

AN ORDINANCE CREATING THE COMMUNITY DEVELOPMENT COMMISSION, ESTABLISHING MEMBERSHIP CRITERIA, APPOINTMENT PROCEDURES, TERMS, AND DUTIES; AND DECLARING AN EMERGENCY.

WHEREAS, the City of Albany became a Community Development Block Grant entitlement city and will begin receiving annual funding from the Department of Housing and Urban Development (HUD); and

WHEREAS, there is demand for community development and affordable housing programs in the City of Albany; and

WHEREAS, the City Council and HUD seek citizen participation and recommendations concerning community development policies and programs.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: Albany Municipal Code Chapter 2.27 is created as follows.

2.27.010 Creation of Community Development Commission. The Community Development Commission for the city of Albany is created pursuant to provisions of this chapter.

2.27.020 Purpose. The Community Development Commission is established to review and recommend housing, neighborhood revitalization, and community development policies, actions and programs to the City Council that could be supported with funding primarily with Community Development Block Grant (CDBG) funding provided by HUD.

2.27.030 Term of Office and Initial Appointment. The initial membership of the Community Development Commission shall be established by the Mayor and approved by the City Council. Four of the initially appointed members shall serve a three-year term, three of the initially appointed members shall serve a two-year term, and three of the initially appointed members shall serve for a one-year term. Initial terms of appointment will be staggered according to the alphabetical order of the appointee's surname, beginning with three-year terms for those closest to the beginning of the alphabet. Thereafter, as the terms expire, the Council shall appoint replacement members for three-year terms or until their successors are appointed and qualified. All members of the Community Development Commission will serve at the pleasure of the Council and may be removed from their position by the Council at any time without cause. Any vacancies in the Commission shall be filled through ratification by the City Council. Members shall serve without compensation.

2.27.040 Community Development Commission Composition. All Community Development Commissioners shall have their principal residence within the jurisdictional limits of the City of Albany. The City Council shall endeavor to ensure low- and moderate-income persons and minorities are represented on the Commission. The Commission shall consist of at least ten (10) members as follows:

- (a) Three at-large members from the general public
- (b) One representative from the financial industry
- (c) One representative from the housing industry
- (d) One representative with experience in economic development
- (e) One representative from social service or affordable housing agency
- (f) One representative from the Human Relations Commission

- (g) One representative from the Planning Commission
- (h) One representative from the City Council

2.27.050 Duties and Responsibilities. The Community Development Commission shall have the following responsibilities related to the City's CDBG program and other programs as directed by the City Council:

- (a) Review and consider policy, programming and funding recommendations to the City Council regarding the City's needs related to community development and affordable housing that primarily benefit low- and moderate-income, minority, and special needs populations.
- (b) Review and make recommendations regarding City applications for federal, state or other funding sources related to the purpose of the Commission as the Council may direct including the five-year Consolidated Plan, Annual Action Plan and any substantial amendments proposed to those plans.
- (c) Review the Consolidated Annual Performance Evaluation Report (CAPER) each year to examine the performance of the projects funded in whole or in part with CDBG funds.
- (d) Review proposals for funding from CDBG funds, and make recommendations to the Council for final action.
- (e) Serve as the review and appeal body for CDBG housing loan and grant programs.
- (f) Monitor and evaluate planning, programming, and implementation of housing and community development activities related to the City's CDBG programs.

2.27.060 Procedures. The Community Development Commission shall elect a chair and a vice chair. A majority of the members shall constitute a quorum. The Commission shall keep minutes of its proceedings which shall be kept on file in the office of the City Recorder. The Commission's meeting shall be open to the public and held within the corporate limits of the city of Albany subject to customary state and City requirements for public access and notice. The Commission shall meet at least quarterly and at such other times as the Commission shall determine useful to the conduct of its business.

Section 2: Emergency Clause. In as much as this ordinance is necessary for the immediate preservation of the public peace, health, and safety of the city of Albany, or to facilitate the prompt and timely completion of important City business, an emergency is hereby declared to exist; and this Ordinance shall take effect and be in full force and effect when signed by the Mayor.

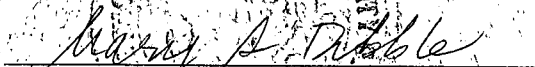
Passed by the Council: Sept 11, 2013

Approved by the Mayor: Sept 11, 2013

Effective Date: Sept 11, 2013

  
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 Mayor

ATTEST:

  
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 City Clerk

