



NOTICE TO CONTRACTORS
CITY OF ALBANY, OREGON
INVITATION TO BID

Category of Bid: Construction

Engineer's Estimate: \$120,000

Bids due at 2:00 p.m., (Pacific Time), Tuesday, January 23, 2024

The City of Albany hereby extends an invitation to submit bids for:

PK-240101, City Hall Lighting Replacement: Replace fixtures and lighting in City Hall with energy efficient LED lighting.

Optional Prebid Meeting will be held onsite on Tuesday, January 16, 2024, 10:00 a.m. to 11:00 a.m. in the Calapooia Room, at Albany City Hall, 333 Broadalbin Street SW, Albany. Contractors are encouraged to attend.

Bids must be submitted to Diane Murzynski in the Finance Department, at procurement@albanyoregon.gov and received **not later than 2:00 p.m., on Tuesday, January 23, 2024**. Bids will be considered time-stamped and received by the City when received in the procurement email inbox. The email subject line must include the project number and name as follows: **PK-240101, City Hall Lighting Replacement**. The body of the email must plainly identify (1) the project name, (2) the bid opening time and date, (3) the bidder's name, and (4) the contractor's license number (per ORS 701). Immediately following the filing deadline, the bids will be opened and publicly read using a virtual hosted meeting, <https://global.gotomeeting.com/join/623409989>. Interested parties may also dial in using their phones (1-571-317-3122, access code 623-409-989). Bid totals will be posted on the City's website at <https://albanyoregon.gov/bids>.

Contract bid documents may be downloaded from the City of Albany website at <https://albanyoregon.gov/bids>. It is imperative those who download the contract bid documents check the website regularly for addenda, clarifications, and other pertinent notifications. All who are known by the City of Albany to have received a complete set of the contract bid documents will receive notification when additional items are posted. Please email contracts@albanyoregon.gov to be added to the Plan Holder's list.


Each bidder must have access to a current set of City of Albany *Standard Construction Specifications*, (updated June 2023) which can be found on the City's website at <https://albanyoregon.gov/standard-construction-specifications>. All public improvements are required to conform to these specifications and bid prices must reflect these specifications. A hard copy of these *Standard Construction Specifications* may be purchased for \$100. Holders of hard copy *Standard Construction Specifications* will be required to purchase a new copy of specifications each time they are updated. For project information, email Rick Barnett at rick.barnett@albanyoregon.gov and Diane Murzynski at diane.murzynski@albanyoregon.gov.

All City contracts contain a statement declaring the bidder agrees to comply with the provisions of ORS 279C.800 through 279C.870 regarding payment of prevailing wages. The City's contract contains a clause which incorporates by reference all of the provisions of ORS Chapter 279C which are applicable to public contracts. Bidders are expected to be familiar with these provisions including, but not limited to, recent changes to ORS Chapter 279C.

No bid will be received or considered unless the bidder is licensed by the Construction Contractors Board for construction projects or licensed with the State Landscape Contractors Board for landscaping projects.

A 10% bid bond, certified check, or cashier's check must accompany each bid on all projects and must be forfeited if the bidder fails to enter into a Contract with the City of Albany within 10 days after the date of the Notice of Award. A scanned copy must be submitted with the bid.

DATED THIS 8TH DAY OF JANUARY, 2024.



Diane M. Murzynski, NIGP-CPP, CPPO, CPPB
Contracts & Procurement Officer

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Albany Democrat-Herald on Tuesday, January 9, 2024