ORDINANCE NO. ___5730

AN ORDINANCE CREATING THE AIRPORT ADVISORY COMMISSION, ESTABLISHING MEMBERSHIP CRITERIA, APPOINTMENT PROCEDURE, TERM, AND DUTIES

WHEREAS, the City of Albany maintains a municipal airport which has been the beneficiary of substantial public funding and effort; and

WHEREAS, the City Council is called upon from time to time to make decisions concerning improvements to the airport, funding, and terms of airport operation; and

WHEREAS, the City Council seeks citizen input concerning these decisions and the day-to-day operational concerns of the airport.

NOW, THEREFORE, THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: Albany Municipal Code Chapter 2.25 is created as follows:

- <u>2.25.10 Creation of Airport Advisory Commission</u>. The Airport Advisory Commission for the City of Albany is created pursuant to provisions of this chapter.
- <u>2.25.20 Purpose</u>. The Airport Advisory Commission is established to advise the Albany City Council concerning the efficient management, operation, and development of the Albany Municipal Airport and all of its related operations, facilities, and assets. The Airport Advisory Commission shall have no independent authority except as may be delegated to it from time to time by ordinances, resolutions, or motions duly enacted or made by the Albany City Council.
- 2.25.30 Term of office, initial appointment, and compensation. The Airport Advisory Commission shall be made up of seven (7) persons, no fewer than four (4) of whom have their principal place of residence within the jurisdictional limits of the city of Albany. Commission members shall serve for a two- (2) year term except that the initial terms of those members nominated by that Councilor from each ward currently serving the shortest term in office shall be appointed for a one- (1) year term. All members so nominated shall serve only upon confirmation by the City Council and may be removed from their position without cause at the pleasure of the City Council. Members of the Commission shall serve without compensation and shall have no property interest in their appointment. Any vacancies on the Commission shall be filled through appointment with a nomination made by the appointing Councilor or his/her successor and, upon subsequent ratification by the City Council.
- <u>2.25.40</u> Appointment considerations. While membership on the Airport Advisory Commission may appropriately be extended to any qualified person with an interest in the Albany Municipal Airport, it is the express policy of the City Council not to appoint persons who have a significant financial interest in the anticipated considerations of the Commission. The City Council shall be the sole arbiter of any nominee's qualification to serve and shall determine the significance of any nominee's economic interest in the Airport Advisory Commission recommendations and decisions.

- 2.25.50 Duties and responsibilities. The Airport Advisory Commission shall consider and make recommendations to the City Council on matters concerning the operation, enhancement, development, financial stability, and improvement of the airport. This list is not exclusive and shall include periodic review of the performance of the fixed base operator(s) and other persons or entities having commercial relationships with the airport. The Commission shall also make recommendations, as appropriate, concerning municipal support services to the airport such as fuel and facilities and shall make recommendations concerning annual City funding for the airport, revenue development, or enhancement consistent with competing City funding concerns.
- <u>2.25.60 Procedures</u>. The Airport Advisory Commission shall elect a chair and a vice chair. The Commission shall keep a journal of its proceedings which shall be kept on file in the office of the City Recorder. The Commission's meeting shall be open to the public and held within the corporate limits of the City of Albany subject to customary state and city requirements for public access and notice. The Commission shall meet at least quarterly and at such other times as the Commission shall determine useful to the conduct of its business.

Passed by the Council: Feb 24, 2010

Approved by the Mayor: Feb 24, 2010

Effective Date: ____Mar 26, 2010

Mayor

ATTEST:

Mary V. Dibble
Deputy City Clerk