

PERMIT REQUEST

| Type of Permit: | Rental #: |
|-----------------|-----------|
| | |

*NOT VALID FOR ALCOHOL PERMIT REQUEST

| Applicant: | Applicant: | | Name of Event: | | | | |
|---|--|-----------------------------|----------------|--------------|-------------------------|-------------------|--------|
| Address: | | | | | | | |
| Contact Email: | | | | | | | |
| Contact Day of | Event: | | | | | | |
| Contact Cell Da | y of Event: | | | | | | |
| Contact Phone: | | | | | | | |
| Activity Date(s) | : | Start Time: Event Time: | | | | | |
| | | End Time: | | | | | |
| # of Participants | : | Park, Facility or Location: | | | | | |
| Describe the activity or event, including route, location of street closure, cross streets, neighborhood, direction, landmarks, anything that will assist us in understanding and processing your request. Please describe what type of amplified sound to be used. | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| laws and ordinar | o (2) weeks' noti nces must be foll ity. Emergency v | owed. Copy | of ap | proved pern | nit must b | e available f | |
| Any temporary directional pavement markings needed shall be made with temporary tape and not paint. The City of Albany has the right to revoke this permit at anytime. | | | | | | | |
| I attest that I hav regulations. | ve reviewed the a | pplicable co | des aı | nd will abid | e by all a _l | pplicable rul | es and |
| Signature | | | | Printed Name | | | |
| Date | | | | Received by | | | |
| Approval | | | | | | | |
| \square APD | \square AFD | ☐ Traffic | | ☐ Other_ | | Final Approval | |

Describe the activity or event, include route, location of street closure, cross streets, neighborhood, directional's, landmarks, anything that will assist us in understanding and processing your request.



You will be notified when your permit has completed processing. Please contact Albany Parks & Recreation to pay the applicable fee. Fees can be paid over the phone using a Visa or MasterCard at 541-917-7777 or in person at the Parks & Recreation counter at Albany City Hall, 333 Broadalbin St. SW, during weekday business hours.

Permit types and applicable codes

| Sound – AMC 5.08.120, 7.08.050, 7.08.052 | Road Closure – AMC Chapter 13.33 Temporary Right- of-Way Use Permit |
|--|--|
| Parade – AMC 13.32.020 Parade/processional | Wood Recovery - AMC 7.28.020 Prohibited acts |
| permits required. | |
| ROW Sign -ADC ARTICLE 13 Temporary Sign | |
| Permit | |

| Applicable Code/Policy:_ | |
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