sum of money or other resources set aside for providing services and achieving objectives in accordance with state and local laws, regulation, or other limitations. Each fund constitutes an independent budgetary, fiscal, and accounting entity.

Fund Balance - The excess of the assets of a fund over its liabilities.

Fund Transfer - A movement of resources as an expense in one fund to revenue in another fund. Transfers result in artificial inflation of the total budget, but provide a clearer picture of the true origins of revenue and expense.

Interfund transfers are appropriations that are transferred from one fund to another. Transfers must be made through formal adoption of a resolution by the City Council. Oregon Budget Law has several restrictions dealing with transfers, e.g., an appropriation may not be transferred from a Special Revenue Fund to the General Fund.

GAAP (Generally Accepted Accounting Principles) - Uniform minimum standards for financial accounting and recording, encompassing the conventions, rules, and procedures that define accepted accounting principles.

GAPS - Greater Albany Public Schools

GASB - Governmental Accounting Standards Board

General Fund - The City’s major operating fund that includes all services authorized by the Council and the Charter not specifically provided for in other funds. The major source of revenue for this fund is usually property taxes. There are no restrictions as to the purposes for which the revenues in this fund can be used.

General Obligation Bond (G. O. Bond) - A government pledge of full faith and credit to the repayment of the bonds issued by the government. The term is also used to refer to bonds that are to be repaid from taxes and other general revenues.

GFOA - Government Finance Officers Association

GLOSSARY

City of Albany

FY 2014-2015

Goal - A statement of direction, purpose, or intent based on the needs of the community, generally to be completed within a specified time period.

Governmental Funds - These funds subscribe to the modified accrual basis of accounting and include the following types of funds:

General Fund - see previous definition.

Special Revenue Funds - Resources received are limited to a specifically defined use; e.g., the Street Fund.

Debt Service Funds - Funds used for paying principal and interest of debt on non-enterprise funds.

Capital Project Funds - Resources are used for purchase or construction of long-term fixed assets.

Permanent Funds - Resources reported are legally restricted to the extent that only earnings, and not principal, may be used for the benefit of the government or its citizenry.

Special Assessment Funds - Resources are received from specific beneficiaries of a particular service or projects expended from these funds. Note: City of Albany does not have a Special Assessment Fund.

Internal Services Funds – Funds used to account for the financing of goods and/or services provided to various City Departments on a cost-reimbursement basis.

Agency Fund – Fund used to account for assets held by a government as an agent for individuals, private organizations, other governments, and/or other funds.

Grant - A donation or contribution of assets (usually cash) by an organization or governmental unit to another organization or governmental unit. Grants are generally made for specific purposes.

HBRR - Highway Bridge Replacement and Rehabilitation

HPF - Historic Preservation Fund

HUD - Housing and Urban Development

IAC - Information Access Corporation

IAF - Improvement Assurance Fee

Infrastructure - The physical assets of a government (e.g., streets, water facilities, sewer facilities, public buildings, and parks).

Interfund Transfers - The movement of monies between funds of the same government entity.

Intergovernmental Revenue - Funds received from federal, state, and local government sources in the form of grants, shared revenues, and payments in lieu of taxes.

Internal Service Charges - Charges to user departments for services provided internally by the City (e.g., data processing).

IOF - Immediate Opportunity Fund

ISTEA - Intermodal Surface Transportation Efficiency Act grant to encourage various types of transportation.

JWP - Joint Water Project

LCDC - Land Conservation and Development Commission

LEML - Law Enforcement Medical Liability Assessment

Levy - The amount of ad valorem tax certified to the County Assessor by a local government for the support of governmental activities. The tax amount is spread (or levied) over the assessed value of property in that district.

Liabilities - Debt or other legal obligations arising out of transactions in the past that must be liquidated, renewed, or refunded at some future date. Also included are items that involve probable future sacrifices of economic benefits, arising from present obligations of a municipal corporation to transfer assets or provide services to other entities in the future as a result of past transactions or events. The term does not include encumbrances.

LID - Local Improvement District - The property that is to be assessed for the cost or part of the cost of a local improvement and the property on which the local improvement is located.

Line Item - Five-digit numerical classification of revenues and expenditures.

Local Budget Law - Oregon Revised Statutes, Chapter 294, prescribes budgeting practices for municipalities within Oregon.

GLOSSARY

City of Albany

FY 2014-2015

Millage - Taxation stated as one tenth of a cent per dollar of valuation; as \$.001 used in calculations. A **mill** is the property tax rate that is based on the valuation of property. A tax rate of one mill produces one dollar of taxes on each \$1,000 of assessed property valuation.

Modified Accrual Basis of Accounting - The accrual basis of accounting adapted to the governmental fund types under which revenues and other financial sources (bond proceeds) are recognized when they become susceptible to accrual; that is, when they become both measurable and available to finance expenditures of the current period.

Municipal Code - A system of rules compiled and arranged by a municipal corporation, adopted, and used to regulate the conduct of its inhabitants and government.

Municipal Corporation - Any county, city, port, school district, union high school district, community college district, and all other public or quasi-public corporations operated by a separate board or commission.

Net Budget - The legally adopted budget less all interfund transfers and interdepartmental charges.

OAR - Oregon Administrative Rules, rules of various state agencies and program operations.

ODOT - Oregon Department of Transportation

OECD - Oregon Economic and Community Development

OEDD - Oregon Economic Development Department

OEM - Oregon Emergency Management

OHSU - Oregon Health Sciences University

OLCC - Oregon Liquor Control Commission

Operating Expenses - Costs for personnel, materials, and equipment required for a department to function.

Operating Revenue - Funds that government receives as income to pay for ongoing operations including taxes, fees from specific services, interest earnings, and grant revenues. Operating revenues are used to pay for day-to-day services.

Ordinance - A formal legislative enactment by the governing board of a municipality. If it is not in conflict with any higher form of law, such as a state statute or constitutional provision, an ordinance has the full force and effect of law within the boundaries of the municipality to which it applies. The difference between an ordinance and a resolution is that the latter requires less legal formality and has a lower legal status. Ordinarily, the statutes or City Charter will specify or imply legislative actions which must be made by ordinance and which may be made by resolution.

ORS - Oregon Revised Statutes, laws of the State of Oregon.

OTIA – Oregon Transportation Investment Act

OWEB – Oregon Water Enhancement Board

Part-time Position - A position that has no full-time position authority. A part-time position will fit into one of the following categories:

Part-time, Regular - A position budgeted for less than 40 hours per week. The position is eligible for pro-rated City-paid benefits of the normal amount paid to full-time City employees, if the employee works more than 20 hours per week.

Part-time, Temporary - A position budgeted for up to 1,040 hours per year. The position is not eligible for benefits.

Intermittent - A position budgeted for up to 520 hours per year. The position is not eligible for benefits.

Performance Measure - Data collected to determine how effective or efficient a program is in achieving its objectives.

Effectiveness Measure - A qualitative and/or quantitative extent to which the performance of a series of related tasks achieves a desired result or objective; the ratio of actual to planned accomplishment of a specific objective.

Efficiency Measure - The extent to which the process utilized by an organization to produce goods and/or services minimizes the use of resources. The ratio of a unit of goods and/or services produced to the amount of resources required to produce it.

Input Measure - Measures the volume of resources, both monetary and non-monetary, used in delivering a program or service.

Output Measure - Measures the quantity or volume of products and services provided.

GLOSSARY

City of Albany

FY 2014-2015

PERS - Public Employees Retirement System - A state-of-Oregon-defined benefit pension plan to which both employees and employer contribute.

Plat - The map drawing or chart on which the subdivider's plan of subdivision or partition is presented and which he/she submits for approval and intends in final form to record.

Pooled Investments (Sweep Investments) - Liquid assets of various funds and sub-funds pooled together and invested to get the maximum investment earnings potential. Earnings go to each of the funds contributing to the pool on an approved basis.

Property Tax Levy - The tax levy combining the general operating levy and the debt service levy imposed by the City.

Program Budget - A budget that allocates money to the functions or activities of a government rather than to specific items of cost or to specific departments.

Proposed Budget - A draft of the budget document to be submitted to and reviewed by the Budget Committee and City Council. This begins the formal phase of budget deliberations by the Budget Committee.

Purchase Order - A document issued to authorize a vendor or vendors to deliver specified merchandise or render a specified service for a stated estimated price. Outstanding purchase orders are encumbrances.

Reserve Fund - A fund established to accumulate revenues to use for a specific purpose in the future.

Resolution - An action of the governing body which requires less legal formality and has a lower legal status than an ordinance. Ordinarily, the statutes or City Charter will specify or imply those legislative actions that must be made by ordinance and those which may be made by resolution.

Resources and Requirements - In budgeting, resources turn into revenues when the money is received. Requirements turn into expenditures when the money is spent. Requirements define what is needed to perform the functions of the City (fire, police, library, sewer, water, etc.)

Revenues - The gross receipts and receivables that a governmental unit receives, such as: tax payments, licenses, fees for specific services, receipts from other governments, fines, forfeitures, grants, shared revenues, and interest income. Excluded from revenues are appropriations, allotments, and return of principal from investment of surplus funds.

Revenue Bonds - Bonds issued pledging future revenues, usually water, sewer, or storm drainage charges, to make debt service payments.

Risk Management - An organized attempt to protect a government's assets against accidental loss in the most economical manner by identifying loss exposure, evaluating the risk, and treating the loss through risk control and financing.

RMTC - Regional Multimodal Transportation Center

RMV - Real Market Value

RRP - Rental Rehabilitation Program

SDCs - System Development Charges - A charge levied on new construction to help pay for additional expenses created by growth or to compensate for already existing capacity in key facilities and systems which support the new development.

SHPO - State Historic Preservation Office

Sinking Fund Reserves - A collection of restricted assets that will be used to meet future debt service requirements.

SIU - Significant Industrial User

Special Assessment - A compulsory levy made by a local government against certain properties to defray part or all of the costs of a specific improvement or service which is presumed to be of general benefit to the public and of special benefit to such properties.

Special Revenue Fund - A fund properly authorized and used to finance particular activities from the receipts of specific taxes or other revenues.

SRF - State Revolving Fund

GLOSSARY

City of Albany

FY 2014-2015

STF - Special Transportation Fund

WTP - Water Treatment Plant

Supplemental Budget - A budget process used to increase appropriation authority made in the Adopted Budget.

WWTP - Wastewater Treatment Plant

Tax Levy - Total amount of dollars raised in property taxes imposed by the City.

Tax Rate - The amount of property tax to be paid for each \$1,000 of a property's assessed value. The tax rate is determined by dividing the assessed value of a district by the total tax levy approved for the district. The result is an amount, in dollars and cents, to be levied against each \$1,000 of taxable property value. (See Ballot Measures 5, 49, and 50).

TCV - True Cash Value

TEA - Transportation Equity Act

TGM - Transportation and Growth Management Program

TIC - True Interest Costs

Transfer - Amounts distributed from one fund to finance activities in another fund. Shown as an expenditure in the originating fund and a revenue in the receiving fund.

Transient Occupancy/Room Tax - A tax placed on lodging facilities for the occupancy of a room.

Trust Fund - A fund used to account for fiscal activities of assets held in trust by a local government.

UGM - Urban Growth Management

Unappropriated Fund Balance - An amount set aside in the budget to be used as a cash carryover to the next year's budget. It provides the local government with cash until tax money is received from the county treasurer in November. This amount cannot be transferred by resolution or used through a supplemental budget.

User Charges - The payment of a fee for direct receipt of a public service by the one that benefits from the service.

ACRONYMS

City of Albany

FY 2014-2015

ACP – Albany Community Pool	DFM – Deputy Fire Marshal
ACWA – Association of Clean Water Agencies	DLCD – Department of Land Conservation and Development
ADA - Albany Downtown Association	DMV – Department of Motor Vehicles
ADA – Americans with Disabilities Act	DOJ – Department of Justice
ADC – Albany Development Code	DUII – Driving Under the Influence of Intoxicants
AFSCME - American Federation of State, County, and Municipal Employees	EMS - Emergency Medical Services
AMBAC – American Municipal Bonds Assurance Corporation	EMT - Emergency Medical Technician
AMC - Albany Municipal Code	EPSC – Erosion Prevention Sediment Control
AMEDC – Albany Millersburg Economic Development Corporation	ESD – Educational Service District
AM WRF – Albany-Millersburg Water Reclamation Facility	FAA – Federal Aviation Administration
APWA – American Public Works Association	FEMA – Federal Emergency Management Agency
ARRA – American Recovery and Reinvestment Act	FMLA – Family Medical Leave Act
BCSWD – Benton County Soil and Water District	FOG – Fats, Oils, and Grease Program
BEST – Building Exceptional Service Together	FTA – Federal Transit Administration
CAFR - Comprehensive Annual Financial Report	FTE - Full-Time Equivalent position
CARA – Central Albany Revitalization Area	FY – Fiscal Year
CDBG - Community Development Block Grant	GAAP - Generally Accepted Accounting Principles
CIP - Capital Improvement Program	GAPS – Greater Albany Public Schools
CMOM – Capacity Management Operation Maintenance	GASB - Governmental Accounting Standards Board
COG – Oregon Cascades West Council of Governments	GFOA - Government Finance Officers Association
COLA – Cost of Living Adjustment	GIS – Geographic Information System
CRS – Community Rating System	GO – General Obligation
CMMS – Computerized Maintenance Management	HUD – Housing and Urban Development
CYF – Children, Youth, and Families	HMEP – Hazardous Materials Emergency Preparedness
DEQ – Department of Environmental Quality	IAF – Improvement Assurance Fee
	IAFF – International Association of Fire Fighters
	ICMA – International City Managers Association
	ILS – Integrated Library System

ACRONYMS

City of Albany

FY 2014-2015

IT – Information Technology

ITB – Invitation to Bid

LBCC – Linn-Benton Community College

LID - Local Improvement District

LT2 Rule– Long Term 2 Enhanced Surface Water Treatment Rule

LTD – Limited

MPO – Metropolitan Planning Organization

NBI – National Bridge Inventory

NPDES – National Pollution Discharge Elimination System

OAR - Oregon Administrative Rules

OCF – Oregon Community Foundation

ODOT – Oregon Department of Transportation

OS – Operating System

OSFM – Oregon State Fire Marshal

OSU – Oregon State University

ORS - Oregon Revised Statutes

P&R – Parks and Recreation

PERS - Public Employees Retirement System

PAFR – Popular Annual Financial Report

PE – Professional Engineer

PNCWA – Pacific Northwest Clean Water Association

PW – Public Works

REA – Railway Express Agency

RFD – Rural Fire Department

RFP – Request for Proposal

ROW – Right of Way

RSVP – Retired Senior Volunteer Program

SAFER – Staffing for Adequate Fire and Emergency Response

SCBA – Self-Contained Breathing Apparatus

SCF – Sewer Connection Fees

SDCs - System Development Charges

SHPO – State Historic Preservation Office

SI – Site Improvement

SIU – Significant Industrial User

SRF – State Revolving Fund

STF - Special Transportation Fund

STP – Surface Transportation Program

TCV – True Cash Value

TE – Transportation Enhancement

TEA – Transportation Equity Act

TGM – Transportation and Growth Management

TIC – True Interest Costs

TMDL – Total Maximum Daily Load

TSDC – Transportation System Development Charge

TWG – Talking Water Gardens

UCR – Uniform Crime Reporting

USAR – Urban Search and Rescue

WL – Wetlands

WRF – Water Reclamation Facility

WTP - Water Treatment Plant

WWTP - Wastewater Treatment Plant

YMCA – Young Men’s Christian Association

Ordinance No. 107

Section (1) Be it Ordinance to amend section (6) of Ordinance (40) City of Albany, regulating the Fire Department of the City of Albany (40) City of Albany, entitled an Ordinance

Section (6) The Chief Engineer shall receive an annual salary of \$2000, and the Fire Department shall be paid quarterly as other claims against the City.

Section (2) That all ordinance or parts of ordinance not consistent with this Ordinance shall be void.

Section (3) This Ordinance to be in force from and after the 1st day of July 1881.

Passed the Council May 10th 1881

Wm. H. Moore
Mayor

Attest
N. J. Westcott
City Recorder

Ordinance