

ORDINANCE NO. 2724

AN ORDINANCE ESTABLISHING A CIVIL SERVICE COMMISSION, PROVIDING FOR THE TERM OF THE MEMBERS, DESCRIBING THE DUTIES, AND DECLARING THE EFFECTIVE DATE OF THIS ORDINANCE.

THE PEOPLE OF THE CITY OF ALBANY DO ORDAIN AS FOLLOWS:

Section 1: CIVIL SERVICE COMMISSION

There is hereby established a Civil Service Commission consisting of three members appointed by the Mayor with the approval of the council.

Section 2: TERM OF OFFICE

The initial commission shall be appointed to serve terms of one, two and three years. Thereafter, each term shall be for three years. The member having the shortest unexpired term shall serve as chairman of the commission for the period of one year.

Section 3: COVERAGE

All members of the Fire Department with the exception of the Chief and all members of the Police Department with the exception of the Clerk-Typist and the Chief shall be under classified civil service.

Section 4: RULES

The commission, shall, as soon as practicable, establish rules and regulations to the end that the positions within the departments are classified; that appointment and advancement in the departments will be based on ability and service and discharge from service only for cause shown. Prior to adoption of the rules, or any amendments, additions or deletions thereto, the commission shall conduct a hearing on the proposed rules, amendments, additions or deletions. Notice shall be given by posting a copy of the proposed rules, amendments, additions or deletions on the bulletin board at the fire hall and on the bulleting board in the Police Station at least fifteen days prior to the date of the hearing.

Until the adoption of rules and regulations as above provided, the commission shall be advised and governed by those rules and regulations pertaining to civil service which were in effect as of December 31, 1956, in all matter other than appointment or advancement.

Those employees holding appointments under civil service rules or regulations prior to December 31, 1956, shall retain their same or similar rank, tenure and benefits in effect as of the said date.

Any person appointed to either department having coverage under this ordinance subsequent to the effective date of this ordinance and prior to the establishment of rules and regulations by the commission shall be considered temporary employees of the departments and shall take competitive examinations for final appointment.

Section 5: ADMINISTRATIVE ASSISTANCE

The recorder is hereby designated as administrative assistant and secretary of the commission. The recorder shall keep minutes of all meetings, issue the notices and conduct examinations at the direction of the commission.

Section 6: EFFECTIVE DATE

Section 40 of the Charter provides that, in an emergency, an ordinance may take effect immediately. By reason of the adoption of the Charter by the people of the City of Albany at an election on November 6, 1956, and the provision in the said charter that the Council shall create a Civil Service Commission and the said charter further providing that the effective date of the charter shall be January 1, 1957, an emergency is hereby declared to exist and this ordinance shall be effective January 1, 1957, upon its passage by the Council and approval by the Mayor.

Passed by the Council: December 26, 1956

*Richard P. Johnson*  
Recorder

Approved by the Mayor: December 26, 1956

*Charles W. Council*  
Mayor

Effective Date: January 1, 1957