

Submit Application to pw-customerservice@cityofalbany.net.



CITY OF ALBANY
 Public Works Department
 333 Broadalbin Street SW
 Albany, OR 97321
 Phone: 541-917-7676
 Fax: 541-917-7573

PERMIT APPLICATION

ENCROACHMENT PERMIT

- New sewer/storm lateral
- Temporary Occupancy of Right-of-Way (Dumpster, moving POD, etc.)
- New Driveway/Sidewalk
- Replace Driveway/Sidewalk, Core Drill Curb for Sidewalk Drain

OWNER INFORMATION	
Name: _____	
Home Address: _____	
City/State/Zip: _____	
Subdivision: _____	Lot: _____
Phone: _____	Cell: _____
Email: _____	
24-HOUR EMERGENCY CONTACT	
Contact Name: _____	
24-hr Phone No: _____	
GENERAL CONTRACTOR – IF APPLICABLE	
Contact Name: _____	
Company: _____	
Address: _____	
City/State/Zip: _____	
Phone: _____	Cell: _____
Email: _____	CCB#: _____

DESCRIPTION OF WORK
Description/Location: _____ _____ _____
JOB SITE LOCATION
Address: _____ _____
Map Lot No.: _____
Subdivision: _____
Lot: _____

All work shall be completed in accordance with City of Albany Standard Construction Specifications.

By my signature below, I swear or affirm that the information provided is true and correct to the best of my knowledge and belief. I understand that I assume full legal and financial responsibility for all activities performed under this permit which causes damage to right-of-way or public infrastructure.

 Signature of Property Owner

 Date

 Printed Name of Property Owner